



Puget Sound Regional Council

Transportation Operators Committee Agenda

Date: Wednesday, November 29, 2023, from 10:00 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:00) – Peter Heffernan, Chair (King County Metro)

2. Action: Approval of Meeting Summary – October 25, 2023* (10:05)

3. Transportation Policy Board Debrief (10:10)

The 'At Work' reports for the Transportation Policy Board (TPB) meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>. The latest Transportation Work Program progress reporting summary is available on the last pages of the November 9, 2023 TPB agenda packet: <https://www.psrc.org/media/8215>.

4. Discussion: Regional Mobility On Demand (MOD) Work Program and Inventory* (10:15)

The Regional Transportation Plan calls for PSRC to collect data and analyze the performance of MOD in the region. At the November 29 meeting, staff will share an overview of the work program, the updated MOD Glossary, and a plan for the upcoming regional MOD inventory data collection.

5. Discussion: Connecting People to Transit* (10:45)

PSRC staff will provide an update on the transit access work program along with ongoing work completing case studies at select locations in the region.

6. Discussion: PSRC Transit Development Plan Review and Transit Integration Report in 2024 (11:10)

PSRC staff will review the process for developing the [2023 Transit Integration Report](#), which has been completed, and PSRC review and comment on 2023-2028 Transit Development Plans this year. Staff will share lessons learned and the planned approach for completing this work in 2024. TOC members are encouraged to invite staff from their agencies who will be working on the 2024-2029 Transit Development Plans to this meeting to help provide input.

7. Discussion: 2023 TOC Planned Meeting Topics/Look Ahead to 2024* (11:35)

PSRC staff will provide a brief overview of the 2023 TOC meeting accomplishments in addition to a look ahead to 2024.

8. Discussion: Transit Agency Roundtable (11:40)

As time permits, transit agency staff will provide updates on their work that they want to share with their regional partners.

9. Next Meeting: TBD 2024

Calendar Link: <https://www.psrc.org/calendar>

10. Adjourn (12:00)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/81700863118?pwd=Mmw0Q1JrU21XNkRSWGZXNmRNWIArQT09>

To join via cellphone (1-touch dial):

8778535257,,81700863118#,,, *553746# US Toll-free

8884754499,,81700863118#,,, *553746# US Toll-free

To join via phone:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 817 0086 3118

Passcode: 553746

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Transportation Operators Committee Meeting Summary

Date: October 25 2023

Hybrid Meeting: In-person: Central Meeting Room; 1011 Western Avenue, Suite 500, Seattle

Remote: Zoom Connection

Welcome and Introductions

Peter Heffernan, Chair welcomed everyone at 10:00 a.m. Peter took roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the September 27, 2023, meeting was approved.

Transportation Policy Board Debrief

Gil provided a brief overview of the October Transportation Policy Board (TPB) meeting and shared the location of the Transportation work program tracker.

Action: King County Metro Redistribution Request

Sarah Gutschow, PSRC reviewed the King County Metro funding redistribution request which were:

- Redistributing \$6,957,439 in Seattle-Tacoma-Everett Urbanized Areas (STE UZA) FFY 2024 5337 HIFG funds between two projects.

The committee then voted unanimously to approve the redistribution request for recommendation by the Transportation Policy Board at their next meeting.

For more information, contact Sarah Gutschow at Sgutschow@psrc.org

Action: 2025-2026 FTA Equity Formula and Earned Share Recommendations

Sarah Gutschow, PSRC, provided an overview of the 2025-2026 FTA Equity Formula and Earned Share funding distributions, along with background information on how the process for awarding FTA funds for the Seattle-Tacoma-Everett UZA has changed. This is the first FTA Equity Formula funding distribution. Sarah and Kelly McGourty facilitated a discussion about projects submitted for the FTA Equity Formula and potential use of the funds for preservation and maintenance activities, and the circumstances under which those activities would be appropriate use for those funds. The TOC had a robust discussion about the proposed projects and recommended the

project list to the Transportation Policy Board (TPB). The TOC voted unanimously to forward the list of projects to the TPB.

For more information, contact Sarah Gutschow at Sgutschow@psrc.org

Discussion: Regional Safety Plan

Gary Simonson, PSRC, provided an overview of the Regional Safety Plan that PSRC will be developing with funds awarded by the USDOT Safe Streets and Roads for All (SS4A) Grant Program. Gary provided a draft scope of work of the regional plan and responded to TOC member questions.

For more information, contact Gary Simonson at Gsimonson@psrc.org

Discussion: Regional Mobility On Demand (MOD) Work Program and Inventory

Due to other agenda items taking longer than expected, this agenda item was deferred to the next TOC meeting.

