



Puget Sound Regional Council

Freight Advisory Committee Agenda

Date: Wednesday, June 14, 2023, from 9:30 to 11:00 a.m.

Location: *Online Meeting Only – See Remote Participation Instructions Below*

1. Welcome and Introductions (9:30) – Geri Poor, Chair

Roll call and introductions.

2. Approve Meeting Summary for April 12, 2022* (9:35)

3. Discussion: FAC Operating Procedures and Membership* (9:40)

Committee members will review and discuss the FAC Operating Procedures (attached) and next steps for triennial review of the voting membership structure.

4. Discussion: Roundtable Discussion – Freight Components of Comprehensive Plans (10:10)

Committee members will discuss the upcoming Comprehensive Plan updates, and share questions, examples, and best practices for incorporating freight into the transportation elements, and identify any desired areas of additional focus at a future meeting.

5. Discussion: Other Business and Announcements (10:45)

6. Next Meeting: August 09, 2023, 9:30-11:00 a.m.

7. Adjourn (11:00)

*Supporting materials attached

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711
 - العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit: <https://www.psrc.org/contact-center/language-assistance>.

Zoom Remote Participation Instructions:

To join audio/video conference:

<https://psrc-org.zoom.us/j/87696905823?pwd=bHFiZVAwT2ltYk5Jb29xcGhDb25QQT09>

To join via cellphone (1-touch dial):

8335480282,,87696905823#,,,,*043570# US Toll-free

8778535257,,87696905823#,,,,*043570# US Toll-free

To join via phone:

833 548 0282 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 876 9690 5823

Passcode: 043570

Please adhere to a few virtual meeting rules:

- Please keep your mic muted when not speaking
- Use *6 to mute/unmute phone
- When watching the meeting via computer and using phone audio, mute your computer's speakers and mic.



Puget Sound Regional Council

Freight Advisory Committee Meeting Summary

Date: April 12, 2023 – 9:30a.m. – 11:00a.m.

Location: Remote – Online Meeting Only (Zoom Meeting)

Welcome and Introductions

Geri Poor, Chair, welcomed everyone at 9:30 a.m. Roll call was completed to confirm the members and alternates present.

Action: Approval of Meeting Summary

The December 14, 2022, meeting summary was approved as presented.

Discussion: Freight and Goods Transportation System Update

Wenjuan Zhao, WSDOT and Mitch Koch, PSRC, provided a briefing on the update to the statewide Freight and Goods Transportation System (FGTS) that is currently underway, including the steps and overall timeline.

The presentation is available on the PSRC website [here](#).

For more information, contact Mitch Koch at Mkoch@psrc.org

Discussion: Regional Transportation Plan –Freight Work Program

Jennifer Barnes, PSRC, reviewed work program feedback provided at previous meetings and through the FAC work program survey and discussed methods for sharing best practices and priorities for upcoming meetings.

The presentation is available on the PSRC website [here](#).

For more information, contact Jennifer Barnes at jbarnes@psrc.org

Discussion: Other Business and Announcements

Adjourn

The meeting adjourned at approximately 10:53 a.m.

***Members and Alternates Present**

See attached attendance roster for the member or alternate representing each agency/jurisdiction at the meeting; additional alternate(s) present are listed below.

***Alternates, Interested Parties, and PSRC Staff Present**

Sheri Call, Washington Trucking Associations; Jim Ishimaru, King County; David Simpson, Port of Everett; Ted Vanegas, COM; Wenjuan Zhao, WSDOT

PSRC

Monica Adkins, Jennifer Barnes, Alexa Leach, Mitch Koch

**All attendees were present via remote participation*

Freight Advisory Committee Attendance Roster

Date: April 12, 2023 9:30am - 11:00am

Remote/Online Only

NOTE: Members are invited to sit at the table and vote. Alternates may sit at the table and vote when the member is absent. Please coordinate representation in advance of the meeting.

