

41617 - Northshore Senior Center Replace 4 Transit Vehicles - Capital

Application Details

Funding Opportunity:	38338-2027-2029 Consolidated Grant Program - Vehicles and Equipment
Funding Opportunity Due Date:	Sep 9, 2026 3:01 PM
Program Area:	Consolidated Grant Program
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Sep 9, 2026 2:58 PM
Initially Submitted By:	Cliff Perry
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name:	Salutation Cliff A Perry First Name Middle Name Last Name
Title:	Transportation Manager
Email*:	cliffp@mynorthshore.org
Address*:	10201 E Riverside Dr Bothell Washington 98011-3708 City State/Province Postal Code/Zip
Phone*:	(425) 286-1075
Fax:	(425) 487-3191
Comments:	

Organization Information

Status*:	Approved
Legal Name*:	Northshore Senior Center
DBA Name*:	Northshore Senior Center
Organization Type*:	Non Profit
Organization Website:	http://www.northshoreseniorcenter.org (Please enter http://... for this field)
Vendor ID:	911184432
SAM UEI #:	S1KLRDVR5EN7
Physical Address*:	10201 E Riverside Dr

Bothell Washington 98011-3708
City State/Province Postal Code/Zip
Mailing Address*: 10201 E Riverside Dr

Bothell Washington 98011-3708
City State/Province Postal Code/Zip
Remit to Address*: 10201 E Riverside Dr

Bothell Washington 98011-3708
City State/Province Postal Code/Zip
Phone*: (425) 286-1023 Ext.

Fax:

Fiscal Year End December

Last day of*:

Indirect Cost Rate: 10.00%

IDR Expiration Date:

Organization Contact Information

Organization Contact Information

Organization Director*: Nathan Phillips
First Name Last Name
CEO NathanP@mynorthshore.org
Title Email Address

Applicant Contact*: Nathan Phillips
First Name Last Name
CEO NathanP@mynorthshore.org
Title Email Address

Project Contact: Cliff Perry
First Name Last Name
Transportation Manager cliffp@mynorthshore.org
Title Email Address

Summary of Project Information

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Select all capital types from the list below that best describe your project.

Capital Type*: Fleet replacement

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements, such as federal drug and alcohol testing procedures, Title VI activities, and federal small business enterprise (FSBE) participation.
For examples of federal requirements from the last biennium, see the [Public Transportation Grant Guidebook](#).

Willing to Accept FTA funds for the biennium*: Yes

If your organization has proof of 501(c) nonprofit status, the project may be eligible for state paratransit special needs competitive funds.

Does your organization have 501(c) nonprofit status?: Yes

Choose the congressional district(s), legislative district(s), and county(ies) this project will serve (include the entire project area).

[Congressional & Legislative District map](#)

Legislative District(s)*: 01,44
Congressional District(s)*: 1
County(ies)*: King, Snohomish

Scope of Work

Scope of Work

Select the [Regional Transportation Planning Organization \(RTPO\)](#) / [Metropolitan Planning Organization \(MPO\)](#) that will be ranking this project from the drop-down menu.

RTPO/MPO*: Puget Sound Regional Council

Project Summary (Scope)

Provide a brief, high-level description of what your project proposes to do (address what the project is, whom it serves, and where the service occurs).

WSDOT will use this information to develop the project scope for the grant agreement and may also use it to describe the project to the Legislature.

Proposed summary/scope of work*:

Purchase four (4) replacement gas powered medium duty lift-equipped vehicles

Project Description

Provide a detailed description of the tasks, activities, and deliverables your project will complete. Your narrative should reflect the full life of the project and demonstrate how the proposed activities align with the grant program's goals.

Description of project*:

The purpose of this project is for WSDOT to provide funding to Northshore Senior Center (NSC) for the acquisition and operation of replacement equipment to be used in the provision of public transportation services that meet the needs of persons in the State of Washington. Many of NSC's vehicles are reaching the end of their serviceable life and are in need of replacing. Additionally, increasing ridership is putting pressure on NSC's aging fleet, meaning more repairs and vehicle service time. Newer vehicles requiring less down time would help alleviate this problem.

Project Need

Why is this project needed, and how does this proposal address the need? How would the community be affected if the grant is not awarded?

Include a description of the transportation problem that aligns with the need identified in the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP). Explain how the problem was identified and describe how the proposed project will address it.

Need*:

This project will replace four (4) aging vehicles currently serving the senior and disabled populations in the Northshore area with specialized transportation. Without replacement NSC's fleet will be unable to maintain the level of service currently available in the on-demand operation. Serving seniors and people with disabilities is our primary goal in Transportation, and without replacing these vehicles, this goal will be compromised.

