



Puget Sound Regional Council

Transportation Operators Committee Agenda

Date: Wednesday, September 27, 2023, from 10:00 a.m.-11:30 a.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:00) – Peter Heffernan, Chair (King County Metro)

2. Action: Approval of Meeting Summary – August 23, 2023* (10:05)

3. Transportation Policy Board Debrief (10:10)

The 'At Work' reports for the Transportation Policy Board (TPB) meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>. The latest Transportation Work Program progress reporting summary is available on the last pages of the September 14, 2023 TPB agenda packet: <https://www.psrc.org/media/8022>.

4. Discussion: 2023 Transit Integration Report (10:20)

PSRC staff will provide an update on the draft streamlined 2023 Transit Integration Report, highlighting areas for TOC member focus during its review period in early October. After receiving input that will assist staff in completing the draft, the TOC can expect a two-week review and comment period.

5. Discussion: Connecting People to Transit Update* (10:45)

PSRC staff will provide an update on the transit access work program, including outcomes from the September 12, 2023 Transit Access Working Group meeting, along with ongoing work completing case studies at select locations in the region.

6. Discussion: October 25th TOC In-Person Meeting Logistics (11:00)

The results of the TOC poll last month showed that October 25th was the most popular date to hold an in-person TOC meeting (with option to connect via Zoom). PSRC staff will share planned meeting topics and other logistics to help in planning for this event. It will include lunch provided by PSRC for transit agency members attending in-person.

7. Discussion: Transit Agency Roundtable (11:15)

As time permits, transit agency staff will provide updates on their work that they want to share with their regional partners.

8. Information: 2023 TOC Planned Meeting Topics*

9. Information: From Pandemic To Prosperity: Downtowns Reimagined - Friday, September 29, 2023. [Registration Open!](#)

10. Next Meeting: October 25, 2023 (Please plan to attend in-person, if possible)

Calendar Link: <https://www.psrc.org/calendar>

11. Adjourn (11:30)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/81700863118?pwd=Mmw0Q1JrU21XNkRSWGZXNmRNWIArQT09>

To join via cellphone (1-touch dial):

8778535257,,81700863118#,,,,*553746# US Toll-free

8884754499,,81700863118#,,,,*553746# US Toll-free

To join via phone:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 817 0086 3118

Passcode: 553746

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Transportation Operators Committee Meeting Summary

Date: August 23, 2023

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Peter Heffernan, Chair welcomed everyone at 10:00 a.m. Gil Cerise, PSRC took roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the June 28, 2023, meeting was approved.

Transportation Policy Board Debrief

Gil provided a brief overview of the July Transportation Policy Board (TPB) meeting. Due to cancellation of the July TOC meeting, this is the first meeting since then. The TPB did not meet in August.

Action: King County Metro Redistribution Request

Sarah Gutschow, PSRC, reviewed the King County Metro request to redistribute \$14,560,309 in 2024 5337 HIFG funds from its "Vehicle, Equipment and Facilities Maintenance for Electric Trolley Fleet 2023-2024" project to its "Trolley Energy Storage System Replacement" project. The committee voted unanimously to approve the request for recommendation by the Transportation Policy Board at their next meeting.

For more information, contact Sarah Gutschow at sgutschow@psrc.org

Action: Project Tracking - Delayed Transit Agency Projects

Sarah provided a brief overview of project tracking policies for transit projects in the region and a summary of the status of currently delayed projects.

Three King County Metro projects that had previously received obligation extensions to July 2023 had not yet been submitted. The Committee reviewed and discussed recommendations from the Regional FTA Caucus on the projects. Metro staff confirmed that they had been actively working with FTA staff to progress the applications and expected they would be submitted by the end of August 2023. Based on Regional FTA Caucus recommendations and the actions taken by Metro to achieve the extended July deadlines, the Committee recommended that PSRC staff should continue to monitor progress on submitting the applications by the end of August.

Sarah then gave an overview of Sound Transit's request to move \$1,100,000 in CMAQ funds from the Right of Way phase to the Preliminary Engineering/Design phase of its delayed Commuter Rail Project: Seattle to Lakewood project. If approved, the agency anticipated the TrAMS grant application for these funds would be submitted by December 2023, with obligation expected in January 2024. Sound Transit staff confirmed that with this change the full scope of the project would still be completed, and the project would be implemented as awarded. At its July meeting, the Regional FTA Caucus voted unanimously to forward the recommendation on this project to the Committee.

