Attachment B

PLAN UPDATE METHODOLOGY

The Coordinated Transit-Human Services Plan (Coordinated Plan) is updated every four years, in accordance with state and federal requirements. The previous version covered FFY 2011 to 2014. Update of the PSRC Coordinated Plan is now tied to the four-year update schedule of Transportation 2040, PSRC’s metropolitan transportation plan. This coordinated update approach

Public Involvement
Public outreach for both Transportation 2040 and the Coordinated Plan followed PSRC’s adopted Public Participation Plan, which meets federal and state requirements under MAP-21, and Washington’s Growth Management Act (GMA), and State Environmental Policy Act (SEPA). PSRC also fully complies with the Civil Rights Act of 1964, Executive Order 12898, and the Americans with Disabilities Act (ADA). PSRC works with its member organizations to coordinate public information efforts and seek joint opportunities for public involvement as needed. Refer to Transportation 2040 Appendix I to see the public outreach effort described (http://www.psrc.org/transportation/t2040)

The Federal Transit Administration requires that designated recipients, which PSRC is, certify that the Coordinated Plan was developed through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and non-profit transportation and human services providers, and participation by members of the public. PSRC requires project sponsors receiving federal funds through PSRC to certify annually that they are meeting all federal, state, and local requirements in their operations.

The primary stakeholders for the Coordinated Plan update are PSRC’s Special Needs Transportation Committee, which is a subcommittee to the Transportation Operators Committee. These two committees represent regional representatives of the senior community, individuals with disabilities, and stakeholders in public, non-profit, and private transportation for the central Puget Sound region. The Chairperson of the Special Needs Transportation Committee represented special needs issues directly on the Transportation Operators Committee; and the Special Needs Transportation Committee also provides a representative on PSRC’s Regional Staff Committee for the update to Transportation 2040, ensuring that special needs transportation issues were included in the update. The Regional Staff Committee discusses key issues and makes recommendations to PSRC’s policy boards, Operations Committee, and Executive Board.

In addition to holding almost monthly meetings with the Special Needs Transportation Committee (members listed below), PSRC also held a workshop on Plan update methodology on December 13, 2012, and a workshop focused on update of Coordinated Plan prioritized strategies on June 19, 2013.

There are four county-wide groups that work on special needs transportation issues. Throughout the update process, PSRC staff worked with these local coalitions, all of which have significant local contacts and unparalleled context to help with the outreach process. The groups’ primary responsibility is to assess the needs of their local community and current transportation network and make recommendations to improve the system, serving as the first step towards improvement. This local information helps inform the Coordinated Plan and Transportation 2040.

Coordinated Plan Outreach 2012/2013
PSRC Committees
6/15/2012: Transportation Operators Committee
6/20/2012: Special Needs Transportation Committee
9/19/2012: Special Needs Transportation Committee
11/14/2012: Special Needs Transportation Committee
12/13/2012: Special Meeting held at PSRC: Coordinated Plan Update Methods Workshop
1/10/2013: Transportation Policy Board
1/16/2013: Special Needs Transportation Committee
1/24/2013: Executive Board
Updated Plan Information

This update maintained the linkages to VISION 2040 and Transportation 2040 established in the 2011-2014 Coordinated Plan. Where possible data that is replicable and consistent with the way PSRC conducts its work was used. This included using American Community Survey data due to the fact that the U.S. Census bureau changed the questions relating to disability, and because demographic data was moved from the decennial census to the American Community Survey. In addition, for the first time, PSRC explicitly included veterans and limited English proficiency (LEP) populations in the Plan, because of their high correlation with transportation disadvantaged population.

In addition to updates to special needs demographics identified above, there were updates assess the changes in special needs demographics in relation to changes in dedicated special needs funding; needs and gaps were reorganized and updated; a narrative relating to disaster planning for vulnerable populations was added, and new initiatives, as appropriate, were mentioned or cross-referenced within the updated Coordinated Plan. PSRC also sought local coalition input to update the Plan's Inventory of Services (Attachment C) and the SMART Corridors attachment (Attachment F).

The most significant change to the Coordinated Plan in this update was the review and revision of the Coordinated Plan’s prioritized strategies. Strategies were updated under existing goals in order to refresh them and ensure that they are relevant to the current state of special needs transportation in the region, with recent declines in fixed-route transit service which traditionally served as the backbone of special needs transportation service in the region, and the 2012 passage of MAP-21, and its consequent changes to the special needs funding landscape. To assist in this effort, PSRC developed a working group composed of members of the Special Needs Transportation Committee and other interested parties, to develop these updated strategies. This working group held extra meetings to develop the updated strategies. Next PSRC sought input in the form of a survey that was sent to the Special Needs Transportation Committee, the Transportation Operators Committee, and other local special needs transportation coalitions in the region, to help prioritize these strategies.
Representation
Note: The following were involved in the update to the Coordinated Plan. While every effort was made to include all participants, in the case of inadvertent omissions, PSRC apologizes.

