

Regional Project Evaluation Committee Agenda

Date: January 27, 2023 from 9:30 a.m.-11:00 a.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

- 1. Introductions and Announcements (9:30)
- 2. Approve Meeting Summary for December 2, 2022* (9:35)
- 3. Transportation Policy Board Debrief (9:40)

The 'At Work' reports for the Transportation Policy Board meetings on Thursday, December 8, 2022 and Thursday, January 12, 2023 are available on the PSRC website at: https://www.psrc.org/board/transportation-policy-board

4. Discussion: Regional Transportation Plan Implementation (9:45)

Staff will report on several current and future implementation efforts from the Regional Transportation Plan, including the 2030 climate analysis, a performance dashboard and the safety work program.

5. Discussion: Project Tracking and Delivery (10:20)

Information will be provided on the upcoming Project Delivery Working Group and the schedule of activities to achieve 2023 delivery.

6. Discussion: RPEC Membership and Operating Procedures* (10:35)

The committee will review the current operating procedures and membership parameters for any necessary updates. Updated population figures are provided as reference.

- 7. Other Business (10:55)
- 8. Information: Report on Attendance*

Per the approved Operating Procedures, the report on attendance is provided for review.

- 9. Next Meeting: February 24, 2023: 9:30 a.m. 11:00 a.m.
- 10. Adjourn (11:00)

*Supporting materials attached

For more information, contact Kelly McGourty, Director of Transportation Planning, at (206) 971-3601 or KMcGourty@psrc.org.

Zoom Remote Connection Information:

To join audio/video conference:

https://psrc-

org.zoom.us/j/91021031520?pwd=alQ4TFhoOW9ZdXdheWxjdTNYb243dz09

To join via cellphone (1-touch dial):

8335480276,,91021031520#,,,,,0#,,101842# US Toll-free 8335480282,,91021031520#,,,,,0#,,101842# US Toll-free

To join via phone:

833 548 0276 US Toll-free 833 548 0282 US Toll-free Meeting ID: 910 2103 1520

Passcode: 101842

RPEC Attendees:

Please adhere to a few virtual meeting rules:

- Please keep your mic muted when not speaking
- Use *6 to mute/unmute phone
- When watching the meeting via computer and using phone audio, mute your computer's speakers and mic.

Please Note: As this is an advisory committee meeting, we ask that interested parties remain in a "listen only" mode during the meeting by keeping their audio muted at all times.

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit https://www.psrc.org/contact-center/language-assistance



Regional Project Evaluation Committee Meeting Summary

Date: December 2, 2022 from 9:30 a.m.-10:30 a.m.

Location: Remote - Online Meeting Only (Zoom Connection)

Introductions and Announcements

Kelly McGourty, PSRC, welcomed everyone at 9:30 a.m. She then took a roll call to confirm the members and alternates present. Jim Seitz, City of Renton, announced that the contract for the Rainier Avenue Phase IV project was being awarded; bids came in high and the supplemental funding received to increase the federal share helped keep the project on track.

Approval of Meeting Summary

The October 28, 2022, RPEC meeting summary was approved as presented.

Transportation Policy Board Debrief

Kelly McGourty, PSRC, reviewed the Transportation Policy Board meeting held on Thursday, November 10, 2022. The 'At Work' report for this meeting is available on the PSRC website at: https://www.psrc.org/boards-committees/upcoming-meetings/meeting/2022/september/transportation-policy-board-hybrid.

Discussion: 2022 Project Selection Process Debrief

Doug Cox, PSRC, reviewed the results of the 2022 project selection debrief survey. Kelly reminded the committee of the upcoming work with the Equity Advisory Committee on the equity pilot and review of criteria.

For more information, contact Doug Cox dcox@psrc.org.

Discussion: Regional Transportation Plan Activities

Kelly provided information on work underway with the PSRC boards on action items identified in the Regional Transportation Plan, with a focus on activities related to climate, safety, and performance monitoring. The committee expressed their wish to remain informed as these items move forward.

For more information, contact Kelly McGourty, at kmcgourty@psrc.org.

Discussion: Project Tracking and Delivery

Jennifer Barnes and Kalon Thomas, PSRC, shared information on the next steps related to the project tracking program including a status report on recent outreach to project sponsors on their successes and challenges; preliminary information from the recently submitted project progress reports; and next steps to develop the delivery working group.

For more information, contact Jennifer Barnes at jbarnes@psrc.org.