Jurisdictions	✓	Name	Jurisdiction	✓	Name
Counties			Industrial Sub Areas		
King County (1)		John Vander Sluis	Arlington - Marysville (1)	<input checked="" type="checkbox"/>	Jim Kelly, Arlington
		VACANT (Alt.)			Ryan Morrison, Arlington(Alt.)
Kitsap County (1)	<input checked="" type="checkbox"/>	David Forte	Dupont - Gray Field (1)		VACANT
		Melissa Mohr (Alternate)			VACANT (Alt. - N/A)
Pierce County (1)		Clint Ritter	Frederickson - Lakewood (1)		Paul Bucich, Lakewood
	<input checked="" type="checkbox"/>	Peter Lewis-Miller (Alt.)		<input checked="" type="checkbox"/>	Brennan Kidd, Tacoma (Alt.)
Snohomish County (1)		Jim Young	Interbay - Ship Canal (1)	<input checked="" type="checkbox"/>	Chris Eaves, Seattle
		Sheela George (Alt.)			Joanna Valencia, Seattle (Alt.)
		VACANT (Alt.)	North-Central Everett (1)		Jesse Hannahs, Marysville
Ports					VACANT (Alt.)
Port of Bremerton (1)		Arne Bakker	PSIC - Bremerton - Sinclair Inlet (1)		Vicki Grover, Bremerton
		James Goodman (Alt.)			Shane Weber, Bremerton (Alt.)
Port of Everett (1)	<input checked="" type="checkbox"/>	Adam LeMieux	SeaTac - Des Moines (1)	<input checked="" type="checkbox"/>	Florendo Cabudol, SeaTac
		David Simpson (Alt.)			VACANT (Alt.)
Port of Seattle (1)	<input checked="" type="checkbox"/>	Geri Poor, Chair	Auburn - Sumner (2)	<input checked="" type="checkbox"/>	Cecile Malik, Auburn
		Kyra Lise (Alt.)		<input checked="" type="checkbox"/>	Michael Kosa, Sumner
Port of Tacoma (1)	<input checked="" type="checkbox"/>	Christine Wolf			Ryan Windish, Sumner (Alt.)
		Alisha Pena (Alt.)			VACANT (Alt.)
WSDOT (1)			Duwamish - North Tukwila (2)		VACANT
	<input checked="" type="checkbox"/>	Jason Beloso			VACANT
		Wenjuan Zhao (Alt.)			VACANT (Alt.)
Freight Mobility Strategic Investment Board (FMSIB) (1)					VACANT (Alt.)
		VACANT	I-405 Corridor (2)		Rick Logwood, Bellevue
		Vacant (Alt.)			VACANT
Tribal Agencies					VACANT (Alt.)
Muckleshoot Indian Tribe (1)		VACANT			VACANT (Alt.)
		VACANT (Alt.)	Kent - Renton (2)	<input checked="" type="checkbox"/>	David Paine, Kent
Puyallup Tribe (1)		VACANT			VACANT
		VACANT (Alt.)			Rob Brown, Kent (Alt.)
Suquamish Tribe (1)		VACANT			VACANT (Alt.)
		VACANT (Alt.)	South Everett (2)		VACANT
Tulalip Tribe (1)		VACANT			VACANT
		VACANT (Alt.)			Tom Hood, Everett (Alt.)
					VACANT (Alt.)
			Tacoma - Puyallup (2)		Dana Brown, Tacoma
					Hans Hunger, Puyallup
				<input checked="" type="checkbox"/>	Greg Vigoren, Fife (Alt.)
					Jeremy Metzler, Edgewood (Alt.)
			Non-Voting (5)		
					Denise Plumb, United Parcel Service (UPS)
					Eric Jessup, WSU, Freight Policy Transportation Institute
					Jared Faker, Intl. Longshore and Warehouse Union #23
					VACANT
					VACANT

rev 2/2023



Puget Sound Regional Council

Freight Advisory Committee

Operating Procedures

October 2020

Purpose

The purpose of the Freight Advisory Committee (FAC) is to advise the Puget Sound Regional Council (PSRC) and provide input into state, regional, and local planning processes with regards to freight and goods movement.

Committee Membership Structure

The FAC is composed of staff from PSRC's member organizations with an interest in freight planning including cities, counties, ports, tribes, and the state. FAC membership reflects the need for a committee that is of a workable size and representative of PSRC's members. Membership is divided into Voting and Non-voting membership, as described below.

