Regional Food Policy Council
March 13, 2015 • 10:00 a.m. – 12:00 noon
PSRC Conference Room, 1011 Western Avenue, Ste. 500 Seattle, WA 98104

10:00 1. Call to Order and Introductions – Commissioner Charlotte Garrido, Co-Chair
10:05 2. Public Comments
10:10 3. Subcommittee Work Plans
   Gina Clark, Chair – Food Access subcommittee
   Councilmember Nancy Tosta, Chair – Food Economy subcommittee
11:00 4. Overview of PSRC Planning: Growth Management – Liz Underwood-Bultmann, PSRC
11:30 5. Membership Update – Liz Underwood-Bultmann, PSRC
11:45 6. Updates and Announcements
   a. Legislative Update
    7. Next Meeting:
       Subcommittees - Friday, April 10th, 2015, 10:00 a.m.-12:noon
       Full Council - Friday, May 8, 2015, 10:00 a.m.-12:00 noon
Puget Sound Regional Council Conference Room
12:00 8. Adjourn & Short Course Video (through 12:30)

*Supporting materials attached
1) **Welcome.** Richard Conlin (At-Large, Co-Chair) called the meeting to order at 10:10 a.m. There were around-the-room introductions. Richard introduced Keri Moore (Snohomish Health District) as a new council member, replacing Scott Daniels (Kitsap Public Health).

2) **Public Comments.** There were no public comments.

3) **Administrative Procedures.** Liz Underwood-Bultmann (PSRC) stated that the Administrative Procedures were discussed at the December 12th, 2014 meeting and were reviewed by Steering Committee. The final draft of the procedures was included in today’s meeting packet. The goal of the Administrative Procedures is to provide guidelines on how the council functions and how membership is structured. Membership service has been updated to include broader solicitation for new members. Liz asked if there were any final questions or comments on the document. Chair Conlin asked if there was consensus on the Administrative Procedures document, and the procedures were adopted by consent.

4) **Regional Food Policy Council 2015 Schedule.** Chair Conlin announced that the council will be shifting to bi-monthly meetings. The Steering Committee will continue to meet monthly, on the 4th Tuesday of each month, and all members are welcome to attend. The membership update is an opportunity for members to choose to re-focus their energy on the council or to decide to rotate off.

   Council members commented that it would be helpful to have subcommittee meetings coincide with full council meetings, in order to use member’s time as efficiently as possible. Subcommittee meeting frequency will be determined by the subcommittees individually. Members requested that a calendar showing the full council meetings and the Steering Committee meetings be provided.

5) **Regional Food Policy Council Action Plan – Implementation.** Richard Conlin (At-Large, Co-chair) introduced the topic by stating that the work of the Equitable Food Access and Food Economy subcommittees would begin today by meeting to start generating a work plan. Co-chairs Conlin and Garrido will facilitate the subcommittees today but volunteers for permanent subcommittee chairs will be requested from subcommittee membership. The subcommittee chairs will be responsible for facilitating meetings, following up with members and representing the subcommittees at meetings of the full council.

   Council members pointed out that there are other food system action plans being implemented in the region, and it is important not to duplicate efforts. Will the Regional Food Policy Council act as an integrating force within the region? Members recalled that the report party was a useful event providing information on what counties and agencies throughout the region were doing regarding food system research and action. They expressed concern that
recommendations for further action based on these reports was never implemented. PSRC staff offered to send out draft recommendations compiled by an intern. Members suggested that initial work by the subcommittees might be to review, summarize and synthesize all work going on in the region in their area of focus.

Rebeccah Maskin (PSRC) stated that the goal for the subcommittee work today would be to brainstorm and discuss specific actions or projects they would like to undertake for the next three years and to clarify how often they will meet, who will chair the meetings, and other such logistics. Rebeccah stated that packets had been created for each subcommittee member, which contain criteria for selection work, an Action Plan summary and the adopted goals of the Regional Food Policy Council.

6) Updates and Announcements.

a. PSRC Board Actions. Liz Underwood-Bultmann (PSRC) gave a report on the actions of the Transportation Policy Board (TPB) and the Growth Management Policy Board (GMPB). The policy boards developed legislative recommendations for the Executive Board to consider. She mentioned that the Economic Development District Board (EDD) prepares a separate recommendations list. Additionally, there was discussion at the GMPB regarding regional centers. In response to council member questions, Liz offered to give a presentation on regional growth centers at a future meeting.