Transportation Operators Committee (TOC) members (http://www.psrc.org/about/advisory)
David Hull, King County Metro
Chris O’Claire, King County Metro
Mike Bergman, Sound Transit
George Baxter, Everett Transit
Wendy Clark-Getzin, Kitsap Transit
Steffani Lillie, Everett Transit/Kitsap Transit
Ray Deardorf, WSDOT-Ferries
Bill Bryant, City of Seattle
June DeVoll, Community Transit
Deb Wallace, Pierce County
Charles Prestrud, WSDOT—Urban Planning Office
Peter Stackpole, Pierce Transit
Darin Stavish, Pierce Transit
Stan Suchan, WSDOT—Public Transportation Division
Ann Freeman-Manzanares, Intercity Transit
AJ McClure, King County Ferry District
Michelle Allison, King County Ferry District
Lauren Behm, Pierce County

Dennis Bloom, Intercity Transit
John Clauson, Kitsap Transit
Jonathan Bez, King County Metro
Melissa Cauley, Community Transit
Jonathan Dong, Seattle DOT
Kelly Hayden, Pierce Transit
Melinda Marine, Everett Transit
Sabina Popa, Everett Transit
Brian Lagerberg, WSDOT-Public Transportation Division
Ben Smith, WSDOT-Ferries
Tyler Benson, WSDOT-Ferries
Theresa Greco, WSDOT-Ferries
Matt Graves, Pierce County
Lisa Wolterink, Sound Transit
Monica Overby, Sound Transit
Rachel Smith, Sound Transit
Brian Brooke, Sound Transit
Andrea Tull, Sound Transit
Karen Waterman, Sound Transit
Local Coordinating Coalition Partners
Danette Klemens (through November 2012) and Sandy Schurman, SNOTRAC Mobility Manager Snohomish County Transportation Coordination Coalition (SNOTRAC)
Beth Stenwick, Crisis Clinic of the Peninsulas and Peninsulas'2-1-1; Kitsap Information Referral Network (KIRN)
Marge Tully (through 2012) and Jerri Kelly, Transportation Coordinator; Pierce County Coordinated Transportation Coalition (PCCTC)
Michelle Zeidman (through 2012) and Jon Morrison Winters, King County Mobility Manager, King County Mobility Coalition (KCMC)

The Special Needs Transportation Committee advises the Transportation Operators Committee on special needs transportation and transit, including updates to the region’s Coordinated Transit-Human Services Transportation Plan and prioritization of projects for funding.

Special Needs Transportation Committee (http://www.psrc.org/about/advisory)

Darren Brugmann, Senior Services of Snohomish County
Jesse Eller, Seattle-King County Aging and Disability Services
Stephanie Novacek, Snohomish County Aging and Long Term Care
Ann Kennedy, Paratransit Services
Danette Klemens, SNOTRAC
Jacque Mann, Puget Sound Educational Service District
John Mikel, Pierce County Aging and Long Term Care
Michael Miller, Sound Transit
Lynn Moody, Hopelink
Alex O’Reilly, King County Mobility Coalition (City of Bellevue)
Tim Renfro, Pierce Transit
Sascha Sprinkle, Washington State Ferries
Bob Sahm, King County Metro
David Hull, King County Metro
Margaret Tully, Pierce County Coordinated Transportation Coalition
Jerri Kelly, Pierce County Coordinated Transportation Coalition
Steve Womble, Kitsap Transit
Cindy Zwart, Senior Services King County
Kelly Schwab, Kitsap Information Referral Network (KIRN)
Ref Lindmark, King County Mobility Coalition (King County Metro)
Steve Hutchins, Around the Sound
Jean Archer, Pierce Transit
Penny Belcher, United Way of Pierce County
Penny Grellier, Catholic Community Services of Western Washington (Pierce County)
Bill Brackin, SNOTRAC, Volunteers of America
Ella Campbell, Sound Transit
Bill Eby, Neighborhood House
Susan Harris-Huether, Washington State Ferries
Melony Joyce, King County Metro
Francois Larrivee, Hopelink
Rick Maesner, Transpro
Sherry Martin, Pierce County Community Services
Michelle Zeidman, Hopelink (King County Mobility Coalition)
Jon Morrison Winters, Hopelink (King County Mobility Coalition)
Susie Starfield, Snohomish County Aging and Long Term Care
Suzanne Ramage, Seattle/King County WDC
Irene Stewart, Seattle-King County Aging and Disability Services
Christe Scheffer, Paratransit Services
Sandy Schurman, SNOTRAC
Sri Rome, Community Transit
Scott Ninneman, King County Department of Community Health Services
Priscilla Vargas, King County Metro

Federal Transit Administration
Ned Conroy
John Witmer

WSDOT Public Transportation Division
Don Chartock
Jason Beloso
Kristi McGill
Evan Olsen