



Puget Sound Regional Council

Transit Operators Committee Agenda

Date: Wednesday, October 23, 2024, from 10:00 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:00) – Peter Heffernan, King County Metro

2. Action: Approval of Meeting Summary – September 25, 2024* (10:05)

3. Transportation Policy Board Debrief (10:10) – Gil Cerise, PSRC

The 'At Work' reports for the Transportation Policy Board (TPB) meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>. The latest Transportation Work Program progress reporting summary is available on pages 25-26 of the October 10, 2024, TPB agenda packet: <https://www.psrc.org/media/9099>.

4. Action: TOC appointment of transit agency representation on the PSRC Bicycle and Pedestrian Advisory Committee (BPAC)* (10:15) – Gil Cerise, PSRC

The TOC will vote to appoint a member and alternate representing transit agencies on the BPAC in support of that committee's [operating procedures](#).

5. Discussion: PSRC FY 2026-2027 Transit-related work program (10:20)* – Gil Cerise, PSRC

PSRC staff will share the draft PSRC transit-related work program for inclusion in the next PSRC biennial budget and unified planning work program (UPWP). PSRC will seek TOC input on presentation of the work program to the Mobility Partnership prior to broader release of PSRC budget and biennial work program information.

6. Discussion: Regional Safety Action Plan (10:30) – Gary Simonson, PSRC

PSRC staff will provide an update on the Regional Safety Action Plan development and next steps.

7. Discussion: Initial 2023 Household Travel Survey findings (10:55) – Kristin Mitchell, PSRC

PSRC staff will share initial findings from the 2023 Household Travel Survey with an emphasis on transit travel trends.

8. Discussion: Regional Transportation Plan Base Year/Existing Conditions (11:20) – Craig Helmann and Grant Gibson, PSRC

PSRC staff will share transit-related base year and existing conditions data as part of the Regional Transportation Plan (2026-2050). PSRC is using a 2023 base year for modeling purposes to align with the 2023 Household Travel Survey. In addition, the RTP 2026-2050 narrative will describe more up-to-date information on transit

existing conditions to reflect additional high-capacity transit line openings and network changes as well as ongoing restoration of service and ridership. PSRC staff will solicit TOC feedback on transit-related data and messaging as we develop content for the RTP 2026-2050.

9. Discussion: Transit Agency Roundtable (11:45)

As time permits, transit agency staff will provide updates on their work that they want to share with their regional partners.

10. Information: 2024-2025 TOC meeting topics*

11. Information: PSRC Regional Priority Ranking information for TOC action at the December 4, 2024 meeting.

TOC members should be aware of the applications submitted for PSRC regional ranking process for the state 2025-2027 Biennium. Applications submitted and additional information can be found here: <https://www.psrc.org/our-work/funding/project-selection/specialized-transportation-funding>. The PSRC Coordinated Mobility and Accessibility Committee will develop recommendations for the TOC to consider at their November 20, 2024 meeting.

12. Next Meeting: December 4, 2024

Calendar Link: <https://www.psrc.org/calendar>

13. Adjourn (12:00)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/81700863118?pwd=Mmw0Q1JrU21XNkRSWGZXNmRNWIArQT09>

To join via cellphone (1-touch dial):

8778535257,,81700863118#,,,,*553746# US Toll-free

8884754499,,81700863118#,,,,*553746# US Toll-free

To join via phone:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 817 0086 3118

Passcode: 553746

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Transit Operators Committee Meeting Summary

Date: September 25, 2024

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Gil Cerise, PSRC, welcomed everyone at 10:00 a.m. Gil took roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the July 24, 2024, meeting was approved.

Transportation Policy Board Debrief

Gil Cerise, PSRC, provided a brief overview of the September Transportation Policy Board (TPB) meeting.

Discussion: RTP “Local Transit” Growth Assumptions

Gil Cerise and Craigh Helmann, PSRC, provided background on PSRC’s regional transportation plan’s local transit service assumptions. Initial transit service assumptions were developed based on board direction in Transportation 2040, adopted in 2010. Since then, transit agencies within the region have used the same transit service growth assumptions in development of their own long-range transit plans.

PSRC’s Regional Transportation Plan (RTP) must be supported by a reasonable financial strategy. Local transit is the component of the RTP that has the largest funding gap that is assumed to be filled by new revenue sources. Local transit does not include Sound Transit or Washington State Ferries, both of which are covered separately in the RTP Financial Strategy.

