

PSRC HANDBOOK

2025



Puget Sound Regional Council

TABLE OF CONTENTS

Table of Contents	2
Overview of the Puget Sound Regional Council	3
What is an MPO?	4
What We Do	4
Staff Vision, Mission and Values Statement	5
Membership and Its Benefits	6
Types of Membership	7
We Welcome New Members!	8
Public Involvement	8
PSRC's Governing Structure	9
Governance	10
Bylaws of the Puget Sound Regional Council Interlocal Agreement	10
Board Schedules and Members	10
General Assembly	10
Executive Board	10
Operations Committee	10
Economic Development Board	10
Transportation Policy Board	10
Growth Management Policy Board	10
How are Board Appointments Made?	10
Committees	11
Key Contacts	11
Appendix	11



OVERVIEW OF THE PUGET SOUND REGIONAL COUNCIL

The Puget Sound Regional Council (PSRC) is a regional planning organization that develops policies and makes decisions about transportation planning, economic development and growth management within King, Kitsap, Pierce, and Snohomish counties. PSRC is composed of nearly 100 members, including the four counties, cities and towns, ports, state and local transportation agencies and Tribal governments within the region.

Under state and federal mandates and an Interlocal Agreement signed by its members, PSRC conducts planning, compliance, and certification programs. These programs enable PSRC members, other jurisdictions, and entities to obtain state and federal funding.

PSRC is designated under federal law as the Metropolitan Planning Organization (MPO), and under state law as the Regional Transportation Planning Organization (RTPO), for King, Kitsap, Pierce and Snohomish counties.

The Puget Sound Regional Council operates under a [two-year biennial budget and work program](#). The agency receives about 70% of its revenue from federal grants, 6% from state grants, and 25% from dues paid by PSRC members and other local sources.

What is an MPO

Metropolitan Planning Organizations (MPO) are federally mandated and funded transportation policy-making organizations. The goal of metropolitan planning is to ensure that federal funding for transportation projects is part of a continuing, cooperative and comprehensive planning process. As the MPO, PSRC is responsible for developing a long-range Regional Transportation Plan and near-term Regional Transportation Improvement Program.

What We Do

PSRC works to ensure a healthy and prosperous future for the central Puget Sound region. The agency's work is directed by elected leaders of King, Pierce, Snohomish and Kitsap counties, the region's cities and towns, port districts, transit agencies and tribes. At PSRC, the region's elected leaders come together to make decisions about transportation, growth management and economic development

Planning for a Growing Region

VISION 2050 is the regional guide for managing growth over the coming decades. By the year 2050, an additional 1.6 million people are expected to live here. The VISION 2050 regional growth strategy calls for focusing new housing, jobs and development in regional growth centers and near high-capacity transit. The strategy also aims to keep rural areas, farmland and forests healthy and thriving.

Transportation Planning & Funding

A key role of PSRC is to help communities secure federal funding for transportation. PSRC selects projects to receive about \$280 million in transportation funding each year. PSRC develops and maintains the Regional Transportation Plan, a blueprint for improving mobility, providing transportation choices, moving the region's freight, and supporting the region's economy and environment through 2050.

Economic Development

The region's economic development strategy is produced at PSRC. It identifies the leading drivers of the region's economy and the near-term actions that will sustain job growth and global competitiveness.

Creating an Equitable Region

PSRC works to foster a region where everyone has access to exceptional quality of life and opportunity. PSRC seeks to address current and past racism in the region by working to advance racial equity throughout all aspects of the agency's work program.

Regional Data

PSRC is a leading source of data and forecasting that is essential for regional and local planning. Recent work has focused on delivering next generation modeling tools and collecting data on travel behavior.

Staff Vision, Mission and Values Statement

Vision

The central Puget Sound region provides an exceptional quality of life, opportunity for all, connected communities, a spectacular natural environment, and an innovative, thriving economy.

Mission

Our mission is to advance solutions to achieve a thriving, racially equitable, and sustainable central Puget Sound region through leadership, visionary planning, and collaboration.