Area Served

Is this project primarily serving a rural area?* No
Any service that supports public transportation in rural areas with populations less than 50,000.

Is this project primarily serving the Seattle, Tacoma, Everett urbanized area?:

Special Needs Transportation

To be eligible for special needs transportation funding, applicants must address how their project advances the efficiency in, accessibility to, or coordination of transportation services provided to persons with special transportation needs, as defined in [RCW 81.66.010\(3\)](#).

Does this project advance efficiencies in, accessibility to, or coordination of special needs transportation?* Yes

Describe how your project advances these areas, and the approach you are using to achieve these improvements. Additionally, identify the special needs population(s) to be served by this project.

Special Needs Transportation:

The Northshore Senior Center provides door-to-door transportation services to seniors and those with disabilities in both King and Snohomish Counties, in the cities of Bothell, Kirkland, Kenmore, Woodinville, Lake Forest Park, Mill Creek and Shoreline. This project will replace four (4) aging vehicles currently serving these populations with specialized transportation. NSC is struggling to keep enough vehicles in service to maintain or increase the current level of service. With more reliable vehicles in the fleet, Northshore will be able to serve more people with special mobility needs in the community.

Project Staff

Provide the names of the key staff who will be working on this project, along with their years of experience and relevant qualifications. Include their experience managing similar projects, with specific attention to responsibilities for grant financial management, budget oversight, documentation, and compliance.

Project Staff*:

Transportation Manager, Cliff Perry, who has taken a lead role in Transportation for over ten years is retiring. His successor, to be determined, will continue to provide leadership for Northshore's dedicated staff of drivers and support staff.
Nathan Philips, CEO for Northshore Senior Center has over 20 years' experience managing large non-profit program and agency contracts and has years of experience in grants management and compliance. The NSC Board is comprised of individuals both from the public and private sectors and includes representation from local BIPOC communities. The board consists of those who have experience in fiduciary responsibility of government contracting. All contracts are regularly reviewed at the board level by the CEO and finance committee.

Relationship to Other Projects

Relationship to Other Projects

Is this project dependent on any other projects submitted by your organization?*: No

Did you, or will you, apply for this project in another grant program this biennium?*: No

Have you applied for the same project in a prior biennium and did not receive funding?*: Yes

Are you applying for other projects within this funding opportunity?*: Yes

List all project applications for this funding opportunity, including this project, in order of priority*:

Northshore Senior Center Transportation Operating Grant
Northshore Senior Center Transportation Vehicle Replacement Grant

Planning and Coordination

Coordinated Public Transit - Human Services Transportation Plan

Coordinated Public Transit - Human Services Transportation Plan	Page number(s) or TBD	How is the need in the CPT-HSTP met by this project?
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No Data for Table

Cross-region Project

Does this project have a service area that crosses RTP/MPO planning boundaries?*: No

Project Coordination

Describe coordination efforts. Include details such as:

- How is the project reflected in regional plans?
- Which prioritized strategies are being addressed?

- Who was involved in defining the transportation problem?
- Other alternatives considered for addressing the problem.
- Demonstrations of local/regional coordination in implementing the proposed project.

Coordination Efforts*:

NSC maintains active participation in planning, outreach and public education efforts of the PSRC Special Needs Transportation Committee, SNOTRAC (Snohomish County Coalition), King County Mobility Coalition, and North King County Mobility Coalition. NSC participates in RARET to ensure vital transportation needs in the event of an emergency situation. Active participation includes ensuring we are working towards the guiding principles for regional transit access including equity, local context, collaboration, innovation and prioritization. NCS provides quality service to those who can't access fixed route services. We maintain close coordination efforts and communication with Metro Transit, Hopelink, Sound Generations, Hyde Shuttle, Community Transit, Snoqualmie Valley Transportation, and volunteer services at Homage and Catholic Community Services.

By selecting yes, you acknowledge that you Yes
coordinated or will coordinate this project
with the planning organization(s) within the
region(s) this project serves*:

How does your project connect to, coordinate with, leverage, or enhance other modes of transportation in your service area (e.g., aviation, intercity bus or rail, park-and-rides, bicycle/pedestrian)?
In your response, include how the multimodal partnerships for this project will improve or enhance access to social services.
What efficiencies will be gained within the service area as a result of this project?