Voting Membership

To ensure adequate representation from PSRC member agencies, each of the four counties, each of the region's ports, tribes, the Washington Department of Transportation (WSDOT), and the Freight Mobility Strategic Investment Board (FMSIB) will be represented as voting members. In addition, jurisdictional representation is based on the industrial subareas as identified in PSRC's Industrial Lands Analysis Report. See Attachment A for a map of the 13 industrial subareas in the region, which cover the region's supply of industrial-zoned lands and encompass regionally designated manufacturing/industrial centers (MIC). The criteria to determine jurisdictional representation by industrial subarea is listed below:

- Subareas with total employment¹ above median employment will be represented by two voting members
- Subareas with total employment at or below median employment will be represented by one voting member

The voting membership structure will be reviewed every three years; each time voting membership is updated, the rationale and background determined by the committee will be documented. See Attachment B for the current FAC voting membership structure.

Each voting member will be allowed a designated alternate, who will only vote on action items if the member is not present.

¹ Based on most recent available data

Appointments

Appointments for each member and alternate are to be provided in writing to PSRC from the appropriate department head or elected official. This could be the County Executive, Mayor, Public Works Director, transportation department head, or other responsible official. Written member appointment communication for the FAC can be provided via email.

Non-voting Membership

The FAC may offer a total of 5 non-voting membership seats to individuals who represent business/labor, educational institutions with a freight program, freight related organization/implementers, and other relevant categories to obtain perspectives that might be missing from the voting membership. Non-voting members may participate in discussions of the committee but may not vote.

The addition of non-voting members to the FAC Advisory Committee shall be evaluated on a case-by-case basis by PSRC, according to the established criteria for non-voting membership, including:

- The applicant's expertise and knowledge of freight issues and their organization's role in freight and goods movement; and
- Ensuring that the number of allowable non-voting members does not impact the manageable size of the overall committee, based on total membership as approved in Attachment A.

The FAC will maintain a roster of non-voting membership which will be updated as needed.

Leadership

A Chair and Vice-Chair will be selected via an open nomination process and consensus from the committee when either is vacant. The Chair and Vice Chair positions are terms of two years and are selected from among the voting members. The role of the chairs will be to facilitate discussions and actions by the committee, and to ensure equal opportunity for participation by members present. In addition, the FAC chairs, or other FAC voting members designated by the Chairs, represent the FAC on various PSRC committees, such as the Regional Staff Committee.

Recommendations

Formal recommendations intended for PSRC action will be held by vote of the Freight Advisory Committee. Other recommendations pertaining solely to Committee activities will be achieved by consensus. Votes are approved by a simple majority but if a vote is close, the split vote shall be communicated along with the recommendation.

