

29316 - Replace 4 Gas Powered Medium-Duty Cutaway Vehicles

Application Details

Funding Opportunity:	27550-2025-2027 Consolidated Grant Program - Vehicles and Equipment
Funding Opportunity Due Date:	Sep 17, 2024 3:01 PM
Program Area:	Consolidated Grant Program
Status:	Submitted
Stage:	Final Application
Initial Submit Date:	Sep 17, 2024 2:40 PM
Initially Submitted By:	Cliff Perry
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Name:	Salutation	Nathan	Middle Name	Phillips
		First Name		Last Name
Title:	CEO			
Email*:	nathanp@mynorthshore.org			
Address*:	10201 E Riverside Dr.			
	Bothell Washington 98011-3708			
	City	State/Province	Postal Code/Zip	
Phone*:	(425) 286-1023 Ext.			
	Phone			
	### ### #####			
Fax:	### ### #####			

Organization Information

Legal Name*:	Northshore Senior Center
DBA Name*:	Northshore Senior Center
Organization Type*:	Non Profit
Unique Entity Identifier (UEI):	S1KLRDVR5EN7
Organization Website:	http://www.northshoreseniorcenter.org (Please enter http://... for this field)
Physical Address*:	10201 E. Riverside Drive
	Bothell Washington 98011-3708
	City State/Province Postal Code/Zip
Mailing Address*:	10201 E. Riverside Drive

Bothell Washington 98011-3708
City State/Province Postal Code/Zip

Remit to Address*:

10201 E. Riverside Drive

Bothell Washington 98011-3708
City State/Province Postal Code/Zip

Phone*:

(425) 286-1023 Ext.
###-###-####

Fax:

###-###-####

Fiscal Year End

December

Last day of*:

Indirect Cost Rate:

0.00%

IDR Expiration Date:

Organization Contact Information

Organization Contact Information

Organization Director

Name*:

Nathan Phillips
First Name Last Name

Chief Executive Officer nathanp@mynorthshore.org
Title Email Address

Applicant Contact

Name*:

Cliff Perry
First Name Last Name

Transportation Manager cliffp@mynorthshore.org
Title Email Address

Project Contact

Name:

Cliff Perry
First Name Last Name

Transportation Manager cliffp@mynorthshore.org
Title Email Address

Summary of Project Information

Summary of Project Information

Select all capital types from the list below that best describes your project.

Capital Type*:

Fleet replacement

Checking yes to federal funds means that your organization is willing and able to comply with the associated federal requirements, such as federal drug and alcohol testing procedures or Title VI activities and disadvantaged business enterprise (DBE).

For an example of last biennium's federal requirements see the [Consolidated Grant Guidebook](#).

Willing to Accept FTA funds for the biennium?*

Yes

Select all of the Congressional District(s), Legislative District(s), and County(ies) the project will serve (include entire project area).

[Congressional & Legislative District map](#)

Legislative District(s)*:

01,44

Congressional District(s)*:

1

County(ies)*:

King, Snohomish

Scope of Work

Scope of Work

Select the [Regional Transportation Planning Organization / Metropolitan Planning Organization \(RTPO/MPO\)](#) that will be ranking this project from the drop-down menu.

RTPO/MPO*:

Puget Sound Regional Council

Project Description

Provide a brief, high-level description of what your project proposes to do (address who, what, when, and where).

This may be used to describe your project to the Legislature.

Proposed scope/description of the work*:

Purchase four (4) replacement gas powered medium duty lift-equipped vehicles

Project Need

Why is this project needed, and how does this proposal address the need?

Include a description of the transportation problem that matches the need expressed in the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP), how the problem was identified, and how the proposed project will address the problem.

Need*:

The purpose of this project is for WSDOT to provide funding to Northshore Senior Center for the acquisition and operation of replacement equipment to be used in the provision of public transportation services that meet the needs of persons in the State of Washington.

Area Served

Is this project primarily serving a rural area?*

Yes

Any service that supports public transportation in rural areas with populations less than 50,000.

Special Needs Transportation

To be eligible for funding for special needs transportation, applicants must address how their project advances the efficiency in, accessibility to, or coordination of transportation services provided to persons with special transportation needs, defined in [RCW 81.66.010\(3\)](#)

Advance efficiencies in, accessibility to, or coordination of special needs transportation*: Yes

Describe how your project advances these areas, and how you are going about developing these advancements. Additionally, identify the special needs population(s) to be served by this project.

