

28835 - Disabled Veterans Transportation

Application Details

Funding Opportunity:	27547-2025-2027 Consolidated Grant Program - Mobility Management
Funding Opportunity Due Date:	Sep 17, 2024 3:01 PM
Program Area:	Consolidated Grant Program
Status:	Submitted
Stage:	Final Application
Initial Submit Date:	Sep 12, 2024 2:33 PM
Initially Submitted By:	Christina Robertson
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Name:	Salutation	Christina	Middle Name	Robertson
		First Name		Last Name
Title:	Manager, Volunteer Services			
Email*:	christinar@ccsww.org			
Address*:	1918 Everett Avenue			
	Everett	Washington	98201-3607	
	City	State/Province	Postal Code/Zip	
Phone*:	(425) 374-6360 Ext.			
	Phone			
	### ### #####			
Fax:	(425) 257-2120			
	### ### #####			

Organization Information

Legal Name*:	Catholic Community Services of Western Washington - Snohomish County
DBA Name*:	Catholic Community Services of Snohomish County
Organization Type*:	Non Profit
Unique Entity Identifier (UEI):	UGEEK4U1JPN1
Organization Website:	https://ccsww.org/ (Please enter http://... for this field)
Physical Address*:	1918 Everett Ave.
	Everett Washington 98201-3607
	City State/Province Postal Code/Zip
Mailing Address*:	1918 Everett Ave

Everett Washington 98201-3607
City State/Province Postal Code/Zip
Remit to Address*: 1918 Everett Ave

Everett Washington 98201-3607
City State/Province Postal Code/Zip
Phone*: (425) 257-2111 Ext. ###-###-####

Fax: (425) 257-2120
###-###-####

Fiscal Year End Last day of*: June

Indirect Cost Rate: 10.00%

IDR Expiration Date:

Organization Contact Information

Organization Contact Information

Organization Director

Name*: Will Rice
First Name Last Name
Vice President, Agency Director CCS Northwest VV Operations Willr@ccsww.org
Title Email Address

Applicant Contact

Name*: Christina Robertson
First Name Last Name
Program Manager, Volunteer Services christinar@ccsww.org
Title Email Address

Project Contact

Name: Christina Robertson
First Name Last Name
Program Manager, Volunteer Services christinar@ccsww.org
Title Email Address

Summary of Project Information

Summary of Project Information

Capital equipment includes items that have a useful life of more than one year, exceed your organization's capital cost threshold or \$5,000, and are subject to depreciation and inventory records.

Examples for mobility management include information kiosks and technology.

Does your mobility management project include the purchase of capital equipment*: No

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements such as federal drug and alcohol testing procedures, Title VI activities, and disadvantaged business enterprise (DBE). For an example of last biennium's federal requirements see the [Consolidated Grant Guidebook](#).

Willing to Accept FTA funds for the biennium*: Yes

Select all of the Congressional District(s), Legislative District(s) and County(ies) the project will serve (include entire project area).

[Congressional & Legislative District map](#)

Congressional District(s)*: 1,2,7

Legislative District(s)*: 01,10,21,32,38,44

County(ies)*: Snohomish

Scope of Work

Scope of Work

Select the [Regional Transportation Planning Organization / Metropolitan Planning Organization \(RTPO/MPO\)](#) that will be ranking this project from the drop-down menu.

RTPO/MPO*: Puget Sound Regional Council

Project Description

Provide a brief, high-level description of what your project proposes to do (address who, what, when, and where).

This may be used to describe your project to the Legislature.

Proposed scope/description of the work*:

Sustain the Disabled Veterans Transportation program that provides disabled veterans living in Snohomish County with no-cost transportation to medical, dental and other essential appointments.

Project Need

Why is this project needed, and how does this proposal address the need?

Include a description of the transportation problem that matches the need expressed in the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP), how the problem was identified, and how the proposed project will address the problem.

