Regional Staff Committee

March 19, 2015 • 9:30 a.m. – 11:30 a.m.
Puget Sound Regional Council, Boardroom
1011 Western Avenue, Ste. 500, Seattle, 98104

9:30  1. Welcome and Overview — Chip Vincent, City of Renton, Co-Chair

9:35  2. Citizen Comments

9:40  3. Reports:
   a. Summary of Meeting held Feb 19, 2015*
   b. Board and Committee Reports*
   c. List of RSC Members*
   d. RSC Fiscal Year Calendar 2015 (July 1, 2014 to June 30, 2015)*
   e. TIGER grant application update*

9:45  4. Presentations:
   a. Draft PSRC Fiscal Year 16/17 Budget and Work Program* – Diana Lauderbach, Charlie Howard, PSRC (15 mins)
   b. Issaquah Application for Regional Growth Center Designation * – Erika Harris, PSRC, Charlie Bush, City of Issaquah (20 mins)
   c. Transportation Futures* – Ben Bakkenta, PSRC (20 mins)
   d. Industrial Lands Final Report* – Erika Harris, PSRC (20 mins)
   e. Regional Growth Strategy (RGS) Technical Memo* – Carol Naito, PSRC (20 mins)

11:20 5. Information Items:
   a. Committee Reports
   b. Toolkit brown bag announcement*

11:30 6. Adjourn

Next Meeting
Thursday, April 16, 9:30 a.m. (meeting length TBD)

Scheduled topics: Major Data/Technical Work Program Items, King County Metro Long-range Plan, Transit Access Update, Housing Work Program Update, Where We Live and Where We Learn: Housing and Education Partnerships presentation

*Supporting materials attached
Regional Staff Committee

Summary Notes

Thursday, February 19, 2015, 9:30 a.m. – Noon
Puget Sound Regional Council Board Room, Seattle, 98104

Members/Alternates Present:

Kevin Anderson, Puget Sound Partnership
*Russell Blount, City of Fife
Greg Cioc, Kitsap County
Dorinda Costa, City of Seattle
Bobann Fogard, Snohomish County
Allan Giffen, City of Everett
Mark Gulbranson, PSRC – Co-chair
Jesse Hamashima, Pierce County - Co-chair
Tom Hauger, City of Seattle
Mike Katterman, City of Bellevue
Karen Wolf, King County

*Denotes PSRC committee representative

Kevin Anderson, Puget Sound Partnership
Russell Blount, City of Fife
Greg Cioc, Kitsap County
Dorinda Costa, City of Seattle
Bobann Fogard, Snohomish County
Allan Giffen, City of Everett
Mark Gulbranson, PSRC – Co-chair
Jesse Hamashima, Pierce County - Co-chair
Tom Hauger, City of Seattle
Mike Katterman, City of Bellevue

1) Welcome. Chip Vincent, Co-chair, City of Renton, called the meeting to order at 9:35 a.m. There were around-the-room introductions.

2) Citizen Comments. There were no citizen comments.

3) Reports. The Chair brought attention to the written reports included in the agenda packet. The Chair recognized Dorinda Costa, City of Seattle, and thanked her for her work on the committee. She stated that she is moving to the Seattle Office of Waterfront Development and would be leaving her seat on the committee. Mark Gulbranson, PSRC, committee Co-chair, also thanked Costa for her service to the committee.

The Chair recognized Ivan Miller, PSRC, and thanked him for his assistance as staff to the committee. He is leaving PSRC and starting a job at King County as Comprehensive Plan Manager in the County Executive’s Office.

3) a. Project Selection Process. Kelly McGourty, PSRC, explained that the 2014 project selection process will involve member participation earlier in the process, at the request of the Transportation Policy Board. A Project Selection Task Force with 29 volunteers from the agency’s Boards was convened, with the first meeting immediately following the February 12th TPB meeting. It will meet for the next two months to talk through the policy issues members would like addressed in project selection. The task force will advise the project evaluation committees - RPEC and the Regional FTA Caucus, and will be in October to review the work that has been done.

4) a. Legislative Update – Ike Nwankwo, Department of Commerce, provided a presentation and a handout with the list of bills that the Department of Commerce is tracking during the legislative session. He
requested that his power point presentation and the handout be provided electronically to committee members. There are a number of bills the department is tracking, including two with budget requests that support the department. Ike stated that there is need for more staff at Department of Commerce due to the comprehensive plan review process that will commence this year. In addition, he informed committee members that the 20 year time horizon required for updated local plans originally commenced from the date of plan adoption, the department is now directing all jurisdictions that haven’t yet adopted an updated comprehensive plan to be sure the planning horizon for King, Pierce, and Snohomish County jurisdictions extends to 2035, starting the year the updated plan is due. This directly affects the plans that are due in 2015.

The other bills being tracked are all those affecting jurisdictions within the PSRC planning area. Of particular concern is buildable lands legislation that may be proposed during the session. A stakeholder group composed of representatives from the four counties, the building industry, developers and Futurewise has been meeting to refine the definition of lands suitable for development, which was not clearly defined by the buildable lands legislation adopted in 1997. One proposed bill, going into effect in July 2015, would require any area within a UGA constrained by lack of water or sewer could no longer be included as land suitable for development within the 20 year comprehensive planning horizon. The Department of Commerce has stated that this needs to be amended.

Members commented on the “reasonable measures” issue. Ike stated that local governments with land constrained by lack of water or sewer access will need to look outside UGAs to provide land to accommodate growth requirements. The bill doesn’t allow for “reasonable measure” to have enough land to accommodate growth except to expand a UGA.

