Puget Sound Regional Council

Operations Committee

Thursday, July 23, 2026 • 9:30 – 9:50 a.m. note start time

Hybrid Meeting – PSRC Conference Room - 1201 Third Avenue, Suite 500, Seattle, 98101

Watch or listen

- Watch the meeting live via Zoom webinar.
- Listen by phone 1-888-475-4499, Webinar ID: 821 7423 7820, Passcode: 790890

Attend

- The public can attend meetings at PSRC's office.
- PSRC staff will be available to provide floor access 10 minutes before the meeting's start time and up to 15 minutes after the meeting's start time.
- If you arrive after these times, please call 206-464-7090 for assistance.

Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**
  Public comment may be made in person at PSRC's office.
- **Comment via Zoom webinar**
  Following the Call to Order, the Committee Chair will open public comment and allow attendees to "raise hand" to speak. When your name is called, unmute your microphone to speak. The committee will hear the audio but not see your video.
- **Written comments**
  Comments may be submitted via email to mdaily@psrc.org by 8:00 a.m. the day of the meeting. Comments will be shared with board members.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter 42.56.

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1. **Call to Order and Roll Call (9:30) – Executive Ryan Mello, Chair**
2. **Communications and Public Comment**
   Public comment must relate to an action or discussion item on the agenda.
3. **Consent Agenda - Action Items**
   a. Approve Minutes of Meeting held June 25, 2026
   b. Approve Vouchers June 8, 2026, Through July 6, 2026, in the Amount of $1,635,834.59.

4. **Action Items**
   a. Approve Membership for Port Gamble S'Klallam Tribe
   b. Approve Increase in Revolving Fund Amount
   c. Approve PSRC FY2027 Indirect Cost Rate

5. **Information Items**
   a. New Employee Status Report
   b. Monthly Budget Report
   c. Contract Status Report
   d. Grant Status Report

6. **Next Meeting: No August Meeting**
   Thursday, September 24, 2026, 9:30 – 9:50 a.m.

7. **Adjourn (9:50)**

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Marc Daily, e-mail mdaily@psrc.org or mail.

For language or ADA assistance at PSRC board meetings, please contact us at 206-464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

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Puget Sound Regional Council

MINUTES

Operations Committee
June 25, 2026
1201 Third Ave., Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Ryan Mello, Operations Committee Chair, called the meeting to order at 9:30 a.m. The meeting was held in a hybrid format, with options for in-person and remote participation.

Roll determined that there was a quorum.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA – ACTION ITEMS

ACTION: It was moved and seconded (Wahl/Strakeljahn) to

a. Approve Minutes of Meeting held April 23, 2026
b. Approve Vouchers April 13, 2026, through June 3, 2026, in the Amount of $2,601,607.86.

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR STATE LEGISLATIVE CONSULTANTS

Robin Koskey, PSRC, noted the agency has had a consultant representative at the state legislature in Olympia. This has been helpful by providing timely information about regional priorities, making connections with legislators and keeping apprised of developments on the state budget. PSRC would like to continue using consultant services for state legislative monitoring and government relations support.

It was moved and seconded (Wahl/Low) to recommend the Executive Board authorize the Executive Director to enter into one or more contracts for consultant services for state legislative monitoring and government

relations support. The total budget for consultant work is not to exceed $220,000 over a 3-year period.
The motion passed.

ACTION ITEM: APPROVE BUDGET AMENDMENT AND INCREASE CONTRACT AUTHORITY FOR CONSULTANT SERVICES FOR THE THIRD SURVEY WAVE (2027) OF AN EIGHT-YEAR HOUSEHOLD TRAVEL SURVEY PROGRAM

Brian Lee, PSRC, provided an overview of the Household Travel Survey Program, highlighting the addition of $500,000 in congressionally directed spending and a $78,035 local match, bringing the total budget for the 2027 survey wave to $1,078,035. The amendment authorizes the increased budget and contract authority for the ongoing consultant contract.

Committee members discussed the survey's methodology, sample size, use of federal funds, and opportunities for participation by local jurisdictions.

It was moved and seconded (Wahl/Strakeljahn) to:

1. **Amend the budget to add $500,000 in contributions from a congressional directed spending award for the third wave (spring 2027) of an eight-year Puget Sound Regional Household Travel Survey Program, and to increase the authorized consultant expenditures by the same amount.**
2. **Authorize the increase in contract authority by $500,000 plus match of $78,035 to conduct the third wave (spring 2027) of an eight-year Puget Sound Regional Household Travel Survey Program.**
The motion passed.

INFORMATION ITEMS

a. New Employee Status Report
Thu Le introduced three new employees: Ana Cordes, Transportation Planning; Evelyn Shelton, Growth Management Planning; Hannah Davock, Administrative Services
b. Monthly Budget Report
c. Contract Status Report
d. Grant Status Report

The committee reviewed monthly reports.

NEXT MEETING

The next committee meeting is scheduled for Thursday, July 23, 2026.

