MEMORANDUM

December 2, 2014

To: Regional FTA Caucus

Cc: Transportation Operators Committee, Federal Transit Administration Region X

From: Kelly McGourty, Program Manager

Subject: PSRC Urbanized Area Procedures for the Federal Transit Administration Requirement Related to Associated Transit Improvements

Under Moving Ahead for Progress in the 21st Century (MAP-21), there is a requirement that recipients of Section 5307 Federal Transit Administration (FTA) funds in large Urbanized Areas (UZAs) over 200,000 in population expend at least 1% of each fiscal year’s amount received on associated transit improvements. The procedure for how this requirement will be met in the Seattle-Tacoma-Everett UZA is described below.

As part of PSRC’s project selection process, sponsors of projects awarded Section 5307 funds will be asked if they can accept the responsibility for the 1% associated transit improvements (ATI) requirement. In addition, all projects awarded Section 5307 funds for a given fiscal year will be reviewed for eligible ATI components. If neither of these approaches will result in the 1% ATI requirement being met, a pro-rata share among all eligible agencies will be assigned. PSRC, as the Metropolitan Planning Organization for the Seattle-Tacoma-Everett UZA, will prepare an annual report on the status of these projects, to be posted on PSRC’s website.

The preparation of this annual report by PSRC and posting to our website as described above will serve to meet the Seattle-Tacoma-Everett UZAs 1% ATI reporting requirement, and will also serve as a companion piece to the annual split letter that will identify the programming of the 1% to projects.

The procedure as documented in this memo will be provided to each public transportation operator receiving Section 5307 funds within the Seattle-Tacoma-Everett UZA, and will be posted on PSRC’s website as documentation to be used during the FTA triennial review process.