



Puget Sound Regional Council

Operations Committee

Thursday, October 24, 2024 • 9:00 – 9:50 a.m.

Hybrid Meeting – PSRC Conference Room - 1201 Third Avenue, Suite 500, Seattle, 98101

Watch or listen

- Watch the meeting live via webinar:
<https://psrc-org.zoom.us/j/82174237820?pwd=JXCx2A0UMDbliDexTROQBDYwY7htPX.1>
- Listen by phone 1-888-475-4499, Webinar ID: 821 7423 7820, Passcode: 790890

Attend

- The public can attend meetings at [PSRC's offices](#).
- PSRC staff will be available to provide floor access 30 minutes before the meeting's start time and up to 15 minutes after the meeting's start time.
- If you arrive after these times, please call 206-464-7090 for assistance.

Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**
Public comment may be made in person at PSRC's offices.
- **Comment via Zoom webinar**
Following the Call to Order, the Committee Chair will open public comment and allow attendees to "raise hand" to speak. When your name is called, unmute your microphone to speak. The committee will hear the audio but not see your video.
- **Written comments**
Comments may be submitted via email to cmoreau@psrc.org by 8:00 a.m. the day of the meeting. Comments will be shared with board members.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter [42.56](#).

1. Call to Order and Roll Call (9:00) – Executive Dave Somers, Chair

2. Communications and Public Comment

Public comment must relate to an action or discussion item on the agenda.

3. Consent Agenda - Action Items

- a. Approve Minutes of Meeting held September 26, 2024
- b. Approve Vouchers Dated August 31, 2024, Through October 7, 2024, in the Amount of \$1,285,257.17.

4. Discussion Items

- a. Estimated Revenues and Expenditures
- b. Demographic Profile

5. Information Items

- a. New Employee Status Report
- b. Monthly Budget Report
- c. Contract Status Report
- d. Grant Status Report

6. Next Meeting: NO MEETING IN NOVEMBER

Thursday, December 5, 2024, 9:00 - 9:50 a.m.

7. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org or mail.

For language or ADA assistance at PSRC board meetings, please contact us at 206-464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

MINUTES

Operations Committee
September 26, 2024
1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Somers called the meeting of the Operations Committee to order at 9:00 a.m. The Operations Committee is held as a webinar. A link for the public to watch the webinar was provided on the meeting agenda as well as a call-in number.

Roll call determined that a quorum was present.

COMMUNICATIONS AND PUBLIC COMMENT

The committee received a comment from Commissioner David Simpson. The comment was shared via email with the committee and posted on the Operations Committee webpage.

CONSENT AGENDA

ACTION: It was moved and seconded (Wahl/Erickson) to

- a. Approve Minutes of Meeting held July 25, 2024
- b. Approve Vouchers Dated June 30, 2024, through August 30, 2024, in the Amount of \$2,683,999.83.

The motion passed.

Executive Somers acknowledged the opening of the Lynwood Link light rail station.

ACTION ITEM: APPROVE PSRC'S TITLE VI PLAN

Noah Boggess, PSRC, gave an overview of the Title VI act and related civil rights statutes. He discussed PSRC's Title VI plan and noted that the agency maintains five program areas for Title VI: public involvement, planning and programming, environmental affairs, consultant contracts, and education and training. PSRC's Title VI plan and demographic profile, a component of the plan, are updated every three years.

Craig Helmann, PSRC, gave an overview of PSRC's demographic profile. The profile is a foundational document that supports PSRC's planning work on engagement, language assistance, environmental analysis and other areas. It details information about the people that live in the region. He shared how the demographic profile highlights Equity Focus Areas (EFAs) which are used to measure and track disparities. The next phase of the demographic profile will be to translate it to an interactive story map.

Mr. Boggess shared that the Title VI plan is a starting point for PSRC's work to promote equity and stronger engagement across the region. PSRC works diligently to go beyond federal requirements to ensure planning efforts account for equity.