Need*:

We serve disabled veterans with special transportation needs who are not eligible for Medicaid non-emergency transportation and who do not have the resources to pay for other options, or who live rurally where there are no transportation options. By utilizing volunteer drivers, we are able to provide flexible, door-through-door transportation at no cost to the rider, enabling them to reach their destination without lengthy wait times. We are often the only transportation option for rural clients to leave for very early trips to the VA in Seattle. We are the only service that transports clients across county lines to get them where they need to go, taking clients to the VA Hospital in Seattle, as well as clinics in Mount Vernon (Skagit County and Lake City (King County). Volunteer drivers make a positive difference in the lives of our valued veterans. So many are living out there lives without benefit of family assistance and, unfortunately, the very limitations that make it difficult or impossible to drive also makes it difficult if not impossible for them to access public transportation services.

Area Served

Is this project primarily serving a rural area?* No
Any service that supports public transportation in rural areas with populations less than 50,000.

Is this project primarily serving the Seattle, Tacoma, Everett urbanized area?: Yes

Special Needs Transportation

To be eligible for funding for special needs transportation, applicants must address how their project advances the efficiency in, accessibility to, or coordination of transportation services provided to persons with special transportation needs, defined in [RCW 81.66.010\(3\)](#)

Advance efficiencies in, accessibility to, or coordination of special needs transportation *: Yes

Describe how your project advances these areas, and how you are going about developing these advancements. Additionally, identify the special needs population(s) to be served by this project.

Special Needs Transportation:

The Disabled Veterans Transportation (DVT) program reduces barriers to transportation services for veterans with disabilities, including those who are homeless and those living in very rural areas of the county, by providing door-through-door transportation to medical appointments and other essential services. We are one of only two volunteer driver programs in Snohomish County and are the only one that will transport clients outside of county lines. Trips that once took an entire day can now be completed in hours, and appointments for specialty health services that once needed to be planned months in advance can now be scheduled without delay. By removing these types of obstacles, DVT enables our veterans to maintain their sense of dignity and independence.

Project Staff

Provide the names and experience of the key staff who will be working on this project, including their experience managing projects similar to the proposed project.

Project Staff*:

Christina Robertson, Volunteer Services Program Manager is responsible for grant management of FTA, state and other funds; tracking and approving grant-related expenses; tracking measures and outcomes; compiling grant reports; documenting compliance with state and federal requirements; and overseeing staff. She has been in this position for 8 years. Geraldine Atwater, Transportation Coordinator, is responsible for taking client calls to schedule rides; training and managing the volunteer drivers; and keeping the program manager informed about sensitive or emergent problems as they arise. She has been in this position for 15 years. Accounting staff monitor the financial requirements of all contracts in close communication with the program manager. The agency has continually, successfully managed contracts as evidenced by the excellent contract compliance monitoring reports and the annual audit report.

Relationship to Other Projects

Relationship to Other Projects

Is this project dependent on any other projects submitted by your organization?*: No

Did you, or will you, apply for this project in another grant program this biennium?*: No

Have you applied for the same project in a prior biennium and did not receive funding?*: No

Are you applying for other projects within this funding opportunity?*: No

Planning and Coordination-

Coordinated Public Transit - Human Services Transportation Plan

Coordinated Public Transit - Human Services Transportation Plan	Element	Page number(s) or TBD	How is the need in the CPT-HSTP met by this project?
Puget Sound Regional Council	Strategies and activities identified to address gaps	40	Mobility Need #1 deals with shorter travel times. Our program addresses all three strategies (1.1, 1.2 and 1.3. Our Volunteer Drivers pick up the riders at their home in plenty of time to reach their destination at the requested hour. The drivers wait until the appointment is complete, and are right there, ready and waiting, to drive them safely back home. This eliminates any wait times and there are no transfers for our disabled clients to navigate.