Information Item: RPEC Vice Chair Nominations

Kelly mentioned that a request for nominations for the RPEC Vice Chair position will be sent to committee members, followed by a vote by email prior to the January 27th RPEC meeting.

For more information, contact Kelly McGourty, at kmcgourty@psrc.org.

Other Business

Adjourn

The meeting adjourned at 11:00 a.m.

*Members and Alternates Present

See attached attendance roster.

*PSRC Staff, Alternates and Guests Present

Morgan Calder, PRR; Jeff Hamlin, City of Snoqualmie; Eric Irelan, King County; Corine Jackson, Pierce Transit; Kirste Johnson; Sound Transit; Catherine Lander, City of Shoreline; Dan Marcinko, City of North Bend; Doug McIntyre, City of Sammamish; Jakeh Roberts, City of Monroe; Gen Rubinelli, City of Sammamish; Stephanie Tax, WSDOT

PSRC

Jennifer Barnes, Josh Brown, Doug Cox ,Kelly McGourty, Miles Stepleton, Kalon Thomas

*All attendees were present via remote participation

RPEC Attendance Roster - Designated Members

Date: December 2, 2022 - 9:30-11:00am Remote/Online Only

NOTE: Members are invited to sit at the table and vote. Alternates may sit at the table and vote when the member is absent. Please coordinate representation in advance of the meeting. All other Alternates and Guests are invited to attend and sit in the gallery. This roster is for attendance purposes only and should be marked by all members and alternates present at the table, regardless of voting status.

Jurisdiction	✓	Name	Jurisdiction	1	Name
King County (3)	X	Mary Bourguignon	WSDOT-NW Region (1)	X	Azim Sheikh-Taheri
• • • • • • • • • • • • • • • • • • •	X	Peter Heffernan	1		Mehrdad Moini (Alt.)
	X	John Vander Sluis	WSDOT-Oly Region (1)	X	JoAnn Schueler
		Ruth Harvey (Alt.)	7 -0 - (7		John Ho (Alt.)
		Jennifer Knauer (Alt.)	WSDOT-MoM (1)	X	Matthew Kenna
		Ivan Miller (Alt.)	—		April Delchamps (Alt.)
Seattle (3)		Bill LaBorde	WSDOT-WS Ferries (1)		John Bernhard
	X	Jim Storment		IXI	Krishan Aggarwal (Alt.)
		Joanna Valencia			Rick Singer (Alt.)
		Kyle Butler (Alt.)	Kitsap Transit (1)	1	Steffani Lillie
		Allison Schwartz (Alt.)			Edward Coviello (Alt.)
		Benjamin Smith (Alt.)			Jeff Davidson (Alt.)
Bellevue (1)	IXI	Eric Miller	Pierce Transit (1)	IXI	Barb Hunter
Deficade (1)		Mia Waters (Alt.)			Tina Lee (Alt)
Other Cities/Towns (5)	IXI	Chad Bieren, Kent	-		Lindsey Sehmel (Alt.)
Other cities, rowns (5)		Joel Pfundt, Kirkland	Community Transit (1)		Melissa Cauley
		Larissa Grundell, Duvall		XI	Kathryn Rasmussen (Alt.)
	IXI	Jim Seitz, Renton	King County Metro (1)		Tina Rogers
		Nytasha Walters, Shoreline			Chester Knapp (Alt.)
	X		\dashv		Lisa Shafer (Alt)
		Jeff Hamlin, Snoqualmie (Alt.)	Sound Transit (1)	IZI	Lisa Wolterink
		Kamal Mahmoud, SeaTac (Alt.)			Tyler Benson (Alt.)
		Doug McIntyre, Sammamish (Alt.)			Kirste Johnson (Alt.)
		John Mortenson, Issaquah (Alt.)			Monica Overby (Alt.)
Kitsap County (1)		David Forte	Port of Seattle (1)	□	Geri Poor
Kitsap County (1)		Joe Rutan (Alt.)	Port or Seattle (1)		Robert Giacopetti (Alt.)
Bremerton (1)	IXI	Shane Weber	Port of Tacoma (1)		Deirdre Wilson
bremerton (1)		Ned Lever (Alt. 1)		XI	Christine Wolf (Alt.)
		Chris Dimmitt (Alt. 2)	Port of Everett (1)		Garrett Jensen
Other Cities/Towns (1)	IXI	Diane Lenius, Poulsbo			Maija Lampinen (Alt.)
Other cities, rowns (1)		Vacant (Alt.)	Port of Bremerton (1)		Fred Salisbury
Pierce County (2)		Letticia Neal		X	Arne Bakker (Alt.)
rierce county (2)		Melissa McFadden	PSCAA (1)	_	Amy Fowler
	X	Peter Lewis-Miller (Alt.)	- FSCAA (1)		Kathy Strange (Alt.)
		Clint Ritter (Alt.)	Suquamish Tribe (1)		VACANT
Tacoma (2)	X	Josh Diekmann			VACANT (Alt.)
		VACANT	Musklashaat Tribal Coal (1)		VACANT (AII.)
		Dana Brown (Alt.)	Muckleshoot Tribal Cncl (1)		VACANT (Alt.)
	X	Brennan Kidd (Alt.)	Puyallup Tribe (1)	+	VACANT (AII.)
Other Cities/Towns (1)		VACANT	- Puyanup Tribe (1)		VACANT (Alt.)
Strict Cities, 10Wils (1)	 	Jeremy Metzler, Edgewood (Alt.)	NON-VOTING	X	Eric Goodman, Cmty. Transit-BPAC Chair
Snohomish County (2)	IŽI	Doug McCormick, Chair			Thomas Noyes, WSDOT - BPAC Vice-Chair (Alt.)
Shonomish County (2)		Kelly Snyder	-		, ,
	X	Steve Dickson (Alt.)	-		VACANT Mohammad Uddin, Sno Cty-RTOC Co-Chair (Alt.)
		Janice Fahning (Alt.)	-		
		VACANT (Alt.)	-		Jennifer Hass, Cmty. Transit-TDM Co-Chair Sarah Spicer, City of Seattle-TDM Co-Chair
Everett (1)	1	, ,		I	Januar Spicer, City of Seattle-TDIVI CO-Clidif
באפופנו (ד)		VACANT Melinda Adams (Alt.)	-		
Other Cities/Towns (2)	IŽI		-		
Other Cities/ TOWIIS (2)	X	Rob English, Edmonds Eddie Low, Bothell	-		
		Jim Kelly, Arlington (Alt.)	-		
		Jakeh Roberts, Monroe (Alt.)	-		Dev. 44/2022
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2019 REGIONAL PROJECT EVALUATION COMMITTEE **OPERATING PROCEDURES**