Members noted that PSRC Boards review transportation and growth-related issues, and that it is important to see how these issues impact the regional food economy. It is important for the council to better understand the timing of board processes so that the council can better provide input and integrate into agency work. The Regional Food Policy Council may want to provide input on legislative recommendations developed by other boards. Charlie Howard (PSRC) cautioned that the PSRC Executive Board would need to approve any legislative recommendations. It was suggested that Ellen Gray (WA Sustainable Food and Farming Network) provide a legislative update at the March council meeting.

Members commented that Arlington/Marysville’s proposed manufacturing/industrial center will be developed, in part, on agricultural land, which is a potential concern for the Regional Food Policy Council. Liz noted that the GMPB is doing more work on centers structure and is not currently considering an application for the Arlington/Marysville manufacturing/industrial center. Members suggested that Transfer of Development Rights here would be a useful effort to consider as part of the center designation. Policies to protect rural land while concentrating growth in urban centers could be a useful approach for the council to advocate for. The next update of VISION will be scoped in 2018, and that presents an opportune time to continue this conversation. Members suggested that one of the roles of the subcommittees could be to think how to better inform the work of the PSRC. The effort to build knowledge and access for the council should begin now in order to have maximum impact on the VISION update effort. More information on PSRC work programs should be discussed at the March meeting. Designating council members to attend agency board meetings might be useful. Members requested a briefing on the regional growth strategy and others requested the Washington Short Course in Planning be brought to the council to describe how the local planning process works. Chair Conlin suggested an update regarding the State Food Roundtable at the March meeting.

b. Pierce County Farm Forum. Mark Weed (Puget Sound Meat Producers Cooperative) announced that the farm forum will be held Friday, February 27th. He also announced the Seattle Chamber of Commerce’s Restaurant After Hours event, a business networking opportunity to be held February 4th.

c. Cascadia Grains Conference. Brad Gaolach (WSU Extension) reminded the group that the Cascadia Grains Conference is scheduled for Saturday, January 10.

7) Adjourn.

Co-Chair Conlin adjourned the meeting at 10:45 a.m. and invited council and audience members to participate in the subcommittee meetings that would begin after a short break. The next scheduled meeting of the Regional Food Policy Council is Friday, March 13, 2015 in the PSRC Conference Room.

Questions: Contact Liz Underwood-Bultmann at (206) 464-6174 or lunderwood-bultmann@psrc.org or Marina King at (206) 464-6174 or mking@psrc.org.
DISCUSSION ITEM

March 13, 2015

To: Regional Food Policy Council Members and Alternates

Subject: Regional Food Policy Council Subcommittee Workplans

IN BRIEF

Since January, two subcommittees of the Regional Food Policy Council have been meeting to develop workplans based on the goals of the 2014-17 Action Plan. At the March meeting, the council will discuss the subcommittees’ workplans. **Note: Both subcommittee work plans will be distributed via email the week of the meeting.**

DISCUSSION

Two subcommittees were convened to draft workplans that carry out the work of the Regional Food Policy Council Action Plan, separately focused on equitable food access and ensuring a viable food economy. To date, both subcommittees have met four times. The subcommittees are chaired by RFPC members: Gina Clark (Food Lifeline) chairs the Food Access subcommittee, and Councilmember Nancy Tosta (City of Burien) chairs the Food Economy subcommittee.

The subcommittees have used their meeting time to consider barriers and opportunities to their policy work and create a list of activities that further the goals of the Action Plan, relying on the council’s core strengths. The subcommittees have considered the timing or sequence of each activity, the resources necessary to complete this work, and additional parties to engage or consult.

At its March meeting, the Regional Food Policy Council will review the draft workplans for the subcommittees and provide input for the subcommittees to finalize the workplans.

For more information or questions, please contact Rebeccah Maskin at (206) 464-5833 or RMaskin@psrc.org or Liz Underwood-Bultmann at (206) 464-6174 or LUnderwood-Bultmann@psrc.org.
DISCUSSION ITEM

To: Regional Food Policy Council Members and Alternates

Subject: Overview PSRC Planning: Growth Management

IN BRIEF

At its January meeting, members of the council requested more information about the Puget Sound Regional Council’s work on Growth Management, including an overview of VISION 2040, the regional centers framework, and comprehensive planning. PSRC staff will provide an overview of this major work program at the March 13 meeting.

DISCUSSION

The function of PSRC’s Growth Management group is to implement VISION 2040 as the region’s growth management, environmental, economic and transportation strategy, ensure conformity and consistency of local plans and policies with state and regional planning requirements, and provide technical assistance on PSRC plans, policies, and programs. The attached Integrated Planning Timeline shows PSRC’s overall planning timeline and provides information on each plan’s update schedule.

