



## Puget Sound Regional Council

### 2024 FHWA REGIONAL COMPETITION: PROJECT SPONSOR FOLLOW-UP QUESTIONS

AGENCY: Kitsap County

PROJECT: Ridgetop - Mickelberry to Myhre Phase 1

**Question #1:** You mentioned that you engaged the “Citizen Advisory Committee.” Can you provide more information on who they are, their connection to EFAs, and how their feedback influenced the project?

**Answer #1:**

The Central Kitsap Community Council (CKCC) is one of four geographic area specific appointed Community Advisory Committees (CAC). The CKCC website is:

[kitsap.gov/BOCC\\_p/Pages/CKCC.aspx](https://www.kitsap.gov/BOCC_p/Pages/CKCC.aspx)

The CKCC was established in 1998 (enabling resolution attached) by the Board of County Commissioners (BOCC) to “...enhance communications between Kitsap County government and citizens of the area”. The resolution describing the scope, make up, and mission of the CKCC. The Members are appointed by the BOCC, “...consideration will be given to areas of interest, geography mix and gender balance. The following list of areas of interest is meant to be examples and not inclusive: Schools, Youth, Business, Home Owners, Service Clubs, Senior Citizens, Military, Environmental, Recreation.....Members would be expected to bring issues of interest to the Council, and relay discussion and positions back to the community and the county.”

The CKCC is very actively engaged within the Silverdale UGA and Regional Center. The committee conducts on-going outreach with the community to provide input and advice to the BOCC, County staff, school district, fire district, individuals, and all forums of community groups.

The Non-Motorized Facilities Community Advisory Committee (NMC) was established in 2014 (enabling resolution attached) to “...advise the Board of County Commissioners and staff on matters related to non-motorized transportation and shall have opportunity to contribute to the County’s planning processes related to non-motorized transportation.” The NMC website is: [Non-Motorized Facilities Community Advisory Committee \(kitsap.gov\)](https://www.kitsap.gov/Non-Motorized-Facilities-Community-Advisory-Committee)

The membership consists of BOCC district specific and at-large representatives appointed by the BOCC and have “To the extent possible, members will have knowledge about non-motorized transportation networks, shared-use paths, bicycle lanes and other trail systems or represent a broad spectrum of diverse community user groups that may include those with disabilities, recreation and utilitarian walkers; bicyclists of all ages; and school, business and safety organizations.”

The NMC is very active in all areas of the County and within the Silverdale UGA and Regional Center. The group conducts on-going outreach with the community to provide input and advice to the BOCC and County staff.

The CKCC and NMC have conducted extensive and ongoing involvement in the Comprehensive Plan, Sub-area Plan, and Regional Center planning assisting in establishing the goals and strategies for community, land use, and transportation within the Regional Center.

The transportation needs to support the existing and planned growth within and connections to the Center and for the project were first identified in the Comprehensive Plan, Sub-area Plan, Regional Center Plan, and Non-Motorized Facilities Plan. To further refine the transportation needs, solutions, and priorities, the County conducted the Silverdale Transportation Implementation Strategy (S-TIS) to identify and prioritize transportation improvements within the Silverdale Regional Center.

The transportation needs support the existing and planned growth within and connections to the Center were further refined through public open houses, briefings and input from the CKCC and NMC, and participation of a NMC member on the processes working group. Access within and to the Center via alternative modes (transit, walk, bike, and roll) were stressed. The transportation needs linked with improving transit service and reliability; access to transit; and improving walk, bike, and roll connections; breaking up the “super blocks” to promote walk, bike, and roll transportation; and generally, to improve non-vehicular access to employment, medical services, commercial services, connections to existing residential areas, and growth of housing within the Center. These needs were translated in the Ridgetop – Mickelberry to Myhre design including an additional travel lane to support transit operations; widened sidewalks, added bike lane, new mid-block intersection, and improved intersections to support transit movement, pedestrian crossing, and bike lanes.

The solution incorporated the needs associated with the identified ETF (Older Adults, People with Disabilities, and People with Low Income) within the project census tract and expressed during public engagement leading to this project.

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**Question #2:** Please identify the HOP typology associated with your project's location along with the policies that currently exist that fall under the 3 categories (Supply, Stability, and Subsidy) for this typology.

**Answer #2:**

The project is within a "Promote Investment & Opportunity" typology. The Comprehensive Plan Goals and Policies associated with this typology are:

Housing and Human Services Goal 2. Increase affordable housing units and ensure that a broad range of housing types are available.