ADJOURN

The meeting adjourned at 9:56 a.m.

This content was generated with the aid of Generative AI and subsequently verified and revised by PSRC staff.

ATTACHMENTS

A. Attendance June 25, 2026

PSRC Operations Committee 2026 - June 25, 2026

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Eddie Lin	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Rob Putaansuu, Port Orchard	
		COM Axel Strakeljahn, Port of Bremerton Alt.	1
Pierce County	1	Executive Ryan Mello	1
		CM Dave Morell Alt.	
Pierce County Cities/Towns	1	MYR Stan Flemming, University Place	
		CM Jeff Sproul, Orting Alt.	
Snohomish County	1	CM Sam Low	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		MYR Pro Tem Jacob Walker, Monroe	1
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	
		COM Glen Bachman, Port of Everett	1
Members	10		7
		(Quorum = 5) Quorum Total	6

Puget Sound Regional Council

July 16, 2026

CONSENT AGENDA

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated June 8, 2026, Through July 6, 2026, in the Amount of $1,635,834.59**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED WARRANT DATE	VOUCHER NUMBER	TOTALS
06/08/26 - 07/06/26	AP Vouchers	$ 833,770.34
06/15/26 - 06/30/26	Payroll	$ 802,064.25
		$ 1,635,834.59

For additional information, please contact Andrew Werfelmann, Budget Manager, at 206-971-3292 or awerfelmann@psrc.org.

Puget Sound Regional Council

July 16, 2026

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Membership for Port Gamble S'Klallam Tribe**

IN BRIEF

The Port Gamble S'Klallam Tribe has requested membership in the Puget Sound Regional Council.

RECOMMENDED ACTIONS

1. Recommend that the Executive Board approve the membership request from Port Gamble S'Klallam Tribe to join the Puget Sound Regional Council, effective July 23, 2026.
2. Recommend the Executive Board authorize the Executive Director to assess the Port Gamble S'Klallam Tribe membership dues beginning in Fiscal Year 2028 (July 1, 2027 - June 30, 2028).

BUDGET IMPACT

PSRC will waive the first year of membership dues for the Port Gamble S'Klallam Tribe. The estimated annual dues beginning fiscal year 2028 will be approximately $794.00 per year. The dues are based on the schedule of Indian tribe members as identified in the budget.

The addition of the Port Gamble S'Klallam Tribe will increase the dues revenue by $794.00. The addition of the Port Gamble S'Klallam Tribe will be reflected in the Fiscal Years 2028-2029 Biennial Budget and Work Program.

For additional information, please contact Josh Brown, Executive Director, at jbrown@psrc.org.

Puget Sound Regional Council

July 16, 2026

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Increase in Revolving Fund Amount**

IN BRIEF

PSRC utilizes King County Treasury as its bank and remits invoice payments through King County's warrant process. Because invoice payments require coordination with King County, staff need additional processing time before checks can be issued. To help ensure timely payment of invoices, PSRC would like to increase the limit on its revolving fund account.

RECOMMENDED ACTION

The Executive Board should authorize the Executive Director to increase the amount of the revolving fund account from $10,000 to $20,000.

BUDGET IMPACT

There is no budget impact.

DISCUSSION

The revolving fund allows the agency to issue payments promptly rather than wait the minimum five business days required to receive warrants from King County. PSRC uses the revolving fund to pay invoices with an immediate due date, remit prompt payment for delivery fees and cover benefit expenses.

PSRC's revolving fund account currently has a limit of $10,000, which has remained unchanged since 2009. Since that time, both the volume of transactions and cost of goods and services have increased. Additionally, the agency has had to allow for additional time to receive warrants from King County Treasury. Increasing the current revolving fund limit to $20,000 would provide additional flexibility to manage payment obligations and allow for timing differences between payment needs and warrant processing.

Internal controls and security measures that guide the use of the revolving fund remain unchanged. The account is reconciled monthly with any issues identified and resolved promptly.

NEXT STEPS

For more information, please contact Lili Mayer at 206-971-3268 or LMayer@psrc.org.

Puget Sound Regional Council

July 16, 2026

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve PSRC FY 2027 Indirect Cost Rate**

IN BRIEF

Staff request approval of PSRC's Fiscal Year 2027 Indirect Cost Rate Proposal (ICRP).

RECOMMENDED ACTION

Recommend the Executive Board approve PSRC's Fiscal Year 2027 indirect cost rate proposal with a benefit rate of 54.03% and indirect rate of 48.21%.

BUDGET IMPACT

The attached ICRP is used to allocate PSRC's budgeted benefits and indirect costs to federal awards. The benefits and indirect costs were included as part of PSRC's Supplemental Biennial Budget and Work Program for Fiscal Years 2026-2027 as adopted by the General Assembly on May 28, 2026.

DISCUSSION

Indirect costs are costs incurred for common or joint purposes that cannot be easily identified with a particular final cost objective. These costs benefit more than one cost objective or program and are allocated to federal awards by use of an indirect cost rate.