Values

Lead with Racial Equity

We are leaders in the region to realize equity for all. Diversity, racial equity, and inclusion are integrated into how we carry out all our work.

Act with Professionalism

We perform our work ethically, with integrity and accountability. We value our members, stakeholders, and co-workers, and always provide honest, fair, and respectful treatment.

Foster Collaboration

We work together in the spirit of positive intentions and creativity to achieve organizational and regional goals. We honor, value, and celebrate everyone's contributions.

Pursue Excellence

We support the advancement of the region with cutting-edge information, data, and analysis. We embrace and promote innovation, adaptability, and continuous learning to prepare for the future.

Serve as Stewards

We act as stewards of the public trust by managing our shared resources respectfully, responsibly, and with transparency.

Cultivate a Fulfilling Workplace

We provide a welcoming and engaging work environment, value one another, and support professional growth.

Membership and Its Benefits

PSRC membership includes the four counties of King, Kitsap, Pierce, and Snohomish and most of the cities they contain, and the Muckleshoot Tribe, Puyallup Tribe of Indians, and Suquamish Tribe. Of the 82 cities in the region, [77 are members of PSRC](#).

Benefits of membership

- A voice in key regional decisions
- Distribution of federal transportation dollars and technical assistance to obtain government funding
- Economic development resources
- Data to meet special planning needs, including census, employment, forecast, GIS/maps, population/housing, surveys and transportation data
- [City U Partnership](#) — member jurisdictions' employees receive discounts on City U of Seattle's programs and courses

PSRC Member Resources

DATA

[Data at PSRC](#)
[Puget Sound Trends](#)
[Regional Data Profile](#)
[Household Travel Survey Program](#)

TRANSPORTATION

[Transportation Data Visualization Tool](#)
[Regional Transportation Plan](#)
[PSRC Funding](#)

GROWTH MANAGEMENT

[VISION 2050 Comprehensive Planning Resources](#)
[Housing Innovations Program \(HIP\)](#)

REGIONAL COLLABORATION

[TOOLBOX Peer Networking Series](#)
[Regional Equity Strategy](#)



Types of Membership

Full Membership

- Signs the Interlocal Agreement
- Voting members of the General Assembly
- Represented in the General Assembly by elected officials from their executive and legislative branches
- May join the Transportation Policy Board or Growth Management Policy Board
- Dues are calculated for each member with half of the total dues based on the member's population as a percentage of the whole, and half based on the assessed property values as a percentage of the whole
- Examples of full members: King County, Kitsap County, Pierce County, Snohomish County, 77 cities in the Puget Sound region and the Muckleshoot Tribe, Puyallup Tribe of Indians, and Suquamish Tribe

Associate Membership

- Any jurisdiction of general or special purpose government within the four-county region not a party to the Interlocal Agreement can request Associate membership
- May serve on the policy boards and committees or subcommittees of the Executive Board at the Executive Board's discretion
- Not voting members of the General Assembly
- Member dues are established when the jurisdiction becomes a member. The baseline amount was set by the Executive Board and increases are decided during the budget process every biennium.
- Current Associate members include: Alderwood Water & Wastewater District, Cascade Water Alliance, Port of Edmonds, Island County, Puget Sound Partnership, Snoqualmie Tribe, Thurston Regional Planning Council, University of Washington, Washington State University

Statutory Membership

- Signs the Interlocal Agreement
- Voting members of the General Assembly
- Member dues are established when the jurisdiction becomes a member
- May designate representatives if elected officials are not on their governing body
- May join the Transportation Policy Board or Growth Management Policy Board
- Statutory members are set by the Interlocal Agreement and state law ([RCW 47.80.060: Executive board membership](#)). Current statutory members include: Port of Bremerton, Port of Everett, Port of Seattle, Port of Tacoma, Washington State Transportation Commission



We Welcome New Members!

Jurisdictions, local governments and Tribes within the region that are not currently members of PSRC are invited to learn more about becoming a member. Please contact Josh Brown if you would like to explore membership.