January 2019

Purpose

The Regional Project Evaluation Committee (RPEC) is composed of staff from PSRC's member organizations, representing city and county departments of transportation, ports, transit agencies, the Puget Sound Clean Air Agency, the Washington State Department of Transportation and tribes. The Committee's primary role is to make recommendations to the Transportation Policy Board regarding the distribution and monitoring of PSRC's federal funds. The Committee also serves an important role in providing input on other PSRC activities and products, such as the long-range metropolitan transportation plan.

Membership

RPEC membership reflects the need for a committee that is a workable size and also representative of PSRC's members. Representation is based on guiding principles adopted by PSRC's Executive Board and current population to the extent possible (see Attachment A). In addition, to ensure adequate representation from member agencies with an interest in PSRC's project selection processes, all ports, transit agencies, member tribal agencies, the Washington State Department of Transportation regional offices with responsibility for projects in the Puget Sound region and the Puget Sound Clean Air Agency will be represented. Membership will be reviewed every three years, as per PSRC's Board procedures; each time membership is updated, the rationale and background determined by the committee will be documented.

Each member will have a designated alternate. Please note, only designated members and alternates may participate at the table; all other representatives are welcome to attend as quests only. Further, the chairs of PSRC's Bicycle Pedestrian Advisory Committee, Regional Traffic Operations Committee and TDM Steering Committee will be invited to participate as nonvoting members to provide reports on activities of their respective committees.

Appointments for each member and alternate are to be provided in writing to PSRC from the appropriate department head or elected official. For individual cities and counties, this could be the County Executive, Mayor, Public Works Director, transportation department head, or other responsible official. For transit agencies, this should be the Executive Director or other responsible official. For the "Other Cities and Towns" representatives, appointments should be made by the appropriate countywide committees; currently these are performed as follows: for King County, the King County Sound Cities Association; for Kitsap County, the Kitsap Regional Coordinating Council; for Pierce County, the Pierce County Regional Council; and for Snohomish County, Snohomish County Tomorrow.