Housing, Human Svcs Policy 5. Use regulatory strategies to incentivize and provide flexibility for development of affordable and special needs housing.

Housing, Human Svcs Policy 6. Analyze and implement new funding opportunities and sources to support the development of additional affordable housing.

Housing, Human Svcs Policy 7. Adopt regulatory changes to allow non-traditional housing types.

Housing, Human Svcs Policy 8. Wherever possible and appropriate utilize unused County properties for affordable housing.

Housing and Human Services Goal 3. Preserve existing affordable housing inventory.

Housing, Human Svcs Policy 9. Support programs and regulations that encourage the rehabilitation of deteriorating housing.

Housing, Human Svcs Policy 10. Preserve existing subsidized housing units with expired affordability restrictions that are at risk of being converted to market-rate housing.

Housing and Human Services Goal 4. Ensure that all people have fair and equal access to housing and services.

Housing, Human Svcs Policy 11. Promote fair housing to ensure that all residents of Kitsap County have an equal and fair opportunity to obtain safe and sanitary housing suitable to their needs and financial resources, regardless of race, religion, gender, sexual orientation, age, national origin, family status, income, disability, or other protected class.

Housing, Human Svcs Policy 12. Identify and remove regulatory barriers that limits access to or the provision of a diverse affordable housing supply. Housing,

Human Svcs Policy 13. Identify and remove impediments to creating housing for harder to house populations.

Housing, Human Svcs Policy 14. Disperse affordable housing opportunities throughout the County.

Housing and Human Services Goal 6. Integrate affordable housing and human services planning with transportation, workforce development, and economic development efforts.

Housing, Human Svcs Policy 21. Ensure coordination and consistency between Kitsap County policies and other housing and human services planning efforts and documents, including the Consolidated Plan, the Kitsap Homeless Housing Plan, the Area Plan on Aging, and others.

Housing, Human Svcs Policy 22. Cooperate with other jurisdictions and entities and support their efforts to plan and develop housing and human services.

Housing, Human Svcs Policy 23. Promote housing preservation and development in areas that are already well-served by schools, public transportation, commercial facilities, and have adequate infrastructure to support alternative modes of transportation.

**Resolution 233-1998****Establishing the Central Kitsap Community Council and Appointing Members**

**WHEREAS**, the Kitsap County Board of Commissioners advocates public participation and supports and encourages citizen involvement in all matters of County government; and

**WHEREAS**, the Board of County Commissioners, the Silverdale Chamber of Commerce, the Silverdale Growth Management Advisory Committee and others see a need to enhance citizen-to-County communication; and

**WHEREAS**, an unincorporated community council can augment communication because it provides a formally defined representative body with which a County can discuss items of mutual concern and explore mutually agreeable solutions.

**WHEREAS**, the Silverdale Growth Management Advisory Committee was charged to facilitate town meetings for residents of the Central Kitsap area to discuss the role and composition of an advisory committee and procedures that the committee should follow to fulfill that role, and based on the results of said meetings, to make recommendations to the Board of Commissioners regarding the membership, terms, organization and procedures for the Committee; and

**WHEREAS**, the Advisory Committee has submitted to the Board of Commissioners its recommendations regarding the creation of a Central Kitsap Community Council, including purpose, geographic boundaries, representation, terms and duties; and

**WHEREAS**, the Board of Commissioners are empowered to create advisory boards such as unincorporated area community councils by their general governmental powers with which county legislative bodies are vested

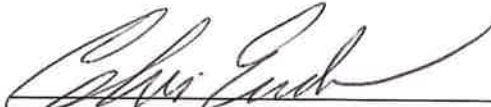
**WHEREAS**, the Board of Commissioners seeks the advice and assistance of its citizens to develop a dynamic comprehensive plan to guide the physical, economic and community development of Kitsap County for the next 20 years, to establish goals and policies to use in evaluating future land use and growth management decisions, and to ensure it is consistent with the provisions of the Washington State's Growth Management Act.

**THEREFORE, BE IT RESOLVED BY THE KITSAP COUNTY BOARD OF COMMISSIONERS** that a Central Kitsap Community Council is established to enhance communication between Kitsap County government and the citizens of the area. The Council is established under the provisions set forth in Attachment #1, *Central Kitsap Community Council*. In addition, the Board appoints the following individuals, listed on

Attachment #2, CKCC membership roster, to serve on the Council..

DATED THIS 21st day of December 1998.

