Bicycle/Pedestrian Advisory Committee

Committee Charter

April 2014

Committee Background/Mission
The Bicycle/Pedestrian Advisory Committee (BPAC) was originally established in 2001 to provide recommendations and oversight for the development of the pedestrian and bicycle components of the Metropolitan Transportation Plan. Upon completion of the Plan, the Committee was formalized to play a longer-term role as an advisory committee to the Regional Council on a variety of bicycle and pedestrian-related issues.

Committee Structure:
The BPAC is composed of regional technical experts including local agency nonmotorized staff, advocacy organizations and citizens. The BPAC reports to the Regional Staff Committee (RSC). The RSC provides technical support to the Transportation Policy Board (TPB). As deemed necessary, the BPAC provides direct updates on its work to the TPB. Figure 1 illustrates the relationship of the PSRC advisory committees, the Regional Staff Committee and the Transportation Policy Board.

![Diagram of committee structure](image)

FIGURE 1
In any given year the BPAC work program may include the contribution of professional expertise on:

- Update the Regional Active Transportation Plan
- Development, implementation and monitoring of the Metropolitan Transportation Plan and ongoing regional planning
- Regional Funding project selection policy framework
- Update of the comprehensive plan certification and review process
- Design guidelines for regional growth centers and transit station areas
- Methodologies for measuring existing bicycle and pedestrian demand
- Outreach and education on the value and benefits of pedestrian and bicycle transportation as well as resources and tools offered by PSRC
- Best practices for developing bicycle, accessibility and pedestrian-friendly communities
- Work to develop a pedestrian and bicycle safety program and resources for local jurisdictions
- Liaison between bicycle/pedestrian non-governmental organizations, local government and regional and state agencies

**Membership**
Committee membership is comprised of representatives from member jurisdictions and agencies, advocacy groups and interested citizens with an interest in bicycle and pedestrian transportation planning from the Central Puget Sound region. The committee will work to increase representation with greater representation across the region and with more diverse stakeholder groups.

**Leadership**
A Chair and Vice-Chair will be selected via an open nomination process and consensus from the BPAC when either is vacant. The Chair and Vice Chair positions are for a term of two years. The role of the chairs will be to facilitate discussions and actions by the Committee, and to ensure equal opportunity for participation by members present. Recommendations of the BPAC are made through consensus. Puget Sound Regional Council will staff and support the Committee, which includes the development and mailing of agendas and supporting materials.

In addition to chairing the BPAC meetings, the Chair and Vice-Chair will represent the BPAC on various PSRC committees such as the Regional Project Evaluation Committee and the Regional Staff Committee. Other BPAC members may be assigned to represent the BPAC with PSRC committees, including standing in for the chair or vice-chair as needed.

**Conduct of Activities**

The Bicycle/Pedestrian Advisory Committee meets monthly the Puget Sound Regional Council. The agendas are based on the BPAC annual or bi-annual work program.