Discussion: Transit Agency Roundtable

During the Roundtable, the committee received updates and announcements from the following attendees:

- Alex Krieg, Sound Transit
- Tine Lee, Pierce Transit

Adjourn

The meeting was adjourned at approximately 12:00 p.m.

***Members and Alternates Present**

See attached attendance roster.

***PSRC Staff, Alternates and Guests Present**

Benjamin Smith, City of Seattle*; Elsa Brown, City of Seattle*; John Bernhard, WSDOT*; Kathryn Rasmussen, Community Transit*; Lisa Wolterink, Sound Transit*; Maria Koenigeter*; Sarah Strand, SDOT*; Tina Lee, Pierce Transit*

PSRC

Gil Cerise, Erin Hogan*, Sarah Gutschow, Nick Johnson, Alexa Leach, Jean Kim, Kelly McGourty*, Charles Patton*, Nancy Buonanno Grennan*, Gary Simonson*

**Attendees were present via remote participation*

TOC Attendance Roster

(Members and Alternates represented)

Date: October 25, 2023 10:00am - 12:00pm

Hybrid Meeting - Zoom connection or PSRC Central Meeting Room

Agency/Jurisdiction		Name	CR = Central Room
Transit Agencies			
Community Transit (1)	x	Sophie Luthin	
		<i>Kathryn Rasmussen (Alt.)</i>	
Everett Transit (1)	x	Melinda Adams	
		<i>Michael Schmieder (Alt.)</i>	
King County Metro (1)	x	Peter Heffernan, Chair	CR
		<i>Erik Rundell (Alt.)</i>	
Kitsap Transit (1)	x	Steffani Lillie	
		<i>Edward Coviello (Alt.)</i>	
Pierce County Ferries (1)		VACANT	
		<i>Nick Lacsina (Alt.)</i>	
Pierce Transit (1)	x	Andrew Arnes	
		<i>Tina Lee (Alt.)</i>	
City of Seattle (1)	x	Jen Malley-Crawford	CR
		<i>Benjamin Smith (Alt.)</i>	
Sound Transit (1)	x	Alex Krieg	CR
		<i>Lisa Wolterink (Alt.)</i>	
State			
WSDOT - Washington State Ferries (1)	x	Jason Rogers	
		<i>John Bernhard (Alt.)</i>	
WSDOT (1)	x	Cordy Crockett	CR
		<i>Jason Beloso (Alt.)</i>	
		<i>Jill Nordstrom (Alt.)</i>	
Non-Voting Participants			
Regional FTA Caucus (1)	x	Steffani Lillie, Chair (Kitsap Transit)	
		<i>Clint Ritter, Vice Chair (Pierce County Ferries) (Alt.)</i>	
Intercity Transit (1)	x	Peter Stackpole	CR
		<i>Jessica Gould (Alt.)</i>	
Special Needs Transportation Committee (SNTC) (1)		Susan Carter, Chair (Hopelink)	
		VACANT	



Puget Sound Regional Council

DISCUSSION ITEM

November 21, 2023

TO: Transportation Operators Committee

**FROM: Gary Simonson, Senior Planner
Jean Kim, Senior Planner**

SUBJECT: Regional Mobility On Demand Work Plan and Inventory

The committee will be provided with an overview of PSRC's Mobility On Demand (MOD) work program, including the development of a glossary and plans to conduct a regional MOD inventory survey. Staff will seek feedback from TOC on transit-related elements.

DISCUSSION

PSRC has created an MOD work program based on direction from the Regional Transportation Plan to collect data and analyze the performance of MOD in the region.

The work program begins with a review of existing studies and resources to identify the most commonly used terminology related to MOD and define the terms to be clear and consistent. This initial task will inform the next step, which is to conduct a regional MOD inventory to analyze trends and identify the needs and opportunities related to the current MOD programs in the region.

At the November meeting, PSRC staff will provide an overview of the work program and the draft MOD Glossary (Attachment A), which has been created to ensure there is clear and consistent usage of the terminology.

Staff will be seeking input on the following items:

- Does the glossary include all pertinent MOD-related concepts? If not, what do you think is missing?
- What is the full scope of Microtransit services and what type of information should we request from MOD-providers?
- Any other thoughts about the survey, inventory or MOD work program more broadly?

NEXT STEPS

PSRC is planning to conduct a regional MOD inventory to collect data from jurisdictions, transit agencies, and other relevant agencies in early 2024. PSRC will continue to provide briefings over the coming months to share the status of this work.

For more information or to provide further feedback, contact Gary Simonson at gsimonson@psrc.org or (206) 971-3276 or Jean Kim at jkim@psrc.org or (206) 971-3052.