Multimodal Partnerships*:

NSC works with King County Metro to identify customers and trips we can best transport without duplicating service. We serve primarily in King County, but also within our service area in Snohomish County not covered by any current funding source. If unable to serve a rider NSC will contact, or refer them to, other providers, like Hopelink, Dart. Community Transit, Catholic Community Services volunteers, and others to ensure we inform them of al available options. We work with mobility coalitions to provide travel training and listening sessions to potential riders to build awareness of transportation options.

Budget

Transit Vehicles

Replace / Expand / Rebuild	Vehicle Description	Minimum Useful Life	Passenger Seating	Wheelchair Stations	Fuel Type	Cost Description	Total Cost of Vehicle w/ Accessories	Match	Requested Amount
Replacement	Other Light-Duty Vehides	4	9	2	Gas	78,976	\$99,903.00	\$10,000.00	\$89,903.00
Replacement	Other Light-Duty Vehides	4	9	2	Gas	78976	\$99,903.00	\$10,000.00	\$89,903.00
Replacement	Other Light-Duty Vehides	4	9	2	Gas	78976	\$99,903.00	\$10,000.00	\$89,903.00
Replacement	Other Light-Duty Vehides	4	9	2	Gas	78976	\$99,903.00	\$10,000.00	\$89,903.00
								\$40,000.00	\$359,612.00

Equipment

Equipment Description	Minimum Useful Life	Total Cost	Match	Requested Amount
No Data for Table				

Sources of Match

Source	If Other, List the Source	Amount
Local: Private Grant		\$40,000.00
		\$40,000.00

Scalability

Is your project scalable?*: Yes

Specify the minimum funds needed : \$99,903.00
Round to the nearest dollar. Do not include cents.

Describe the scalability of your project.:

NSC has an aging fleet of vehicles and needs to catch up on replacements that were deferred during the pandemic. While there is a need for at least four replacements, even replacing a single vehicle would be beneficial and help stave off rising maintenance costs in our aging fleet.

ADA Accessibility

ADA Accessibility*:

All Northshore Senior Center Transportation lift-equipped vehicles provide ADA accessibility and meet the requirements of 49 CFR Part 38. NSC will ensure with its provider that all replacement vehicles will be similarly configured and specifications will comply with all requirements of the ADA, in particular, 49CFR Part 38.

Procurement Plan

Procurement Plan*:

NSC has a procurement plan on file with WSDOT, see attachment under supplemental information.

Other Sources

Other Sources*:

In its two most recent vehicle acquisitions, NSC was very successful in inviting senior center members to contribute philanthropic funds to help purchase the new vehicles. NSC's fundraising team is confident that appealing to local donors to assemble the match for these replacement vehicles will be successful, with some early exploratory conversations that have already been positive.

Summary

Requested Amount

Vehicle Requested Amount:	\$359,612.00
Equipment Requested Amount:	\$0.00
Total Requested Amount:	\$359,612.00

Match Amount

Match Amount:	\$40,000.00
Percentage of Match:	10.01%

Total

Total Project Cost:	\$399,612.00
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Hydrogen Project Information

Hydrogen Project Implementation

Does your project include purchasing or constructing assets associated with hydrogen fuel?*

No
Examples: hydrogen-powered vehicles, hydrogen fuel, fueling stations, storage systems, or on-site fueling or production equipment.

Vehicle Replacement

Vehicle Replacement or Rebuild

Are you replacing or rebuilding a vehicle?*

Yes
Click Save Form to continue. If you selected Yes, complete the vehicle information section below.

Vehicle Information

Replace or Rebuild	Vehicle Type	Year	Make/Model	Vehicle Description	Fuel Type	Remaining useful life	Vehicle Identification Number (VIN)	Current Status	Current Mileage	Other Applications	Other Grant Program(s)
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	0	1FDEE3FS4BDA97227	Active	209000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	0	1FD4E4FS0BDA80354	Active	150000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	0	1FD4E4FS2BDA80355	Active	180000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	0	1FD4E4FS6BDA80021	Active	155000	No	

Service Level

Project Service Level Information

Project Specific Information	July 1, 2025 - June 30, 2027 (Current Estimate)	July 1, 2027 - June 30, 2029 (Projected)	Percent of Change
Passenger Vehicle Hours	10000	10300	3.00%
Passenger Vehicle Miles	100000	103000	3.00%
Passenger Trips	14000	14420	3.00%
Volunteer Hours	0	0	0.00%

Project Service Level Description

Describe the methodology used to develop these estimates, including any assumptions applied in their development.

How were service-level estimates developed?*

Service levels are recorded using NSC's CTS TripMaster scheduling software reports for each vehicle. Budgeted amounts are estimated to show about a 3% increase for the next biennium.

