



Puget Sound Regional Council

Regional FTA Caucus Agenda

Date: Wednesday, March 9, 2022 from 10:30 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:30)

2. Action: Approval of Meeting Summary – January 12, 2022* (10:35)

Approve summary for the Regional FTA Caucus meeting held January 12, 2022.

3. Action: King County Metro Redistribution Requests* (10:40)

King County Metro is requesting two funding redistributions:

- Redistributing \$30,748,517 in Seattle-Tacoma Everett (STE) 2022 5307 Earned Share funds and \$5,298,616 in 2022 5307 Preservation Set-aside funds between projects.
- Redistributing \$7,581,876 in STE 2022 FTA 5337 HIMB funds between projects.

4. Action: King County Metro Funding Allocation Request* (10:50)

King County Metro is requesting to allocate \$9,501,611 in previously unprogrammed STE 2022 5337 HIFG funds to five projects.

5. Discussion: 2022 FTA Partial Apportionments* (10:55)

PSRC staff will provide an update on the recently released 2022 FTA partial apportionments. The Caucus will review the information provided and discuss different options for distributing the partial apportionments.

6. Discussion: Project Tracking Working Group Update (11:25)**

PSRC staff will provide an update on the first two meetings of the Project Tracking Working Group. The Caucus will review any proposed updates to PSRC's project tracking policies and/or procedures for projects experiencing delays in obligating their regional FTA funds or "flexed" FHWA funds.

7. Discussion: 2022 Project Selection Update (11:40)

PSRC staff will provide a brief update on the 2022 Project Selection process.

8. Roundtable (11:45)

9. Other Business (11:55)

10. Next Meeting: April 13, 2022: 10:30 a.m. – 12:00 p.m.

11. Adjourn (12:00 p.m.)

* Supporting materials attached.

** Any supporting materials will be sent in advance of the meeting.

For more information, contact Sarah Gutschow at (206) 587-4822 or sgutschow@psrc.org.

Other Formats:

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>

Zoom Remote Connection Information:

To join audio/video conference:

<https://psrc-org.zoom.us/j/93353535601?pwd=WDRUVTh2SkxMMnBuM3VTUTNYTjNkQT09>

To join via cellphone (1-touch dial):

8884754499,,93353535601#,,,,,0#,,895936# US Toll-free

8335480276,,93353535601#,,,,,0#,,895936# US Toll-free

To join via phone:

Dial by your location

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 933 5353 5601

Passcode: 895936

Regional FTA Caucus Attendees:

Please adhere to a few virtual meeting rules:

- Please keep your microphone muted at all times when not speaking
- Use chat to ask about a system issue
- Use *6 to mute/unmute phone
- Speakerphone is not recommended



Puget Sound Regional Council

Regional FTA Caucus Meeting Summary

Date: January 12, 2022 from 10:30 a.m.-12:00 p.m.

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:30 a.m. Sarah Gutschow, PSRC, took a roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the October 13, 2021 Regional FTA Caucus meeting was approved as presented.

Discussion: 2022 Project Selection Update

Kelly McGourty, PSRC, provided an update on the 2022 Project Selection process, including a recap of the Project Selection Task Force recommendations to be presented to the Transportation Policy Board (TPB) for approval at its January 13 meeting. She also reviewed recent discussions of the Executive Board on potential updates to the current FTA funding distribution methodology. Kelly said that in the coming months PSRC staff would be working with the TPB on next steps for project selection of 2025-2026 FTA funding.

For more information, contact Kelly McGourty at kmcgourty@psrc.org or Sarah Gutschow at sgutschow@psrc.org.

Discussion: FTA Project Tracking Update

Sarah provided a status update on PSRC's FTA-funded projects and reviewed the on-going project tracking of FTA-funded projects, including information from PSRC's October 2021 Progress Reports for FTA-funded projects.

The presentation is available on the PSRC website [here](#) .

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: FTA Project Funding Delays

Sarah reviewed information PSRC had gathered on regional FTA and FHWA funded projects currently experiencing delays in obligating funding in TrAMS. The committee

discussed next steps for ensuring projects obligate on time and agreed that a working group would be assembled to discuss potential updates to PSRC's project tracking policies and/or procedures for delayed projects. Sarah said PSRC would begin setting up the working group following the meeting.

The information is available in the agenda on the PSRC website [here](#) .

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Roundtable

During the roundtable, the committee received updates and announcements from the following attendees:

- Melinda Adams, Everett Transit
- Melissa Cauley, Community Transit
- Nathan Groh, Everett Transit
- Steffani Lillie, Kitsap Transit
- Benjamin Smith, City of Seattle
- Lisa Wolterink, Sound Transit

Other Business

There was no other business.

Adjourn

The meeting adjourned at 11:54 a.m.

***Members and Alternates Present**

See attached attendance roster for the member or alternate representing each agency at the meeting; additional alternates present are listed below.