Public Involvement

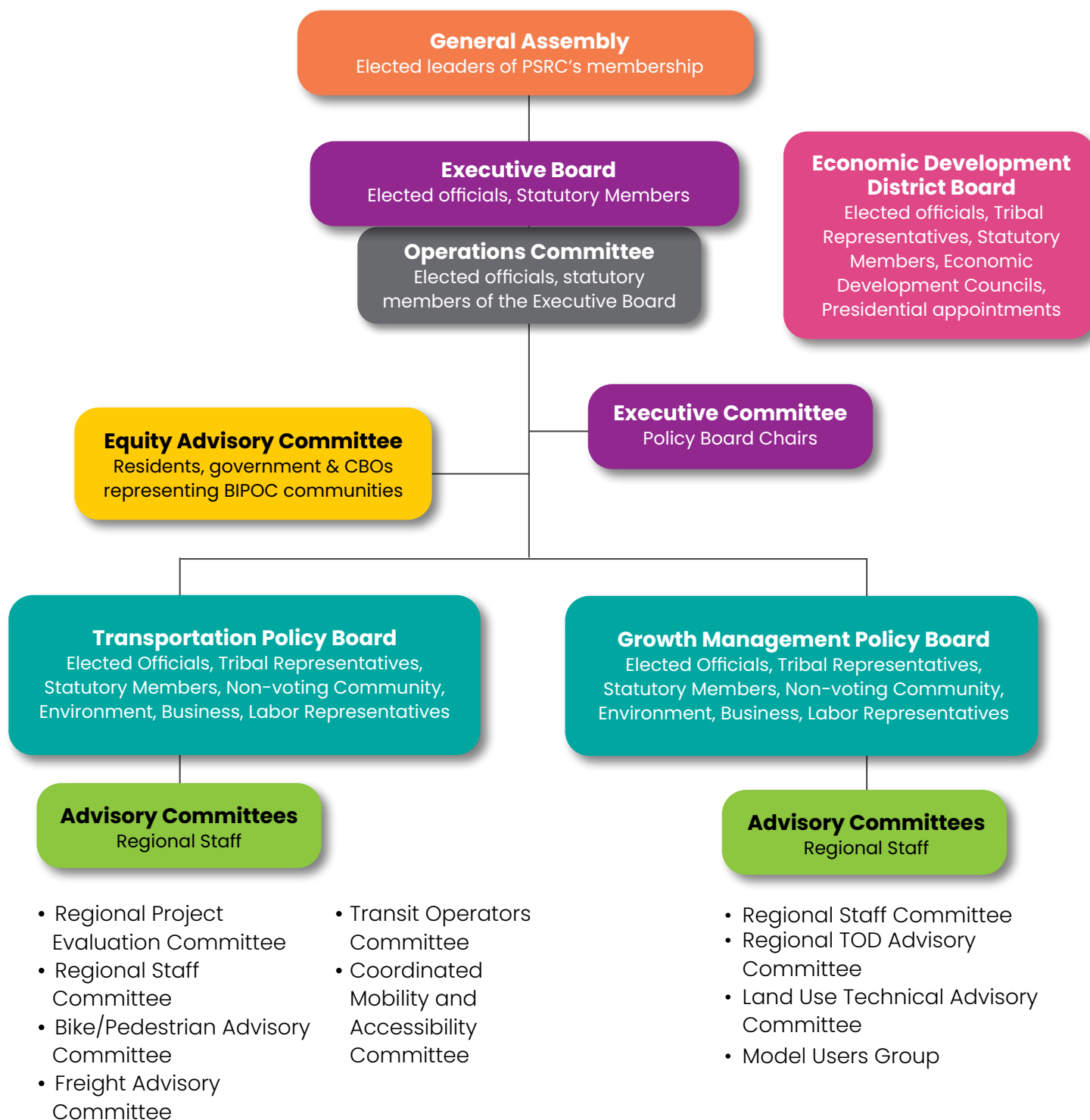
The Puget Sound Regional Council is committed to participation by the diversity of interests throughout the region. The agency informs and engages with the public on important decisions through multiple methods, including social media, the PSRC blog and website, events, workshops, surveys, focus groups and more.

