



Puget Sound Regional Council

MINUTES

Operations Committee

December 4, 2025

1201 3rd Ave., Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Chair Executive Ryan Mello called the meeting to order at 9:02 a.m. and welcomed members and attendees. The meeting was held in a hybrid format, with options for in-person and remote participation.

Chair Mello acknowledged outgoing committee member Mayor Becky Erickson for her extraordinary service to the region.

Roll was determined there was a quorum present.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA – ACTION ITEMS

- a. Approve Minutes of Meeting held October 23, 2025
- b. Approve Vouchers October 13, 2025, through November 4, 2025, in the Amount of \$1,174,863.81

ACTION: It was moved (Wahl/Simpson) to approve the Consent Agenda. The motion passed.

DISCUSSION ITEM: DRAFT SUPPLEMENTAL BIENNIAL BUDGET AND WORK PROGRAM (FY2026–2027)

Andrew Werfelmann, PSRC, provided an overview of the draft supplemental biennial budget and work program for fiscal years 2026–2027. The full draft is posted on PSRC's website. The agency will begin outreach to policy boards and the Executive Board in January for review and comment. Andrew noted a slight decrease in overall budget

numbers compared to October. This is due to subrecipient invoices for Safe Streets and Roads for All grants, which were attributed to the previous fiscal year. There is no impact on agency operations.

DISCUSSION ITEM: REVIEW OUTREACH COMPENSATION POLICIES AND PROCEDURES

Marc Daily, PSRC, shared that PSRC first adopted its outreach compensation policies and procedures in 2020 to improve engagement from underrepresented populations. The policy has been previously amended to expand eligible activities, clarify payment options and include compensation for community-based organizations. The policy calls for review by the committee every three years. Staff have internally reviewed the policy and are not proposing amendments at this time.

Dr. Charles Patton, PSRC, provided an update on outcomes, noting the policy has been instrumental in attracting and retaining high-quality Equity Advisory Committee members, fostering trust and improving engagement. Committee members discussed the value of the policy and expressed interest in learning more about implementation, with suggestions for future workshops or toolkits to share best practices with member jurisdictions.

The committee did not propose any changes to the policy and will review it again in 2028 unless interim amendments are proposed.

INFORMATION ITEMS

a. New Employee Status Report

Marc shared that new employees will be introduced at the January meeting.

b. Monthly Budget Report

c. Contract Status Report

d. Grant Status Report

e. 2026 Executive Board and Operations Committee meeting schedule.

The committee reviewed monthly reports. The 2026 meeting schedule was included in the agenda packet.

NEXT MEETING

The committee is scheduled to meet on Thursday, January 22, 2026, 9:00 a.m.

ADJOURN

The meeting adjourned at 9:24 a.m.

ATTACHMENTS

- a. Attendance December 4, 2025

PSRC Operations Committee - December 4, 2025

3.a - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	
		COM Christine Rolfes, Kitsap County Alt.	
Pierce County	1	Executive Ryan Mello	1
		CM Dave Morell Alt.	
Pierce County Cities/Towns	1	CM Stan Flemming, University Place	1
		CM Jeff Sproul, Orting Alt.	
Snohomish County	1	CM Sam Low	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		5
(Quorum = 5) Quorum Total			5