The committee discussed PSRC's tribal engagement work. PSRC has recently hosted meetings with PSRC's member tribes and has had focused meetings on transportation safety. PSRC maintains strong relationships with the tribes.

ACTION: It was moved and seconded (Wahl/Somers) that the Executive Board should approve PSRC's 2024 Title VI Plan.

ACTION ITEM: AUTHORIZE A BUDGET AMENDMENT AND INCREASE CONTRACT AUTHORITY FOR CONSULTANT SERVICES FOR THE SECOND SURVEY WAVE (2025) OF AN EIGHT-YEAR HOUSEHOLD TRAVEL SURVEY PROGRAM

Brian Lee, PSRC, shared that this request is for the Regional Household Travel Survey program. The survey supports PSRC's analysis of regional trends and the agency's modeling work. The first action is to authorize a budget amendment to add funds from Pierce County and the City of Seattle. The jurisdictions would like to partner with PSRC to collect additional data during the spring 2025 survey. Final contribution figures are to be determined, therefore, the budget amendment asks to add up to \$470,000 in contributions.

The second action requests an increase in contract authority for up to \$970,000. It includes the additional funds from partner jurisdictions and \$500,000 from PSRC. Funding from PSRC is included in the 2024-2025 biennial budget. Mr. Lee explained that the Regional Household Travel Survey already has a program in place, having conducted a survey in 2023. The current contract maintains a clause that allows PSRC to extend the contract authority and work with the same consultant team for the 2025 survey.

ACTIONS: It was moved and seconded (Wahl/Roberts) to:

- 1. Amend the budget to add up to \$470,000 in contributions from two jurisdictions (\$200,000 from Pierce County; up to \$270,000 from the City of Seattle) who are partnering with PSRC in the second wave (spring 2025) of an eight-year Puget Sound Regional Household Travel Survey**

Program, and to increase the authorized consultant expenditures by the same amount.

2. Authorize the increase in contract authority by up to \$970,000 to conduct wave 2 of the eight-year household travel survey; \$500,000 for the PSRC portion, plus an additional amount up to \$470,000 from two jurisdictions for their respective portions.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR CONSULTANT SERVICES FOR THE REGIONAL TRANSPORTATION PLAN REGIONAL TRANSIT ACCESS ASSESSMENT

Gil Cerise, PSRC, shared that this request is for consultant assistance to develop resources that identify where access to transit can be improved. The request is also included in and supports PSRC's Regional Transportation Plan (RTP).

PSRC will be working with consultants to create an interactive regional transit access tool. The tool is intended to support local jurisdictions and transit agencies working to improve transit access and ridership. This contract authority will also support a regional transit access assessment.

ACTION: It was moved and seconded (Wahl/Erickson) to recommend the Executive Board authorize the Executive Director to enter into a contract for consultant services to develop a regional transit access assessment for the Regional Transportation Plan (2026-2050). The total budget for consultant work shall not exceed \$125,000.

DISCUSSION ITEMS: SUMMER PLANNING ACADEMY LESSONS LEARNED

Mr. Boggess briefed the committee on PSRC's second Summer Planning Academy. This year's academy focused on experiential learning and getting students into the region. Student recruitment efforts focused on EFA's. Thirty percent of the students came from EFAs and represented the region well. This year's students were required to complete a community assessment as well as prepare a capstone project.

INFORMATION ITEMS:

a. Annual Weighted Votes Revision

Nancy Buonanno Grennan, PSRC, shared that the Executive Board weighted votes are updated on an annual basis based on population. She noted that the City of Redmond's population is now at 80,000. However, the City of Redmond already had a seat on the Executive Board as a principal city, so no changes were made in the Executive Board's composition.

b. Development Update for Fiscal Years 2026-2027 Budget and Work Program

Andrew Werfelmann, PSRC, shared that development of the next biennial budget and work program is underway. A schedule of key dates and PSRC's financial and budgetary policies were included in the agenda packet for review. Next month the committee will receive estimated revenues and expenditures. The committee will have the opportunity to consider member dues and whether there should be an increase. The dues increase is used to meet PSRC's target for the contingency fund.