Countywide Chairs

The chairs of each of the four countywide staff committees should hold one of the membership seats identified above, through either the county, individual city or other cities and towns representation. These countywide committees are as follows: King County Project Evaluation Committee (KCPEC), Kitsap Regional Coordinating Council Transportation Technical Advisory Committee (TransTAC), Pierce County Transportation Coordinating Committee (TCC), Snohomish County Infrastructure Coordination Committee (ICC). Participation by the countywide chairs or their alternates is important to facilitate the sharing of information between the countywide committees and RPEC.

Attendance

All members or their designated alternate are expected to regularly attend committee meetings. Representation may be in person or via remote participation. Attendance will be monitored and reported to the committee one to two times per year. If representation by either the member or designated alternate is absent for three meetings in a 12-month period, PSRC staff will contact the jurisdiction to encourage more regular attendance and to inquire if the appointment needs to be updated.

Chair and Co-Chair Elections, Terms and Responsibilities

A Chair and Vice-Chair will be elected via an open nomination process and voting by the Committee. Terms will be for a maximum of four years, and the Chair and Vice-Chair elections should be staggered to allow for leadership continuity. The role of the chairs will be to facilitate discussions and actions by the Committee, and to ensure equal opportunity for participation by members present. As mentioned above, the Chair will also report to the Transportation Policy Board on Committee recommendations.

Committee Representation on Policy Boards

The RPEC Chair is assigned a non-voting seat on the Transportation Policy Board. The RPEC Chair will report on the recommendations brought forward by the Committee, and summarize the discussion for the Board.

Role with Other PSRC Committees

The RPEC Chair (along with other RPEC representatives and the chairs of each countywide group) has a seat on the Regional Staff Committee.

Meeting Schedule and Agendas

RPEC typically meets every month on the 4th Friday, from 9:30a.m.-11:00a.m. Additional meetings are scheduled by the Committee as needed. A calendar of regularly scheduled advisory committee meetings for the year is posted on PSRC's website and provided to each committee.

Action Items will be clearly noted on Committee agendas, which will be distributed approximately one week prior to each meeting. In general, if an item is not on the agenda, no action will be taken. However, under some circumstances, notification may be provided to the Committee via email, either to add an item to an upcoming agenda, or to ask for action via email vote. No actions will be voted upon without adequate advance notice to all members of the Committee.

Recommendations

Formal recommendations to be forwarded to the Transportation Policy Board (TPB) will be by vote. Voting procedures will follow Robert's Rules of Order for motions, amendments and discussion. A recommendation may be proposed by any voting member of the Committee, but motions may not be seconded by a representative from the same agency. Voting is not weighted, and each representative is allowed one vote. A quorum is not required, and all actions and recommendations shall be approved by a simple majority of the voting members present. Other recommendations pertaining solely to Committee activities, and which will not be forwarded to the TPB for action, may be achieved either by vote or by consensus. Alternates do not participate in recommendations if the representative is present. Minority positions may be forwarded along with the majority recommendation to the TPB.

Subcommittees

Working subcommittees are created as needed by RPEC. Subcommittees are assigned specific tasks and dissolved when the work is completed. Other staff in the region may be asked to serve on subcommittees to provide specific expertise or viewpoints.

ATTACHMENT A: 2019 RPEC MEMBERSHIP

Policy Board Representation / Guiding Principles

Counties represent both incorporated and unincorporated residents

Counties have a key GMA role in both incorporated and unincorporated areas including ultimately setting urban growth boundaries and allocating population and employment

King County plays a central role as the jurisdiction which includes the bulk of the region's population and employment

To meet these roles, membership of the policy boards should include a minimum of

- 1. One representative each from:
 - a. Each county
 - b. The metropolitan cities within each county
 - c. The other cities and towns within each county
- 2. King County should have two representatives

Beyond these minimums, representation should reflect population to the degree feasible

The total number of representatives from any County and its jurisdictions combined may not comprise 50% or more of the membership of the policy boards

CITY AND COUNTY REPRESENTATION

	% of 2018 Regional Population	2019 RPEC Members				
King County	52.97%	12				
County	5.98%	3				
Seattle	17.67%	3				
Bellevue	3.44%	1				
Other Cities/Towns	25.88%	5				
Kitsap County	6.46%	3				
County	4.26%	1				
Bremerton	1.00%	1				
Other Cities/Towns	1.19%	1				
Pierce County	21.10%	5				
County	9.89%	2				
Tacoma	5.06%	2				
Other Cities/Towns	6.15%	1				
Snohomish County	19.47%	5				
County	8.65%	2				
Everett	2.69%	1				
Other Cities/Towns	8.14%	2				
		25				