***Alternates, Interested Parties, and PSRC Staff Present**

Dave Morrison, King County Metro; Eric Irelan, King County Metro; Jim Storment, City of Seattle; Kathryn Rasmussen, Community Transit; Kirste Johnson, Sound Transit; Krishan Aggarwal, Washington State Ferries; Monica Overby, Sound Transit; Nathan Groh, Everett Transit

PSRC: Monica Adkins; Gil Cerise; Sarah Gutschow; Kelly McGourty

**All attendees were present via remote participation*

Regional FTA Caucus Attendance Roster

(Members and Alternates represented)

Date: January 12, 2022 10:30am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)	x	Melissa Cauley, Chair
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)	x	Melinda Adams
		<i>Dawn Erickson (Alt.)</i>
King County Metro (1)	x	Peter Heffernan, Chair
		<i>David Morrison (Alt.)</i>
Kitsap Transit (1)	x	Steffani Lillie
		<i>Jeff Davidson (Alt.)</i>
Pierce County Ferries (1)	x	Clint Ritter, Vice Chair
		<i>Peter Lewis-Miller (Alt.)</i>
Pierce Transit (1)	x	Barb Hunter
		<i>Tina Lee (Alt.)</i>
Seattle DOT (1)	x	Benjamin Smith
		<i>Vacant (Alt.)</i>
Sound Transit (1)	x	Lisa Wolterink
		<i>Kirste Johnson (Alt.)</i>
		<i>Monica Overby (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)	x	John Bernhard
		<i>Rick Singer (Alt. 1)</i>
		<i>Krishan Aggarwal (Alt. 2)</i>
		<i>Leslie Rifkin (Alt. 3)</i>
Non-Voting Participants		
Intercity Transit		Eric Phillips
		Jessica Gould
Skagit Transit		Marcia Smith

4/7/2021

King County Metro Redistribution Request

Request: King County Metro (KCM) requests to redistribute \$30,748,517 in Seattle-Tacoma Everett (STE) UZA FFY2022 FTA 5307 Earned Share and \$5,298,616 in FFY2022 FTA 5307 Preservation Set-aside funds between the projects identified below.

Explanation: The redistribution is needed because KCM no longer needs to purchase additional buses after the agency decided to implement service cuts and put on hold planned service expansions due to significant revenue cuts and projected future revenue losses from the Covid-19 pandemic. Therefore, KCM requests to redistribute 5307 Earned Share and Preservation Set-aside funds from its "Bus Replacements 2021-2022" project to its "Metro Base Facilities HVAC Replacements", "Interim Base Battery Electric Bus Charging Depot", "KCM Sound Transit Link Passenger Improvements", and "Vehicle, Equipment and Facilities Maintenance 2021-2024" projects.

After this change and the concurrent 5337 HIMB redistribution, KCM will reduce the "Bus Replacements 2021-2022" project scope to approximately eighteen vehicles. The scopes of the projects receiving additional 5307 funds will not change as KCM will be reducing their total project budget by a like amount of local funds. The "Vehicle, Equipment and Facilities Maintenance 2021-2024" project is eligible to receive the 5307 Preservation Set-aside funds as they will be used for the preventative maintenance of transit-related vehicles, equipment and facilities.

FFY 2022 STE UZA 5307 Earned Share and Preservation Set-aside Funds

Appropriation Year	TIP ID	Project Title	Source	Current	Proposed Change	Final
2022	MET-222	Bus Replacements 2021-2022	5307 Earned Share	\$35,646,135	-\$30,748,517	\$4,897,618
2022	MET-222	Bus Replacements 2021-2022	5307 Preservation Set-aside	\$5,298,616	-\$5,298,616	\$0
2022	MET-252	Metro Base Facilities HVAC Replacements	5307 Earned Share	\$0	\$10,800,000	\$10,800,000
2022	MET-250	Interim Base Battery Electric Bus Charging Depot	5307 Earned Share	\$0	\$5,291,424	\$5,291,424
2022	MET-251	KCM Sound Transit Link Passenger Improvements	5307 Earned Share	\$0	\$3,800,000	\$3,800,000
2022	MET-253	Vehicle, Equipment and Facilities Maintenance 2021-2024	5307 Earned Share	\$0	\$10,857,093	\$10,857,093
2022	MET-253	Vehicle, Equipment and Facilities Maintenance 2021-2024	5307 Preservation Set-aside	\$0	\$5,298,616	\$5,298,616

King County Metro Redistribution Request

Request: King County Metro (KCM) requests to redistribute \$7,581,876 in Seattle-Tacoma Everett (STE) UZA FFY2022 FTA 5337 HIMB funds between the projects identified below.

Explanation: The redistribution is needed because KCM no longer needs to purchase additional buses after the agency decided to implement service cuts and put on hold planned service expansions due to significant revenue cuts and projected future revenue losses from the Covid-19 pandemic. Therefore, KCM requests to redistribute 5337 HIMB funds from its "Bus Replacements 2021-2022" project to its "Vehicle, Equipment and Facilities Maintenance 2021-2024" project. After this change and the concurrent 5307 redistribution, KCM will reduce the "Bus Replacements 2021-2022" project scope to approximately eighteen vehicles. The scope of the "Vehicle, Equipment and Facilities Maintenance 2021-2024" project will not change as KCM will be reducing its total project budget by a like amount of local funds.