Milestones

Project Activities

Project Activity	Applicable to project?	Completion date (mm/yy)	Notes
Construction			
Preliminary engineering start date	No		
Environmental documentation complete (e.g., NEPA/SEPA)	No		
Property acquisition complete (lease or purchase)	No		
Contract advertisement	No		
Operationally/substantially complete	No		
Vehicles			
Solicitation (request for proposals or invitation for bid) published	Yes	10/27	
Contract Award/Purchase order	Yes	06/28	
First vehicle accepted	Yes	03/28	
All vehicles accepted	Yes	06/28	

All vehicles placed in service	Yes	07/28
Equipment		
Solicitation (request for proposals or invitation for bid) published	No	
Contract award/Purchase order	No	
First piece of equipment accepted	No	
All equipment accepted	No	
All equipment placed in service	No	

Project Risks

Identify potential risks that may affect the timely completion of your project. Describe the mitigation strategies your organization will use to reduce or manage each risk.

Milestone risks*:

Fundraising may for the match may not be as successful as expected, and costs may escalate between now on the time we finalize the purchases.

Supplemental Information

Supplemental Information

Supplemental Information:

Vulnerable Populations in Overburdened Communities & Tribes

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits your project provides to vulnerable populations using the descriptions above, if applicable. Explain how your project delivers these benefits and the impact it will have on the populations served.

Vulnerable Populations in Overburdened Communities*:

Northshore Senior Center offers transportation to older adults and people with disabilities throughout the North King County and South Snohomish County region, allowing access to critical services and supports including medical appointments, grocery stores, food pantries, and Adult Day Health services. With additional funding, Northshore's transportation program will be able to provide more reliable and cost effective transportation options in throughout the region to older adults and people with disabilities.
If these populations were engaged by you or your representatives in developing or maintaining the project, describe the outreach efforts and results. Include details such as methods used to engage the community, feedback received, and how the input influenced the project?s design or implementation.

Inclusive outreach in planning:

Vulnerable populations were consulted on operational plans, but not capital vehicle replacement plans.

Tribal Support

Is this project directly operated by a tribe?* No

Is your project serving and is it supported by a tribal nation in Washington?: No

Environmental Justice

Environmental Justice Assessment (EJA)

You must conduct an Environmental Justice Assessment (EJA) if you apply for \$15 million or more in grant funds.

Are you requesting \$15 million or more in WSDOT funds for your proposed project?* No

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Required for all projects						
Population density map	✓	population density map	Northshore Population Density Map - 2020 Census data.pdf	pdf	275 KB	09/09/2026 02:53 PM
Service area map	✓	service area map northshore	Northshore service area map.pdf	pdf	166 KB	09/09/2026 02:54 PM
Required for new nonprofit applicants only						
501(c) IRS Letter of Determination		501c2 letter northshore	501c3 status documentation 2017.pdf	pdf	514 KB	09/09/2026 02:54 PM
WA Utilities & Transportation Commission (UTC) Certification (required for new nonprofit applicants that are direct service providers)						
Conditionally required						
Indirect costs documentation - de minimis rate self-certification; negotiated indirect cost rate letter from cognizant agency; or a cost allocation plan						
In-kind match valuation proposal (required for operating & mobility management projects that are proposing to use in-kind as matching funds)						
Procurement policy (required for new applicants or existing grantees without a current policy on file with WSDOT if this project includes the procurement of services or capital assets)						
Correspondence from a tribe in support of your project (if project is serving and supported by tribe(s). Not required if the applicant is a tribe.)						
Optional attachments						
Letters committing matching funds						
Letter of concurrence (for projects that operate in multiple planning regions)						
Letters of support (combine into one file attachment)						
Supplemental information		NSC procurement policy	Procurement Procedure include with financial policies 2rev. 12.2020nt.docx	docx	29 KB	09/09/2026 02:55 PM
Optional construction attachments						
NEPA/SEPA assessment, if available						
Supplemental construction project information (building or site designs, site plans, location exhibits, etc.), if available						
Certification						

Certification

I certify, to the best of my knowledge, that the information in this application is true and accurate and that this organization has the necessary fiscal, data collection, and managerial capabilities to implement and manage the project associated with this application:

Certification*: Yes

Application Authority*: Nathan Phillips
First Name Last Name

Title*: CEO

Date*: 09/09/2026

United States[®]
Census Bureau

2020 Census Demographic Data Map Viewer

Population

Population Density
This map shows the population density—expressed as persons per square mile—from the 2020 Census at the state, county, and census tract levels.