Chairman Vincent requested that due to time constraints in the meeting, Ike should touch only briefly on the other most important bills being tracked. Ike agreed and stated that he would provide his contact information and was available to answer any questions members had on the handout’s content.

b. Industrial Lands Analysis – Erika Harris, PSRC, reminded committee members that a draft of the study was released for public comment in January. PSRC received comments from 8 organizations, and they fell into 4 categories: concern about non-industrial employment on industrially-zoned land, streamlined sales tax policy issues, emphasis on key infrastructure that can’t be moved, and encouragement of local jurisdictions to preserve industrial land. Erika stated that comments are being incorporated into the report and that she would be back before the committee at the March meeting to discuss key findings and recommended strategies.

Members commented that many members of the committee were involved with the Industrial Lands steering committee and had provided considerable input. They also stated that recommendations for the protection of industrial lands are important, but that more can also be done.

c. Plan Review Status Update – Yorik Stevens-Wajda, PSRC, provided a power point presentation and an overview on the plan review program. He stated that the program was an important tool to facilitate coordination with planners throughout the region on comprehensive plan issues and help implement regional plans. The update that the agency is focused on now is a statewide Growth Management Act requirement, the first since the adoption of VISION 2040 in 2008. The updated plans will address new requirements since 2008 and reflect present conditions on the ground. Updates will be going on statewide through 2018.

Plans are due to the Department of Commerce and PSRC by June 30th and staff will be processing certifications this summer. Certifications go through the Policy Boards and on to the Executive Board for final action. PSRC has received drafts from 22 jurisdictions and adopted updates from 8. Plans from the remaining 51 cities and counties are still outstanding. Staff are also working to streamline the review process to efficiently review and certify plans when they come in.

Members asked if there was some way to informally let staff know that a plan was going to be late coming
from the jurisdiction. Yorik replied that PSRC staff are available for contact. Ike Nwankwo, Department of Commerce, reminded members that plans are actually due in to the department 60 days prior to adoption, indicating an April 30th to the Department of Commerce.

Members asked how PSRC and the Department of Commerce would be coordinating comments on the plans, as the requirements of the two agencies are different. Yorik responded that there is a PSRC and Commerce contact assigned to each jurisdiction and that they are coordinating closely. PSRC has access to Commerce’s plan review database. Chairman Vincent recommended that jurisdictions not wait until their plan is completed to contact PSRC. Viewing the agency as a resource and sending in a draft for feedback well before completion was helpful to the City of Renton’s planning process.

d. Tiered Centers Framework: Project Description and Accelerated Schedule – Sara Maxana and Liz Underwood-Bultmann, PSRC provided a presentation on the project, which was called for in VISION 2040, the Regional Centers Monitoring Report, and the Growing Transit Communities Strategy, and responds to recent member requests. The project’s intent is to explore development of a common framework and designation procedures to recognize local centers at the regional level.

Sara described the five phases of the project, which will be initiated in spring 2015 at the Growth Management Policy Board with the adoption of a scope of work and guiding principles, based on input received from PSRC and countywide committees. A research phase would continue through 2015 that would include a consultant-led centers market study. A working group will be convened in 2016 to develop a framework, criteria and procedures for forwarding to the GMPB and Executive Board.

Members stated that designation of centers is important for prioritizing regional funding for projects. They commented that it will be important to discuss how tiered centers would fit into the transportation network. Members also stated that some sets of countywide planning policies address county and local centers and that it’s important to understand those criteria and how those designations have been working. Other members stated that there needs to be resolution of what the role of this center designation will have in the Regional Growth Strategy and how unincorporated areas fit in this framework. PSRC staff responded that the goal is to have procedures that allow recognition of various existing and planned activity areas.

Members suggested that given the complexities of the issues, perhaps a technical advisory group would be needed prior to convening the proposed working group in 2016. Staff responded that determining the makeup and number of working groups would be addressed in the scoping of the project this spring and that staff would be asking for RSC guidance as well as GMPB board direction. Members clarified that all center types should be considered, not just those that are currently smaller than existing threshold criteria. It was pointed out that each county has differences in regional center designation and this process should address any mismatch between county and PSRC criteria for regional centers.

e. Military Facilities and Regional Planning – Draft Position Paper – Ivan Miller, PSRC, provided a presentation with background on the issue, including feedback from the GMPB and the RSC. He introduced Tiffany Spears from the South Sound Military and Communities Partnership, with whom he has been coordinating on the issue. Military facilities provide concentrated areas of employment in some parts of the region. VISION 2040 and Transportation 2040 do not provide planning guidance on military bases. PSRC staff hosted a stakeholder meeting in December and have produced a draft position statement with three options for how to integrate military bases into regional planning at this time. Staff will be providing these recommendations to the GMPB for action that could be taken by the Executive Board later this spring. Ivan requested feedback from committee members on the process to date, the proposed options, and next steps.

Some members commented that bases are not designated regional centers and that there needs to be more deliberation on considering them as such. Treating bases as centers in the project selection process will displace already established priorities regarding project funding. It was suggested that
Regional Project Evaluation Committee (RPEC) rather than the RSC is the body that should be reviewing and commenting on this proposal. Other members commented that all of PSRC’s boards as well as RPEC and the TOC are represented on the Project Selection Taskforce, and it was recommended that there be a voice for military communities at the task force.

Members stated that military communities are part of the greater community and need to be taken into account in the planning process. Others pointed out that the position paper proposes treating bases as centers in all but name. Others asked why there was no option to include bases into regional but not local planning processes, allowing them to compete for regional funding. Staff responded that if regional funding starts going to bases, it affects the total amount of funding available to other counties in the four county funding process.

Chairman Vincent pointed out that bases have sovereignty, similar to tribal reservations and therefore really can’t be controlled by regional planning and growth management rules and regulations. He asked if committee members wished to take a position on the issue. Ivan suggested using the language in the planning memo provided in the agenda packet in the wording of a recommendation, and requested that each member comment so that all comments can be brought to the GMPB.