Special Needs Transportation:

The Northshore Senior Center provides door-to-door transportation services to seniors and those with disabilities in both King and Snohomish Counties, in the cities of Bothell, Kirkland, Kenmore, Woodinville, Lake Forest Park, and Shoreline. This project will replace four (4) aging vehicles currently serving these populations with specialized transportation.

Project Staff

Provide the names and experience of the key staff who will be working on this project, including their experience managing projects similar to the proposed project.

Project Staff*:

Transportation Manager, Cliff Perry will take a lead role in working with the WSDOT staff. He has over 20 years of experience working with federal, state, city and private funding sources. Nathan Phillips, CEO for Northshore Senior Center has over 20 years experience managing large non-profit program and agency contracts and has years of experience in grants management and compliance. The NSC Board is comprised of individuals both from the public and private sectors, and includes representation from local BIPOC communities. The board consists of those who have experience in fiduciary responsibility of government contracting. All contracts are regularly reviewed at the board level by the CEO and finance committee.

Relationship to Other Projects

Relationship to Other Projects

Is this project dependent on any other projects submitted by your organization?* Yes

List dependent project applications by title and funding opportunity.
Describe the relationship between the projects in both applications.
Identify the priority for funding (if applicable).

Dependent Project(s) :

Project will support currently funded operation.

Did you, or will you, apply for this project in another grant program this biennium?* No

Have you applied for the same project in a prior biennium and did not receive funding?* No

Are you applying for other projects within this funding opportunity?* Yes

List all project applications for this funding opportunity in order of priority :

Expansion of Deviated Fixed-Route Specialized Transportation in the Mill Creek Area of Snohomish County

Planning and Coordination

Coordinated Public Transit - Human Services Transportation Plan

Coordinated Public Transit - Human Services Transportation Plan	Element	Page number(s) or TBD	How is the need in the CPT-HSTP met by this project?
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No Data for Table

Project Coordination

Describe coordination efforts. Include details such as:

- Inclusion in regional plans.
- What prioritized strategies are being addressed?
- Who was involved in defining the problem?
- Other alternatives that were/are being considered for solving the problem.
- Demonstrations of local/regional coordination for implementing the proposed project.

Coordination Efforts*:

NSC maintains active participation in planning, outreach and public education efforts of the PSRC Special Needs Transportation Committee, SNOTRAC (Snohomish County Coalition), King County Mobility Coalition, and North King County Mobility Coalition. NSC participates in RARET to ensure vital transportation needs in the event of an emergency situations. Active participation includes ensuring we are working towards the guiding principles for regional transit access including equity, local context, collaboration, innovation and prioritization. NCS provides quality service to those who can't access fixed route services. We maintain close coordination efforts and communication with Metro Transit, Hopelink, Sound Generations, Hyde Shuttle, Community Transit, Snoqualmie Valley Transportation, and Volunteer services Homage and Catholic Community Services.

By checking this box, you acknowledge that you coordinated or will coordinate this project with the planning organization(s) within the region(s) this project serves.* Yes

How does your project connect to, coordinate with, leverage, or enhance other modes of transportation in your service area (i.e., aviation, intercity bus or rail, park and rides, bicycle/pedestrian)?

Include in your response how the multimodal partnerships for this project will improve or enhance access to social services.

What efficiencies will be gained within the service area as a result of this project?

Multimodal Partnerships*:

NSC works with King County Metro to identify customers and trips we can best transport without duplicating service. We serve primarily in King County, but also within our service area in Snohomish County not covered by any current funding source. If unable to serve a rider NSC will contact, or refer them to, other providers, like Hopelink, Dart. Community Transit, Catholic Community Services volunteers, and others to ensure we inform them of all available options. We work with mobility coalitions to provide travel training and listening sessions to potential riders to build awareness of transportation options.