Gil and Craig sought transit agency feedback on whether their long-range plans were considered fully funded and affordable to the agencies. The committee discussed the various long range plan assumptions for growth and although each agency had different growth assumptions, the range of growth assumptions they were considering and continuing to consider were like PSRC’s existing regional transit service growth assumptions. One key element and potential difference was that transit agencies are focusing first on restoration of service lost due to the pandemic. Once service is restored, the growth assumptions PSRC considers in its regional plans are consistent.

The presentation can be found on the PSRC website [here](#).
 For more information, contact Gil Cerise at GCerise@psrc.org.

Discussion: Development of future transit networks for RTP

Gil Cerise, PSRC, provided background on the need to update the future transit network for 2050 and an interim year for the RTP. Gil and Craig engaged the committee on possible options for interim-future transit networks and what time point and/or capital projects should be accounted for within that interim network. Gil shared that PSRC will plan to meet with each agency to answer questions on the work that we are asking them to complete. PSRC has established a deadline of April 1, 2025, to provide the future transit networks in time for QA/QC and incorporation into modeling for the RTP (2026-2050).

The presentation can be found on the PSRC website [here](#).
 For more information, contact Gil Cerise at GCerise@psrc.org.

Discussion: Transit Metrics for the RTP (2026-2050)

Craig Helmann, PSRC shared transit metrics that PSRC typically reports on, highlighting metrics shown on PSRC's RTP dashboard: <https://psrcwa.shinyapps.io/rtp-dashboard/>. This includes measuring ridership (boardings), service (revenue hours), efficiency of service (boardings/revenue hour). Transit agencies agreed that these are appropriate metrics that should be continued at the regional level. Agencies will consider whether additional metrics that address regional transit priorities should be incorporated in the future.

The presentation can be found on the PSRC website [here](#).
 For more information, contact Gil Cerise at GCerise@psrc.org.

Discussion: RTP (2026-2050) Sensitivity Test Preparation

Craig Helmann, PSRC shared PSRC's plan to develop sensitivity tests to help in development of the RTP. He asked agencies with suggestions for PSRC to consider bringing them up at the TOC meeting or via email between meetings.

The presentation can be found on the PSRC website [here](#).
 For more information, contact Craig Helmann at CHelmann@psrc.org

Discussion: Agency Nominations to Appoint Transit representation to Bicycle and Pedestrian Advisory Committee

Gil Cerise, PSRC, shared information as a follow-up to the last TOC meeting on other committees that the committee has appointment duties. In this case, the Bicycle and Pedestrian Advisory Committee (BPAC)'s 2024 operating procedures call for TOC to appoint one primary member and one alternate to provide the public transit perspective to the BPAC. Gil shared information on the committee's work program and agencies that have provided transit perspective in the past. Gil clarified that the member and

alternate being appointed by TOC does not have to be a TOC member but should be a staff member who is familiar with pedestrian and bicycle planning and access to transit. In addition, he clarified that PSRC will implement this member by seeking a transit agency to provide the member for the three-year term of the appointment. That means that if staff turns over before the three-year period, PSRC will ask the transit agency to appoint a replacement to fulfill the remainder of that appointment period. Gil will send an email seeking nominations from transit agencies and will schedule an action on this item for the October TOC meeting.

For more information, contact Gil Cerise at GCerise@psrc.org

Discussion: Plan for sharing PSRC Transit-related Work Program for FY 2026-2027 Biennium for TOC input between meetings

Gil Cerise, PSRC, provided information on how PSRC intends to share its transit-related work program for PSRC's FY 2026-2027 biennium with TOC. Given time limitations, the TOC will be provided an opportunity to review and provide input at the October TOC meeting to share with the Mobility Partnership prior to public release of PSRC budget materials.

For more information, contact Gil Cerise at GCerise@psrc.org

Discussion: Transit Agency Roundtable

- Alex Krieg, Sound Transit
- Max Henkle, Community Transit
- Tina Lee, Pierce Transit
- Erik Rundell, King County Metro
- Jen Malley-Crawford, SDOT
- Cordy Crockett, WSDOT

Adjourn

The meeting was adjourned at approximately 12:00 p.m.

***Members and Alternates Present**

See attached attendance roster.