Population Change

Population Aged 18 and Over

Population Aged 65 and Over

Race alone, not Hispanic or Latino

Race alone, Hispanic or Latino

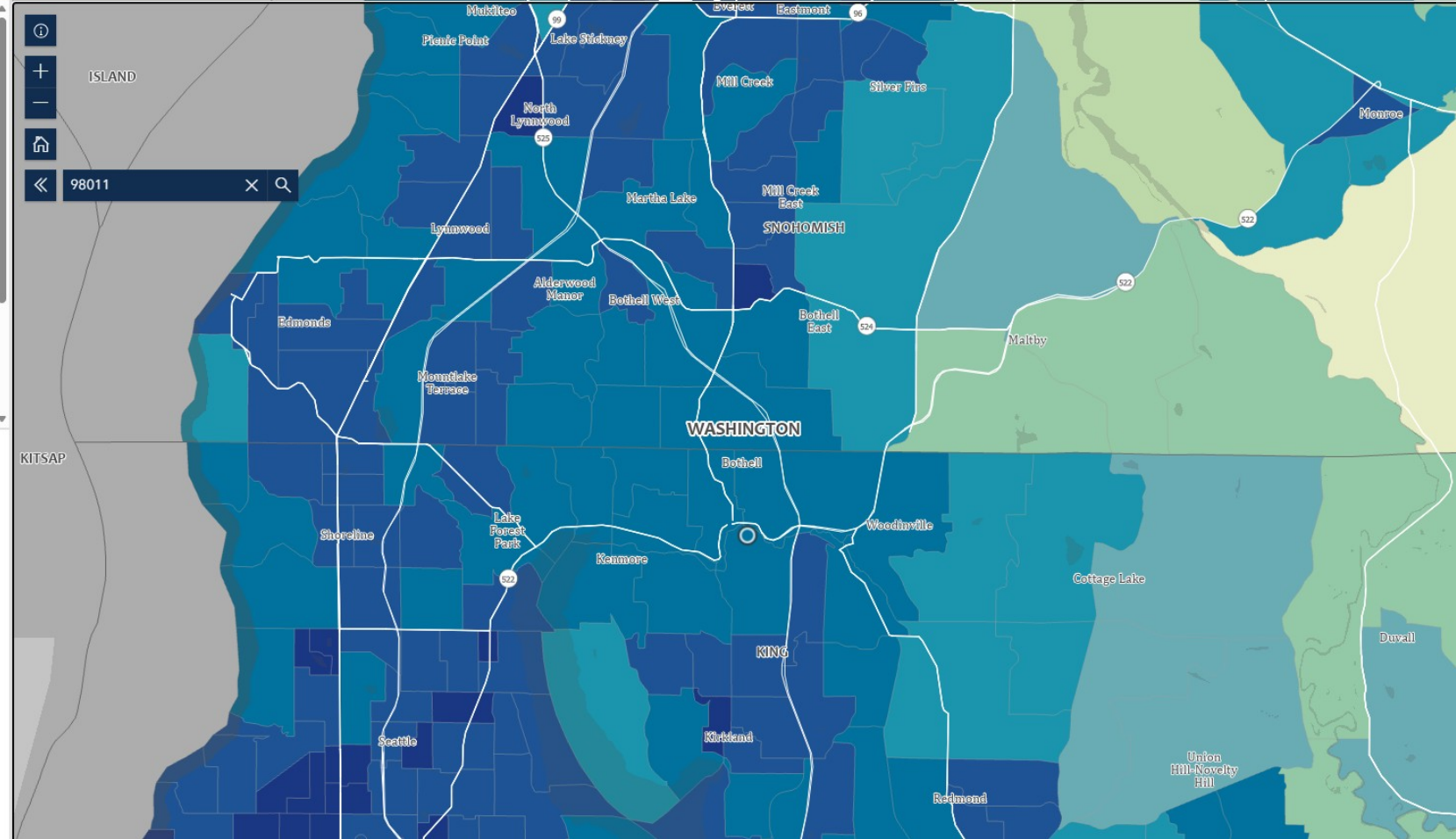
Race alone or in combination, not Hispanic or Latino

Legend

Persons per square mile by census tract

- 10,000.0 or more
- 5,000.0 to 9,999.9
- 2,000.0 to 4,999.9
- 1,000.0 to 1,999.9
- 500.0 to 999.9
- 100.0 to 499.9
- 50.0 to 99.9
- Less than 50.0
- Water only

U.S. density = 93.8



Northshore Transportation

Approximate Service Area Map

