



Puget Sound Regional Council

MINUTES

Operations Committee

September 24, 2026

1201 Third Ave., Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Ryan Mello, Operations Committee Chair, called the meeting to order at 9:00 a.m. The meeting was held in a hybrid format, with options for in-person and remote participation.

Roll determined that there was a quorum.

Chair Mello noted an update to the agenda: Action Item 4B (Approve Contract Authority for Investment Advisor for Deferred Compensation 457B) was pulled and will be brought back at a future meeting after further staff review.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA – ACTION ITEMS

ACTION: It was moved and seconded (Wahl/Puttaansuu) to

a. Approve Minutes of Meeting held July 23, 2026

b. Approve Vouchers July 13, 2026, through September 8, 2026, in the Amount of \$2,557,803.35.

The motion passed.

ACTION ITEM: APPROVE AN INCREASE TO FIXED ASSET AND INVENTORY THRESHOLDS

Lili Mayer, PSRC, presented a recommendation to update the agency's financial and budgetary policies to increase the thresholds for depreciable assets and small and attractive assets, aligning with Government Finance Officers Association (GFOA) best practices.

It was moved and seconded (Putansuu/Wahl) to update financial and budgetary policies to reflect:

- Increase depreciable assets from \$5,000 to \$10,000
- Increase threshold for small and attractive assets (laptops, tablets and cellphones) from \$300 to \$1,000
- Increase threshold for small and attractive assets (camera equipment, desktop computers, server and television equipment) from \$1,000 to \$2,000.

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR INVESTMENT ADVISOR FOR DEFERRED COMPENSATION (457B)

The action item was pulled from the agenda. No action taken.

ACTION ITEM: APPROVE BUDGET AUTHORITY FOR 2030 PLANNING SUPPORT

Marc Daily, PSRC, requested approval for contract authority not to exceed \$50,000 for consulting services to support integrated planning efforts for Vision 2060, the Regional Transportation Plan update, and Economic Development District work, aligning agency efforts toward 2030.

It was moved and seconded (Wahl/Simpson) to:

Recommend the Executive Board authorize the Executive Director to enter into a contract for consulting services related to 2030 planning in a total amount not to exceed \$50,000 for FY 2026-2027.

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR CONSULTANT SERVICES FOR BOARD ROOM AUDIO

Marc Daily requested contract authority not to exceed \$15,000 for IT services to reprogram boardroom cameras to a voice-activated system, improving hybrid meeting functionality. Currently, camera operation must be manually triggered by staff. Implementing this upgrade will reduce staff workload and improve overall efficiency.

It was moved and seconded (Wahl/Putansuu) to:

Recommend the Executive Board authorize the Executive Director to enter into a contract for IT services to reprogram cameras in the PSRC boardroom. The total contract amount is not to exceed \$15,000 for FY 2026-2027. The motion passed.

ACTION ITEM: APPROVE CONTRACT FOR CONTINUED INFORMATION TECHNOLOGY (IT) SUPPORT

Marc Daily requested contract authority not to exceed \$66,370 for the second year of the biennial agreement for IT support services. This amount is consistent with the adopted biennial budget.

**It was moved and seconded (Wahl/Putansuu) to:
Recommend the Executive Board authorize the Executive Director to enter into a contract for IT Support Services not to exceed \$66,370 for FY 2026-2027. The motion passed.**

INFORMATION ITEMS

- a. New Employee Status Report
Thu Le, PSRC, introduced one new employee: Arushi Sharma, Government Relations and Communications
- b. Budget Schedule
Andrew Werfelmann, PSRC, outlined the timeline for development of the FY 2028-2029 biennial budget and work program, with draft budget discussions beginning in October and adoption targeted for spring 2027.
- c. Base Pay Market Study
Marc Daily reported on the annual salary market study. For 2026, salary ranges were adjusted upward by 3% to maintain market competitiveness. Committee members discussed the frequency of market studies and compensation structure, suggesting future employee input on compensation preferences.
- d. Annual Weighted Votes Revision
Marc Daily presented the annual update to weighted votes based on Office of Financial Management (OFM) population data. No significant changes to vote allocations were noted.
- e. Monthly Budget Report
- f. Contract Status Report
- g. Grant Status Report

The committee reviewed monthly reports.

- h. Save the Date – Joint Board Session: Thursday, October 29, 10:00 am – 12:00 pm
PSRC will be hosting a joint board session focusing on innovative community outreach practices.

NEXT MEETING

The next committee meeting is scheduled for Thursday, October 22, 2026.

ADJOURN

The meeting adjourned at 9:29 a.m.

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ATTACHMENTS

- A. Attendance September 24, 2026

PSRC Operations Committee 2026 - September 24, 2026

3.a - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Eddie Lin	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Rob Putaansuu, Port Orchard	1
		COM Axel Strakeljahn, Port of Bremerton Alt.	
Pierce County	1	Executive Ryan Mello	1
		CM Dave Morell Alt.	
Pierce County Cities/Towns	1	MYR Stan Flemming, University Place	
		CM Jeff Sproul, Orting Alt.	
Snohomish County	1	CM Sam Low	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		MYR Pro Tem Jacob Walker, Monroe	1
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		7
		(Quorum = 5) Quorum Total	6