***PSRC Staff, Alternates and Guests Present**

Amanda James, Everett Transit; Max Henkle, Community Transit

PSRC

Erin Hogan, Nick Johnson, Alexa Leach, Jean Kim, Craig Helmann, Gil Cerise

**Attendees were present via remote participation*

TOC Attendance Roster

(Members and Alternates represented)

Date: September 25, 2024 10:00am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)		Sophie Luthin
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)		Melinda Adams
	x	<i>Amanda Koerber (Alt.)</i>
King County Metro (1)		Peter Heffernan, Chair
	x	<i>Erik Rundell (Alt.)</i>
Kitsap Transit (1)		Steffani Lillie
		<i>Edward Coviello (Alt.)</i>
Pierce County Ferries (1)		VACANT
		<i>Nick Lacsina (Alt.)</i>
Pierce Transit (1)		Andrew Arnes
	x	<i>Tina Lee (Alt.)</i>
City of Seattle (1)	x	Jen Malley-Crawford
		<i>Benjamin Smith (Alt.)</i>
Sound Transit (1)	x	Alex Krieg
		<i>Lisa Wolterink (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)		Jason Rogers
		<i>John Bernhard (Alt.)</i>
WSDOT (1)	x	Cordy Crockett
		<i>Jill Nordstrom (Alt.)</i>
Non-Voting Participants		
Intercity Transit (1)		Peter Stackpole
		<i>Jessica Gould (Alt.)</i>
Coordinated Mobility Advisory Committee (CMAC) (1)		Susan Carter, (Hopelink)
		VACANT

rev. 6/24



Puget Sound Regional Council

ACTION ITEM

September 25, 2024

TO: Transit Operators Committee

FROM: Gil Cerise, Program Manager

SUBJECT: Appoint transit agency staff to represent transit on the PSRC Bicycle and Pedestrian Advisory Committee

At the September 25th TOC meeting, PSRC announced a call for nominations from transit agencies to represent transit on PSRC's Bicycle and Pedestrian Advisory Committee (BPAC). Since then, PSRC received two nominations for transit representation on the BPAC for the committee to take action on at the October 23rd meeting.

Background

The [September 23rd memo](#) to TOC provided background on the update to the BPAC's operating procedures and transit representation on that committee.

PSRC is seeking transit agency appointments for:

- the BPAC transit agency member position and
- the BPAC transit agency alternate position.

Some clarifications to information provided in the memo include the following:

- Transit representation does not have to be the same as TOC membership. Transit agencies are encouraged to identify staff at their agencies who specialize in planning for pedestrian and bicycle access to transit for the BPAC appointments.
- The appointment will be considered a commitment by the agency to provide staff for the term of the appointment (three years). If there is staff turnover in that time period, the agency will directly appoint a replacement. This appointment from TOC will come back to the committee for an action at the end of the three-year period, or sooner if the agency that commits to member and/or alternate position cannot fulfill the staffing request before that time.

- Based upon questions at the September TOC meeting and since then, it should be clarified that cities and counties and WSDOT are already represented on the BPAC.

Since the request for nominations was distributed earlier this month, two agencies have submitted nominations for appointment to the BPAC from transit agencies:

1. King County Metro submitted a nomination for Lauren Squires to serve on the BPAC, representing transit.
2. Sound Transit submitted a nomination for Kevin Shively (Senior Transportation Planner) to serve on the BPAC representing transit in either a primary member or alternate role.

Both agencies have a history of providing representation from transit on the BPAC. Both nominees would be new to the committee.

Action

At the October 23rd meeting, the TOC will be asked to vote on who will represent transit on BPAC. Given that there are only two nominees, the committee can take action to identify which agency provides the primary member and which agency provides the alternate for the BPAC.

Next Steps

PSRC will reach out to the new member and alternate in advance of the November 12 BPAC meeting to provide an orientation to the committee and its work program prior to its next meeting.

For more information, please contact Gil Cerise at gcerise@psrc.org or 206-971-3053.



Puget Sound Regional Council

Memorandum

Date: October 16, 2024

To: Transit Operators Committee

From: Gil Cerise, Program Manager

Subject: **Development of Transit-Related Work Program for PSRC's FY 2026-27 Biennial Budget**

Puget Sound Regional Council (PSRC) is preparing its FY 2026-27 biennial budget and work program with a plan to publicly share information starting in January 2025. As in previous budget cycles, PSRC is sharing its transit-related work program with the Transit Operators Committee (TOC) in advance of sharing it with the transit executives on the Mobility Partnership meeting, prior to releasing it to the public.

Background

In the 2022 project selection cycle, the PSRC Executive Board approved use of FTA Section 5307 funds for future PSRC transit-related work, including the \$2.5 million in FTA Section 5307 plus local match being used for the PSRC FY 2026-27 budget biennium.

