



Puget Sound Regional Council

Regional FTA Caucus Agenda

Date: Wednesday, January 12, 2022 from 10:30 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:30)

2. Action: Approval of Meeting Summary – October 13, 2021* (10:35)

Approve summary for the Regional FTA Caucus meeting held October 13, 2021.

3. Discussion: 2022 Project Selection Update (10:40)

PSRC staff will provide an update on the 2022 Project Selection process, including a recap of Project Selection Task Force recommendations.

4. Discussion: FTA Project Tracking Update (10:55)

PSRC staff will present on the on-going project tracking of FTA-funded projects, including information from PSRC's October 2021 Progress Reports for FTA-funded projects.

5. Discussion: FTA Project Funding Delays* (11:15)

The Caucus will review projects experiencing delays in submitting their FTA funding and discuss next steps for ensuring projects obligate on time.

6. Roundtable (11:45)

7. Other Business (11:55)

8. Next Meeting: February 9, 2022: 10:30 a.m. – 12:00 p.m.

9. Adjourn (12:00 p.m.)

* Supporting materials attached.

For more information, contact Sarah Gutschow at (206) 587-4822 or sgutschow@psrc.org.

Other Formats:

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>

Zoom Remote Connection Information:

To join audio/video conference:

<https://psrc-org.zoom.us/j/93353535601?pwd=WDRUVTh2SkxMMnBuM3VTUTNYTjNkQT09>

To join via cellphone (1-touch dial):

8884754499,,93353535601#,,,,,0#,,895936# US Toll-free

8335480276,,93353535601#,,,,,0#,,895936# US Toll-free

To join via phone:

Dial by your location

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 933 5353 5601

Passcode: 895936

Regional FTA Caucus Attendees:

Please adhere to a few virtual meeting rules:

- Please keep your microphone muted at all times when not speaking
- Use chat to ask about a system issue
- Use *6 to mute/unmute phone
- Speakerphone is not recommended



Puget Sound Regional Council

Regional FTA Caucus Meeting Summary

Date: October 13, 2021 from 10:00 a.m.-12:00 p.m.

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:00 a.m. She then took a roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the September 8, 2021 Regional FTA Caucus meeting was approved as presented.

Action: King County Metro Funding Request

Sarah Gutschow, PSRC, reviewed the King County Metro request to retain 5307 Competitive funds awarded for Preliminary Engineering in their Rainier RapidRide Corridor project, which had been put on hold. Peter Heffernan and Dave Morrison, King County Metro, then provided additional information about the project. The Caucus discussed the request and came to a consensus to approve it.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: FTA Project Tracking Update

Sarah provided a status update on PSRC's FTA-funded projects and reviewed issues some projects were having for obligating FTA funding and completing project milestones on schedule. Based on previous Caucus discussions, she then went over proposed changes to outreach and oversight for projects experiencing delays in submitting FHWA and FTA funding applications in TrAMS. The Caucus discussed and approved the proposals for updating the project tracking process. Sarah noted that PSRC staff would be reaching out to sponsors with delayed projects and then reporting back to the Caucus on these projects at upcoming meetings.

The presentation is available on the PSRC website [here](#).

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: 2022 Project Selection Process

Kelly McGourty, PSRC, provided an update on preparations for the 2022 Project Selection process, including a summary of recent discussions of the Executive Board related to the earned share distribution methodology and key issues being reviewed by the Project Selection Task Force. Sarah then reviewed feedback the Caucus provided in response to the survey sent out in September about the FTA minimum floor set-aside.

For more information, contact Kelly McGourty at kmcgourty@psrc.org or Sarah Gutschow at sgutschow@psrc.org.

Roundtable

During the roundtable, the committee received updates and announcements from the following attendees:

- Melinda Adams, Everett Transit
- Tyler Benson, Sound Transit
- Melissa Cauley, Community Transit

Other Business

It was noted that the planned November 10th meeting would likely be cancelled due to a scheduling conflict.

Adjourn

The meeting adjourned at 12:00 p.m.

***Members and Alternates Present**

See attached attendance roster for the member or alternate representing each agency at the meeting; additional alternates present are listed below.

***Alternates, Interested Parties, and PSRC Staff Present**

Dave Morrison, King County Metro; Kathryn Rasmussen, Community Transit; Kirste Johnson, Sound Transit; Monica Overby, Sound Transit; Tyler Benson, Sound Transit

PSRC: Monica Adkins; Jennifer Barnes; Sarah Gutschow; Kelly McGourty

**All attendees were present via remote participation*

Regional FTA Caucus Attendance Roster

(Members and Alternates represented)

Date: October 13, 2021 10:30am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)	x	Melissa Cauley, Chair
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)	x	Melinda Adams
		<i>Dawn Erickson (Alt.)</i>
King County Metro (1)	x	Peter Heffernan, Chair
		<i>David Morrison (Alt.)</i>
Kitsap Transit (1)		Steffani Lillie
		<i>Jeff Davidson (Alt.)</i>
Pierce County Ferries (1)	x	Clint Ritter, Vice Chair
		<i>Peter Lewis-Miller (Alt.)</i>
Pierce Transit (1)	x	Barb Hunter
		<i>Tina Lee (Alt.)</i>
Seattle DOT (1)	x	Benjamin Smith
		<i>Vacant (Alt.)</i>
Sound Transit (1)	x	Lisa Wolterink
		<i>Kirste Johnson (Alt.)</i>
		<i>Monica Overby (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)		John Bernhard
		<i>Rick Singer (Alt. 1)</i>
	x	<i>Krishan Aggarwal (Alt. 2)</i>
		<i>Leslie Rifkin (Alt. 3)</i>
Non-Voting Participants		
Intercity Transit		Eric Phillips
		Jessica Gould
Skagit Transit		Marcia Smith