Members responded that they didn’t have enough information at this time to make a recommendation. They suggested that the RSC can comment on the recommendations of the Project Selection Task Force later in the process. Members asked about when the topic would again come up at the GMPB. Mark Gulbranson, PSRC, committee Co-chair, stated that the Executive Board would not be making a recommendation on the issue until May or June and the task force won’t make final recommendations until Fall 2015. Chairman Vincent stated that the topic would be back on the agenda in March.

[Editor’s note: The draft position statement was discussed and acted upon by the GMPB at their March meeting. The Executive Board is expected to act on the position statement at their March 26th meeting.]

Dorinda Costa made a comment that pertained to this issue and the one following on the agenda – beginning with the development of Transportation 2040 she maintained that local staff don’t have enough lead time to discuss issues and get feedback prior to being requested to make a recommendation at the RSC. As a City of Seattle staff member, she needs to know where city decision makers stand on particular issues before she makes recommendations. Getting material on important action items well ahead of time is very important. She stated that this must be considered during work on the next plan updates. Chairman Vincent thanked her for her input.

**f. Integrated Planning Timeline** - Chip Vincent, City of Renton, meeting Chair, stated that the Integrated Planning Timeline that PSRC first developed in Fall 2014 was intended to provide clarity to staff and local jurisdictions’ planners regarding the agency work program over the next 10 years, including how multiple sub-plan updates will be coordinated. Creating the timeline brought to the attention of local jurisdictional planners that deadlines for local comprehensive planning processes needs to be coordinated with the PSRC’s plan update process. Chair Vincent gave an overview of the RSC Co-chairs’ discussion of the issue in December 2014, and he invited the other Co-chairs present to comment.

Clay White, Snohomish County, commented that planning deadlines for Snohomish County over the next eight years necessitates working backwards to plan a county work program that will meet PSRC deadlines and allow all of the work to get done. He also stated that the sooner VISION 2040 is updated the more smoothly the county’s update to its comprehensive plan will go. The tiered centers study and the legislation affecting buildable lands discussed earlier in the meeting will inform changes to VISION 2040 which then will affect requirements for local and regional governments.

Ben Bakkenta, PSRC, commented that the agency work program for the next biennium discussed earlier in the meeting is preparatory for the VISION 2040 update process. As part of the process PSRC committees will examine how their recommendations will translate to countywide planning policies. These recommendations in turn will inform the VISION 2040 update.
Chair Vincent asked Diana Lauderbach, PSRC, to discuss resource budget needs. She stated that the agency’s draft budget would be published on the agency website and available for review and comment through March 20th. She encouraged committee members to read it and comment on anything that needs more emphasis. The Executive Board will review comments on the budget at its March meeting.

Committee members commented that a freight strategy update is not listed on the Integrated Planning Timeline as one of the sub-plans to be updated as preparation for the Transportation 2040 update. PSRC staff made note of the oversight. Committee members commented that it would be helpful to have notation on the timeline regarding which advisory committees will be providing input and review on each sub-plan, as local jurisdictional staff will serve on these committees and it would be helpful to instruct them on jurisdictional stands on policy discussions.

Charlie Howard, PSRC, thanked the committee members for their input on this complex topic and stated that the timeline will be updated to include freight planning. He also stated that timing for the next round of local comprehensive plans, currently scheduled for 2023 and 2024, may need to be adjusted depending on how the VISION 2040 update proceeds. This might be a good opportunity to synchronize all Puget Sound counties on one update schedule, and it might be necessary to ask the state legislature for a legislative adjustment of the Growth Management Act comprehensive plan update process.

Chair Vincent closed discussion and stated that the topic will be coming back to the committee for further review. Andrea Spencer, City of Bremerton, Co-chair stated via telephone that she hadn’t been able to comment earlier, but that she concurred with Co-chairs Vincent and White’s comments.

5) **Announcements and Committee Reports:** There were no reports. Chair Vincent announced the Toolbox 2015 Peer Review Series Session entitled Bringing Equity into the Plan, which would begin at 12:30 p.m., following the close of the meeting.

6) **Adjourn.** There were no further announcements. The meeting concluded at noon.

**Next Meeting.** The next committee meeting is scheduled for Thursday, March 19 at 9:30 a.m.

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**Questions:** Please contact Marina King, mking@psrc.org, 206-389-2878.
RSC INFORMATION ITEM

Board Reports

The Economic Development District Board met March 4, 1-3 p.m.
The board discussed the Regional Economic Strategy performance measures. Staff are tracking performance measures for each of the five foundation areas of the Regional Economic Strategy. For example, a strategy for education and workforce development is to increase higher education capacity. Performance measures for this goal include higher education enrollment, funding and degree conferment. The number of students enrolling at four-year, public universities in Washington has increased by nearly 6% since 2009. Find out more here or watch the discussion. For more information, contact Jason Thibedeau at 206-389-2879 or jthibedeau@psrc.org.

The board welcomed Bill McSherry for a presentation on Boeing's focus on Washington. The Boeing Company has been conducting outreach efforts with leaders in the region, highlighting the company's 100-year history in the state. The presentation covered Boeing's plans for the future and its investment in the health, growth and prosperity of people living in Washington. It provided insight into local employment, environmental goals, and hope for the future in the state. View the presentation. For more information, contact Patrick Pierce at 206-389-2877 or ppierce@psrc.org.

In other business, the board:
- Was briefed on the development of the FY 2016-17 Biennial Budget and Work Program.
- Was briefed on the current legislative session regarding the 2015 Action Items.