The draft work program using these funds is attached to this cover memo. It covers a variety of PSRC's transit-related planning work that reflects ongoing input and feedback from the transit agencies through engagement at TOC. As is currently the practice, PSRC will continue to work closely with transit agencies through the TOC and will make updates and adjustments to the work program, as needed, with the input of the committee.

PSRC intends to continue keeping and updating its TOC "look-ahead" calendar of upcoming topics and will highlight the topics supported by this work program. Over the years, TOC feedback typically focuses on interest and need for knowing when this work will be coming to the committee and seeking transit agency feedback. It is our hope that the TOC look-ahead and ongoing committee communication can satisfy this recurring request.

For more information, please contact Gil Cerise at gcerise@psrc.org or (206) 971-3053.

Attachment A: PSRC FY 2026-27 Transit-related Work Program (July 1, 2025 – June 30, 2027)

**Puget Sound Regional Council
FY 2026-27 Transit-related Work Program
(July 1, 2025 to June 30, 2027)**

The PSRC FY 2026-2027 work program will include the following major components providing context for this work:

- Development and adoption of the Regional Transportation Plan (2026-2050).
- Implementation of the Regional Transportation Plan, consistent with VISION 2050.
- Continued work to implement VISION 2050 actions that advance the transit-focused growth strategy in an equitable manner, including supporting the Regional TOD Committee work program.
- Working with transit agencies to update their long-range plans to be consistent with VISION 2050 and the RTP.
- Continued assistance to jurisdictions in implementing VISION 2050 transit-focused regional growth strategy.

The PSRC regional transit work program will directly support these efforts with transit-supportive planning, policy, and data work beyond the standard PSRC Metropolitan Planning Organization (MPO) responsibilities. This work program incorporates both planning and data work subjects, as appropriate.

Based upon past Transit Operators Committee (TOC) requests, PSRC will share updates on how this work program is being implemented on a regular basis at future TOC meetings, using the ongoing TOC meeting calendar as a tool to highlight these topics and the need for future coordination.

VISION 2050

Implementing actions called for in VISION 2050 is the focus of work in this topic area. A notable element of the updated regional growth strategy is an increased emphasis on accommodating future growth in proximity to high-capacity transit, with a goal of 65% of population and 75% of employment locating near existing and planned high-capacity transit service. Among the important transit-related work items implementing VISION 2050 is the development of a Regional Equity Strategy. Other VISION 2050 implementation work includes actions associated with Transit-Oriented Development (TOD) and housing that ensure that TOD is a significant factor in accommodating growth planned within transit station areas and corridors out to a 2050 planning horizon year.

Summary of work products:

- Support for development of the Regional Equity Strategy.
- Continuing the Regional TOD work program and the Regional TOD Committee.
- Regional guidance for Transit Station Area densities and other planning.

Development of Next RTP (2026-2050)

Work on the next RTP was initiated in the previous work program, including the development of future transit networks and associated assumptions, transit financial assumptions among others. This work program will include modeling for the RTP (2026-2050), development of future regional transit and transportation scenarios, analysis of results, and development of transit-related elements of a draft and final Regional Transportation Plan. Illustrative work products under this category will include the following:

- Modeling outputs and analysis of future conditions for the RTP (2026-2050)
- Draft and final transit-related components of the RTP (2026-2050) that will include:
 - Development and analysis of future transit scenarios for board consideration.
 - A regional transit access assessment.
 - Articulation of transit needs and strategies/next steps to address those needs through 2050 planning horizon.
 - Programmatic analysis and next steps for coordinated mobility plan, transportation demand management, intercity rail and bus, and new technologies and modes such as mobility on demand, among other things.
 - Enhanced guidance for addressing equity in implementation of VISION 2050 and RTP for transit projects.
 - Updates to transit performance metrics and plan outputs.

Regional Transportation Plan Implementation

In Federal Fiscal Year 2027, PSRC will begin work on implementation of the RTP (2026-2050), including transit-supportive elements contained in this work program. Specific next steps will be identified through board discussion, with input from transit agencies through the TOC and other forums. Implementation actions are anticipated to include things like: supporting local governments in implementing comprehensive plans updated in 2024 and updating transit agency long range plans based upon those comprehensive plans, and implementation of regional transit access assessment findings.

