

MEMORANDUM

December 16, 2011

To: Sponsors of Projects in the 2010-2013 Regional Transportation Improvement Program

From: Dirk Brier, Associate Planner

Subject: 2012 Annual Certification of Compliance with Applicable Federal Laws & Regulations

IMPORTANT: This memo includes information about the annual certification form that **MUST** be completed and returned by all agencies with projects in the current Regional Transportation Improvement Program (TIP). Generally only one contact at each agency will receive this correspondence, so please review this memo and, if appropriate, forward it to the appropriate department director at your agency.

As of January 2004, PSRC has required sponsors to submit an "Annual Certification of Compliance with Applicable Federal Laws & Regulations" form if they have a project currently programmed in the Regional TIP. This certification is intended to ensure that sponsors with projects using federal funds agree to comply with applicable laws and regulations such as the Civil Rights Act, the Americans with Disabilities Act, Executive Orders, and applicable federal and state environmental and public involvement requirements.

This form is attached for your convenience and can also be found on PSRC's Web site, at http://www.psrc.org/assets/3296/B_-_Regional_TIP_Annual_Certification_12-11.pdf. Sponsors are required to submit this certification with the signature of a responsible agency representative (e.g., a department director, City Manager, Mayor, etc.). The annual certification is intended to be a broad statement about all projects in the current Regional and State TIPs sponsored by an individual agency. In addition, TIP applications require sponsors to further certify that all applicable federal laws and regulations will be in effect specifically for each individual project.

Forms should be returned by January 13, 2012. They may be returned in one of two ways:

1. Signed form is scanned and sent as a pdf to dbrier@psrc.org (preferred)
2. Signed form is mailed to:

**Puget Sound Regional Council
ATTN: Dirk Brier
1011 Western Avenue Suite 500
Seattle, WA 98104-1035**

If you have questions about this or other related subjects, please feel free to contact Dirk Brier at (206) 587-4812 or dbrier@psrc.org.