

**FY 2010
PUGET SOUND REGIONAL COUNCIL
ECONOMIC DEVELOPMENT DISTRICT
PUBLIC WORKS PROGRAM**

APPLICATION INSTRUCTIONS

I. Overview

The goals of the Public Works Program are to support long-term economic development in areas experiencing substantial economic distress through the creation, expansion, or retention of permanent jobs that help raise income levels. This is done through investments that support the construction or rehabilitation of essential public infrastructure and development facilities necessary to generate private investments that result in higher-skill, higher-wage jobs.

In the central Puget Sound region, public works projects are rated against federal requirements and support for the regional growth management, economic, and transportation strategy, based on VISION 2040 and the Comprehensive Economic Development Strategy (CEDs).

The Central Puget Sound Economic Development District (EDD) participates in the Public Works Program on an annual basis, with local jurisdictions and eligible non-profit agencies submitting projects to the EDD for ranking. Projects are numerically ranked and sent to EDA as recommendations for their consideration. **Sponsors of these projects should then directly contact EDA to pursue funding.** These projects will compete for federal public works grant monies. Staff is available to assist sponsors of top tier projects to work with EDA staff on their proposals.

II. Instructions

The criteria will be used to score projects, comparing one to another, in order to determine the relationship of the project to the program goals. Projects will be evaluated based on the responses provided in the application. The EDD Board will select the top tier of projects to submit to EDA.

To streamline the process, while still assessing the project's ability to compete federally, responses to the "qualifying" criteria should be brief – staff recommend 50 words or less. Responses to the "primary" criteria are anticipated to be longer in order for the sponsor to demonstrate the accuracy of their projections – staff recommend 200 words or less.

To strengthen the application, sponsors should cite contracts or agreements that demonstrate commitment by businesses and the community, including outreach to and support from communities of color, cite relevant studies that verify the project's benefits, and/or explain the methodology used to project job and investment totals.

For those who wish to resubmit projects from last year, staff will work with sponsors to expedite the application process.

Please note that EDA funding is not guaranteed through this process. Jurisdictions can also approach the EDA directly, if desired.

III. Schedule

The funding process for FY 2010 will be conducted over a three-month period, according to the following schedule:

- Application materials sent September 15, 2009
- Application submittal deadline November 6, 2009
- Staff review and scoring process mid November, 2009
- EDD Board review and ranking of final projects December 2, 2009
- Notification to sponsors and submittal to EDA December 4, 2009

The applicants that reach the EDD Board Review stage of the process will have the opportunity to present their projects to the board. Each applicant will receive 7 minutes for explanation of the project, and then 8 minutes for question and answer. This meeting will take place from 12:00 pm – 4:00 pm on Wednesday, December 2, 2009 in the Puget Sound Regional Council's Conference Room. Please ensure that a representative for your project will be available on that date and time.

IV. Resources

Puget Sound Regional Council:

- <http://psrc.org>

Economic Development District Board:

- <http://psrc.org/boards/cpsedd/index.htm>

Comprehensive Economic Development Strategy:

- Prosperity Partnership's Regional Economic Strategy:
<http://www.prosperitypartnership.org/strategy/index.htm>

VISION 2040:

- <http://www.psrc.org/projects/vision/index.htm>

Public Works Program Overview:

- <http://12.46.245.173/cfda/cfda.html> (search for program number 11.300)

Other Publications at PSRC:

- 2003 Regional Economic Profile: <http://www.psrc.org/projects/monitoring/rep.htm>
- Regional Competitiveness Indicators report:
<http://www.prosperitypartnership.org/indicators/index.htm>