Project Coordination

Describe coordination efforts. Include details such as:

- Inclusion in regional plans.
- What prioritized strategies are being addressed?
- Who was involved in defining the problem?
- Other alternatives that were/are being considered for solving the problem.
- Demonstrations of local/regional coordination for implementing the proposed project.

Coordination Efforts*:

We are an active member of PSRC's Special Needs Transportation Committee, as well as SNOTRAC, our county mobility coalition. This allows us to learn about other transportation options that serve our area, and inform other participants about our services for disabled veterans. We are always seeking ways to coordinate with other service providers.

Our DVT program is unique in several ways. We offer greater flexibility to the clients than what might be offered by public transportation, which is often not even available to the rural clients we serve. We can accommodate unique scheduling of the clients by having our volunteers pick them up sometimes in the wee hours to reach early medical appointments at the VA in King County. Unlike any other transit options that may be available to our clients, we will drive the clients to appointments outside of county lines; either to the VA in Seattle (King Co.), or the VA clinic in Mt. Vernon

(Skagit Co.). Our service also eliminates any wait times; drivers pick up the riders at their door, wait for them for the duration of their appointment, and are right there to pick them up and drive them straight home when the appointment is over; an essential service for our disabled clients.

By checking this box, you acknowledge that you coordinated or will coordinate this project with the planning organization(s) within the region(s) this project serves.*: Yes

How does your project connect to, coordinate with, leverage, or enhance other modes of transportation in your service area (i.e., aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Include in your response how the multimodal partnerships for this project will improve or enhance access to social services.

What efficiencies will be gained within the service area as a result of this project?

Multimodal Partnerships*:

Does not apply

Does this project have a planning or operating service area that crosses RTPO planning boundaries? *: No

Budget

Duration of Project

Planning projects can only choose Two Years.

Duration of Project*: Two Years

Expenses

Expenses	If Other, Please List	** July 1, 2023 - June 30, 2024 (Actual)	** July 1, 2024 - June 30, 2025 (Budgeted)	July 1, 2023 - June 30, 2025 (Total of Actual and Budgeted)	July 1, 2025 - June 30, 2027 (Projected)	Variance Between Biennia	** July 1, 2027 - June 30, 2029 (Projected)	Variance Between Biennia
Project Supplies		\$14,299.18	\$15,014.44	\$29,313.62	\$30,779.30	5.00%	\$0.00	-100.00%
Vehicle Use Fees		\$21,816.31	\$22,907.13	\$44,723.44	\$46,959.57	5.00%	\$0.00	-100.00%
Overhead		\$4,735.25	\$4,972.01	\$9,707.26	\$10,192.63	5.00%	\$0.00	-100.00%
Rent & Utilities (if not included in overhead, above)		\$2,144.35	\$2,251.57	\$4,395.92	\$4,615.71	5.00%	\$0.00	-100.00%
Maintenance Parts & Supplies		\$940.55	\$988.65	\$1,929.20	\$2,025.66	5.00%	\$0.00	-100.00%
Other	Telephone, postage, and insurance	\$812.50	\$820.95	\$1,633.45	\$1,715.12	5.00%	\$0.00	-100.00%
Other	In Kind Expenses	\$13,347.75	\$9,052.55	\$22,400.30	\$23,520.32	5.00%	\$0.00	-100.00%
		\$58,095.89	\$56,007.30	\$114,103.19	\$119,808.31		\$0.00	

Sources of Match

Match Source	If Other, Please List	** July 1, 2023 - June 30, 2024 (Actual)	** July 1, 2024 - June 30, 2025 (Budgeted)	July 1, 2023 - June 30, 2025 (Total of Actual and Budgeted)	July 1, 2025 - June 30, 2027 (Projected)	** July 1, 2027 - June 30, 2029 (Projected)
Local: In-Kind		\$13,347.75	\$9,053.20	\$22,400.95	\$23,521.00	\$0.00
Local: Contract Revenue		\$12,000.00	\$18,500.00	\$30,500.00	\$32,025.00	\$0.00
		\$25,347.75	\$27,553.20	\$52,900.95	\$55,546.00	\$0.00