The committee can expect to review the full draft budget at its meeting in December.

c. PSRC 2024 Base Pay Market Study

Ms. Buonanno Grennan shared that the base pay market study is completed annually. The study found that PSRC was slightly behind on the minimum for its pay bands. PSRC has raised the minimum and made adjustments to the midpoint and maximum pay bands in accordance with findings from the study. Further information was included in the agenda packet.

d. Monthly Budget Report

e. Contract Status Report

f. Grant Status Report

Due to time, the committee did not review monthly reports. Members may contact staff with questions.

NEXT MEETING

The next Operations Committee meeting is scheduled for Thursday, October 24, 2024, 9:00-9:50 a.m.

ADJOURN

The meeting was adjourned at 9:51 a.m.

ATTACHMENTS

- a. Attendance September 26, 2024

PSRC Operations Committee 2024 - Sep 26, 2024

3.b - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		MYR Joe Deets, Bainbridge Island Alt.	1
Pierce County	1	CM Dave Morell	1
		CM Ryan Mello Alt	
Pierce County Cities/Towns	1	MYR Josh Penner, Orting	1
		CM Dennis King, Puyallup Alt.	
Snohomish County	1	EXEC Dave Somers, Chair	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	
		COM Glen Bachman, Port of Everett	
Members	10		7
		(Quorum = 5) Quorum Total	6



Puget Sound Regional Council

October 17, 2024

CONSENT AGENDA

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated August 31, 2024, Through October 7, 2024, in the Amount of \$1,285,257.17**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED

<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	<u>TOTALS</u>
09/03/24 - 10/07/24	AP Vouchers	\$ 527,912.07
08/31/24 - 09/15/24	Payroll	\$ 757,345.10
		<hr/>
		\$ 1,285,257.17

For additional information, please contact Andrew Werfelmann, Budget Manager, at awerfelmann@psrc.org or 206-971-3292.



Puget Sound Regional Council

INFORMATION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Proposed FY 2026-2027 Biennial Budget and Work Program Assumptions**

The process to develop the next biennial budget and work program is underway. The budget outlines PSRC and EDD's transportation, economic and growth planning activities for the fiscal years 2026-2027.

One of the first steps in this process is the Operations Committee review of the initial budget assumptions. At the October 24th Operations Committee meeting there will be an opportunity to discuss the attached budget assumptions.

For more information, please contact Andrew Werfelmann at (206) 971-3292, or awerfelmann@psrc.org.

Puget Sound Regional Council

Budget Assumptions for Biennial Budget FY2026-2027

(revised 10/07/24)

Budget builds on and supports on-going planning work from current biennial budget and work program.
Staff levels increase by 1 FTE.
Consultant costs and direct costs are reduced.

Estimated Revenues: \$41.58 million

- \$1.51 million of RTPO funds based on current WSDOT estimates.
- \$15.29 million of MPO funds (FTA 5303 and FHWA PL) based on current WSDOT estimates.
- \$2.50 million in FTA 5307 funds for biennium.
- \$2.00 million in STP funds for biennium.
- \$200,000 in FTA 5310 pass-through funds for biennium.
- \$5.23 million of dues. These funds are to match federal grants and cover additional operating expenses.
- \$200,000 in EDA planning funds for the biennium.
- \$14.50 million estimated carryover from current biennium. This includes current pass-through funds to partners in the Safe Streets and Roads for All grant program.
- \$153,000 of anticipated planning funds from FHWA and FTA.
- Economic Development District would be funded at \$571,000. This includes \$200,000 in EDA planning funds for the biennium and \$371,000 in dues collected from PSRC's membership to support the district's work.