Attachment A: DRAFT MOD Glossary

PSRC Mobility On Demand Glossary (DRAFT)

Overview

Mobility On demand (MOD), also referred to as Shared Mobility, offers accessible transportation options on an as-needed basis rather than a fixed schedule. MOD includes concepts such as ridehailing, micromobility, carsharing, microtransit, and others. It provides users with personalized mobility options upon request, based on service areas determined by providers. While many MOD services are open to the general public, not all riders can access these services due to their age, income, ability, or other reasons. Pricing for MOD services is either fixed or based on supply and demand.

Glossary

The glossary categorizes and describes a variety of MOD-related terms based on the review of recent studies and resources. The glossary is intended to be used as a resource to help guide local planning and encourage more consistent terminology and data collection across the region. PSRC staff has collected information from various sources and put together the table below, which also includes “Potential Measures.” These are measures that could potentially be used to estimate the usage and other aspects related to these services.

Type	Alternative Terms	Definition	Potential Measures	Local Examples
Micromobility	Bikeshare, scooter share	Small, low-speed vehicles, primarily used for single-person short trips in urban areas with good connectivity and a density of destinations. It serves as a first- and last-mile option that is faster than hailing a taxi, walking, or transferring to low-frequency transit. ^{1,2}	<ul style="list-style-type: none"> • Average ridership • Average deployment • Active membership • % Trips in Equity Focus Area • % Reduced Fare Trips • Cost • Customer rating 	Bird, Lime, Veo, Superpedestrian
Microtransit	On-demand transit, flexible transit	Publicly or privately operated shared transportation that typically uses multi-passenger shuttles or vans to provide on-demand or fixed-schedule services with flexible routing. ³ Microtransit often offers first-and last- mile rides that make regular transit more accessible or serve areas not well suited to regular transit.	<ul style="list-style-type: none"> • Average ridership • Active membership • % Shared rides • Average wait time • Average trip distance • % Trip denial • % Trips in Equity Focus Area • % Reduced Fare TripsCost • Customer rating 	Metro Flex (King County Metro), Zip Alderwood Shuttle (Community Transit), Runner (Pierce Transit), Via
Ridehailing	Ridesourcing, Transportation Network Company (TNC)	Ridehailing uses online platforms to connect passengers with drivers and automate reservations, payments, and customer feedback. Riders can choose from a variety of vehicle options, including drivers who use personal vehicles or traditional taxicabs dispatched via the providers' apps. ⁴	<ul style="list-style-type: none"> • Monthly/Annual ridership • Active membership • % Trips in Equity Focus Area • % Reduced Fare Trips • Cost 	Uber, Lyft

¹ Shared Use Mobility Center. (2022). Definitions. Retrieved from: <https://learn.sharedusemobilitycenter.org/definitions/>

² Shaheen, S., Cohen, A., & Broader, J. (2023). Shared Mobility in Low-and High-Income Regions. Retrieved from: <https://escholarship.org/uc/item/8kt9q81w>

³ Shaheen, Susan A. et al. (2020). Mobility on Demand Planning and Implementation: Current Practices, Innovations, and Emerging Mobility Futures. Retrieved from: https://rosap.ntl.bts.gov/view/dot/50553/dot_50553_DS1.pdf

⁴ Federal Transit Administration. (2020). Shared Mobility Definitions. Retrieved from: <https://www.transit.dot.gov/regulations-and-guidance/shared-mobility-definitions>

Type	Alternative Terms	Definition	Common Measures	Local Examples
Ridesharing	Carpooling, vanpooling	Ridesharing is the formal or informal sharing of rides between drivers and passengers with similar origin-destination pairings. ⁵	<ul style="list-style-type: none"> • Monthly/Annual users • Vehicle miles traveled • Cost 	Transit agencies' vanpool or vanshare programs, Uber Pool
Carsharing		Technology-enabled service that allows individuals to purchase temporary usage of a vehicle from a fleet of cars and light trucks. Carsharing operators usually provide parking and maintenance and participants pay a fee each time they use a vehicle. ⁶	<ul style="list-style-type: none"> • Monthly/Annual users • Average trip distance • Average trip time • Cost • Customer rating 	Zip Car, Gig
Specialized Transportation	Human service transportation, paratransit, demand-response, community shuttles	Specialized transportation is a mode of public transportation tailored to meet the needs of riders with accessibility and mobility challenges. This type of service fills gaps in the regular transit network and span of service that allows mobility for these populations. More information about specialized transportation is covered in the Coordinated Mobility Plan .	<ul style="list-style-type: none"> • Ridership • Number of trips made by riders in mobility devices • Vehicle miles traveled • Number of calls • Customer rating • Cost 	ADA complementary paratransit provided by transit, demand response vans, wheelchair-accessible shuttles, volunteer driver transportation
Mobility as a Service (Maas)		The integration of multiple forms of transportation into one platform or app. It allows users to plan, pay for, and use various forms of mobility based on their travel needs without switching payment platforms. ⁷		

⁵ Shaheen, Susan A. et al. (2020). Mobility on Demand Planning and Implementation: Current Practices, Innovations, and Emerging Mobility Futures.

