



## Puget Sound Regional Council

### MINUTES

#### Operations Committee

January 23, 2025

1201 Third Avenue, Ste 500, Seattle, WA 98101

### CALL TO ORDER AND ROLL CALL

Executive Dave Somers, Chair, called the meeting of the Operations Committee to order at 9:00 a.m. Chair Somers announced that the Operations Committee is held as a webinar. A link for the public to watch the webinar was provided on the meeting agenda as well as a call-in number.

Chair Somers acknowledged membership changes:

- Councilmember Jeff Sproul, Orting, Pierce County Other Cities and Towns
- Councilmember Robyn Denson, Pierce County alternate
- Commissioner Christine Rolfes, Kitsap County and Kitsap County Other Cities and Towns, alternate
- Councilmember Joe Deets, Bainbridge Island, departed the committee.

Roll call determined that a quorum was present.

### COMMUNICATIONS AND PUBLIC COMMENT

Councilmember Brodie Nelson, Carnation, expressed interest in participating in the Operations Committee.

Chair Somers requested staff to follow up with Councilmember Nelson regarding the Operations Committee membership.

### CONSENT AGENDA

**ACTION: It was moved and seconded (Wahl/Simpson) to**

- a. Approve Minutes of Meeting held October 24, 2024.
- b. Approve Minutes of Meeting held December 5, 2024.
- c. Approve Vouchers Dated November 12, 2024 Through January 13, 2025, in the Amount of \$2,550,879.63.

**The motion passed.**

**DISCUSSION ITEM: DRAFT BIENNIAL BUDGET & WORK PROGRAM UPDATE – DUES SCENARIOS**

Andrew Werfelmann, PSRC, reminded the committee that at its December meeting they discussed possible dues increases for the Draft 26-27 Biennial Budget and Work Program. Mr. Werfelmann provided an overview of dues increase scenarios which were included in the agenda packet. Members discussed the parameters of the PSRC contingency goal policy and the long-term effects of not implementing a membership dues increase. Members discussed the importance of staying on track to meet the contingency goal target.

The committee directed staff to implement a 1% per year membership dues increase to meet PSRC's contingency goal target (Erickson/Wahl). The recommendation would be incorporated into the budget for final review of the Executive Board. The Executive Board would recommend the budget for General Assembly adoption.

**INFORMATION ITEMS:**

a. New Employee Status Report

Thu Le introduced one new employee: Alyssa Quinn.

b. Staffing Update

Nancy Buonanno Grennan, PSRC, provided an overview of PSRC's workforce and highlights from the annual employee survey. The committee was also briefed on major focus areas for employee engagement.

Committee members asked for the demographic make-up of staff. Ms. Buonanno Grennan would update the presentation with the information and share with the committee.

c. FY2024 Audit for Puget Sound Regional Council and the Central Puget Sound Economic Development District

Lili Mayer, PSRC, shared that PSRC's audit began December 16. The audit is expected to conclude early February. PSRC expects a good outcome from the audit with no findings.

d. Monthly Budget Report

e. Contract Status Report

f. Grant Status Report

g. 2025 Executive Board and Operations Committee Meeting Schedule

The committee reviewed standard monthly reports.

**NEXT MEETING**

The next meeting is scheduled for Thursday, February 27, 2025, 9:00-9:50 a.m.

## **ADJOURN**

The meeting was adjourned at 9:32 a.m.

## **ATTACHMENTS**

A. Attendance January 23, 2025

**PSRC Operations Committee January 23, 2025**

<b>Jurisdiction</b>		<b>Member</b>	<b>Attend</b>
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	1
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		COM Christine Rolfes, Kitsap County Alt.	
Pierce County	1	CM Dave Morell	1
		CM Robyn Denson Alt.	
Pierce County Cities/Towns	1	Vacant	
		CM Jeff Sproul, Orting Alt.	1
Snohomish County	1	EXEC Dave Somers, Chair	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		8
		(Quorum = 5) Quorum Total	7