Estimated Expenses: \$41.58 million

- \$30.64 million for Labor (salaries, benefits and overhead for the biennium includes 5% per year merit pool and allowance for salary survey results). Addition of 1 FTE.
- \$3.04 million for consultants.
- \$864,000 of direct expenses (temporary personnel, education & training, travel, meetings, etc.)
- 2.17 million in subawards to continue the Safe Streets and Roads for All grant.
- \$153,000 of anticipated planning funds from FHWA and FTA are encumbered and not programmed until realized.
- \$2.28 million encumbered for future work. These are funds available to PSRC for work that would be completed beyond the current biennial period.
- \$2.43 million for contingency reserve fund (formerly called contingency).

Table 9 - Revenue Comparison Summary

Basic Funding	Projected Biennial FY2026-2027	Projected Biennial FY2028-2029	Projected Biennial FY2030-31
State	\$1,506,000	\$1,226,000	\$1,226,000
Federal	\$20,190,000	\$20,190,000	\$20,190,000
Federal Pass Through	\$2,174,000	\$434,000	\$0,000
Local Funds, EDD and Service Income	\$5,231,000	\$6,119,000	\$6,619,000
Carryover (a)	\$12,330,000	\$9,199,000	\$8,033,000
State/Federal/Local Anticipated	\$153,000	\$777,000	\$1,426,000
Total	\$41,583,000	\$37,945,000	\$37,493,000

Table 10 - Expenditure Comparison Summary

Basic Funding	Projected Biennial FY2026-2027	Projected Biennial FY2028-2029	Projected Biennial FY2030-31
Salaries (b)	\$16,267,000	17,922,000	19,747,000
Benefits (c)	\$9,098,000	\$10,670,000	\$11,910,000
Overhead (d)	\$5,278,000	\$5,275,000	\$5,574,000
s+b+oh	\$30,643,000	\$33,868,000	\$37,231,000
Direct	\$864,000	\$790,000	\$790,000
Consultant	\$3,038,000	\$1,500,000	\$1,500,000
Subawards	\$2,174,000	\$434,000	\$0,000
Encumbrance/Anticipated (e)	\$2,433,000	\$777,000	\$1,426,000
Contingency/Reserve PSRC	\$2,431,000	\$3,319,000	\$3,819,000
Total	\$41,583,000	\$40,688,000	\$44,766,000
Variance (Revenues - Expenditures)	(\$0,000)	(\$2,743,000)	(\$7,273,000)
	0.00%	6.74%	16.25%

Table 11 - Staffing Comparison by Task

	Projected Biennial FY2026-2027	Projected Biennial FY2028-2029	Projected Biennial FY2030-31
Planning Management	5	5	5
Regional Growth Planning	6	6	6
Long-Range Transportation Planning	16	16	16
Subtotal Planning	27	27	27
Economic Development District	1	1	1
Technical And Data Services	20	20	20
Council Support	3	3	3
Communications	6	6	6
Administrative Services (f)	13	13	13
Total	70	70	70

(a) Carryover are available funds that remain unspent in the previous budget cycle and can be used in the next budget cycle.

(b) Includes all agency staff salaries for the two year period. Assume 5% merit per year and a \$200,000 allowance for salary survey adjustments.

(c) Benefits include vacation, sick leave, holiday, retirement medical, dental, short and long term disability, life, a deferred compensation plan, etc.

(d) Overhead assumes a growth of 5% per year on some expenses.

(e) Encumbrance/Anticipated includes State/Federal/Local Anticipated, Tenant Improvement, and Local Match for Anticipated.