The Growth Management Policy Board met March 5, 10 a.m. – noon.
The board recommended approval of a position statement on including military facilities in regional planning at PSRC. The statement recognizes military facilities as regionally significant employment areas, and directs staff to reflect military facilities in regional planning as follows:
- **Centers** - Consider the role and inclusion of military facilities as part of a tiered centers framework
- **Data** - Improve data collection on military facilities
- **Regional Economic Strategy** - Continue to support the military cluster in economic development work
- **Transportation 2040** - Ensure transportation projects that improve access to military facilities are considered in the regional transportation plan
- **Maps** - Continue to include military facilities on regional planning maps
- **Project Selection** - Consider reflecting military bases as locally defined centers to compete in the countywide funding competitions for the 2016 project selection process

The Executive Board will take up the recommendation in March. Watch the discussion. For more information, contact Charlie Howard at 206-464-7122 or choward@psrc.org.

The board was briefed on the region's new economic forecast. This big picture forecast of growth and change through the year 2040 includes jobs, households, inflation and other economic variables. It shows that the region will have more than 2.7 million jobs and 4.9 million people in 2040. The economic forecast will be used in the next update of the region's transportation plan. View the presentation or watch the discussion. For more information, contact Carol Naito at 206-464-7535 or cnaito@psrc.org.

The board heard key findings from the industrial lands analysis. The Executive Summary of the regional industrial lands analysis is currently available, and the rest of the report will be available by the end of March. Overall, the region appears to have enough industrial land to meet demand through 2040, but the level of adequacy varies by subarea. The region's manufacturing/industrial centers are doing a good job overall in preserving industrial land. The report contains recommended strategies to preserve
and enhance industrial land going forward. View the presentation or watch the discussion. For more information, contact Erika Harris at 206-464-6360 or eharris@psrc.org.

The board was briefed on the FY 2016-2017 Budget and Work Program. Board members learned about the agency’s budgeted revenues, expenditures and work initiatives. The draft budget is available online at psrc.org/about/budget. The General Assembly will take action on the budget on April 30. View the presentation or watch the discussion. For more information, contact Diana Lauderbach at 206-464-5416, dlauderbach@psrc.org.

The Transportation Policy Board met February 12, 9:30 – 11:30 a.m.
The board recommended approval of two project tracking action requests. PSRC’s project tracking program helps ensure the region can meet its project delivery expectations to help keep federal funds flowing to the region. Two projects requested changes to help stay on track with project delivery. University of Washington requested an extension of its obligation date for the Burke Gilman Trail Improvement Project to June 30, 2015. The City of Kenmore requested transferring funds from right-of-way to construction for SR 522 West. Watch the discussion here. For more information, contact Kelly McGourty at 206-971-3601 or kmcgourty@psrc.org.

The board recommended the Bicycle Pedestrian Advisory Committee (BPAC) proceed with an Active Transportation TIGER grant application. The TIGER grant program provides federal funding to partnerships that provide innovative solutions to multimodal multijurisdictional transportation projects. The BPAC will solicit projects that could be part of a regionally coordinated application for the 2015 process. View the presentation here. For more information, contact Kimberly Scrivner at 206-971-3281 or kscrivner@psrc.org.

In other business, the Board:

- Recommended certification of the City of Tacoma’s Downtown Regional Growth Center Subarea Plans.
- Recommended approval of a routine amendment to the 2015-18 Regional Transportation Improvement Program.
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Alt. Ref Lindmark, King County Metro | 425-348-2379 – sri.rome@commtrans.org  
206-477-5825 – ref.lindmark@kingcounty.gov | 425-348-2379  
206-477-5825 – ref.lindmark@kingcounty.gov |
| Eric Shields, Kirkland, Other Cities in King County | 425-587-3226 – eshields@kirklandwa.gov | 425-587-3226 |
| Diane Wiatr, City of Tacoma, BPAC rep  
Alt. 1 Peter Dane, City of Redmond  
Alt. 2 Amy Shumann, Seattle/KCo Public Health | 253-291-5380 – dwiatr@cityoftacoma.org  
253-456-2816 – pbdane@redmond.gov  
206-263-8214 – amy.shumann@kingcounty.gov | 425-556-4242  
206-220-5446 – jeremy.hudgeons@hud.gov |
| Lauren Smith, King County | 206-263-7146 – lauren.smith@kingcounty.gov | 425-556-4242  
206-220-5446 – jeremy.hudgeons@hud.gov |
| Elaine Somers, Environmental Protection Agency | 206-553-2966 – somers.elaine@epa.gov | 425-556-4242  
206-553-2966 – somers.elaine@epa.gov |
| Andrea Spencer, Bremerton, Co-chair  
Alt. Allison Satter, City of Bremerton | 360-473-5283 – andrea.spencer@ci.bremerton.wa.us  
360-473-5845 – allison.satter@ci.bremerton.wa.us | 425-556-4242  
206-553-2966 – somers.elaine@epa.gov |
| Sid Stecker, Federal Highway Administration (FHWA) | 360-753-9555 – sidney.stecker@fhwa.dot.gov | 360-753-9889  
206-553-2966 – somers.elaine@epa.gov |
| Steve Thomsen, Snohomish County (also, RPEC Snohomish Countywide Chair)  
Alt. Bobann Fogard | 425-388-6652 – steve.thomsen@co.snohomish.wa.us  
425-388-6405 – bobann.fogard@co.snohomish.wa.us | 425-388-6649  
425-388-6449 |
| Stacy Trussler, WSDOT  
Alt.1 Charles Presrud  
Alt. 2 Shuming Yan | 206-464-1274 – trussler@wsdot.wa.gov  
206-464-1271 – prestrc@wsdot.wa.gov  
206-464-1276 – yans@wsdot.wa.gov | 425-556-4242  
206-464-1276 – yans@wsdot.wa.gov |
| Chip Vincent, Renton, Co-chair, Other Cities in King County | 425-430-6588 – cvincent@rentonwa.gov | 425-430-7300 |
| John Vodopich, Bonney Lake  
Other Cities in Pierce County  
Alt. David Swindale | 253-447-4345 – vodopich@ci.bonney-lake.wa.us  
253-460-2519 – DSwindale@cityofup.com | 253-447-4345  
253-460-2519 |
| Karen Waterman, Sound Transit, Transportation Operators Committee rep  
Alt. 1 Andrea Tull  
Alt. 2 Brian Brooke, Sound Transit | 206-398-5217 – karen.waterman@soundtransit.org  
206-398-5040 – andreataull@soundtransit.org  
206-398-5229 – brian.brooke@soundtransit.org | 253-826-1921  
206-398-5040  
206-398-5229  |
| Julie West, Public Health Seattle/King County  
Alt. Scott Daniels, Kitsap County Health District Public Health Agencies | 206-205-4396 – julie.west@kingcounty.gov  
360-337-5235 – scott.daniels@kitsappublichealth.org | 206-205-4396  
360-337-5235  
360-337-5235  |
| Clay White, Snohomish County, Co-chair | 425-388-3122 – clay.white@co.snohomish.wa.us | 425-388-3122  
425-388-3122  |
| Karen Wolf, King County  
Alt. Paul Reitenbach | 206-263-3423 – karen.wolf@kingcounty.gov  
206-296-705 – paul.reitenbach@kingcounty.gov | 425-388-3122  
425-388-3122  
206-296-705 |