The Committee voted unanimously to approve the requested scope change and obligation extension for recommendation by the Transportation Policy Board at their next meeting.

For more information, contact Sarah Gutschow at sgutschow@psrc.org

Discussion: FTA Equity Funding Distribution Process and Schedule

Sarah gave a brief update on PSRC's schedule for the FTA equity funding distribution process. PSRC staff were currently reviewing the projects submitted by transit agencies for the FTA equity funding, including information on how each project supports and improves equity in the region. Per board action, at upcoming meetings PSRC staff would be presenting the projects for review and recommendation by the TOC, and working with the Committee on subsequent reporting relating to the equity formula distribution. The results of the TOC's work on this would go to the boards for approval prior to award of the FTA funds.

For more information, contact Sarah Gutschow at sgutschow@psrc.org

Discussion: 2023 Transit Integration Report Timing for TOC Review

Gil Cerise, PSRC, shared a brief update on the 2023 Transit Integration Report and a reminder that the committee agreed to PSRC creating a streamlined report for 2023 at the June TOC meeting. Gil indicated a more substantive update on the draft report will occur at the September 27 meeting, followed by a two-week review period for TOC members to provide input, ending in October.

For more information, contact Gil Cerise at Gcerise@psrc.org

Discussion: Future TOC In-Person Meeting / Transit Agency Roundtable

During the Roundtable, the committee received updates and announcements from the following attendees:

- Gil Cerise, PSRC
- Alex Krieg, Sound Transit
- Tina Lee, Pierce Transit
- Jason Rogers, WSF

- Sophie Luthin, Community Transit
- Peter Heffernan, King County Metro

Gil Cerise, PSRC, shared plans for holding a future meeting with an in-person attendance and networking lunch option. PSRC staff provided a survey for members to submit their preferred options for the in-person TOC meeting.

Adjourn

The meeting was adjourned at approximately 11:00 a.m.

***Members and Alternates Present**

See attached attendance roster.

***PSRC Staff, Alternates and Guests Present**

Lisa Wolterink, Sound Transit; Erik Rundell, King County Metro; Kathryn Rasmussen, Community Transit

PSRC

Gil Cerise, Erin Hogan, Sarah Gutschow, Nick Johnson, Alexa Leach, Adin Romano

**All attendees were present via remote participation*

TOC Attendance Roster

(Members and Alternates represented)

Date: August 23, 2023 10:00am - 11:00am

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)	x	Sophie Luthin
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)	x	Melinda Adams
		<i>Michael Schmieder (Alt.)</i>
King County Metro (1)	x	Peter Heffernan, Chair
		<i>Erik Rundell (Alt.)</i>
Kitsap Transit (1)	x	Steffani Lillie
		<i>Edward Coviello (Alt.)</i>
Pierce County Ferries (1)		VACANT
		<i>Nick Lacsina (Alt.)</i>
Pierce Transit (1)		VACANT
	x	<i>Tina Lee (Alt.)</i>
City of Seattle (1)		Jen Malley-Crawford
	x	<i>Benjamin Smith (Alt.)</i>
Sound Transit (1)	x	Alex Krieg
		<i>Lisa Wolterink (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)	x	Jason Rogers
		<i>John Bernhard (Alt.)</i>
WSDOT (1)	x	Cordy Crockett
		<i>Jason Beloso (Alt.)</i>
		<i>Don Chartock (Alt.)</i>
Non-Voting Participants		
Regional FTA Caucus (1)	x	Steffani Lillie , Chair (Kitsap Transit)
		<i>Clint Ritter, Vice Chair (Pierce County Ferries) (Alt.)</i>
Intercity Transit (1)		Peter Stackpole
		<i>Jessica Gould (Alt.)</i>
Special Needs Transportation Committee (SNTC) (1)		Susan Carter, Chair (Hopelink)
		VACANT



Puget Sound Regional Council

DISCUSSION ITEM

September 20, 2023

TO: Transportation Operators Committee

**FROM: Gil Cerise, Program Manager
Jean Kim, Senior Planner**

SUBJECT: Connecting People to Transit

IN BRIEF

The committee will be provided with an informational update on PSRC's transit access work program progress to-date, including accomplishments of the September 12, 2023 Transit Access Working Group meeting.