Summary of work products:

- Development of resources or technical assistance called for in the RTP that helps transit agencies and local jurisdictions work together to update plans and programs to implement the VISION 2050 regional growth strategy. Examples of implementation resources may include:
 - Next steps or strategies associated with transit and access to transit within the RTP (2026-2050).
 - Strategies associated with the region's Coordinated Mobility Plan to improve mobility for people with disabilities, older adults, and other people with mobility challenges.
 - Next steps or strategies associated with transportation demand management and other transit-related elements.

Ongoing Coordination Efforts and Emerging Issues

PSRC will continue ongoing transit-related coordination and integration efforts, as well as working on emerging issues as they arise. As with past PSRC transit-related work programs, PSRC will continue dialogue with the public transit operators, and update the work program based upon feedback as issues arise. This part of the work program includes work in the following areas:

- Ongoing PSRC support/input at Mobility Partnership (Transit Executives) meetings and associated subcommittees, as needed and requested.
- 2025 Regional Household Travel Survey oversample for transit, including analysis and communicating results to transit partners.
- Continued data and analysis in support of public transit operators, such as analysis of changing travel patterns associated with high-capacity transit expansion, recovery from COVID-19 pandemic, and incorporating these into models. This task includes periodic sharing of trends with public transit operators to assist in their planning work.
- Coordination with public transit operators on data collection and implementation of performance-based planning.
- Regional Transportation Demand Management (TDM) work, including broadening TDM programs and reinforcing their support for public transit.
- Continuing to advance equity, social justice, and similar considerations into the transportation planning process.



2024-2025 TOC Planned Meeting Topics

Quarter 4 (October – December)

October 23:

- Discussion: RTP base year/existing conditions and trends
 - Overview of transit inventory
 - Transit-related 2023 Regional Household Travel Survey results
- Discussion: Transit-related terminology
 - Ensure we are using terminology that is understood by general public
- Discussion: PSRC FY 2026-2027 Transit-related work program and TOC feedback.
- Discussion: Regional Safety Action Plan (RSAP) Development
- Briefing on Consolidated Grant applications received (prepare for December action)
- Action: TOC appointments for transit representation on BPAC

December 4:

- Action: Consolidated Grant Regional Priority Rankings
- RTP: PSRC transit model summit
 - PSRC will share its modeling assumptions and outputs
 - Invite Subject Matter Expert (SME)'s with transit modeling expertise (Sound Transit and others)
- Discussion: RTP Regional Transit Access Assessment
 - Share plan/scope consultant assistance to develop regional assessment and tool for member agency use.
- HOLD: Potential Safety Briefing (RSAP)/related to draft plan
- Debrief on Transit Development Plan review and review of other transit planning products (TAM, transit safety, etc.)
- Review of FTA-required performance targets and actuals (derived from plan reviews)
 - TAM
 - Transit Safety

2025

Quarter 1 (January – March)

January 22:

- Discussion: Review Board input on RTP scope and implications for transit
- Discussion: RTP transit-related financial inputs
 - Review inputs for revenues and expenditures

- Identify timeframe/schedule for collection to incorporate in RTP financial plan
- Discussion: Check-in on ongoing transit inputs
 - Future Transit Network Development
 - Transit-related financial inputs
 - Any inputs necessary for transit performance metrics
- Discussion: Overview of Coordinated Mobility Plan summary of mobility needs and gaps
- Discussion: Nomination of candidates for transit agency representation on RTOD Committee
- Discussion: RTP TDM components
 - Regional inventory
 - Local CTR plans
 - Trends, etc.

Separate from TOC – hold a TDP coordination/outreach meeting.

February 26:

- Discussion: Mobility On Demand (MOD)
 - Incorporating MOD into transit planning
- Action: TOC appointment of transit agency representation on RTOD Committee

March 26:

- Discussion: Final check-in for April 1 Future Transit Network Delivery
 - Incorporate any cross-check with RCP process
- Discussion: Transit Access update
 - Development of regional transit access assessment

Quarter 2 (April – June)

- RTP: Final preparation of transit inputs for modeling
- RTP: Regional Transit Access Assessment
- RTP: Coordinated Mobility Plan development of strategies to address mobility needs and gaps
- RTP: Progress on TDM-related narrative
- Anticipate FTA annual adjustments

Quarter 3 (July – September)

- RTP: Regional Transit Access Assessment
- RTP: (September) initial modeling results – what it means for transit

Quarter 4 (October – December)

- RTP: Regional Transit Access Assessment (as needed)
- RTP: Development of draft RTP for public release in January 2026