Regional Staff Committee  
3c - 2  
2015
<table>
<thead>
<tr>
<th>FY15</th>
<th>Scheduled Agenda Topics</th>
<th>PSRC Board Actions</th>
<th>Other PSRC Topics and Topics from RSC members</th>
<th>Other Meetings and Events</th>
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<tbody>
<tr>
<td></td>
<td>Planning for Centers Guidance/Housing Element Guidance; Prioritization update &amp; timetable; State of Good Repair Industrial Lands Report</td>
<td>Growth: TOD Advisory Committee - 2nd Fridays, quarterly</td>
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<td></td>
<td></td>
<td>Transportation: Performance Trends, MTP update</td>
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<tr>
<td>Sep-14</td>
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<td></td>
<td>University Place Regional Growth Center Designation</td>
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<td></td>
<td>Major Data/Technical Work Program Items Military Facilities Planning</td>
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<tr>
<td>Oct-14</td>
<td>Regional Travel Survey - results (Oct or Nov) Major Data/Technical Work Program Items Transportation Planning (Travel Safety Data Update, Transit Access)</td>
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<tr>
<td>Nov-14</td>
<td>meeting cancelled, members updated by e-mail</td>
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<tr>
<td>Dec-14</td>
<td>Industrial Lands Transportation Planning (Regional Transit Vision) Major Data/Technical Work Program Items Global Trade and Investment Strategy, Puget</td>
<td></td>
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<tr>
<td>Jan-15</td>
<td>meeting cancelled</td>
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<tr>
<td>Mar-15</td>
<td>Draft PSRC FY 16/17 Budget, Industrial Lands Final Report, Issaquah Application for Regional Growth Center Designation; Transportation Futures, Updated Regional Economic Forecast</td>
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<tr>
<td>May-15</td>
<td>Centers Monitoring Report</td>
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<td>PSRC General Assembly</td>
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<tr>
<td>Jun-15</td>
<td>Regional Transit Vision (TOC project)</td>
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</table>

**Regional Staff Committee -- FY15 Calendar (July 1, 2014-June 30, 2015)**

**VISION 2040 -- Transportation 2040 -- Regional Economic Strategy**

**Potential Agenda Items**

**1st Quarter**
- TOD Update
- Planning for Centers Guidance/Housing Element Guidance; Prioritization update & timetable; State of Good Repair Industrial Lands Report

**2nd Quarter**
- University Place Regional Growth Center Designation
- Major Data/Technical Work Program Items
- Military Facilities Planning

**3rd Quarter**
- Regional Travel Survey - results (Oct or Nov)
- Major Data/Technical Work Program Items
- Transportation Planning (Travel Safety Data Update, Transit Access)

**4th Quarter**
- Industrial Lands Transportation Planning (Regional Transit Vision)
- Major Data/Technical Work Program Items
- Global Trade and Investment Strategy, Puget

**Notes:**
- Missing meeting details for some dates.
- Events and updates include:
  - DSA: New Economic Forecast, Regional Growth Strategy Technical Amendment, new Land Use Vision forecast product
  - Growth: TOD Advisory Committee - 2nd Fridays, quarterly
  - Transportation: Performance Trends, MTP update
  - Economic Development: Other, Food Policy Strategic Plan Report
  - Transportation: Performance Trends, MTP update, Climate Change, Prioritization, Financial Strategy, T2040 Performance Measures
  - Economic Development: FDI Strategy, IB Grant Other
  - DSA: Data Tools/Land use, VISION Performance Trends
  - Growth: TOD Advisory Committee - 2nd Fridays, quarterly, stormwater - tentative
  - Integrating PSRC Planning & Military Facilities
  - Transportation: MTP update, Climate Change, T2040 Financial Strategy update
  - Economic Development: FDI, RES - Measuring Progress Other
  - DSA: Centers Market Study
  - Growth: TOD Advisory Committee - 2nd Fridays, quarterly
  - Transportation: MTP update, Climate Change
  - Economic Development: Check-in for topic Other

**Regional Staff Committee -- FY15 Calendar (July 1, 2014-June 30, 2015)**
2015 TIGER GRANT PROGRAM
REGIONAL COORDINATION FOR BICYCLE AND PEDESTRIAN INFRASTRUCTURE

WHAT
The federal TIGER program has been identified by the regional Bicycle and Pedestrian Advisory Committee (BPAC) as a potential funding source for critical bicycle and pedestrian infrastructure. A regionally coordinated application for the 2015 TIGER funds will pull together a group of projects that demonstrate cohesiveness and competitiveness based on the TIGER criteria.