Our federal cognizant agency, the Federal Transit Administration (FTA), last reviewed and approved PSRC's ICRP on February 15, 2018. Subsequent ICRPs do not need to be submitted for approval unless PSRC changes its accounting system, changes its ICRP methodology, or if PSRC's ICRP exceeds the rate last approved by the FTA by more than 20%.

The MPO/RTPO Agreement between PSRC and the Washington State Department of Transportation (WSDOT) requires Executive Board approval of PSRC's indirect cost proposal. Once approved, staff will include the proposal within the budget and work program.

For more information, please contact Andrew Werfelmann at 206-971-3292 or awerfelmann@psrc.org.

ATTACHMENTS

A. FY2027 Indirect Cost Plan Proposal

Puget Sound Regional Council

July 1, 2026

Federal Transit Administration – Region 10
915 Second Avenue, Suite 3142
Seattle, Washington 98174

To Whom it May Concern,

Attached is the proposed indirect cost plan produced for review by the Federal Transit Administration. The rate is based on budgeted fiscal year 2027 indirect expenses and uses fixed rate with carryforward as a basis for the indirect cost plan.

The budgeted fiscal year 2027 benefit rate is 54.03% of salaries. The proposed indirect rate is 48.21% of direct labor costs.

Please also find the following attached for your review:

- Cost Allocation Rate Proposal
- An Organization Chart
- Fiscal Year 2025 Audited Financial Statements
- Proposal Reconciliation with FY 25 Financial Statements
- Certification of Conformance with 2 CFR 200

If you have any questions or concerns you may contact me at 206-971-3268 or lmayer@psrc.org.

Thank you,

Lili Mayer

Lili Mayer
Finance Manger
Phone: 206-971-3268
Email: lmayer@psrc.org
Enclosure

INTRODUCTION

The Puget Sound Regional Council (PSRC) is a voluntary organization of local governments in King, Kitsap, Pierce, and Snohomish counties. As set forth in the interlocal agreement, the mission of the Regional Council is to preserve and enhance the quality of life in the central Puget Sound area. In so doing, it shall

- Prepare, adopt and maintain goals, policies and standards for regional transportation and regional growth management in the central Puget Sound area, in accordance with federal and state law and based upon local comprehensive plans of jurisdictions within the region;
- Ensure implementation in the region of the provisions of state and federal law which pertain to regional transportation planning and regional growth management.

The Regional Council is financed by a variety of federal, state and local agencies and jurisdictions. The basic sources of funding are the Federal Transit Administration, the Federal Highway Administration, Federal Aviation Administration, Washington State Department of Transportation, local transit agencies, and dues assessed to member jurisdictions.

PSRC develops its indirect cost plan based on the requirements of FTA Circular 5010.1F Appendix F "Cost Allocation Plans" and Appendix G "Indirect Cost Rate Proposals", 2 CFR 200 Appendix V "State/Local Government-wide Central Service Cost Allocation Plans", and 2 CFR 200 Appendix VII "States and Local Government and Indian Tribe Indirect Cost Proposals".

Methodology: PSRC will use a fixed indirect cost rate with carry forward. PSRC began using the fixed with carry forward method July 1, 2016. Before the adoption of 2 CFR 200, PSRC used a provisional rate with a reconciliation at year end to actual indirect costs. The new method of fixed with carry forward will present a more accurate allocation, while also limiting administrative efforts of updating the plan.

Cost Bases: PSRC charges indirect costs to its federal grants under the indirect cost plan. Indirect costs are defined as those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted. These costs include, but are not limited to, rent, office supplies, office maintenance, hardware, software, and insurance. The cost base for indirect costs is total direct salaries and benefits.

PSRC also charges costs for support staff and benefits under the indirect cost plan. Support staff includes, but are not limited to Information Technology, Human Resources, Finance, and Administrative employee costs. PSRC's indirect cost plan has a benefits rate and an indirect cost rate. The cost base for benefits costs is total salaries.

PSRC has made no change in its accounting system. PSRC's proposed indirect rate does not exceed its previously approved 2017 rate of 53.73% by more than 20%. PSRC has not changed its Indirect Cost Rate Proposal methodology. PSRC will not submit the plan to FTA for approval but will be kept on file and made available to review as required.