(f) Administrative Services include: Finance, HR, IT, Information Center, and Graphics

Table 12 - Revenue Comparison by Source

Basic Funding	Projected Biennial FY2026-2027	Projected Biennial FY2028-2029	Projected Biennial FY2030-31
Grant and Local Revenue			
Planning funds			
Regional Transportation Planning Org	\$1,506,000	\$1,226,000	\$1,226,000
Consolidated Planning Grant	\$15,290,000	\$15,290,000	\$15,290,000
Subtotal Planning funds	\$16,796,000	16,516,000	16,516,000
Project Funding			
FTA/5307	\$2,500,000	\$2,500,000	\$2,500,000
FTA/5310	\$200,000	\$200,000	\$200,000
STBGP	\$2,000,000	\$2,000,000	\$2,000,000
Subtotal Project Funds	\$4,700,000	\$4,700,000	\$4,700,000
Local Funding			
Local Membership Dues	\$3,714,000	\$4,345,000	\$4,700,000
EDD Membership Dues (a)	\$326,000	\$381,000	\$412,000
Subtotal Membership Dues	\$4,040,000	\$4,726,000	\$5,112,000
Transit Agency Dues	\$1,191,000	\$1,393,000	\$1,507,000
Subtotal Local Funding	\$5,231,000	\$6,119,000	\$6,619,000
Grant and Local Revenue Subtotal	\$26,727,000	\$27,335,000	\$27,835,000
Project Specific Revenue			
CPSEDD Revenue			
CPSEDD - EDA Planning Grant	\$200,000	\$200,000	\$200,000
Subtotal CPSEDD Revenue	\$200,000	\$200,000	\$200,000
Carryover PSRC	\$14,504,000	\$9,633,000	\$8,033,000
Basic Funding Total	\$41,431,000	\$37,168,000	\$36,067,000
Anticipated Funding			
Anticipated MPO (b)	\$153,000	\$777,000	\$1,426,000
Anticipated Funding Total	\$153,000	\$777,000	\$1,426,000
Total	\$41,583,000	\$37,945,000	\$37,493,000

(a) EDD membership dues have been collected by PSRC membership since 2005 to support Economic Development function.

(b) Anticipated MPO reflects a 2% per year increase in FHWA MPO Funding.

*Table shows a 4% per year dues increase through FY2029.



Puget Sound Regional Council

October 17, 2024

INFORMATION ITEM

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **New Employee Status Report**

PSRC has five new employees:

