



Puget Sound Regional Council

MINUTES

OPERATIONS COMMITTEE MEETING

THURSDAY, JANUARY 26, 2023

PUGET SOUND REGIONAL COUNCIL, HYBRID MEETING

9:00 A.M.

1. Call to Order and Roll Call

Mayor Becky Erickson called the meeting of the Operations Committee to order at 9:01 a.m. Chair Erickson shared it would be a hybrid meeting, allowing for remote and in-person attendance. A call-in number was provided on the meeting agenda for members of the public to listen to the meeting.

2. Communications and Public Comment

Alex Tsimerman provided public comment.

Roll call determined attendance and that a quorum was present. Mayor Erickson announced committee membership changes:

- Councilmember Dave Morell, Pierce County, change from alternate to member
- Councilmember Ryan Mello, Pierce County, new alternate
- Commissioner David Simpson, Port of Everett, new member representing PSRC Statutory Members

See attached attendance roster for members and alternates present for all or part of the virtual meeting.

Guests and staff present for all or part of the virtual meeting were:

Ben Bakkenta, PSRC
 Camille Branch, PSRC
 Josh Brown, PSRC
 Nancy Buonanno Grennan, PSRC
 Judy Hurley, Pierce County
 Patty Jakala, PSRC
 Thu Le, PSRC
 Liana Lopez, PSRC
 Lili Mayer, PSRC
 Casey Moreau, PSRC
 Alex Tsimerman
 Andrew Werfelmann, PSRC

3. Consent Agenda

- a. Approve Minutes of Meeting held December 1, 2022
- b. Approve Vouchers Dated October 31, 2022, through January 3, 2023 in the Amount of \$1,854,785.56

Consent Agenda: It was moved and seconded (Tolbert/Morell) to approve the minutes of the Operations Committee meeting December 1, 2022, and the vouchers dated October 31, 2022 through January 3, 2023 in the Amount of \$1,854,785.56. The motion was unanimous.

4a. Action Item—Contract Authority for Low Voltage Installation

Nancy Buonanno Grennan, PSRC, shared that staff is requesting contract authorization for low-voltage cabling and installation at PSRC's new office. Low-voltage cabling provides for power, phone, and data needs. The contracting authority is not to exceed \$121,000. Based on the terms of the lease, PSRC anticipates it may be able to be reimbursed by the landlord. PSRC may use either a low-voltage contractor from the Department of Enterprise contracts or the landlord's general contractor.

Action: It was moved and seconded (Morrell/Figueroa) to recommend that the Executive Board authorize the Executive Director to enter one or more contracts for low voltage installation in an amount not to exceed \$121,000. The motion was unanimous.

Ms. Buonanno Grennan provided an update to the committee on the progress of PSRC's new office space. Staff met with the general contractor the day prior to the Operations Committee meeting. The initial demo will begin the third week of February and the general contractor will provide bi-weekly updates on construction. Staff will continue to provide the committee with updates on the progress of the new office.

5a. Information Item – New Employee Status Report

Thu Le introduced one new staff member: Camille Branch.

5b. Monthly Budget Report

5c. Contract Status Report

5d. Grant Status Report

Finance staff reviewed the budget reports.

The meeting adjourned at 9:21 AM.

Attachments:

Operations Cmte January 26, 2023 Attendance Roster

PSRC Operations Committee January 26, 2023

Jurisdiction		Member	Attend
King County	2	CM Joe McDermott	1
		Vacant	
City of Seattle	1	CM Andrew Lewis	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo, Chair	1
		CM Rob Gelder, Kitsap County Alt.	
Pierce County	1	CM Dave Morell	1
		CM Ryan Mello Alt	
Pierce County Cities/Towns	1	MYR Pro Tem Javier Figueroa, University Place	1
		CM Ned Witting, Puyallup Alt.	1
Snohomish County	1	CM Sam Low	
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Barb Tolbert, Arlington	1
		CM Bryan Wahl, Mountlake Terrace Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		Vacant Alt.	
Members	10		8
		(Quorum = 5) Quorum Total	7

Attachment: Operations Cmte January 26, 2023 Attendance Roster (3649 : Operations Minutes Jan 2023)