⁶ Ibid.

⁷ Shared Use Mobility Center. (2022). Definitions. Retrieved from: <https://learn.sharedusemobilitycenter.org/definitions/>



Puget Sound Regional Council

DISCUSSION ITEM

November 21, 2023

TO: Transportation Operators Committee

**FROM: Gil Cerise, Program Manager
Jean Kim, Senior Planner**

SUBJECT: Update on Connecting People to Transit Project

IN BRIEF

The committee will be provided with an informational update on PSRC's transit access work program progress to-date, including preliminary feedback on the case study.

DISCUSSION

At past committee meetings, PSRC staff shared the work program developed from the Regional Transportation Plan's call to "...develop and update tools and resources to help identify where access to transit can be improved, particularly for bicyclists and pedestrians."

The work program starts with a review of existing transit access tools and resources in conjunction with updated data to help identify potential improvements to transit access assessments and next steps. This initial task began with a review of existing tools, such as the PSRC Transit Access Checklist and Transit Access Toolkit, found on the PSRC [Transit Access webpage](#). These work products were the result of a multi-year effort to examine transit access needs in the region, published in 2016-2017.

At the November meeting, staff will provide an update on the transit access case studies to-date at select locations. The ad-hoc Transit Access Working Group identified five locations to test existing transit access tools, resources, and data:

- Wheaton Way Transit Center in Bremerton.
- Pacific Avenue and S 72nd Street in Tacoma.
- Tukwila International Boulevard Station Link light rail station in Tukwila
- Future Judkins Park Link light rail station in Seattle.
- Future Mariner Link light rail station in unincorporated Snohomish County (near the existing Mariner Park & Ride).

Staff is in the process of conducting high-level case studies to assess existing tools at these locations while collaborating with local jurisdiction and transit agency staff, as envisioned in the development of the existing tools. PSRC will share observations and

some preliminary findings with the committee at its November meeting. TOC will be asked to provide feedback in advance of a final report with recommendations for next steps, anticipated in early 2024.

NEXT STEPS

Over the next few weeks, PSRC will continue to complete case studies to test existing transit access tools, resources, and data. The next working group meeting is scheduled for December 1, 2023. Staff will solicit their input and consolidate findings and recommendations. PSRC will share the results of this task, anticipated in January 2024.

For more information or to provide further feedback, contact Gil Cerise at gcerise@psrc.org or (206) 971-3053 or Jean Kim at jkim@psrc.org or (206) 971-3052.

2023 TOC Planned Meeting Topics

Ongoing

- FTA fund adjustments
- FTA fund project tracking

Quarter 1 (January – March)

- Transit's role/inputs in Climate Change Implementation Strategy (January)
- Transit-related data/measures in RTP dashboard (March)
- Initiation of Transit Access work program (January and March)
 - Review and assessment of existing tools and data
- Regional Safety Plan coordination (ongoing – more in Q2)
- Follow-up on regional FTA safety performance targets (deferred to Q2)
- Initiate Transit Development Plan coordination (moved up from Q2 -- March)
- ADA Transition Plan coordination (March)

Quarter 2 (April – June)

- Transit Access work program
 - Standing up ad hoc working group (June)
 - Initiate review and assessment of existing tools and data (June)
- Initiation of 2023 Transit Integration Report (June)
- Regional Safety Plan coordination (notify of 6/29 Safety Summit at May meeting)
- Project Tracking Update from 2022 (May)
- Project Tracking Recommendations (May)
- FTA regional target data collection method and timing (incorporated in transit development plan work – see Q1)
- FTA Funding Working Group Equity Formula Distribution (April/May)
- ADA Transition Plan coordination/follow-up (April)

Quarter 3 (July – September)

- Transit Access work program (September)
 - Review and assessment of existing tools and data/case studies
 - Inventory of Microtransit/MOD services
- TOC review of 2023 Transit Integration Report (between meetings)
- Regional Safety Plan coordination

Quarter 4 (October – December)

- Action on FTA funding (equity distribution & earned share) (October)
- Transit Access work program (November)
 - Completion of review and assessment of existing tools and data & report on next steps
 - Next steps: pedestrian and bicycle access to transit improvements
 - Next steps: accounting for/assessing need for Microtransit/MOD services (November)
 - Other potential next steps
- Regional Safety Plan coordination (October)
- Involvement in Future of High-Capacity Transit convening (proposed – shifted to 2024)
- Overview of PSRC 2023 transit development plan review process (November)
- Periodic review of annual FTA regional performance targets and actuals (moved to 2024)
- TOC chair & vice-chair (October – nominations; + vote-by-email)