RECONCILIATION OF ALLOCATED DIRECT EMPLOYEE BENEFITS AND OH
VS PAID DIRECT EMPLOYEE BENEFITS
FOR THE YEAR ENDING JUNE 30, 2025

Total Employee Benefits Incurred:			
Employee Leave Benefits		1,365,759	
Employee non-leave Benefits		2,772,180	
Total Employee Benefits Incurred		**$ 4,137,939**	
2025 Actual Benefit Rate Calcualtion:			
Total Actual Benefits	=	4,137,939	**60.50%**
Total Actual Salaries		6,840,091	
Total Direct Salaries		$ 5,504,104	
Total Allocated Direct Benefits (@ 53.89% of Total Direct Salaries)		2,966,162	
Total Direct Salaries and Allocated Direct Benefits		$ 8,470,266	
Total Allocated Indirect Cost per Government Wide Statement			
((@43.18% of Direct Salaries and Allocated Benefits ($8,470,265.09 x 43.18%))		$ 3,657,462	
Less: Total Actual Net Indirect Cost for FY 2025		3,767,634	
Allocated Indirect Cost less Actual Indirect Cost	**Over (Under)**		**$ (110,172)**
Total Allocated Direct Benefits		$ 2,966,162	
Less: Total Actual Direct Benefits		3,329,729	
Allocated Direct Benefits less Actual Direct Benefits	**Over (Under)**		**$ (363,566)**
Allocated Indirect Cost and Direct Benefits	**Over (Under)**		**$ (473,738)**
Indirect Salaries		1,335,986	
Indirect Benefits		808,210	
Indirect Costs		1,623,438	
Total Indirect Incurred		**$ 3,767,634**	
2025 Actual Indirect Rate Calcualtion:			
Total Actual Indirect Costs	=	3,767,634	**42.65%**
Total Direct Salaries/Benefits		8,833,833	

Note: FY 2025 Allocated Benefit Rate of 53.89% and Indirect Rate of 43.18% (Based on final Budget vs Actual Report for FY2025)

PUGET SOUND REGIONAL COUNCIL
BENEFIT RATE CALCULATION
FOR THE YEAR ENDING JUNE 30, 2027

FY 2027 Budgeted Benefits	**$**	**4,364,736**
FY 2027 Budgeted Direct Salaries		**6,718,204**
FY 2027 Budgeted Indirect Salaries		**1,360,812**
Total Salaries	**$**	**8,079,016**

BENEFIT RATE

Total Benefits	**=**	**4,364,736**	**=**	**54.03%**
Total Salaries		**8,079,016**		

PUGET SOUND REGIONAL COUNCIL
ESTIMATED FY 2027 BENEFIT COST

Benefit		**2027 Budget**
Fica/Medicare	$	666,625
State L&I		34,856
State Unemployment		156,853
OR State TriMet		800
Vacation/Personal Time		795,462
Excess comp		0
Sick leave		4,432
Floating holiday		70,097
Holiday		376,706
Bereavement/Other		19,158
State Retirement		486,244
PERS Admin Fee		12,731
457 Plan		346,500
401A Mission Square		9,564
Medical /Vision Insurance		1,100,457
Dental Insurance		101,919
LTD		48,278
Life insurance		6,583
Long term care		6,878
STD		60,036
EAP/Misc		5,000
Jury duty		321
EE recog		5,000
Transportation Incentive		50,235
Total	**$**	**4,364,736**

PUGET SOUND REGIONAL COUNCIL
INDIRECT COST RATE CALCULATION
FOR THE YEAR ENDING JUNE 30, 2027

FY 2027 Budgeted Indirect Cost	**$ 4,988,791**
FY 2027 Budgeted Direct Salaries	**6,718,204**
FY 2027 Budgeted Direct Benefits (Budgeted Salaries x Budgeted Benefit Rate)	**3,629,846**
Estimated FY 2027 Direct Salaries & Benefits	**$ 10,348,050**

INDIRECT COST RATE

Total Indirect Cost	**=**	**4,988,791**	**=**	**48.21%**
Total Direct Salaries & Benefits		**10,348,050**		

PUGET SOUND REGIONAL COUNCIL
ESTIMATED FY 2027. INDIRECT COST BUDGET

Categories	**2027 Budget**
Indirect Salaries and Benefits	$ 2,096,079
Other contract services	239,489
Accounting and auditing	93,000
legal services	157,500
Rent	737,868
Paper	2,100
Copier Expense	14,700
Graphics & Printing	10,500
Postage	2,100
Office Supplies	10,500
Records Storage	8,400
Maintenance & Repairs	21,000
Telephone	31,500
Furniture & fixtures	37,800
Delivery charges	263
Advertising	1,575
Conferences	10,500
Education & Training	55,125
Meetings	21,000
Professional Dues	59,850
Publications	4,200
Translation Services	10,500
Web Page	54,600
Equipment lease	21,000
Recruiting & Advertising	10,500
moving	84,000
Vehicle Parking & Fuel& maintenance	24,344
Data Acquisition	1,050
Miscellaneous	525
Hardware	52,500
Software	195,250
Hardware Maintenance	69,300
Software Maintenance	-
Telecoferencing	15,750
Internet	21,000
Computer Supplies	15,750
Cloud Services	126,000
Temporary Personnel	15,750
Insurance	148,296
Travel	15,750
Depreciation	300,000
FY2027 Total Indirect Costs	**4,796,913**
Plus: Estimated Cumulative Under Allocation as of 06/30/2025	191,878
Totals	**$ 4,988,791**