Fares and Ride Donations

	** July 1, 2023 - June 30, 2024 (Actual)	** July 1, 2024 - June 30, 2025 (Budgeted)	July 1, 2023 - June 30, 2025, (Total of Actual and Budgeted)	July1, 2025 - June 30, 2027 (Projected)	** July 1, 2027 - June 30, 2029 (Projected)
Fares and ride donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Summary for July 1, 2025 - June 30, 2027

25-27 Requested Amount:	\$64,262.31
25-27 Match Amount:	\$55,546.00

Summary for July 1, 2027 - June 30, 2029

27-29 Requested Amount:	\$0.00
27-29 Match Amount:	\$0.00

Variances

Variance between 2023-2025 and 2025-2027:	5.00%
Variance between 2025-2027 and 2027-2029:	-100.00%

Variances:

We do expect, at a minimum, a 5% cost of living adjustment and a rise in personnel costs and operating expenses.

Other Sources

Other Sources*:

In addition to WSDOT and contracted revenue of OAA (Volunteer Services' transportation components and the Older Americans Act county funding), the agency does advance Associated Organizational dollars and Discretionary contributions to fund deficits as needed. The monetized in-kind match component of vehicle hours can be much larger but limited to the match requirements for budget purposes.

Budget development methodology

Budget development methodology *:

Budget was developed by the finance personnel working with the program coordinator. Services and associated expenses were budgeted based on the service needs, expected revenue amounts, trends, and the historical increases year after year.

DBE Goals

DBE Goals	Percentage	Efforts	No DBE
No	0.00%	The budget for DVT is generally limited to specific expenses for recruiting, training, supporting and insuring the volunteers, and to provide the staff to manage the volunteer transportation program. As a result, the goal is zero to 1%. Catholic Community Services of Snohomish County always seeks DBE vendors, consulting the OMMBE directory, when programs have capital expenses. DVT does not typically have costs that would require utilizing contractors or suppliers. If DVT needed to contact a contractor or supplier, this list would be consulted.	

Summary

July 1, 2025 - June 30, 2027

Total Project :	\$119,808.31
Fares and Donations :	\$0.00
Requested Amount	\$64,262.31

This is the amount of grant funds your organization is requesting from July 1, 2025 - June 30, 2027

:

July 1, 2027 - June 30, 2029

Total Project : \$0.00

Fares and Donations : \$0.00

Requested Amount \$0.00

This is the amount of grant funds your organization is requesting from July 1, 2027 - June 30, 2029

:

4-Year Total Requested Amount: \$64,262.31

Indirect Costs

Indirect Costs

To charge indirect costs to a grant/project, your organization must have an approved indirect cost rate or cost allocation plan. Indirect costs must be included in the application budget.

If you plan to charge indirect costs, you must upload documentation of an approved indirect cost rate or cost allocation plan in the *Attachments* section.

Are you charging indirect costs to this grant/project? *: Yes

Measurable Outcomes

Measurable Outcomes

For mobility management, summarize the intended outputs of this project in both quantitative (statistical) and qualitative (narrative) formats.

There may be some projects where traditional performance measures (e.g., revenue vehicle hours/miles, passenger trips) do not apply.

In those cases, quantitative objectives can be used instead by submitting the following information: number of trainings or outreach, or number of passengers served, or other measurable outcomes produced by this project.

Identify data sources and monitoring processes.

Ensure there is a quantitative output, as this will be the baseline measurement for the following biennium's application. Qualitative measures are optional.