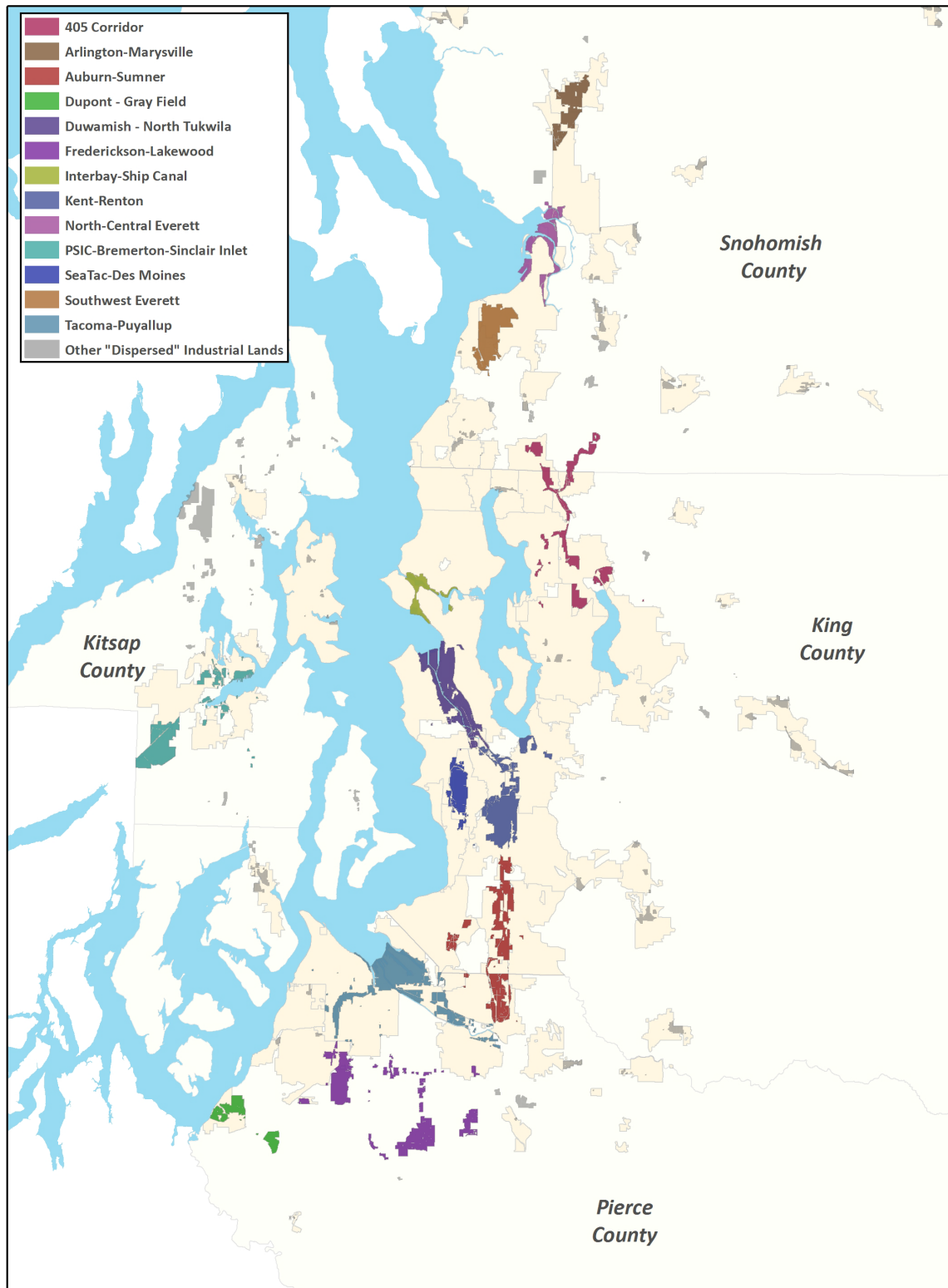
As noted above, only designated voting members – or their designated alternate if the member is not present - may participate in formal votes. Non-voting members may participate in discussions and committee deliberations but do not vote. All other interested parties may observe committee proceedings as guests only.

Meeting Schedule and Agendas

The FAC typically meets every other month on the 2nd Wednesday of the month from 9:30 a.m. - 11:00 a.m. However, actual meeting frequency will be determined by the needs of PSRC's freight work program.

The Puget Sound Regional Council will staff and support the committee, which includes the development and mailing of agendas and supporting materials. All FAC meetings and meeting materials will be open to the public.

Attachment A: Industrial Subareas in the Central Puget Sound Region



Attachment B: FAC Voting Membership Structure – 2020

Counties	Voting Members
King County	1
Kitsap County	1
Pierce County	1
Snohomish County	1
Ports	
Port of Bremerton	1
Port of Everett	1
Port of Seattle	1
Port of Tacoma	1
WSDOT	1
FMSIB	1
Tribal Agencies	
Puyallup Tribe	1
Muckleshoot Indian Tribe	1
Suquamish Tribe	1
Tulalip Tribe	1
Industrial Sub Areas with Total employment¹ at or below Median employment	
Arlington – Marysville	1
Dupont - Gray Field	1
Frederickson – Lakewood	1
Interbay - Ship Canal	1
North - Central Everett	1
PSIC - Bremerton - Sinclair Inlet	1
SeaTac - Des Moines	1
Industrial Sub Areas with Total employment above Median employment	
Auburn – Sumner	2
Duwamish - North Tukwila	2
I-405 Corridor	2
Kent – Renton	2
Southwest Everett	2
Tacoma – Puyallup	2
Non-Voting Members (Business/labor, Educational institutions with a freight program, Freight related organization/implementers, and other relevant categories)	5
TOTAL	38