% of 2022 Regional
Population
52.88%
5.66%
17.40%
3.51%
26.31%
6.41%
4.15%
1.03%
1.22%
21.39%
10.06%
5.04%
6.29%
19.33%
8.48%
2.58%
8.26%

OTHER AGENCY REPRESENTATION	2019 RPEC Members
Port of Seattle	1
Port of Tacoma	1
Port of Everett	1
Port of Bremerton	1
WSDOT NW Region	1
WSDOT Olympic Region	1
WSDOT Management of Mobility Div.	1
WSDOT Ferries	1
Kitsap Transit	1
Pierce Transit	1
Community Transit	1
King County Metro	1
Sound Transit	1
Puget Sound Clean Air Agency	1
Muckelshoot Tribal Council	1
Suquamish Tribe	1
Puyallup Tribe	1
TOTAL Other Agencies	17

	TOTAL RPEC MEMBERSHIP	42
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2022 RPEC Attendance

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												Average	Meetings	Meetings	
												Number of	w/Full	w/Partial	% Full
Agency	28-Jan	25-Feb	25-Mar	22-Apr	26-May	24-Jun	22-Jul	26-Aug	23-Sep	28-Oct	2-Dec	Attendees	Attendance	Attendance	Attendance
King County (3)	3	3	3	3	3	N/A	3	N/A	3	3	3	3.0	9		100%
Seattle (3)	3	3	3	2	2	N/A	2	N/A	2	2	1	2.2	3	6	33%
Bellevue (1)	1	1	1	1	1	N/A	1	N/A	0	1	1	0.9	8		89%
Other Cities/Towns in KGC (5)	5	5	5	5	5	N/A	5	N/A	5	5	5	5.0	9		100%
Kitsap County (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Bremerton (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Other Cities/Towns in KC (1)	0	0	1	0	1	N/A	1	N/A	0	1	1	0.6	5		56%
Pierce County (2)	2	2	2	2	2	N/A	1	N/A	2	2	2	1.9	8	1	89%
Tacoma (2)	2	2	2	2	2	N/A	2	N/A	1	1	2	1.8	7	2	78%
Other Cities/Towns in PC (1)	1	1	1	1	1	N/A	1	N/A	1	1	0	0.9	8		89%
Snohomish County (2)	2	2	2	1	1	N/A	2	N/A	0	2	2	1.6	6	2	67%
Everett (1)	1	1	1	1	1	N/A	1	N/A	1	1	0	0.9	8		89%
Other Cities/Towns in SC (2)	2	2	2	2	2	N/A	1	N/A	2	2	2	1.9	8	1	89%
WSDOT, NW Region (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
WSDOT, Olympic Region (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
WSDOT, MoM (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
WSDOT Ferries (1)	1	1	1	0	1	N/A	1	N/A	1	1	1	0.9	8		89%
Kitsap Transit (1)	1	1	1	1	1	N/A	1	N/A	1	1	0	0.9	8		89%
Pierce Transit (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Community Transit (1)	1	1	1	1	1	N/A	1	N/A	0	1	1	0.9	8		89%
King County Metro (1)	1	1	1	0	1	N/A	1	N/A	1	1	1	0.9	8		89%
Sound Transit (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Port of Seattle (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Port of Tacoma (1)	1	1	1	1	1	N/A	1	N/A	1	0	1	0.9	8		89%
Port of Everett (1)	1	1	1	0	1	N/A	1	N/A	1	1	1	0.9	8		89%
Port of Bremerton (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
PSCAA (1)	1	1	1	1	1	N/A	1	N/A	1	1	1	1.0	9		100%
Muckleshoot Tribal Council (1)	0	0	0	0	0	N/A	0	N/A	0	0	0	0.0	0		0%
Suquamish Tribe (1)	0	0	0	0	0	N/A	0	N/A	0	0	0	0.0	0		0%
Puyallup Tribe (1)	0	0	0	0	0	N/A	0	N/A	0	0	0	0.0	0		0%
BPAC (1)	1	1	1	0	1	N/A	0	N/A	0	0	1	0.6	5		56%
RTOC (1)	0	0	0	0	0	N/A	0	N/A	0	0	0	0.0	0		0%
TDM Advisory (1)	0	1	0	0	0	N/A	0	N/A	0	0	0	0.1	1		11%

red denotes remote participation green denotes remote and in-person participation June 24, 2022 and August 26, 2022 Meetings canceled