Does this project have a planning or operating service area that crosses RTPPO planning boundaries? *: No

Budget

Transit Vehicles

Replace/Expand/Rebuild	Vehicle Description	Useful Life	Passenger Seating	Wheelchair stations	Fuel Type	Cost description	Total Cost of vehicle w/accessories	Match	Requested Amount
BuyReplacements - Capital Bus 11.12	.04 Bus < 30 FT - 10 years	5	12	4	Gas	Starcraft Allstar E450	\$137,000.00	\$27,500.00	\$109,500.00
BuyReplacements - Capital Bus 11.12	.04 Bus < 30 FT - 10 years	5	12	4	Gas	Starcraft Allstar E450	\$137,000.00	\$27,500.00	\$109,500.00
BuyReplacements - Capital Bus 11.12	.04 Bus < 30 FT - 10 years	5	12	4	Gas	Starcraft Allstar E450	\$137,000.00	\$27,500.00	\$109,500.00
BuyReplacements - Capital Bus 11.12	.04 Bus < 30 FT - 10 years	5	12	4	Gas	Starcraft Allstar E450	\$137,000.00	\$27,500.00	\$109,500.00
							\$110,000.00	\$438,000.00	

Equipment

Equipment Description	Useful Life	Total Cost	Match	Requested Amount
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No Data for Table

Match/Revenue Sources

Source	List the source.	Amount
Local: Contract revenue		\$40,000.00
Local: Other	Philanthropic	\$70,000.00
		\$110,000.00

Scalable

Is your project scalable?*: No

ADA Accessibility

ADA Accessibility*:

All Northshore Senior Center Transportation lift-equipped vehicles provide ADA accessibility and meet the requirements of 49 CFR Part 38. We will ensure with our provider that all replacement vehicles will be similarly configured and specifications will comply with all requirements of the ADA, in particular, 49CFR Part 38..

Procurement Plan

Procurement Plan*:

NSC has a current procurement plan on file with WSDOT, see attachment under Supplemental Information.

Spare Ratio

Spare ratio at or below 20%:

Other Sources

Other Sources*:

NSC works across a variety of public and private funding sources to secure matching funds for vehicle replacements. Since the pandemic, much of NSC's financial capacity has been directed towards operations, but the organization is now working to make capital investments to update its fleet

of vehicles.

Summary

Requested Amount

Vehicle Requested Amount:	\$438,000.00
Equipment Requested Amount:	\$0.00
TOTAL Requested Amount:	\$438,000.00

Match Amount

Match Amount:	\$110,000.00
Percentage of Match:	20.07%

Total

TOTAL PROJECT COST:	\$548,000.00
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Vehicle Replacement

Vehicle Replacement or Rebuild

Are you replacing or rebuilding a vehicle?*: Yes

Save form to continue. If you selected yes, please complete the vehicle information section below.

Vehicle Information

Replace or Rebuild	Vehicle Type	Year	Make/Model	Vehicle Description	Fuel Type	Remaining useful life	Vehicle Identification Number (VIN)	Current Status	Current Mileage	Other Applications	Other Grant Program
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	1	1FDEE3FS4BDA97227	Active	195000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	1	1FD FE4FS0BDA80354	Active	129000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	1	1FD FE4FS2BDA80355	Active	162000	No	
Replace	Medium-duty Cutaway (truck chassis)	2011	Ford Goshen		Gas	1	1FD FE4FS6BDA80021	Active	132000	No	

Service Level

Project Service Level Information

Project Specific Information	July 1, 2023 - June 30, 2024 (Actual)	July 1, 2024 - June 30, 2025 (Budgeted)	July 1, 2023 - June 30, 2025 (Total of Actual and Budgeted)	July 1, 2025 - June 30, 2027 (Projected)	Percent of Change
Revenue Vehicle Hours	2193	2250	4443	0	-100.00%
Revenue Vehicle Miles	27169	2800	29969	0	-100.00%
Passenger Trips	5390	5500	10890	0	-100.00%
Volunteer Hours	0	0	0	0	0.00%
Total					-300.00%

Project Service Level Description

Describe the methodology used to develop these estimates, including any assumptions used in their development.

How were service-level estimates developed?*:

Service levels are recorded using our CTS TripMaster scheduling software reports for each vehicle for the timeframes specified. Budgeted amounts are estimated to show about a 3% increase for the next fiscal year.

Milestones

Project Activities

Project Activity	Applicable to project?	Completion date (mm/yy)	Notes
Construction			
Preliminary engineering start date	No		
Environmental documentation complete (e.g., NEPA/SEPA)	No		
Property acquisition complete (lease or purchase)	No		
Contract advertisement	No		
Operationally/substantially complete	No		
Vehicles			
Solicitation (request for proposals or invitation for bid) published	Yes	09/25	
Contract Award/Purchase order	Yes	03/26	
First vehicle accepted	Yes	07/26	
All vehicles accepted	Yes	06/27	
All vehicles placed in service	Yes	07/27	
Equipment			
Solicitation (request for proposals or invitation for bid) published	No		
Contract award/Purchase order	No		
First piece of equipment accepted	No		
All equipment accepted	No		
All equipment placed in service	No		

Milestone Risks

Identify and describe the risks that may affect the timely completion of your project. Describe possible mitigation strategies for each risk.