FFY 2022 STE UZA 5337 HIMB Funds

Appropriation Year	TIP ID	Project Title	Source	Current	Proposed Change	Final
2022	MET-222	Bus Replacements 2021-2022	5337 HIMB	\$7,581,876	-\$7,581,876	\$0
2022	MET-253	Vehicle, Equipment and Facilities Maintenance 2021-2024	5337 HIMB	\$0	\$7,581,876	\$7,581,876

King County Metro - Funding Allocation Request

Request: King County Metro (KCM) requests to allocate \$9,501,611 in Seattle-Tacoma Everett (STE) UZA FFY2022 FTA 5337 HIFG funds to the projects identified below.

Explanation: King County seeks to allocate \$9,501,611 of STE UZA FFY2022 FTA 5337 HIFG funds to five existing projects: Atlantic Base Pavement Replacement; Replacement of Overhead Trolley Infrastructure 2021-2022; Atlantic Base Vehicle Maintenance Bus Lifts; Trolley System Infrastructure SGR Master Drawing; and Atlantic Base Wash Equipment Replace. These funds were held over from the distribution of PSRC's FTA earned share funds that were allocated to agencies as part of the 2018 project selection process, approved by PSRC's Executive Board on July 26, 2018. As these funds are new to the TIP, per adopted policy these projects will be released for public comment through the Executive Board meeting on April 28, 2022. The additional funding is needed due to project cost increases for the Atlantic Base Pavement Replacement; Replacement of Overhead Trolley Infrastructure 2021-2022; Atlantic Base Vehicle Maintenance Bus Lifts; and Trolley System Infrastructure SGR Master Drawing projects. The scope of the Atlantic Base Wash Equipment Replace project will not change as KCM will be reducing its total project budget by a like amount of local funds.

FFY 2022 STE UZA 5337 HIFG Funds

Appropriation Year	TIP ID	Project Title	Source	Current	Proposed Change	Final
2022	MET-216	Atlantic Base Pavement Replacement	5337 HIFG	\$0	\$5,628,894	\$5,628,894
2022	MET-227	Replacement of Overhead Trolley Infrastructure 2021-2022	5337 HIFG	\$0	\$1,619,616	\$1,619,616
2022	MET-232	Atlantic Base Vehicle Maintenance Bus Lifts	5337 HIFG	\$0	\$500,000	\$500,000
2022	MET-234	Trolley System Infrastructure SGR Master Drawing	5337 HIFG	\$0	\$653,101	\$653,101
2022	MET-249	Atlantic Base Wash Equipment Replace	5337 HIFG	\$0	\$1,100,000	\$1,100,000

2022 FTA PARTIAL APPORTIONMENTS DISTRIBUTION

At Issue:

The FFY2022 Federal Transit Administration partial apportionments were released on February 3, 2022. As with previous partial apportionments, PSRC has a few options for moving forward with the funding. Background information is provided below, along with some potential options for discussion by the Regional FTA Caucus.

Background Information:

On February 3rd, FTA released partial apportionments of FFY2022 funding. The partial apportionments are meant to cover the first 4.5 months of 2022, or 38% of the full year apportionments. It is not known at this time when the remaining 2022 FTA apportionments will be made available.

The total amounts of 5307 and 5337 funding available to the PSRC region from the partial apportionments are shown in the table below. The FTA did not distribute 5339 funds to urbanized areas as part of the 2022 partial apportionments. The 5339 funds will be available as part of the full year 2022 apportionments. Due to pandemic-related service disruptions in 2020, both the 2021 and 2022 apportionments were distributed based on 2019 NTD data.

Funding Source	Bremerton	Marysville	Seattle-Tacoma-Everett	Grand Total
5307	\$1,671,130	\$813,356	\$42,345,150	\$44,829,636
5337 HIFG	\$208,123	\$0	\$38,756,529	\$38,964,652
5337 HIMB	\$0	\$0	\$12,585,404	\$12,585,404
Total	\$1,879,253	\$813,356	\$93,687,083	\$96,379,692

Options for Proceeding:

PSRC has identified four potential ways to proceed with the 2022 partial apportionments funding. For additional context as the committee discusses the path forward, there is still about \$194 million in 2017-2021 FTA funds that have not yet obligated.

1. Wait until the 2022 full year apportionments to conduct the annual adjustments process. This will allow for a complete distribution and adjustments process but will delay the use of funds for projects until the final apportionments are released.
2. Distribute the partial apportionments using the Disaggregation Tool for only the 5307 and 5337 funds. This will provide greater accuracy of the earnings of each agency by funding source but will require some additional time to complete.

3. Conduct a partial distribution by authorizing agencies to use 38% of their programmed 2022 funds. This will accelerate the use of awarded funds already programmed, but the risk is that the 38% amounts may not be in alignment with actual earnings by agency and funding source. This option was used for the 2015 partial apportionments.
4. Conduct a partial distribution by applying the previous year apportionments by agency, as reflected through the 2021 adjustments process, to the 2022 partial apportionments of funds. Since both the 2021 and 2022 apportionments are based on 2019 NTD data, this will likely align well with the full year agency earnings. This option was used for the 2017 and 2018 partial apportionments.