PSRC's [Public Participation Plan](#) outlines how the agency supports meaningful public engagement. Board members can expand the reach of the agency's public involvement tools by sharing information on public comment periods, events, meetings, and other opportunities with the public and your networks.

[Sign up](#) for PSRC emails.



PSRC'S GOVERNING STRUCTURE



The current list of committees is online:

<https://www.psrc.org/boards-committees/advisory-committees>

GOVERNANCE

[Bylaws of the Puget Sound Regional Council](#)
[Interlocal Agreement](#)

BOARD SCHEDULES AND MEMBERS

[General Assembly](#)

The General Assembly includes all mayors, county executives, commissioners, and councilmembers of PRC member jurisdictions. It meets at least annually to vote on major decisions, establish the budget, and elect new officers.

[Executive Board](#)

The Executive Board is chaired by the PSRC president, meets monthly, and serves as the governing board.

[Operations Committee](#)

This smaller group, made up of Executive Board members, is responsible for reviewing expenses, developing the budget, reviewing staff requests for contracts and more.

[Economic Development Board](#)

The Central Puget Sound Economic Development District Board is the governing board for the federally designated economic development district for King, Kitsap, Pierce, and Snohomish counties.

[Transportation Policy Board](#)

The Transportation Policy Board guides the development of the Regional Transportation Plan, the region's long-range transportation plan, promotes coordination of transportation across the region, and makes recommendations on priorities for federal transportation funding available through PSRC.

[Growth Management Policy Board](#)

The major work areas of the Growth Management Policy Board include PSRC's plan review and certification program and implementation of VISION 2050, the Regional Housing Strategy and the Regional Centers Framework.

How are board appointments made?

PSRC's board seats are set by the Interlocal Agreement and state law ([RCW 47.80.060: Executive board membership](#)), but it is at the discretion of our members to decide who they will appoint to fill those seats. Typically, cities and counties make board and committee assignments at the beginning of the year. But members can change their appointments at any time. PSRC maintains the appointments received until changes are made by the jurisdiction.

COMMITTEES

In addition to its boards, PSRC has several committees to engage stakeholders and ensure full participation from local governments, agencies, and transportation users. PSRC seeks input from committees to provide ideas on ways to address regional challenges, to research and resolve technical issues, and to review and recommend major transportation projects for funding. The current list of committees is available online <https://www.psrc.org/boardscommittees/advisory-committees>.

ANNUAL REPORTS AND BUDGETS

[May 2023 Annual Report](#)

[Biennial Budget and Work Plan](#)

KEY CONTACTS

PSRC General Assembly & Executive Board

Josh Brown, Executive Director, jbrown@psrc.org

Sheila Rogers, Executive Administrator, srogers@psrc.org

Operations Committee & Administrative Services

Nancy Buonanno Grennan, Deputy Executive Director, nbgrennan@psrc.org

Andrew Werfelmann, Budget Manager, awerfelmann@psrc.org

Lili Mayer, Finance Manager, lmayer@psrc.org

Casey Moreau, Executive Assistant, cmoreau@psrc.org

Growth Management Planning

Paul Inghram, Director of Growth Management, [pinghram@psrc.org](mailto:pingham@psrc.org)

Heather Culver, Administrative Assistant II, hculver@psrc.org

Transportation Policy Board

Kelly McGourty, Director of Transportation Planning, kmcgourty@psrc.org

Alexa Leach, Administrative Assistant II, aleach@psrc.org

Economic Development District Board

Jason Thibedeau, Program Manager, jthibedeau@psrc.org

Mikayla Svob, Administrative Assistant II, msvob@psrc.org

[Staff Directory](#)

APPENDIX

[PSRC Acronyms and Abbreviations](#)

[Regional Economic Strategy Executive Summary](#)

[Regional Transportation Plan Executive Summary](#)

[VISION 2050 executive summary](#)