Milestone risks *:

1. Match funding. We have already begun to develop sources for fund match for this Grant to have them available for the 2025-2027 biennium.
2. Availability of Cutaway vehicles. Working with vendors to ensure continued supply of appropriate vehicles.

Supplemental Information

Supplemental Information

Supplemental Information:

Our fleet of aging lift-equipped cutaway vehicles is also costly to repair and maintain, as those costs continue to mount. As a not-for-profit organization, these costs are challenging for NSC. These costs for the four vehicles to be replaced will be over \$30,000 for year 2024.

Attachments

Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
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Required for all projects

Copy of organization's most recent audit report	✓	NSC 2023 Final Audit	Northshore Senior Center - Final 2023 Audit 1.pdf	pdf	336 KB	09/16/2024 12:22 PM
Population density map	✓	NSC Service Area Density Map	NSC Service Area Density Map Ops 1.pdf	pdf	375 KB	09/16/2024 12:23 PM
Service area map	✓	NSC approximate service area	Map of service area.pdf	pdf	318 KB	09/16/2024 12:24 PM

Required for new non-profit applicants only

501(c) IRS Letter of Determination (required for new non-profit applicants)

WA Utilities & Transportation Commission (UTC) Certification (required for new non-profit applicants who are direct service providers)

Conditionally required

Indirect costs documentation (required if you are charging indirect costs to the project)

In-kind match valuation proposal (required for operating & mobility management projects that are proposing to use in-kind as matching funds)

Procurement policy (required for new applicants or current grantees without a current policy on file with WSDOT)

Optional attachments

Letters committing matching funds

Letter of concurrence (for projects that operate in multiple planning regions)

Letters of support (combine into one file attachment)	Quotation for Lift-Equipped Cutaway vehicle from Northwest Bus Sales	QUOTE_Northshore 44 cutaway vehicle.pdf	pdf	345 KB	09/17/2024 12:01 PM
Supplemental information	NSC Procurement Policy	Procurement Procedure include with financial policies 2rev. 12.2020nt.docx	docx	31 KB	09/16/2024 03:26 PM

Optional construction attachments

NEPA/SEPA assessment, if available

Supplemental construction project information (building or site designs, site plans, location exhibits, etc.), if available

Vulnerable Populations in Overburdened Communities & Tribes

Vulnerable Populations in Overburdened Communities

Identify the type of direct and meaningful benefits to vulnerable populations your project provides using the descriptions above, if any. Explain how your project provides these benefits. Your response may include suggestions about how WSDOT should evaluate project(s) against Climate Commitment Act requirements in the future.

Vulnerable Populations in Overburdened Communities*:

Northshore Transportation will provide a viable option for vulnerable populations to access healthcare and food resources in the Mill Creek area. Northshore Senior Center offers transportation to older adults and people with disabilities throughout the North King County and South Snohomish County region, allowing access to critical services and supports including medical appointments, grocery stores, food pantries, and Adult Day Health services. With additional funding, Northshore's transportation program will be able to provide more transportation options in South Snohomish County to older adults and people with disabilities

If these populations were engaged by you or your representatives in developing or maintaining the project, describe the outreach efforts and results.

Inclusive planning:

To develop this plan we consulted with the supervisor of the Mill Creek Senior Center, Celeste Virago Lowe, who shared valuable insights into the transportation challenges for vulnerable adults and people with disability in her area. We also have anecdotal information from people living in

nearby Snohomish County who tell us of their struggles to engage needed low-cost accessible transportation.