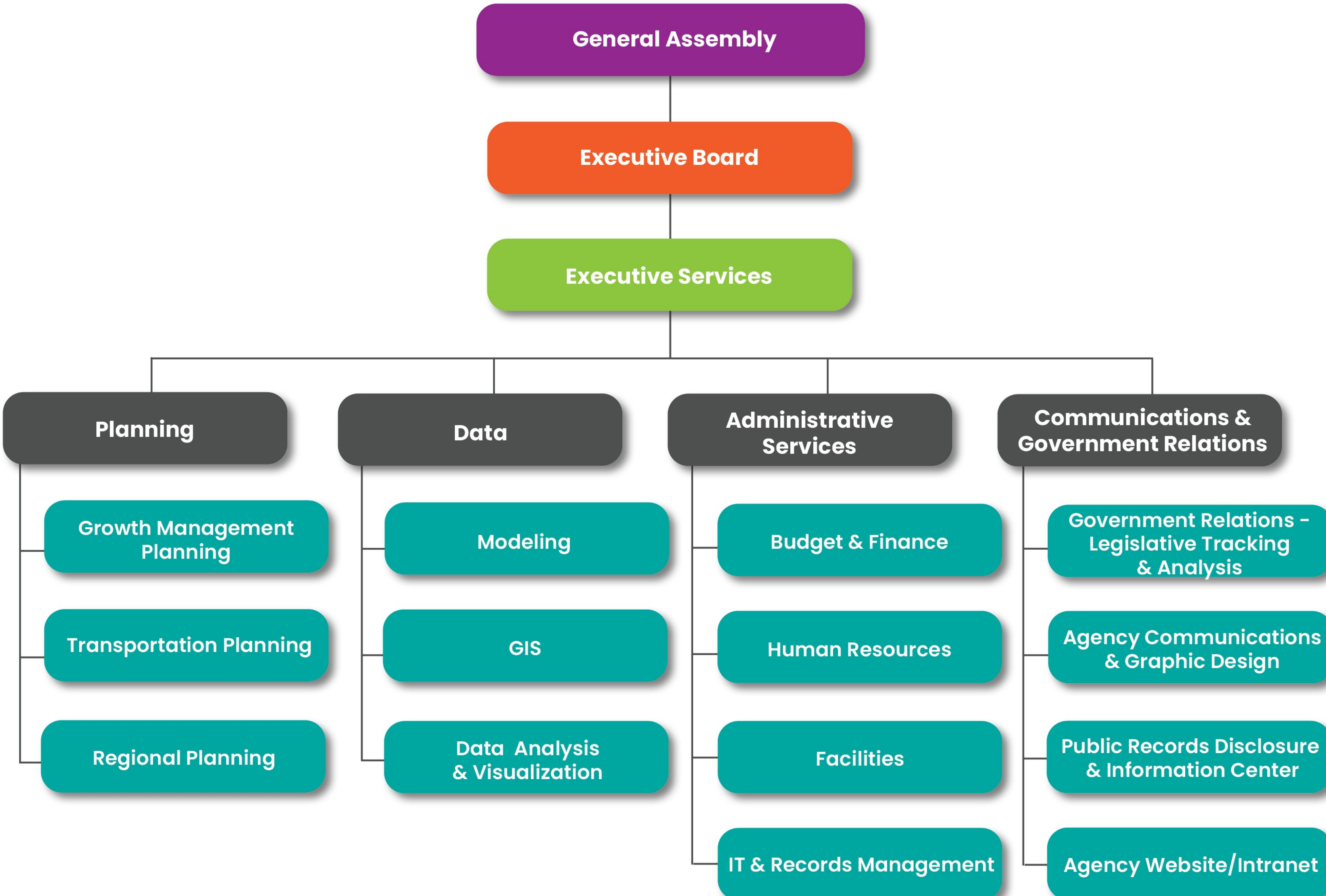
PUGET SOUND REGIONAL COUNCIL
SCHEDULE OF DIRECT AND INDIRECT COST
FOR THE YEAR ENDING JUNE 30, 2027