Lauren Maki – Planning Intern in Transportation Planning Division

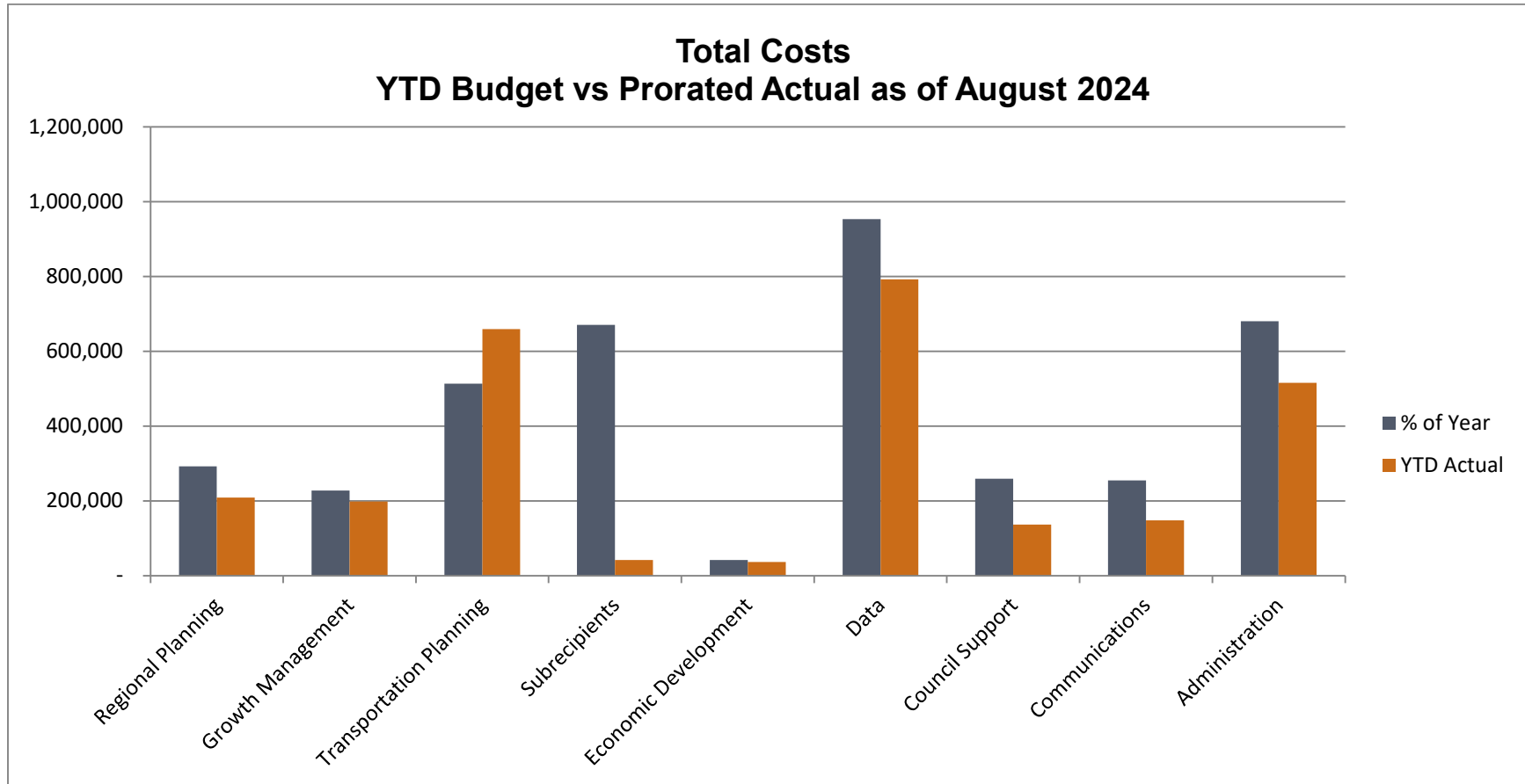
Malia Houghton – Data Intern in Data Department

Maria Suchoski – Planning Intern in Regional Planning Division

Mira Malden – Planning Intern in Growth Management Division

Philip Harris – Principal Planner in Transportation Planning Division

For more information, please contact Thu Le, HR Manager, at tle@psrc.org or 206-464-6175.



Budget as of July 2024 Amended Supplemental Biennial Budget.

Percent of Year represents the amount of expenses that each department should have based on the current month of the fiscal year as it relates to the department's annual budget.

13.7% of labor, 5.2 % of consultant budget not including Safe Streets and Roads for All Subrecipients, and 25.3% of direct budget expensed.

1% of total Subrecipient budget expensed for both Safe Streets and Roads for All programs. Grants run for 5 years.

Most of the consultant budget has not been expensed.