Tribal Support

Is this project directly operated by a tribe?*: No

Is your project serving and is it supported by a tribal nation in Washington? : No

Attachments

Tribal support correspondence/resolution:

Environmental Justice

Environmental Justice Assessment

Are you requesting \$15 million or more in WSDOT funds for your proposed project?*: No

Environmental Justice Assessment (EJA) Map

EJA Map:

Environmental Justice Assessment (EJA) Completion

Enter the names of other agencies or governments (including affected tribes) that are involved with the project and their role:

Have you begun or have you completed the EJA?:

Environmental Justice Assessment (EJA) Reporting

Did you report the results of EJA to WSDOT Public Transportation Division staff? :

Certification

Certification

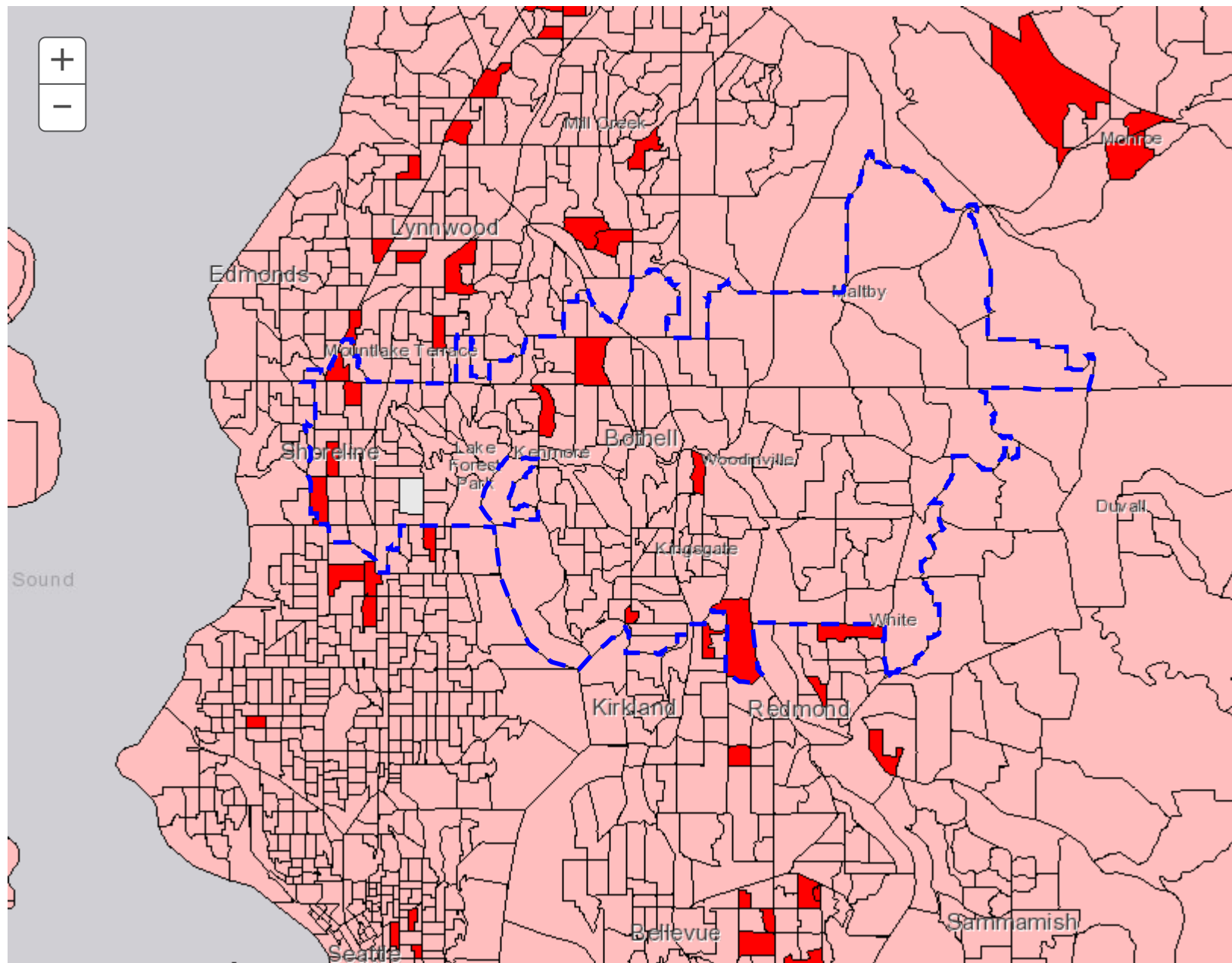
I certify, to the best of my knowledge, that the information in this application packet is true and accurate and that this organization has the necessary fiscal, data collection, and managerial capabilities to implement and manage the project associated with this application:

Certification*: Yes

Application Authority*: Nathan Phillips
First Name Last Name

Title*: Chief Executive Officer

Date*: 09/17/2024



Limited English Proficiency

Language	Count	%
	204,454	96.79%
Spanish	2,063	0.98%
Indo / European	1,409	0.67%
Asian / Pacific Island	2,960	1.40%
Other	343	0.16%