Categories	Total Cost	Direct Cost	Indirect Cost
Salaries	$ 6,840,091	$ 5,504,104	$ 1,335,986
Benefits	4,137,939	3,329,729	808,210
Total Salaries & Benefits	$ 10,978,029	$ 8,833,833	$ 2,144,196
Other contract services	4,084,059	3,942,512	141,547
Accounting and auditing	62,595	0	62,595
legal services	40,552	0	40,552
Rent	14,376	0	14,376
Outreach Compensation	0	0	0
Paper	0	0	0
Copier Expense	13,769	0	13,769
Graphics & Printing	7,844	4,275	3,569
Postage	904	7	896
Office Supplies	29,025	203	28,822
Records Storage	5,867	0	5,867
Maintenance & Repairs	1,240	0	1,240
Telephone	11,668	0	11,668
Furniture & fixtures	2,158	0	2,158
Delivery charges	0	0	0
Advertising	458	458	0
Conferences	34,440	26,017	8,423
Education & Training	27,466	881	26,585
Meetings	36,548	35,027	1,521
Professional Dues	21,095	400	20,695
Publications	3,283	1,121	2,162
Translation Services	810	810	0
Web Page	12,331	0	12,331
Equipment lease	0	0	0
Recruiting & Advertising	4,836	0	4,836
moving	0	0	0
Vehicle & Parking	16,805	93	16,712
Data Acquisition	65,837	64,965	872
Miscellaneous	0	0	0
Hardware	4,569	0	4,569
Software	200,792	57,248	143,544
Hardware Maintenance	12,344	0	12,344
Software Maintenance	0	0	0
Teleconferencing	11,938	0	11,938
Internet	36,739	29	36,710
Computer Supplies	247	0	247
Cloud Services	104,647	0	104,647
Temporary Personnel	106,040	106,040	0
Insurance	66,357	1,421	64,936
Travel	62,436	48,842	13,594
Interest Expense (Office)	607,478	0	607,478
Depreciation	202,237	0	202,237
Totals	**$ 5,913,788**	**$ 4,290,351**	**$ 1,623,438**
Total Actual Net Indirect Cost for FY 2025			**3,767,634**

Total Indirect Cost Collected :		
(Direct Salaries + Allocated Benefits) x Indirect Rate		**$ 3,657,462**
Total Allocated Indirect Cost less Actual Net Indirect Cost		**$ (110,172)**
Total Allocated Direct Employee Benefits less Direct Employee Benefits Paid		**$ (363,566)**
Allocated Cost FY2025 less Actual Cost	**Over (Under) Allocated**	**$ (473,738)**

Total Over (Under) Allocated Cost Collected for Year Ending 06/30/25 **$ (473,738)**
Cumulative Over (Under) Allocated Carryforward from 06/30/24 **281,860**
Cumulative Over (Under) Allocated @ 06/30/25 **(191,878)**

Puget Sound Regional Council Functional Organization Chart



CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal for the fiscal year ending June 30, 2027, are to establish billing or final indirect costs rates for July 1, 2026 through June 30, 2027 are allowable in accordance with the requirements of the Federal award(s) to which they apply and 2 CFR 200 Appendix VII "States and Local Government and Indian Tribe Indirect Cost Proposals". Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct

Governmental Unit: Puget Sound Regional Council

Signature: Lili Mayer

Name of Official: Lili Mayer

Title: Finance Manager

Date of Execution: 07/02/2026

Puget Sound Regional Council

July 16, 2026

INFORMATION ITEM

To: Operations Committee

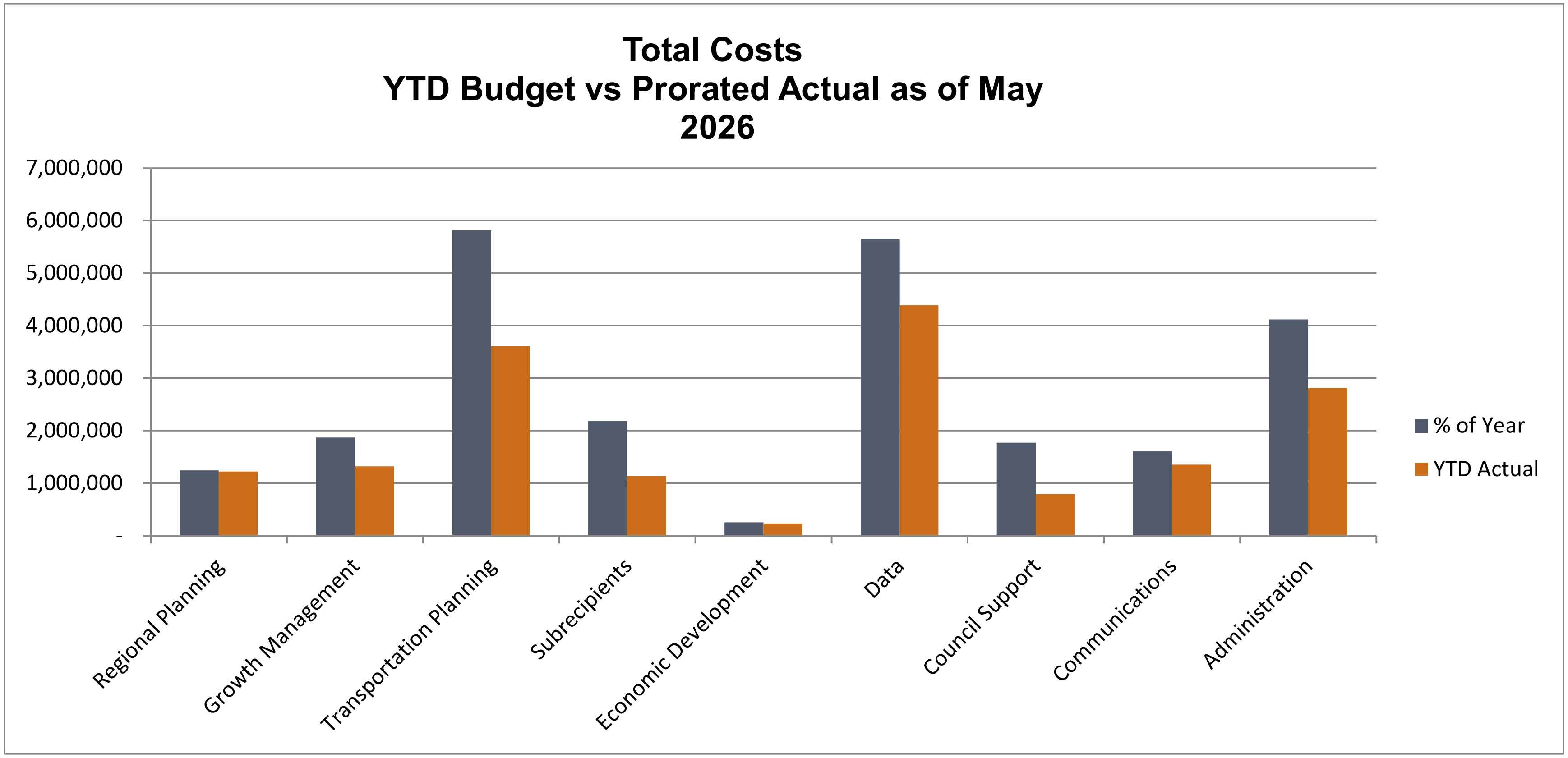
From: Josh Brown, Executive Director

Subject: **New Employee Status Report**

PSRC has one new employee:

Heidi Shepard – Data Technician, Transportation Planning

For more information, please contact Thu Le, HR Manager, at tle@psrc.org or 206-464-6175.



Budget as of May 2026 Supplemental Biennial Budget.

Percent of Year represents the amount of expenses that each department should have based on the current month of the fiscal year as it relates to the department's annual budget. 92% of the fiscal year has been completed.

81.0% of labor, 21.9% of consultant budget not including Safe Streets and Roads for All Subrecipients, and 62.5% of direct budget has been expensed.

47.5% of total Subrecipient budget has been expensed for both Safe Streets and Roads for All programs. Grants run for 5 years.

Most of the consultant budget has not been expensed.

Regional Planning expenses include the annual Summer Planning Academy which is beginning of year expenditure.

Puget Sound Regional Council

LARGE CONTRACT STATUS REPORT
as of 7/15/2026

Large contracts are those contracts having a value over $10,000. Authorization to award a contract over $10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget.

Contractor	Description	Project* Manager	Board Approved	Date Issued	DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW										
Uncommon Bridges	Inclusive Outreach and Engagement	Michele Leslie	04/23/26	04/30/26	Y	$50,000	$0	$50,000	0%	12/31/27
Jennifer Ziegler	WA State Legislative Monitoring	Robin Koskey	06/25/26	06/25/26	N	$216,000	$0	$216,000	0%	06/30/29
AMENDED										
COMPLETED										
Jennifer Ziegler	WA State Legislative Monitoring	Robin Koskey	04/25/24	05/10/24	Y	$160,000	$96,000	$64,000	60%	06/30/29
PROJECT SPECIFIC										
AMPORF	Travel Model Software Development Cooperative	Stefan Coe	07/28/22	09/01/22	N	$210,000	$140,000	$35,000	67%	06/30/28
Blue Raster	GIS and IT Services	Carol Naito	07/27/23	10/02/23	N	$99,960	$27,062	$39,349	27%	06/30/27
Fehr & Peers	Regional Transit Access Assessment	Gil Cerise	09/26/24	03/24/25	N	$125,000	$84,965	$40,035	68%	06/30/26
Holland & Knight	Federal Affairs and Funding Consultant Services	Robin Koskey	06/27/24	12/20/24	N	$275,000	$207,913	$67,087	76%	12/31/27
HR&A Advisors	Housing Data & Policy Platform Tool Development	Robin Koskey	09/18/25	01/29/26	N	$330,000	$133,950	$196,050	41%	11/30/26
PC Bennett Solutions	Enterprise Resource Planning Software System	Lili Mayer	12/07/23	07/10/24	Y	$400,000	$132,364	$141,162	33%	06/30/34
Resource Systems Group	2023 Household Survey Program - Wave 2	Brian Lee	03/24/22	10/12/22	N	$901,673	$857,779	$6,643	95%	08/31/26
Seitel Systems	Information Systems and Network Support Services	Kathryn Johnson	04/24/25	07/01/25	N	$50,000	$47,325	$2,675	95%	06/30/27
Triskelle Software Solutions, LLC	Transportation Projects Database & Online Apps Upgrade	Jennifer Barnes	06/22/13	02/07/24	Y	$235,000	$48,113	$86,503	20%	12/31/26
Upanup, Inc	Website Support	Carolyn Downs	09/22/22	10/01/22	N	$96,000	$16,180	$57,885	17%	06/30/27
VisionSnap, Inc.	Upgrades to Transp. Projects Online Application Services	Jennifer Barnes	04/27/23	08/18/23	N	$35,000	$6,975	$3,575	20%	06/30/26
WSP, Inc.	U.S. DOT SSFA Technical Support	Gary Simonson	04/27/23	01/08/24	N	$998,719	$420,604	$14,965	42%	06/30/26
Uncommon Bridges	Housing Data & Policy Platform Tool Outreach and Engagement Strategy	Alyssa Quinn	09/18/25	03/09/26	N	$95,000	$7,579	$87,421	8%	11/30/26
Manatt Government Strategies, LLC	Federal Policy and Grant Consultant Services	Robin Koskey	03/26/26	05/27/26	N	$250,000	$0	$250,000	0%	02/29/28
ON-CALL										
Cascadia Law Group	On-Call Legal Services	Marc Daily	04/24/25	07/01/25	N	$225,000	$29,117	$195,883	13%	06/30/27
Etairos HR	On-Call Human Resources Services	Thu Le	04/24/25	07/01/25	Y	$40,000	$11,450	$28,550	29%	06/30/27
Francis & Company	On-Call Financial Services	Lili Mayer	06/27/19	03/02/20	Y	$340,000	$114,223	$98,694	34%	02/28/26
					TOTAL	$5,132,352	$2,381,599	$1,681,476		