KITSAP COUNTY BOARD OF  
COMMISSIONERS



CHRIS ENDRESEN, CHAIR



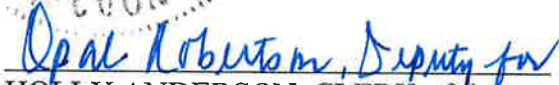
PHIL BEST, COMMISSIONER



CHARLOTTE GARRIDO, COMMISSIONER



ATTEST



HOLLY ANDERSON, CLERK of the BOARD

# **CENTRAL KITSAP COMMUNITY COUNCIL**

## **Introduction**

The Central Kitsap Community Council will be an advisory body created by the Board of County Commissioners. It will be an appointed body that will represent the citizens of Central Kitsap County. Its mission will be to review and make recommendations on growth management issues such as: land use and zoning, public utility service delivery, transportation improvements, parks and recreation, design standards, public safety, taxes and fees, environmental protection and other related matters. The Council will function like a planning commission in that it is asked to take the big picture, long range view. It will not be asked to take on hearing examiner type responsibilities, review and approval of land use application or project level approvals. The BOCC recognizes the importance of existing community groups. The creation of this Community Council is not intended in any way to diminish their participation and recognition by Kitsap County.

## **Mission Statement**

The Central Kitsap Community Council will promote a sense of community by identifying and conveying concerns and issues related to the community to the Board of County Commissioners, and advise the citizens of the County's plans, policies and actions.

## **Purpose**

To provide enhanced citizen to County communication to the Central Kitsap area by providing a formally defined representative body with which the county can discuss items of mutual concern and explore mutually- agreeable solutions. The Central Kitsap Community Council is to:

- Facilitate and improve communication among the Central Kitsap community and the County Commissioners.
- Promote a sense of community.
- Advise the Board of County Commissioners and government agencies of the desires and concerns of the community.
- Bring to the Central Kitsap community issues and projects of the County and convey the community response as requested by the Board of Commissioners.
- Promote representation for Central Kitsap citizens on the Kitsap Regional Coordinating Council.

## **Boundaries**

The proposed Community Council boundaries are all the territory in the Central Kitsap School District minus the land within the City of Bremerton. It is expected that these boundaries may change over time based on community discussion and comment,

## **Representation**

The Council will be composed of fifteen members. In appointing the Council,



consideration will be given to areas of interest, geographic mix and gender balance. The following list of areas of interest is meant to be examples and not inclusive: Schools, Youth, Business, Home Owners, Service Clubs, Senior Citizens, Military, Environmental, Recreation.

Members will be appointed by the Board of Commissioners, just as other boards and commissions are appointed. Members should be residents of the Central Kitsap area and registered voters. The intent is to have representation from a diverse cross-section of the community and a geographic mix. Members would be expected to bring issues of interest to the Council, and relay discussions and positions back to the community and the County.

As part of the appointment process, residents interested in serving on the council will apply to the BOCC. Potential members will be interviewed to assess their general familiarity with local government structure and issues, and to express their personal interest in gaining such an appointment.

The initial terms of service will be one year for 5 members and three years for 10 members. Once revolving terms have been established, all terms will be for three years. The Board will have the option to re-appoint members. The Council members will elect a Chair and Vice-Chair.

### **Status**

The Community Council will serve as a citizen advisory body to the BOCC. They will be empowered to recommend but not to make ultimate decisions regarding any matter of public policy, procedure, or regulation

### **Duties**

The Council will have three key functional duties 1) to serve as an official communication body between the Board of County Commissioners and the citizens of Central Kitsap. 2) to assist with area wide planning and land use matters, and 3) to advise the BOCC on the expenditure of capital improvement funds within the boundaries of the Council's area. 4) and other tasks as assigned by the Board.

### **Meeting Location and Times**

Meetings of the Council should be held at a time, place and manner to facilitate public participation. The Council shall establish a process and procedures to conduct its meetings.

### **Annual Meeting with Board of County Commissioners**

The BOCC and the Council should have an annual meeting to review topics of common concern and discuss ways to refine the process. The Council should sponsor at least 2 community meetings annually.

### **Staff Support**

The County will provide staff support to the Council.