Race

Race	Count	%
White	171,838	76.22%
Black	5,923	2.63%
American Indian	1,422	0.63%
Asian	28,153	12.49%
N.HI / Pac. Isl.	701	0.31%
Other	5,683	2.52%

Age

Age	Count	%
Under 5	14,229	6.31%
5-17	34,570	15.33%
18-64	147,179	65.28%
65-84	25,477	11.30%
85+	4,003	1.78%

Poverty

Status	Count	%
Poverty (Federal)	16,055	7.17%
Non-poverty	207,728	92.83%

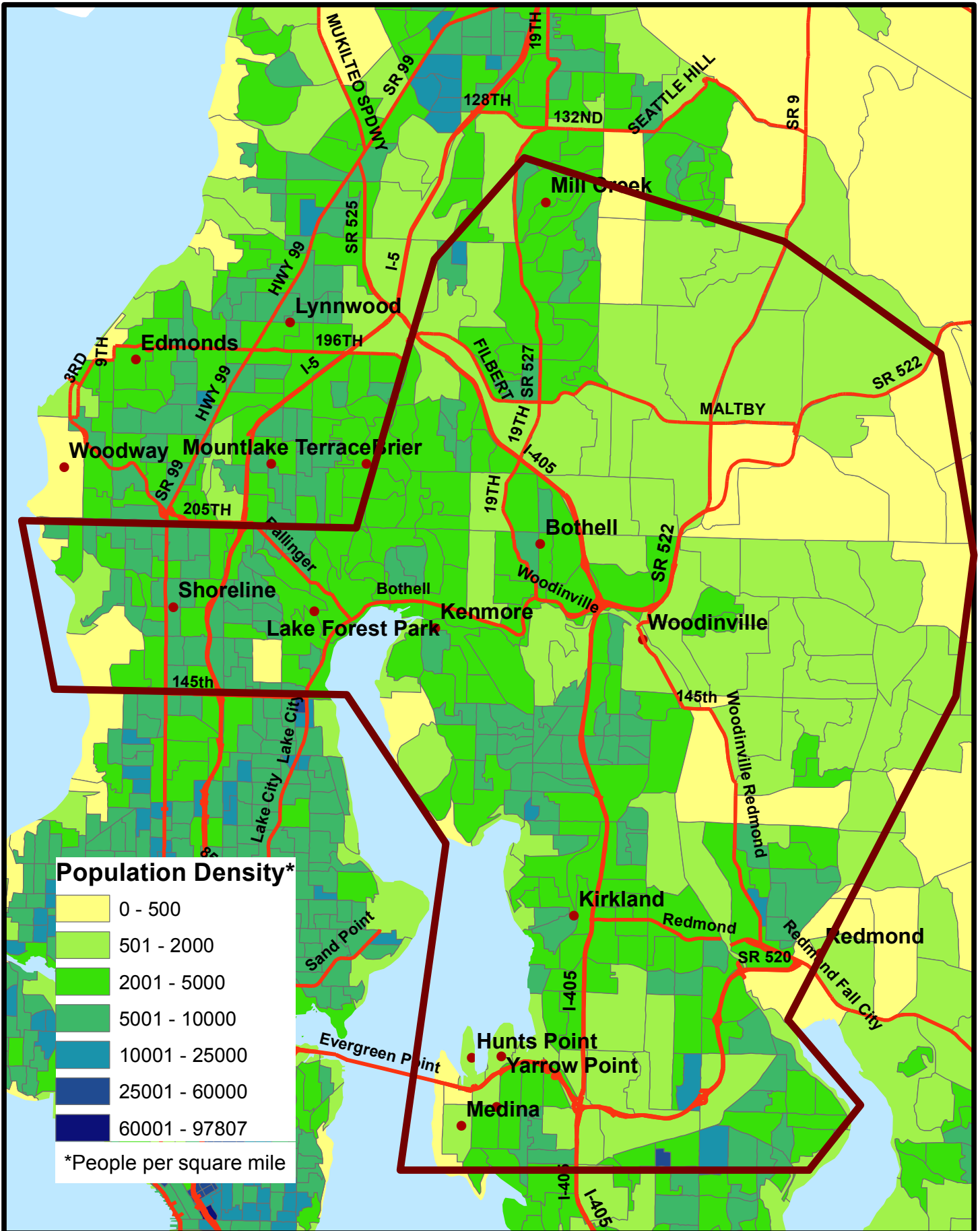
Veteran Status

Group	Count	%
Male Vet.	11,582	6.56%
Male Non-Vet.	75,240	42.62%
Female Vet.	1,165	0.66%
Female Non-Vet.	88,535	50.16%