Puget Sound Regional Council
LARGE CONTRACT STATUS REPORT
as of 10/14/2024

5.c

Large contracts are those contracts having a value over \$10,000. Authorization to award a contract over \$10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget										
Contractor	Description	Project* Manager	Board Approved	Date Issued	% DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW										
AMENDED										
Resource Systems Group	2023 Household Survey Program - Wave 1	Brian Lee & Suzanne Childress	03/24/22	10/12/22	0%	\$1,569,913	\$825,058	\$744,855	53%	08/31/26
COMPLETED *** NONE										
PROJECT SPECIFIC										
AMPORF	Travel Model Software Development Cooper	Stefan Coe	07/28/22	09/01/22	0%	\$210,000	\$105,000	\$105,000	50%	06/30/28
Blue Raster	GIS and IT Services	Carol Naito	07/27/23	10/02/23	0%	\$50,000	\$32,831	\$17,169	66%	06/30/25
Botanecal Designs, Inc.	Plant Design, Installation, and Maintenance 1	Nancy Buonanno Grennan	09/28/23	10/03/23	0%	\$16,736	\$9,398	\$7,338	56%	12/31/25
Cascadia Law Group	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$235,000	\$161,295	\$73,705	69%	12/31/24 ¹
Etairos HR	On-Call Human Resources Services	Thu Le	05/27/21	09/15/21	100%	\$47,500	\$40,162	\$7,338	85%	06/30/25
Holland & Knight	Federal Affairs and Funding Consultant Servi	Robin Koskey	12/01/22	01/03/23	0%	\$228,000	\$199,500	\$28,500	88%	12/19/24
Jennifer Ziegler Public Affairs Consulting, Inc.	WA State Legislative Monitoring	Robin Koskey	04/25/24	05/10/24	0%	\$160,000	\$16,000	\$144,000	10%	04/30/26
PC Bennett Solutions	Enterprise Resource Planning Software Syst	Lili Mayer	12/07/23	07/10/24	0%	\$200,000	\$126,474	\$73,526	63%	06/30/34
Quivas Street Consulting LLC	Government Relations Support	Robin Koskey	04/25/24	05/24/24	0%	\$60,000	\$5,104	\$54,896	9%	12/31/24
Resource Systems Group	Travel Model Implementation & Tech Support	Stefan Coe	07/28/22	12/02/22	0%	\$100,000	\$61,188	\$38,812	61%	06/30/25
Seitel Systems	Information Systems and Network Support St	Kathryn Johnson	05/27/21	07/01/21	0%	\$200,000	\$149,708	\$50,292	75%	06/30/25
Triskelle Software Solutions, LLC	Transportation Projects Database & Online A	Jennifer Barnes	06/22/13	02/07/24	0%	\$150,000	\$7,353	\$142,647	5%	06/30/25
Uncommon Bridges (BDS Planning and Urban Design, INC)	U.S. DOT SSFA Public Engagement	Noah Boggess	04/27/23	03/20/24	0%	\$650,000	\$211,689	\$438,311	33%	06/30/25
Upaup, Inc	Website Support	Carolyn Downs	09/22/22	10/01/22	0%	\$31,000	\$23,390	\$7,610	75%	09/30/25
Upaup, Inc	Website Usability & Accessibility Audit	Carolyn Downs	04/25/24	06/21/24	0%	\$24,970	\$4,161	\$20,809	17%	1/31/2025
VisionSnap, Inc.	Upgrades to Transp. Projects Online Applicat	Jennifer Barnes	04/27/23	08/18/23	0%	\$30,000	\$24,450	\$5,550	82%	06/30/25
Weaver Architects	Architect Design Services	Nancy Buonanno Grennan	10/27/22	08/17/22	0%	\$11,900	\$11,231	\$669	94%	tbd
WSP, Inc.	U.S. DOT SSFA Technical Support	Gary Simonson	04/27/23	01/08/24	0%	\$800,000	\$406,726	\$393,274	51%	5/31/25
ON-CALL										
Fisko Kretschmer Smith Dixon Ormseth	On-Call Legal Services for Commercial Lease	Nancy Buonanno Grennan	05/27/21	06/08/22	0%	\$15,000	\$10,042	\$4,958	67%	tbd
Francis & Company	On-Call Financial Services	Lili Mayer	06/27/19	03/02/20	100%	\$170,000	\$154,476	\$15,524	91%	02/28/26
Sebris Busto James	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$15,000	\$7,698	\$7,303	51%	12/31/24
TOTAL						\$4,975,019	\$2,592,935	\$2,382,084		
* Staff Directory										
** Percentage of DBE/WBE as certified by Washington State										
*** A list of Completed Contracts is available on request.										
¹ Added \$75,000 to budget for 24/25 biennium support										
² Final invoice received-payment pending final walk-through.										
Minimum Annual Payments:										
Operating Leases	Description		FY 2023	FY 2024	FY 2025	Thereafter	Totals	Contract End Date		
Copiers NorthWest Copier Lease	36 months beginning November 2020		\$5,784	\$8,250	\$8,250	\$8,250	\$30,534	11/30/26		
Granicus Web Streaming & Closed Captioning	24 months beginning June 2023		\$28,052	\$25,444	\$26,717	tbd	\$80,214	05/31/25		
Waterfront Holdings/1201 Third Ave.	New lease begins June 1, 2024		\$1,087,920	\$1,022,830	\$664,206	see lease	\$3,665,339	01/31/38		
Small Contract Status Report										
Small contracts are those contracts having a value \$10,000 and under. Authorization from the Operation Committee is not needed for approval.										
Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
Upaup, Inc.	Website Hosting	Carolyn Downs	N/A	10/1/2023	0%	\$8,400	\$2,100	\$6,300	25%	09/30/25
Paul Lambros	WA Housing Research Center Fundraising	Robin Koskey	N/A		0%	\$9,600	\$9,600	\$0	100%	10/02/24