Intended Outputs*:

For the 2022-2023 reporting period, DVT had a total of 21 volunteer drivers who provided 1,175 hours of transportation assistance and 602 one-way boardings. They covered 19,677 miles and helped 27 unduplicated clients accomplish essential errands such as trips to the VA and other medical appointments, banking, grocery shopping and trips to food banks. Predicting outputs for the special-needs population we serve can be challenging, as the population changes in the region. PSRC's Coordinated Plan identifies disabled veterans as a subset population, and recognizes that transportation is a challenge due to disability or financial hardship. Proportionately, a higher percentage of veterans are living with a disability as compared to the general population.

Ridership has been erratic since COVID: after dropping quite low, it rebounded for '21-'22, and recently dropped low again due to several of our most prolific users of the program either dying, transitioning to assisted living, or moving out of state. But we have aggressively amped up promotion of the program with recent presentations to VA Clinic staff and an upcoming feature on KOMO news about the program (due to be aired in late September.) We expect ridership to rebound vigorously by year-end.

How will your organization measure whether the project is successful?

Describe the steps you will take to improve performance if your project does not meet the identified performance targets.

Project Success Measurement*:

A standardized survey is used to measure the success of volunteer support in helping our veteran clients access basic needs and services to remain independent. Program participants are asked to report the impact of their volunteer help through a variety of questions. They are asked to report changes in their health status feelings of isolation, ability to access services and interact with their community. When asked for comments, participants often talk about their volunteers, saying things like: "Overall excellent service. I would have a hard time getting to medical appointments without it." "You're a blessing. You are awesome." "Keep up the great work." And "Keep going, we need your services."

Milestones

Milestones

Activities	Date (mm/yy)
Project Start	07/25
Project Complete	06/27

Supplemental Information

Supplemental Information

Supplemental Information:

Vulnerable Populations in Overburdened Communities & Tribes

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits to vulnerable populations your project provides using the descriptions above, if any. Explain how your project provides these benefits. Your response may include suggestions about how WSDOT should evaluate project(s) against Climate Commitment Act requirements in the future.

Vulnerable Populations in Overburdened Communities*:

Volunteer Services of Snohomish County provides transportation for disabled veterans who live in rural areas of the county. We provide volunteers who are reimbursed mileage, receive training, and recognition for door through door transportation to our clients in need. Our clients are provided with transportation to medical, dental, mental health, and other necessities on a first-come, first-serve basis. We believe our clients should live in security and dignity and be treated with respect, and we ensure that our volunteers work in an environment which offers respect, teamwork, and excellence. By transporting clients, our volunteers connect veterans to the medical care they desperately need. Clients often need transport to specialists in Seattle or Mount Vernon and we are the only resource available to them for this type of necessary transportation. This program also supports keeping Washington State green by reducing pollution via ride-sharing.

According to our most recent programming data, about 20% of our transportation in Snohomish County is rural, . Hard-to-reach areas we serve within the County include: Arlington, Darrington, Gold Bar, Granite Falls, and Monroe. Of the total 34 clients we served from 7/1/2022 to 6/30/2024, 20% self-identified as BIPOC community members. At Volunteer Services, we do our best to reach the most vulnerable populations in Snohomish County, meeting them where they're at and walking with them on their path to health and wellness.

If these populations were engaged by you or your representatives in developing or maintaining the project, describe the outreach efforts and results.

Inclusive planning:

Tribal Support

Is this project directly operated by a tribe?*: No

Is your project serving and is it supported by a tribal nation in Washington? : No

Attachments

Tribal support correspondence/resolution:

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Required for all projects						
Copy of organization?s most recent audit report	✓	Audit report	CCSWW Final FY2023 Audit Report.pdf	pdf	1 MB	09/12/2024 02:08 PM

Population density map	✓	Sno-Co Population Density Map	snf2020oct-map-snoctypopdensity.pdf	pdf	455 KB	09/12/2024 02:10 PM
Service area map	✓	DVT - Service Area Map	DVT-Service Area Map.pdf	pdf	130 KB	09/12/2024 02:20 PM