Project Tracking Policies for PSRC's Federal Funds

Update on Delayed FTA and FHWA TrAMS Applications

Agency	Project	Funding	Application Created Date	Transit Agency/Caucus Actions	PSRC Assessment
Community Transit	Community Tailored TDM (CT-67)	CMAQ \$1,000,000	2/3/2021	<ul style="list-style-type: none"> Due to changes in ridership and passenger needs related to the pandemic, the agency needed more time to rethink the project approach and design for a community-tailored program. Agency is currently working on a bid for a contractor to provide Micro Transit on-demand services for the service area and expects to have a contract in place by April 2022 and begin the service shortly thereafter. Agency plans to submit pending application and achieve full obligation of the funds before the end of the first quarter of 2022. 	<ul style="list-style-type: none"> No Caucus follow-up needed
King County Metro	Rainier Rapid Ride Corridor (SEA-213)	\$1,819,350 5307 Competitive	8/9/2019	<ul style="list-style-type: none"> Because the agency put this project on hold, the agency returned some funding to PSRC but retained the portion needed to reimburse funding already spent on the design phase. The Caucus reviewed and approved this request at its 10/13/21 meeting. The agency subsequently reduced the amount of funding in the TrAMS grant request in November 2021. 	<ul style="list-style-type: none"> No Caucus follow-up needed
King County Metro	Seattle Central Waterfront Regional Passenger-Only Ferry Terminal (KCFD-5)	\$128,346 5307 Preservation Set-aside	4/15/2021	<ul style="list-style-type: none"> The agency has already implemented several elements of the project. Eligible expenditures for this application have been incurred under pre-award authority. During 2021, the agency has been working with Washington State Ferries to determine total final project costs. 	<ul style="list-style-type: none"> No Caucus follow-up needed

Agency	Project	Funding	Application Created Date	Transit Agency/Caucus Actions	PSRC Assessment
				<ul style="list-style-type: none"> At the request of FTA Region 10, the agency revised the application to add revised summary information per new general guidance. They then transmitted it to FTA on 1/3/21. 	
King County Metro	West Seattle Water Taxi Mobility Hub (KCFD-13)	\$1,435,900 STP	7/31/2019	<ul style="list-style-type: none"> In 2020 the agency decided to pause this project due to the financial impacts of the pandemic. Agency management is currently discussing the status of the project and will include the City of Seattle in project implementation conversations. The agency expects that the project status will be resolved as part of the development of its 2023/2024 budget, and it will move forward to implementation. 	<ul style="list-style-type: none"> Potential Caucus follow-up
King County Metro	Transit Speed and Reliability Corridor Improvements (MET-203)	\$624,000 CMAQ	5/20/2019	<ul style="list-style-type: none"> The agency has already implemented several elements of the project. Implementation of the final project elements was impacted due to COVID related revenue adjustments to the agency budget. Agency staff is currently reviewing project elements and the recently approved midterm budget to determine when implementation will occur. 	<ul style="list-style-type: none"> Potential Caucus follow-up
King County Metro	Transportation Demand Management to Support Centers and Regional Service Investments (MET-231)	\$3,000,000 CMAQ	3/26/2019	<ul style="list-style-type: none"> The agency has initiated the project and incurred eligible expenditures under pre-award authority. FTA has not yet processed the amendment, but it is anticipated that the amendment will be obligated early in 2022. 	<ul style="list-style-type: none"> Potential Caucus follow-up
King County Metro	Increasing Student and Family Access to Regional	\$500,000 CMAQ	3/26/2019	<ul style="list-style-type: none"> KCM has initiated the project and incurred eligible expenditures under pre-award authority. 	<ul style="list-style-type: none"> Potential Caucus follow-up

Agency	Project	Funding	Application Created Date	Transit Agency/Caucus Actions	PSRC Assessment
	Travel Options through TDM (MET-237)			<ul style="list-style-type: none"> FTA has not yet processed the amendment, but it is anticipated that the amendment will be obligated early in 2022. 	
Seattle	Center City Connector (SEA-205)	\$3,479,754 CMAQ	2/2/2017	<ul style="list-style-type: none"> In June 2020 the project was put on pause due to the pandemic and the loss of city revenue along with funding from partners. The City of Seattle included funding for this project in its 2022 budget, adopted in December 2021. The streetcar team is currently discussing the project's status and timeline in light of the final 2022 budget, including updated cost assumptions that have changed since the project was put on hold. 	<ul style="list-style-type: none"> Potential Caucus follow-up
Sound Transit	Access to Transit with Next Generation ORCA and ORCA Lift (RTA-104)	\$4,152,000 CMAQ	5/3/2021	<ul style="list-style-type: none"> FTA has reviewed the grant and has concerns about the eligibility of providing ORCA cards to the general public and translating that scope to an eligible TrAMS activity line item/scope code. The FTA specified edits to the project descriptions that would resolve their eligibility questions. The agency subsequently made those edits and has been following up with the FTA about the application status so they can proceed to submittal. 	<ul style="list-style-type: none"> No Caucus follow-up needed