Disability

Type	Count	%
Hearing Disabled	0	%
Visual Disabled	0	%
Cognitive Disabled	0	%
Ambulatory Disabled	0	%
Self Care Disabled	0	%
Independent Living Disabled	0	%

Northshore Senior Center Transportation Service Boundary - Population Density





Proposal For:	Northshore Senior Center
Proposed Bus:	Starcraft
Proposed Layout:	WA 06719 Spec Starcraft Allstar 4+4 or 1

Prepared By:	Rob Goolsby
Phone:	206-445-8591
Email:	rob@nwbus.com

Thank you for the opportunity to provide you with a quote for a new shuttle bus. Northwest Bus Sales aims to be the most competitively priced provider of quality buses, but where we really shine is in our support- both during and after the sale. To follow, you will find our proposal for your custom-built bus. We appreciate your business and look forward to working with you on this purchase.



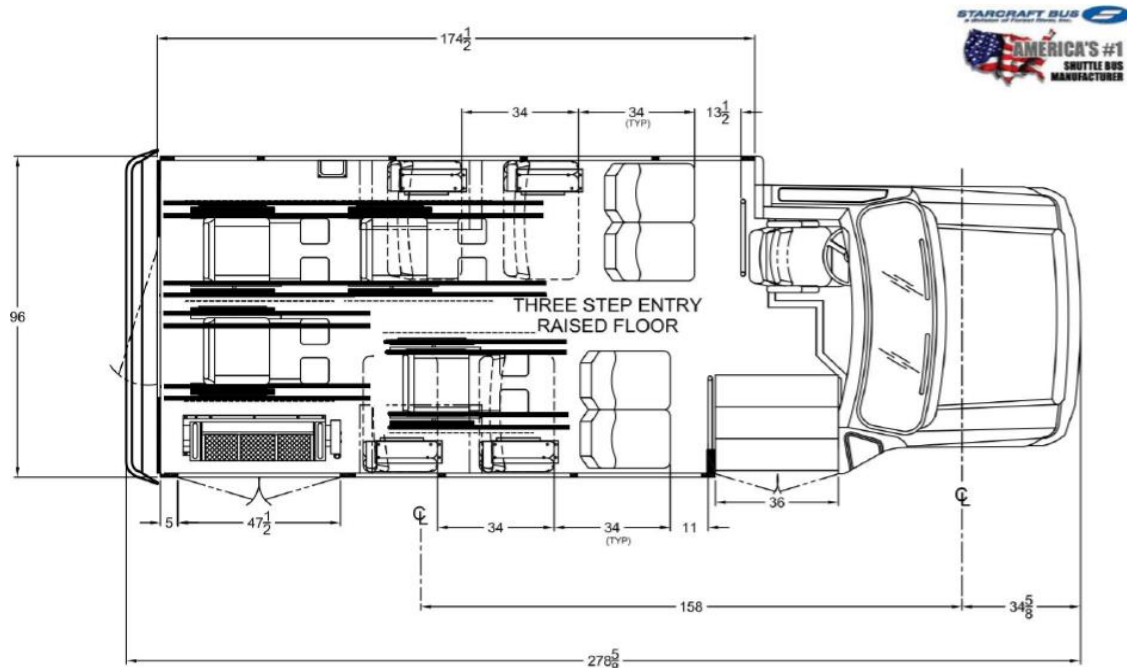
Founded in Washington in 1987, Northwest Bus Sales has been a family-owned and locally-operated dealership for 35+ years. Our eight-person sales team has a combined 80+ years of experience, with a highly diverse skill set.

Several members of our sales department have prior experience in the repair and operation of commercial vehicles, giving them a unique and beneficial insight into the day-to-day operational requirements of the buses we sell and an ability to troubleshoot and train on many technical issues. Northwest Bus Sales' parts and service department has direct lines of communications with each of our manufacturers. All calls will be answered or returned within 1 hour during business hours. Northwest Bus Sales prides itself on customer satisfaction and looks forward to sharing this experience with you!