WHY
- To support local needs.
- To maximize federal funding opportunities for our region.
- Funding has been identified by BPAC as #1 priority for Active Transportation Plan implementation.

WHERE
- In the Puget Sound region of Kitsap, Snohomish, Pierce and King Counties.

SOLICITATION FOR PROJECT PROPOSALS
Please NOTE that this solicitation will not award funds but will identify a group of projects that can compete through the TIGER program as a regionally coordinated application. Individual projects will be scored based on the criteria shown in the attached application and will be chosen based on both the score and by the group of projects that best fit together in a cohesive way. Depending on the pool of projects received, the group of projects could be chosen in one sub-area or throughout the region.

FINAL TIGER APPLICATION
The goal is to focus the final TIGER grant application on the most competitive group of projects based on (1) TIGER criteria, (2) federal emphasis on Ladders of Opportunity, (3) recent planning work from the Active Transportation Plan, the Growing Transit Communities project, and 4) other considerations such as economic development, safety, etc.

TIMELINE
<table>
<thead>
<tr>
<th>Solicitation for projects</th>
<th>Jan 22nd</th>
</tr>
</thead>
<tbody>
<tr>
<td>TPB presentation</td>
<td>Feb 12th</td>
</tr>
<tr>
<td>PSRC Applications Due</td>
<td>Feb 19th</td>
</tr>
<tr>
<td>Executive Board presentation</td>
<td>Feb 26th</td>
</tr>
<tr>
<td>Project Scoring</td>
<td>Feb 18th - March 9th</td>
</tr>
<tr>
<td>Recommendation for package</td>
<td>March 9th – March 20th</td>
</tr>
<tr>
<td>Analysis and TIGER grant writing</td>
<td>March 23rd - Application date expected mid-April</td>
</tr>
</tbody>
</table>
PROCESS

- Concept and criteria developed by BPAC Funding Ad-Hoc committee (Nov 2014 – Jan 2015)
- Solicitation for projects (Jan 22nd – Feb 19th)
- PSRC staff scores projects (Feb 18th - March 9th)
- Committee formed from various PSRC advisory committees with topic expertise will make the final recommendations for which projects to be included in the grant (March 9 – 20th).
- PSRC staff work with partners to identify grant administration roles and responsibilities, MOU’s, etc.
- PSRC staff, with support from BPAC, coordinates and prepares the TIGER grant application
- If consent received by the Transportation Policy Board and Executive Board, TIGER grant application will be submitted (expected mid to late April)

CAN THIS COORDINATED APPLICATION BE COMPETITIVE?

Based on the 2014 TIGER criteria, the following statements would support a project such as this:

- TIGER encourages multi-modal, multi-jurisdictional projects not eligible for funding through traditional DOT programs
- Projects are evaluated on ability to facilitate innovation and new partnerships.
- Application should demonstrate the ability to foster creative and innovative approaches to transportation investments
- Long-term outcomes: safety, economic competitiveness, state of good repair, livability and environmental sustainability
- Projects that better connect communities to centers of employment, education, and services (including non-drivers) and that hold promise to stimulate long-term job growth, especially in economically distressed areas

PAST EXAMPLES

Nationwide, TIGER has funded 6 similar types of projects (bicycle and pedestrian networks), one of which was to a regional planning organization (East Bay Regional Parks district – SF Bay Area). Several were multi-jurisdictional and multi-county.
RSC INFORMATION ITEM

Subject: Draft PSRC FY 2016-2017 Biennial Budget and Work Program

In Brief: The process to develop the next biennial budget and work program is underway. The combined PSRC/EDD budget outlines transportation, economic, and growth planning activities for the fiscal years 2016-17 (July 2015 to June 2017).

Request of the Committee: The committee will be given a presentation on the draft fiscal years 16-17 biennial budget and work program. This presentation will include an overview of the budgeted revenues, expenditures, and work initiatives for PSRC during the biennium. (See attachment)

Background Information: The PSRC Operations Committee has primary responsibility for developing the budget and work program for both PSRC and EDD. The full draft budget will be posted on PSRC’s website at http://www.psrc.org/about/budget for review by the PSRC policy boards, the EDD board and various committees. Comments are due March 20th, and will be compiled and reviewed prior to the March 26, 2015 Executive Board Meeting.

Attachments:
(1) PSRC FY16-17 Budget Initiatives
(2) PSRC FY16-17 Revenue & Expenditure Tables

Next Steps: The final budget is scheduled for approval by the Executive Board in March, adoption by the PSRC General Assembly, April 30th, 2015.