**Puget Sound Regional Council
GRANT STATUS REPORT**

5.d

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 8/31/24	Remaining to be Expended	Billed as of 8/31/24	Remaining to bill	Grant Period
FHWA Carry Forward Funding FY22-23 FHWA Funding (through Sep 30, 2024) total FHWA	Regional Planning	Lili Mayer	Multiple	5,674,823.11	5,674,823.11	-	5,674,823.11	-	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	5,726,477.00	790,626.21	4,935,850.79	790,626.21	4,935,850.79	7/1/23-6/30/25
				11,401,300.11	6,465,449.32	4,935,850.79	6,465,449.32	4,935,850.79	
FTA 5303 Carry Forward Funding FY22-23 FTA 5303 Funding (through Sep 30, 2024) total FTA 5303	Regional Planning	Lili Mayer	Multiple	1,861,706.43	1,828,610.00	33,096.43	1,828,610.00	33,096.43	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	2,352,753.00	-	2,352,753.00	-	2,352,753.00	7/1/23-6/30/25
				4,214,459.43	1,828,610.00	2,385,849.43	1,828,610.00	2,385,849.43	
RTPO FY24-25	Regional Planning	Lili Mayer	Multiple	1,507,158.00	879,172.00	627,986.00	879,172.00	627,986.00	7/1/23 - 6/30/24
STBG FY24-25	Regional Planning	Kelly McGourty	Multiple	2,000,000.00	1,166,677.40	833,322.60	1,166,677.40	833,322.60	7/1/23 - 6/30/24
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	143,110.54	156,889.46	125,000.00	175,000.00	4/1/23 - 3/31/26
FY24 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	1,250,000.00	591,276.00	658,724.00	591,276.00	658,724.00	4/3/24 - 3/31/26
USDOT Office of Safety	Safety Action Plans Phase 1	Ben Bakkenta	Multiple	4,860,363.00	901,618.18	3,958,744.82	901,618.18	3,958,744.82	5/19/23 - 12/31/25
USDOT Office of Safety	Safety Action Plans Phase 2	Ben Bakkenta	Multiple	2,870,000.00	7,868.79	2,862,131.21	7,868.79	2,862,131.21	4/17/24 - 6/30/27
WSDOT 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	70,430.26	129,569.74	70,430.26	129,569.74	7/1/23 - 6/30/25
University of Washington	Models Research	Brian Lee	004.72.0.0	99,716.00	96,874.13	2,841.87	96,874.13	2,841.87	9/1/22 - 8/31/24
				32,917,455.97	16,570,020.46				
Recently Completed									
FY22 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	1/5/22 - 3/31/24