



Puget Sound Regional Council

Regional FTA Caucus Meeting Summary

Date: May 11, 2022 from 10:30 a.m.-12:00 p.m.

Location: Online Meeting Only - Zoom Remote Meeting

Welcome and Introductions

Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:30 a.m. She took a roll call and confirmed the members and alternates present. She then introduced Ashley Ross, a new grant specialist at Community Transit who would soon be joining the Caucus as an alternate member for the agency.

Approval of Meeting Summary

The summary for the March 9, 2022 Regional FTA Caucus meeting was approved as presented.

Discussion: Project Tracking Working Group Update

Sarah Gutschow, PSRC, provided background information on the project tracking working group formed to update project tracking policies and procedures for projects experiencing delays in obligating their regional FTA funds and/or “flexed” FHWA funds. She then reviewed the policy and procedural updates proposed by the working group. The Caucus provided comments and suggested some revisions to the proposals.

Sarah said she will make the requested revisions prior to the next meeting. The Caucus would then be able review the revised version and recommend the proposed updates to the Transportation Operators Committee.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: Update on 2022 FTA Annual Adjustments

Sarah provided an update on the 2022 FTA annual adjustments process, including the funding apportionments received by the region and the draft process schedule. The Caucus provided feedback on the draft schedule and decided that agency project changes would be due to PSRC on June 3rd.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: Update on Recent FTA Program Changes

Sarah provided an update on recent changes to FTA programs in accordance with amendments made by the Bipartisan Infrastructure Law (BIL). The Caucus discussed the

potential changes and requested more information from FTA Region 10 staff on the changes in the BIL.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Roundtable / Other Business

Melissa Cauley, Community Transit, announced that she would soon be transitioning out of the Caucus as she would be taking on a new position at Community Transit. After that transition, Community Transit would be represented on the Caucus by Kathryn Rasmussen as the voting member and by Ashley Ross in the alternate position.

Sarah announced that the current Caucus Chair and Vice chair terms ended in January 2022, so after the meeting she would be sending out a request for nominations for these roles. Chair elections would be held either at the next Caucus meeting or via vote by email.

Adjourn

The meeting adjourned at 11:56 a.m.

***Members and Alternates Present**

See attached attendance roster for the member or alternate representing each agency at the meeting; additional alternates present are listed below.

***Alternates, Interested Parties, and PSRC Staff Present**

Tyler Benson, Sound Transit; Eric Irelan, King County Metro; Kirste Johnson, Sound Transit; Amanda Koerber, Everett Transit; Dave Morrison, King County Metro; Monica Overby, Sound Transit; Kathryn Rasmussen, Community Transit; Ashley Ross, Community Transit

PSRC: Monica Adkins, Gil Cerise, Sarah Gutschow, Kalon Thomas

**All attendees were present via remote participation*

Regional FTA Caucus Attendance Roster

(Members and Alternates represented)

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Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)	x	Melissa Cauley, Chair
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)		Melinda Adams
	x	<i>Nathan Groh (Alt.)</i>
King County Metro (1)	x	Peter Heffernan
		<i>David Morrison (Alt.)</i>
Kitsap Transit (1)		Steffani Lillie
		<i>Jeff Davidson (Alt.)</i>
Pierce County Ferries (1)	x	Clint Ritter, Vice Chair
		<i>Peter Lewis-Miller (Alt.)</i>
Pierce Transit (1)		Barb Hunter
		<i>Tina Lee (Alt.)</i>
Seattle DOT (1)	x	Benjamin Smith
		<i>Vacant (Alt.)</i>
Sound Transit (1)	x	Lisa Wolterink
		<i>Kirste Johnson (Alt.)</i>
		<i>Monica Overby (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)		John Bernhard
		<i>Rick Singer (Alt. 1)</i>
	x	<i>Krishan Aggarwal (Alt. 2)</i>
		<i>Leslie Rifkin (Alt. 3)</i>
Non-Voting Participants		
Intercity Transit		Eric Phillips
		Jessica Gould
Skagit Transit		Marcia Smith

1/19/2022