Lead Staff: To comment on the budget, or for more information, please contact Diana Lauderbach, Chief Financial Officer, 206-464-5416, dlauderbach@psrc.org.
PSRC FY16-17 BUDGET INITIATIVES

REGIONAL INTEGRATED PLANNING
1. PSRC Performance Trends Support

GROWTH MANAGEMENT PLANNING
1. Local Comprehensive Plan Review and Certification
2. Centers market study and Centers policy update
3. VISION 2040 update early scoping: What we learned from the 2015/2016 Comprehensive Plan updates
4. PSRC Performance Trends Support

TRANSPORTATION PLANNING – Short- and Long-Range
1. 2016 Project Selection Process
2. Development of 2017-2020 Regional Transportation Improvement Program
3. Air Quality and Climate Change Research, Monitoring and Analysis
5. PSRC Performance Trends Support
6. Livable Communities 3
7. Transportation Futures

ECONOMIC DEVELOPMENT DISTRICT
2. Implementing the Current RES
   a. Investing in Manufacturing Communities Partnership (IMCP)
   b. PSRC Performance Trends Support

DATA SYSTEMS & ANALYSIS
1. Establish a Continuous Travel Data Collection Approach
2. Deliver Next Generation Modeling tools (Sound Cast; UrbanSim; Regional Economic Forecast)
3. Develop a Business Plan for a Service Center for Data and Modeling
4. PSRC Performance Trends Support

EXECUTIVE SERVICES – Administrative Services
1. Web site technology update
Table 1 - Revenue Comparison Summary

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>State/Federal</td>
<td>$15,530,000</td>
<td>$17,756,000</td>
<td>($2,226,000)</td>
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<td>Local Funds, EDD and Service Income</td>
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<td>$4,039,000</td>
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<td>Carryover (a)</td>
<td>$5,173,000</td>
<td>$6,967,000</td>
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<td>Tentant Improvement Reimbursement</td>
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<td>State/Federal/Local Anticipated</td>
<td>$504,000</td>
<td>$225,000</td>
<td>$279,000</td>
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<td><strong>Total</strong></td>
<td><strong>$25,259,000</strong></td>
<td><strong>$31,258,000</strong></td>
<td><strong>($5,999,000)</strong></td>
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Table 2 - Expenditure Comparison Summary

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<tr>
<td>Salaries (b)</td>
<td>$11,154,000</td>
<td>$10,372,000</td>
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<td>Benefits (c)</td>
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<td>Overhead (d)</td>
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<td>s+b+o+h</td>
<td>$21,773,000</td>
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<td>Direct</td>
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<td>Consultant</td>
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<td>Contingency PSRC</td>
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<td><strong>Total</strong></td>
<td><strong>$25,259,000</strong></td>
<td><strong>$31,258,000</strong></td>
<td><strong>($5,999,000)</strong></td>
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Table 3 - Staffing Comparison by Function

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<tr>
<td>Integrated Planning</td>
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<tr>
<td>Regional Growth Planning</td>
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<td>8</td>
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<td>Long-Range Transportation Planning</td>
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<td>PSRC Funding</td>
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<td>Economic Development District</td>
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<tr>
<td>Technical And Data Services</td>
<td>19</td>
<td>18</td>
<td>1</td>
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<tr>
<td>Executive &amp; Administrative Services</td>
<td>23</td>
<td>22</td>
<td>1</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>76</strong></td>
<td><strong>75</strong></td>
<td><strong>1</strong></td>
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</table>

(a) Carryover are available funds that remain unspent in the previous budget cycle and can be used in the next budget cycle.
(b) Includes all agency staff salaries for the two year period. Assume 3% merit pool first year and 3% merit pool second year.
(c) Benefits include vacation, sick leave, holiday, retirement medical, dental, short and long term disability, life, a deferred compensation plan, etc.
(d) Overhead assumes a growth of 3% per year.
(d) Any and all lobbying will be paid with local funds.
(e) FY2014-2015 FTE's adjusted to actuals. For FY2016-2017 two regional growth FTE's moved to regional transportation planning projects.
RSC DISCUSSION ITEM

Subject: City of Issaquah Application for Regional Growth Center Designation

In Brief: At its March 19 meeting, the Regional Staff Committee will hear a presentation related to the City of Issaquah’s application for a Regional Growth Center designation.

Request of the Committee: PSRC and City of Issaquah staff will be available to answer any questions that members have regarding the application.

Background Information: On January 30, 2015, PSRC Staff received an application from the City of Issaquah to designate the urban core of the city as a regional growth center. There are currently 28 Regional Growth Centers in the region. The last Regional Growth Center to be designated was University Place in December 2014. The map on the next page shows the Regional Growth Centers and the proposed Issaquah center as well as road and transit systems.

PSRC staff has reviewed the application and supporting information provided by the city. The proposed center meets the eligibility criteria and minimum requirements as outlined the Designation Procedures. PSRC staff will present their findings at the March meeting.

PSRC staff will prepare a Regional Designation Recommendation Report for the Growth Management Policy Board and Executive Board to consider. Both boards will receive presentations and the report at upcoming meetings in April and May. The Growth Management Policy Board is scheduled to make a designation recommendation to the Executive Board in June.

If designated by PSRC’s Executive Board, the center will receive "provisional" status. This status will exist until Issaquah’s center subarea plan has been certified by PSRC's Executive Board.

Committee’s Next Steps: The Regional Staff Committee may provide input on the proposed center until March 31. For additional input, contact Erika Harris.

Subsequent Next Steps: PSRC staff will present a Regional Designation Recommendation Report to the Growth Management Policy Board in April. Input from the Regional Staff Committee will be shared with the board.

Lead Staff: Erika Harris, Associate Planner, Growth Management Planning, 206-464-6360 or eharris@psrc.org.
RSC DISCUSSION ITEM

Subject: Transportation Futures Task Force

In Brief: The Committee will be briefed on the launch of the Transportation Futures Task Force and its 2015 work program.

Request of the Committee: The Committee will have an opportunity to ask questions about this discussion item.

Background Information: The Transportation Futures Task Force is an independent advisory group broadly representative of civic leadership in the central Puget Sound region. For more on the Task Force, including membership, see http://www.thefuturestaskforce.org

The Task Force convened for the first time on February 25, 2015, kicking off a year-long work program that will culminate in a final report with recommendations for regional action and advocacy at the state and federal levels. The final report is expected by January 2016.