Starcraft 06719 Standard Features

Front End Alignment	Front Wheels Balanced
Drive Shaft Loops (1 per Drive Shaft Section)	Steel Rear Bumper
Interior LED Lighting Package	Exterior LED Lighting Package
Daytime Running Lights	Backup Alarm
T-Slider Windows	Stretched Aluminum Body Skin
Hinged Access Panel for Entry door Motor	QRT Deluxe Retractable Restraints
60,000 BTU Dual Compressor AC	Intermotive Flex Tech Electrical System
Grey FRP Ceiling and Sidewalls	Gerflor Sirius Black Flooring
Fuel Tank Access Plate in Floor	Front and Rear Mud Flaps
Heavy Duty Drivers Running Board	Rear Tow Hooks
Mor-Ryde Rear Suspension	Remote Heated Exterior Mirrors
Valve Stem Extender Inner Dual Rear Wheels	65,000 BTU Rear Heater
Stainless Steel Battery Tray	Stainless Steel Battery Tray Slides
Light in Engine Area	"As Built" Wiring Diagram
LED Rear Center Mount Brake Light	LED Midship Turn Signals
Red Brake and Amber Turn Signal Lights	Door Activated Interior Lights
Deluxe AM/FM/Aux Radio w/ 4 Speakers	Driver Storage in Cab Overhead w/ Lock
Rear Mounted 800# Braun Wheelchair Lift	Intermotive Fast Idle w/ Interlock
Required ADA Decals	Rosco Backup Camera w/ Rearview Monitor
Belt Cutter, Fire Extinguisher, FAK, Triangles, 6x9 Mirror	White Step Nosing
Ceiling Grab Rail	White Standee Line
Dual Entry Grab Rails Parallel to Entrance Steps	Left Hand Entry Vertical Grab
Stanchion and Modesty Panel at Entry	Stanchion and Modesty Panel Behind Driver
Shield FC Recliner, Arm Rest, Lumbar (E-Series)	Freedman Mid High Passenger Seats
Level 4 Seat Covers	Underseat Retractable Belts
Seatbelt Extender	Aisle Side Grab Handles

Floorplan As Quoted





Quote

Date: 9/16/2024

Prepared By:
Northwest Bus Sales
Rob Goolsby
206-445-8591
rob@nwbus.com
33207 Pacific Highway S
Federal Way, WA 98003

Prepared For:
Northshore Senior Center
Cliff Perry
425-286-1058
cliffp@mynorthshore.org
10212 East Riverside Drive
Bothell, WA 98011

WA 06719 Spec Starcraft Allstar 4+4 or 12+2			
Qty	Description	Price	Extended
1	WA 06719 Spec Starcraft Allstar E450 12+2	\$62,479	\$62,479
1	Flat floor extending to passenger boarding area	\$556	\$556
1	Gerflor Sirius (Gray) flooring in lieu of black	\$125	\$125
1	Gray Padded Vinyl Interior	\$225	\$225
-4	Double Passenger Seat, Freedman Featherweight Mid-High	\$380	-\$1,520
4	Double foldaway seat, Non-Retractable Belt, Notchback	\$974	\$3,894
1	Power Seat Pedestal	\$501	\$501
1	Basic Seat Package - Std foam, Lv 1 Covers	-\$1,020	-\$1,020
2	Additional wheelchair station including securements.	\$605	\$1,210
48	Additional Track per foot	\$11	\$528
1	Rear emergency exit door, with window, red light, windows both sides.	\$660	\$660
1	Air Conditioning 70,000 BTU	\$595	\$595
1	Front Bumper, Romeo Rim	\$1,166	\$1,166
1	Romeo Rim rear bumper	\$825	\$825
1	7" red or amber flashing LED lights, front & rear	\$418	\$418
1	Dealer Credit (valid for 30 days)	-\$8,500	-\$8,500
2000	Trade Allowance Miles From Goshen, IN @ \$1.30 +\$300 pickup charge		\$2,900
1	PPI Adjustment 90.97%	\$59,166	\$59,166
*Price available to State of Washington MCUA participants and agencies of states with cooperative agreements **Sales tax waived with proof of exemption Pricing subject to additional PPI increases DES Authorization and purchase order required to process order Change orders must be submitted in writing and are not official until confirmed THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS!		Price Each*	\$124,206
		Quantity	1
		Trade Allowance	\$0
		Subtotal	\$124,206
		Sales Tax**	\$0
		Licensing (Est.)	
		Total Price	\$124,206