DISCUSSION

At past committee meetings, PSRC staff shared the work program developed from the Regional Transportation Plan's call to "...develop and update tools and resources to help identify where access to transit can be improved, particularly for bicyclists and pedestrians."

The work program starts with a review of existing transit access tools and resources in conjunction with updated data to help identify potential improvements to transit access assessments and next steps. This initial task began with a review of existing tools, such as the PSRC Transit Access Checklist and Transit Access Toolkit, found on the PSRC [Transit Access webpage](#). These work products were the result of a multi-year effort to examine transit access needs in the region, published in 2016-2017.

At the September TOC meeting, PSRC staff will provide an update on the transit access work program and the ad hoc Transit Access Working Group that has been convened to support this work. The working group held its first meeting in July to gain a common understanding of their charge and the existing transit access tools and data resources.

The working group's second meeting was on September 12, 2023. At that meeting, staff will report out on progress the working group is making, including the identification of five case study locations in four counties to test existing transit access tools, resources, and data.

NEXT STEPS

Over the next few months, PSRC will conduct several case studies to test existing transit access tools, resources, and data. Staff will continue to convene the working group during this time to seek their input and help identify preliminary findings and

recommendations. PSRC will plan to provide briefings to TOC over the coming months to share case study work and preliminary findings prior to completion of this task, anticipated in January 2024.

For more information or to provide further feedback, contact Gil Cerise at gcerise@psrc.org or (206) 971-3053.

2023 TOC Planned Meeting Topics

Ongoing

- FTA fund adjustments
- FTA fund project tracking

Quarter 1 (January – March)

- Transit's role/inputs in Climate Change Implementation Strategy (January)
- Transit-related data/measures in RTP dashboard (March)
- Initiation of Transit Access work program (January and March)
 - Review and assessment of existing tools and data
- Regional Safety Plan coordination (ongoing – more in Q2)
- Follow-up on regional FTA safety performance targets (deferred to Q2)
- Initiate Transit Development Plan coordination (moved up from Q2 -- March)
- ADA Transition Plan coordination (March)

Quarter 2 (April – June)

- Transit Access work program
 - Standing up ad hoc working group (June)
 - Initiate review and assessment of existing tools and data (June)
- Initiation of 2023 Transit Integration Report (June)
- Regional Safety Plan coordination (notify of 6/29 Safety Summit at May meeting)
- Project Tracking Update from 2022 (May)
- Project Tracking Recommendations (May)
- FTA regional target data collection method and timing (incorporated in transit development plan work – see Q1)
- FTA Funding Working Group Equity Formula Distribution (April/May)
- ADA Transition Plan coordination/follow-up (April)

Quarter 3 (July – September)

- Transit Access work program (September)
 - Review and assessment of existing tools and data/case studies
 - Inventory of Microtransit/MOD services
- TOC review of 2023 Transit Integration Report (between meetings)
- Regional Safety Plan coordination

Quarter 4 (October – December)

- Action on FTA funding (equity distribution & earned share) (October)
- Transit Access work program (October, November)
 - Completion of review and assessment of existing tools and data & report on next steps
 - Next steps: pedestrian and bicycle access to transit improvements
 - Next steps: accounting for/assessing need for Microtransit/MOD services
 - Other potential next steps
- Regional Safety Plan coordination
- Involvement in Future of High-Capacity Transit convening (proposed)
- Overview of PSRC 2023 transit development plan review process (November)
- Periodic review of annual FTA regional performance targets and actuals (November)
- TOC chair & vice-chair (October – nominations; + vote-by-email)



Puget Sound Regional Council

FROM PANDEMIC TO PROSPERITY: Downtowns Reimagined



REGISTER TODAY!

Friday, September 29, 2023



Part 1

9:00 a.m. – 12:00 p.m.

**Zoom & In-person
Panels**



Part 2

1:30 p.m. – 3:30 p.m.

**In Person Walking Tour,
Downtown Seattle**

Visit [the event page on psrc.org](https://psrc.org) for more information.

The COVID-19 pandemic disrupted downtowns and urban cores in unforeseen ways that now provide opportunities to revitalize these places to better serve all people. Join national experts and community leaders to explore cutting edge data analysis, innovative techniques, and best practices to reimagine downtowns for our shared prosperity.

Free to attend | Online registration at psrc.org