* Staff Directory
** Qualify or identify as Small/Minority/Women/VOB/Disadvantaged Business Enterprise as defined by WA State OMWBE? (Y/N)
*** A list of Completed Contracts is available on request.

Operating Leases	Description	Minimum Annual Payments: FY 2023	FY 2024	FY 2025	Thereafter	Totals	Contract End Date
Copiers NorthWest Copier Lease	36 months beginning November 2020	$5,784	$8,250	$8,250	$8,250	$30,534	11/30/26
Granicus Web Streaming & Closed Captioning	24 months beginning June 2023	$28,052	$25,444	$26,717	$26,177	$106,391	05/31/26
Waterfront Holdings/1201 Third Ave.	New lease begins June 1, 2024	$1,087,920	$1,022,830	$664,206	see lease	$3,665,339	01/31/38

Small Contract Status Report

Small contracts are those contracts having a value $10,000 and under. Authorization from the Operation Committee is not needed for approval.

Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date

Puget Sound Regional Council
GRANT STATUS REPORT

Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 5/31/26	Remaining to be Expended	Billed as of 5/31/26	Remaining to bill	Grant Period
Active Grants									
CPG Carry Forward Funding FY24-25	Regional Planning	Lili Mayer	Multiple	6,181,572.00	6,181,572.00	-	6,181,572.00	-	7/1/23 - tbd
CPG Funding (through Sept 30, 2025)	Regional Planning	Lili Mayer	Multiple	8,230,568.00	1,022,930.72	7,207,637.28	1,022,930.72	7,207,637.28	7/1/25-6/30/27
total FHWA				14,412,140.00	7,204,502.72	7,207,637.28	7,204,502.72	7,207,637.28	
RTPO FY24-25	Regional Planning	Lili Mayer	Multiple	1,507,839.00	691,097.00	816,742.00	691,097.00	816,742.00	7/1/25 - 6/30/27
STBG FY24-25	Regional Planning	Kelly McGourty	Multiple	2,000,000.00	869,565.00	1,130,435.00	869,565.00	1,130,435.00	8/1/25 - 6/30/27
EDA Planning Grant 2023-2026	Regional Planning	Jason Thibedeau	Multiple	300,000.00	300,000.00	-	300,000.00	-	4/1/23 - 3/31/26
EDA Planning Grant 2026-2029	Regional Planning	Jason Thibedeau	Multiple	210,000.00	17,500.00	192,500.00	-	210,000.00	4/1/23 - 3/31/26
FY26 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	1,250,000.00	106,385.00	1,143,615.00	106,385.00	1,143,615.00	4/3/24 - 3/31/26
FY24 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	4/3/24 - 3/31/26
USDOT Office of Safety	Safety Action Plans Phase 1	Ben Bakkenta	Multiple	4,860,363.00	3,674,887.34	1,185,475.66	3,674,887.34	1,185,475.66	5/19/23 - 12/31/26
USDOT Office of Safety	Safety Action Plans Phase 2	Ben Bakkenta	Multiple	2,870,000.00	1,299,581.77	1,570,418.23	1,298,737.37	1,571,262.63	4/17/24 - 6/30/27
WSDOT 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	176,256.81	23,743.19	176,256.81	23,743.19	7/1/25 - 6/30/27
				30,110,342.00				**13,288,910.76**	
Recently Completed									
FY22 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	1/5/22 - 3/31/24