

# **BYLAWS**

## **TRANSPORTATION POLICY BOARD**

(Amended July 10, 2003)

### **Article 1: Purpose**

The purpose of the Transportation Policy Board (hereinafter referred to as “the Board”) is to advise the Executive Board of the Puget Sound Regional Council (hereinafter referred to as “the Regional Council”) on transportation issues pursuant to (a) federal legislation (Metropolitan Planning Organization), (b) state legislation (Regional Transportation Planning Organization), (c) the 1993 Regional Council Interlocal Agreement, and (d) appropriate related concerns of member jurisdictions, citizens and other interests.

Per adopted procedures, the Board reviews local plans and countywide planning policies and makes recommendations to the Executive Board regarding compatibility with the Growth Management Act and consistency with the adopted regional growth and transportation strategies.

In addition, the Board shall serve as a forum for discussions and briefings for voting members, non-voting members, ex officio members and other attendees.

### **Article 2: Membership**

Composition of the Board is determined by the Executive Board pursuant to state legislation (RCW 47.80.040) and Section VI(D-1) of the 1993 Regional Council Interlocal Agreement. The membership for voting and non-voting members shall be as specified in Attachment 1 of these bylaws.

Voting members should designate alternates, provided that alternates for elected officials are also elected officials from the same membership category. Non-voting members should also designate alternates.

### **Article 3: Officers**

A Chairperson is recommended by the President of the Regional Council to the Executive Board for approval. The primary duties of the Chair shall be to preside over the meetings of the Board; to appoint a Vice Chair; to appoint non-voting members in consultation with the President and Vice President of the Regional Council, and the Chair of the Growth Management Policy Board; and to be the key point of contact between the Board and the Executive Board, and between the Board and the Regional Council staff. The Vice Chair shall assume the duties of the Chair in his/her absence.

### **Article 4: Meetings**

Unless otherwise determined by the Chair in consultation with staff, the Board shall meet once each month at a consistent date, time and place determined by the Chair to be mutually convenient to the members.

## **Article 5: Quorum**

A quorum shall consist of half of the voting members, except that State legislative voting members will not be counted towards fulfilling the quorum requirement.

## **Article 6: Voting and Meeting Conduct**

All actions and recommendations of the Board shall be approved by a simple majority of the voting members present. Voting members may move and second any motion for discussion. Non-voting and ex officio members may move or second a motion which may move forward for discussion only if a voting member makes the other required part of a motion (e.g., “second” or “move”).

In cases where a substantial minority opinion is held by at least three voting members of the Board, this opinion shall be transmitted to the Executive Board together with the Board action.

If at least three or more non-voting and/or ex officio members wish to record a substantial dissenting opinion to a given action, the Chair should acknowledge such minority opinion and ask that the expressed opinion be included with the Policy Board action when it is forwarded to the Executive Board.

To facilitate the effective conduct and deliberations of Policy Board meetings, only members (or their designated alternates, if member is not present) should sit at the table.

## **Article 7: Committees and Task Forces**

Deliberations of the Board may be informed by presentations from invited persons or committees. The Board may create permanent committees or temporary task forces, as warranted. In the conduct of such committees and task forces, substantial minority opinions or points of view of at least three or more members of the committee or task force on recommendations to the Policy Board should be transmitted to the Policy Board.

## **Article 8: Amendments**

Amendments to these bylaws may be approved by a two-thirds majority of the voting members present.

### ***Chronicle of Bylaw revisions:***

- ***Original adoption: July 9, 1992***
- ***Amended: February 13, 1997***
- ***Amended: September 9, 1999***
- ***Amended: July 10, 2003***

# TRANSPORTATION POLICY BOARD

6/23/11

<b>Organizations</b>		<b>Representatives</b>	
<b>Voting TPB Members</b>	King County	County	2
		Largest City (Seattle)	2
		Metropolitan Center (Bellevue)	1
		Other Cities/Towns	3
	Kitsap County	County	1
		Metropolitan Center (Bremerton)	1
		Other Cities/Towns	1
	Pierce County	County	1
		Metropolitan Center (Tacoma)	1
		Cities/Towns	1
	Snohomish County	County	1
		Metropolitan Center (Everett)	1
		Cities/Towns	1
	Federally Recognized Tribes	Muckleshoot Tribal Council	1
		Suquamish Tribe	1
	<b>Subtotal City/County, Federally Recognized Tribes</b>		<b>19</b>
	Statutory Members	Ports (Seattle, Tacoma, Everett, Bremerton)	1
		State Transportation Commission	1
		State Department of Transportation	1
State Legislative Transportation Committee	House	2	
	Senate	2	
<b>Subtotal Statutory, Legislators</b>		<b>7</b>	
<b>Total Voting Members</b>		<b>26</b>	
<b>Non-Voting TPB Members</b>	Associate Members	Thurston Regional Planning Council	1
	Transit Agencies	Regional Transit Authority (Sound Transit)	1
		Local Transit (PTBA) (Community, Kitsap and Pierce Transits)	3
	Public Agencies	Puget Sound Clean Air Agency	1
		WA State Transportation Improvement Board	1
		Freight Mobility Strategic Investment Board	1
	PSRC Committees	Regional Staff Committee	1
		Regional Project Evaluation Committee	1
		Transportation Enhancements Committee	1
Private/Civic Members	Business/Labor	4	
	Community/Environment	4	
<b>Total Non-Voting Members</b>		<b>19</b>	
<b>TOTAL VOTING AND NON-VOTING MEMBERS</b>		<b>45</b>	
<b>Ex Officio TPB Members</b>	State legislators whose districts are wholly or partly within the Regional Council's boundaries are non-voting ex officio members (As required by Engrossed Senate Bill 5245, passed in the 2003 Legislature)		