Required for new non-profit applicants only

- 501(c) IRS Letter of Determination (required for new non-profit applicants)
- WA Utilities & Transportation Commission (UTC) Certification (required for new non-profit applicants who are direct service providers)

Conditionally required

- Indirect costs documentation (required if you are charging indirect costs to the project)
- In-kind match valuation proposal (required for operating & mobility management projects that are proposing to use in-kind as matching funds)
- Procurement policy (required for new applicants or current grantees without a current policy on file with WSDOT)

In-kind Match DVT	in-kind match valuation -signed.docx	docx	25 KB	09/12/2024 02:11 PM
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Optional attachments

- Letters committing matching funds
- Letter of concurrence (for projects that operate in multiple planning regions)
- Letters of support (combine into one file attachment)

DVT - Letters of support	DVT Letters of support.pdf	pdf	67 KB	09/12/2024 02:17 PM
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Supplemental information

Optional construction attachments

- NEPA/SEPA assessment, if available
- Supplemental construction project information (building or site designs, site plans, location exhibits, etc.), if available

Certification

Certification

I certify, to the best of my knowledge, that the information in this application packet is true and accurate and that this organization has the necessary fiscal, data collection, and managerial capabilities to implement and manage the project associated with this application:

Certification*:	Yes
Application Authority*:	Will Rice First Name Last Name
Title*:	Vice President, NW Agency Director
Date*:	09/12/2024



September 3, 2024

To Whom It May Concern:

The Retired and Senior Volunteer program of Snohomish County (RSVP) supports Catholic Community Services' Disabled Veterans Transportation program. RSVP has long partnered with CCS by recruiting drivers for the program and in turn, CCS provides volunteers with rewarding and memorable volunteer experiences.

This project is important to disabled veterans residing in Snohomish County as it provides transportation options they cannot get elsewhere and allows them to remain safe and independent in their own homes.

I strongly urge you to continue to support this valuable program.

Sincerely,

A handwritten signature in cursive script that reads 'Paulette Jacobson'.

Paulette Jacobson

RSVP Director
1918 Everett Avenue
Everett, WA 98201
425-374-6311



September 5, 2024

To Whom It May Concern:

The Homage Senior Companion Program is honored to be able to partner with the Everett Catholic Community Services (CCS) Volunteer Transportation Transportation Service program to better support the transportation needs of older adults in Snohomish County.

The CCS Everett office offers a variety of programs in the county that enable disabled adults and low-income seniors to live safely in their homes for much longer, rather than moving to more expensive living facilities.

Please continue to support the valuable programs at Everett Catholic Community Services.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary Ann Higgins".

Mary Ann Higgins

Homage Senior Companion Program
5026 196th Street SW
Lynnwood, WA 98036
425-355-1138
mhiggins@homage.org



Snohomish County, Washington
PDS MAP PORTAL

Map Title =

9/6/2018

VA Clinic
Mt. Vernon
Snohomish County

VA Medical Center

Legend

1: 640,000

Notes

This map was automatically generated using
Geocortex Essentials.

All maps, data, and information on this website ("Data"), are for illustrative purposes only and are not to be considered an official decision or representation of the Snohomish County Code Amendments and updates to the Data, together with other applicable County Code provisions, may apply which are not depicted herein. Snohomish County makes no representation or warranty concerning the content, accuracy, currency, or completeness of the Data. The Data is provided "as is" and "as available" without any representation or warranty of any kind, whether expressed or implied. Snohomish County makes no claim of liability arising out of any error, defect or omission contained within said Data. Washington State Law, Ch. 42.56 RCW, prohibits state and local agencies from providing access to lists of individuals received for use for commercial purposes and, thus, no commercial use may be made of any Data compiled from or derived from the Data.

106,666.7 53,333.33 106,666.7 Feet

Projection: NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet
Planning and Development Services, Snohomish County

Snohomish Population Density - Persons Per Acre