VISION 2040 is an integrated, long-range vision for maintaining a healthy region – promoting the well-being of people and communities, economic vitality, and a healthy environment. VISION 2040 consists of:

- An environmental framework
- A regional growth strategy
- Policies to guide growth and development [Multicounty Planning Policies]
- Actions to implement
- Measures to track progress


Regional centers are the hallmark of VISION 2040 and its Regional Growth Strategy. Designated regional growth centers have been identified for housing and employment growth, as well as for regional funding. Regional manufacturing/industrial centers are locations for increased employment. More about designated regional centers: http://www.psrc.org/growth/centers

The state Growth Management Act requires all jurisdictions in the region to create and periodically update comprehensive plans to guide development. PSRC reviews and certifies transportation-related provisions in comprehensive plans for consistency with the Growth Management Act and regional policy. The Department of Commerce has a variety of resources for learning more about comprehensive planning and the Growth Management Act, including the Short Course on Local Planning. These materials can be found here: http://www.commerce.wa.gov/Services/localgovernment/GrowthManagement/Short-Course-on-Local-Planning/Pages/default.aspx
Select Short Course on Local Planning videos will be screened for interested councilmembers following the March meeting.

For more information or questions, please contact Rebeccah Maskin at (206) 464-5833 or RMaskin@psrc.org or Liz Underwood-Bultmann at (206) 464-6174 or LUnderwood-Bultmann@psrc.org.

Attachment A: PSRC Integrated Planning Timeline
## Integrated Planning Timeline - 2014-2024

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### Jurisdictional Planning
- Comprehensive Plans
- Growth Targets
- Municipal/Land Use Reports
- Courtyard Planning Policies
- Out year Forecast

### Major Planning Functions
- Vision 2040
- Transportation 2040
- Regional Economic Strategy
- Data
- Policy Framework

#### Vision 2040
- RGS Tech Rpt
- Tiered Centers Framework/Market Study
- Comp. Plan Review & Certification
- Plan Development
- Review/Adopt

#### Transportation 2040
- Scoping
- Plan Development
- Review/Adopt

#### Regional Economic Strategy
- Scoping
- Plan Development
- Review/Adopt

#### Data
- Regional Economic Forecast
- Land Use Forecasts
- Other Data Products

#### PSRC Project Selection & TIP Development
- Policy Framework

#### Other Factors
- Sound Transit
- Major Projects
- Ongoing PSRC Activities

### VISION 2040 - Potential Topics
- Reflect updated comprehensive plans
- Update RGS numbers and guidance
- Updates related to WWRAP/MPS
- GTC / BOD / Centers
- Housing Needs Analysis
- Social Equity
- Updated Implementation Actions
- Greenhouse Gases / Climate Change
- Puget Sound / Water Issues
- Regional Economic Strategy

### Transportation 2040 - Potential Topics
- Transit Planning
- Project Prioritization
- Financial Strategy
- Tolling
- 2014 Transportation 2040 “parking lot”
- State Fiery Plan
- Public Opinion Poll
- Freight Strategy
- Greenhouse Gases / Climate Change
- State of Good Repair II
- Technology / Automation
- MAP 21 targets
- Military Facilities

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Note: The items below are tentative and not time bound. They are intended to provide an early snapshot of potential issues to be addressed in updates to VISION 2040 and Transportation 2040.

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X:\Integrated Planning\Integrated Planning Timeline\2024 Integrated Schedule Graphic 03-02-15_ys-w.xlsx
DISCUSSION ITEM

March 13, 2015

To: Regional Food Policy Council Members and Alternates

Subject: Membership update

IN BRIEF
In February, the council solicited membership applications for seven sector seats. At its March meeting, the council will discuss membership and recommendations from the steering committee.

DISCUSSION
At its January meeting, the Regional Food Policy Council adopted new administrative procedures for the council that included defining three year terms and a membership application process for sector seats. Membership seats representing additional sectors will be open for applications at a later date.

Open seats in the first round included:

- Wholesale production and marketing
- Direct marketing production (meat-based)
- Retail grocer
- Restaurant sector
- Waste/recycling/energy sector
- Non-governmental social justice organization
- Farmland preservation organization

Applications were due Friday, Feb 27, 2015, and the council received eight applications. Membership applications will be reviewed by the steering committee and recommendations will be made to the full Regional Food Policy Council. New members are expected to serve three-year terms. Later this year, the steering committee will develop a schedule for soliciting membership applications for additional council seats.

For more information or questions, please contact Rebeccah Maskin at (206) 464-5833 or RMaskin@psrc.org or Liz Underwood-Bultmann at (206) 464-6174 or LUnderwood-Bultmann@psrc.org.