ROSTER OF APPOINTEES TO THE  
CENTRAL KITSAP COMMUNITY COUNCIL

1. ERIN BIERTZER
2. NATALIE E. BRYSON
3. HELEN V. DALY
4. MARY E. HARRIS-TUCKER
5. L. BLAINE HIGHFIELD
6. HANK MANN-SYKES
7. SEWART (SKIP) NORDAL
8. DAVID W. PETERSON
9. NAOMI K. PURSEL
10. DARYL R. SCHRUHL
11. KEN SLEASMAN
12. MARK P. SWEENEY
13. CARL J. TONGE
14. KAY W. WILSON
15. JOHN C. SLEDD

RESOLUTION NO. 171 -2014

**ESTABLISHMENT OF A NON-MOTORIZED FACILITIES CITIZENS ADVISORY COMMITTEE**

**WHEREAS**, Washington State RCW 47.30.030 requires non-motorized facilities' plans be included in the comprehensive plans of local jurisdictions to be eligible for funding; and

**WHEREAS**, the Kitsap County Comprehensive Plan addresses the need to establish non-motorized connections throughout the county; and

**WHEREAS**, the development of non-motorized facilities is a key component to Kitsap County's transportation network and provides recreational and tourism opportunities in Kitsap County; and

**WHEREAS**, Kitsap County adopted a Non-Motorized Facility Plan in 2013 to establish goals and policies for development of regional facilities and community connections; and

**WHEREAS**, the Non-Motorized Facility Plan includes a series of implementation strategies including the prioritization of regional route segments for future funding consideration; and

**WHEREAS**, to further these strategies, the Non-Motorized Facility Plan proposes development of a citizens advisory committee to review and provide comment on existing and proposed non-motorized facilities, regional and local routes, and assist the county in prioritizing potential non-motorized projects and programs.

**NOW THEREFORE, BE IT RESOLVED BY THE KITSAP COUNTY BOARD OF COMMISSIONERS** that the Non-Motorized Facilities Citizens Advisory Committee is established with the following purpose, organization and membership, and responsibilities.

**Section 1 Purpose**

The Non-Motorized Facilities Citizens Advisory Committee is established to advise the Board of County Commissioners and staff on matters related to non-motorized transportation and shall have the opportunity to contribute to the County's planning processes related to non-motorized transportation.

**Section 2 Organization and Membership**

The Non-Motorized Facilities Citizens Advisory Committee shall be composed of nine members appointed by the Board of Commissioners to include two members from each Commissioner District and three At-Large Representatives.

Committee members' background and expertise will enhance the function and effectiveness of the Advisory Committee in fulfilling its responsibilities. To the extent possible, members will be knowledgeable about non-motorized transportation networks, shared-use paths, bicycle lanes and other trail systems or represent a broad spectrum of diverse community user groups that may include those with disabilities; recreational and utilitarian walkers; bicyclists of all ages; and school, business and safety organizations.

The initial Committee formed shall consist of three members appointed for one-year terms, three members for two-year terms and three members for three-year terms. Subsequent appointments will be three years. Members appointed to fill vacancies for any reason other than a term expiring shall serve out the remainder of the term.

The Committee shall meet monthly October through March of each year and then every two months April through September though the Committee or its subcommittees may meet more frequently to achieve its goals and requested deliverables.

Within the first 60 days of the Committee being established, the Committee shall approve bylaws and elect a chair and co-chair to facilitate meetings. County staff will provide administrative support including crafting agendas, preparing materials and presentations, managing the committee website, and forwarding recommendations. County staff and other agencies will assist with specific technical information.

### **Section 3     Responsibilities**

The Non-Motorized Facilities Citizens Advisory Committee responsibilities include, but are not limited to:

- Review existing and proposed regional non-motorized routes; evaluate feasibility, safety, and gaps in connectivity or continuity; and prioritize specific segments or areas for use in pursuing grant applications and other funding opportunities.
- Discuss non-motorized facility design elements and potential site-specific flexibility based upon context-sensitive solutions.
- Conduct an annual review of data related to facility conditions and safety concerns within the county's purview.
- Develop an annual list of non-motorized projects for the Transportation Improvement Plan update in collaboration with County and City staff, the Tribes, and community stakeholder and park stewardship groups as they will be key partners in the development and maintenance of facilities over time.
- Submit this prioritized non-motorized project list annually to the Board of County Commissioners no later than April 30, beginning in 2016.
- Review and comment on projects that affect the non-motorized facility system.
- Monitor implementation of the Non-Motorized Facilities Plan.
- Promote non-motorized forms of transportation throughout the county.

Adopted this 16<sup>th</sup> day of November, 2014.



BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON

Charlotte Garrido

CHARLOTTE GARRIDO, Chair

Robert Gelder

ROBERT GELDER, Commissioner

Linda Streissguth

LINDA STREISSGUTH, Commissioner

ATTEST:

Dana Daniels

Dana Daniels, Clerk of the Board