The Task Force will examine leading technology, demographic, land use, economic and finance trends in transportation and make recommendations on how to best meet and fund the region’s long term transportation needs.

The Transportation Futures Task Force is not intended to influence or recommend actions for a short-term legislative agenda, but instead is focusing on what is next for the region, concentrating on mid- and long-term solutions that can better serve the region to achieve its economic, environmental, land use, and community goals.

The effort is funded by a $1.7 million federal grant. The Task Force is supported by local and national transportation experts assembled by the firm CDM Smith, regional planning staff, and leading regional research, public affairs and communications consultants.

Committee’s Next Steps: None.

Subsequent Next Steps: Staff will regularly brief the Committee throughout the project.

Lead Staff: Ben Bakkenta, Program Manager, Growth Management Planning, (206) 971-3286, e-mail, bbakkenta@psrc.org.
RSC INFORMATION ITEM

Subject: Industrial Lands Analysis — Key Findings and Strategies

In Brief: At its March 19 meeting, the Regional Staff Committee will hear a presentation on key findings from the industrial lands analysis, as well as some strategies to consider. The Executive Summary is now available for review.

Request of the Committee: Review the Executive Summary and consider the recommended strategies.

Background Information: With the help of a technical working group and consultants from Community Attributes, PSRC has been preparing an analysis of industrial lands in the central Puget Sound region. Both VISION 2040 (Development Patterns Action 6) and the Regional Economic Strategy (Strategy 4.6) recommend this study.

The purpose of the study is to understand the importance of industrial lands to the regional economy, to assess whether the region has an adequate and appropriate supply of industrial land for the future, and to identify industrial land planning issues that should be addressed.

At the February 19 meeting, the Regional Staff Committee heard a summary of comments on the draft report. The Executive Summary is now available for review, and the rest of the report will be available by the end of March on the Industrial Lands Analysis webpage. The committee will hear a summary of key findings from the analysis at its March 19 meeting. Strategies identified through the peer regions analysis, stakeholder interviews, and other information in the study will also be summarized and discussed.

Committee’s Next Steps: The Committee will discuss the key findings and strategies, as well as priorities for implementing strategies.

Subsequent Next Steps: The final report is expected to be published by the end of March.

Lead Staff: Erika Harris, Associate Planner, Growth Management Planning, 206-464-6360 or eharris@psrc.org.
RSC DISCUSSION ITEM

Subject: Regional Growth Strategy (RGS) Technical Memo

In Brief: Staff will present summary findings from an evaluation of the Regional Growth Strategy (RGS) technical amendment process.

Request of the Committee: The Committee is asked to provide feedback and input on this discussion item.

Background Information: During Fall/Winter 2014, PSRC initiated data work in support of a proposed 2015 technical amendment to the adopted regional growth strategy. Through stakeholder discussions with the Regional Staff Committee and individual member jurisdictions, it was determined that a formal RGS technical amendment was not needed at this point in time.

The data work and stakeholder discussions, however, were useful in identifying a number of technical and policy issues associated with the regional growth strategy and the RGS technical amendment process. Those issues will be addressed through a series of efforts intended to gather background information related to the regional growth strategy to inform the scope of work for the upcoming VISION 2040 plan update:

- Regional Growth Strategy (RGS) Technical Memo: This memo (currently in development) will document and present issues identified specifically with the RGS technical amendment process, and identify key policy questions and issues raised by the technical amendment process.

- Comprehensive Plan Summary Report: An RSC subcommittee is to be established to help flag key issues emerging from the 2015/2016 comprehensive plan update process as part of the scoping process for the VISION 2040 update.

- PSRC Performance Trends: PSRC’s integrated Performance Trends monitoring program is to be launched in 2015. The program is intended to generate performance data and identify issues to support the scoping process for the VISION 2040 plan update. The program includes data measures that evaluate recent growth trends in relationship to the regional growth strategy.
The March 19th briefing to the Committee will present summary findings from the Regional Growth Strategy (RGS) Technical Memo.

**Committee's Next Steps:** None.

**Subsequent Next Steps:** None.

**Lead Staff:** Carol Naito, Program Manager, Data Systems and Analysis, (206) 464-7535, cnaito@psrc.org.
March 19: Planning for Transit Supportive Densities & Land Uses

From the Growth Management Act, to the region’s VISION 2040, to local planning efforts, transit-supportive densities and land uses are central strategies to maximize the benefits of transit investments while creating compact and connected communities in our cities. Come learn how local jurisdictions are working hand-in-hand with advocates to bring equity into the plan.

Speakers: Roland Behee, Community Transit; Miranda Redinger, City of Shoreline, and Michael Hubner, AICP, Puget Sound Regional Council.

Attend in person: March 19th from 12:30-2:00 at PSRC, 1011 Western Avenue, Suite 500, Seattle, 98104.

Or attend via webinar: At www.bluejeans.com, click “Join Meeting” and enter ID 117853983. If your computer has a microphone, you may participate in the webinar through your computer. If no microphone, you may call in at +1 888 240 2560, and enter Meeting ID. AICP CM unavailable by webinar.

About the Series:

Please join host Puget Sound Regional Council and cosponsors, APA Washington Chapter and the Washington State Department of Commerce, for a peer networking series focused on best practices and resources for local planning and implementation. The series is in coordination with the PSRC Comprehensive Plan Review Program and implementation of the Growing Transit Communities Strategy. The sessions will take place on the third Thursday of the month, from 12:30-2:00PM at PSRC and are open to the public. There are 1.5 AICP credits per session pending. For more information, including updates on session descriptions and speakers, please visit www.psrc.org/growth/brownbags.

Upcoming Sessions:
April 16th: Topic TBD
May 21st: Topic TBD

Questions? Contact Sara Maxana at smaxana@psrc.org.