



Puget Sound Regional Council

Transit Operators Committee Agenda

Date: Wednesday, May 28, 2025, from 10:00 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:00) – Peter Heffernan, King County Metro

2. Action: Approval of Meeting Summary – April 23, 2025* (10:05)

3. Transportation Policy Board Debrief (10:10) – Gil Cerise, PSRC

The 'At Work' reports for the Transportation Policy Board (TPB) meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>.

4. Action: Intercity Transit Redistribution Request * (10:15) – Doug Cox, PSRC

Intercity Transit has submitted a redistribution request for their "FY24 Replacement Fixed Route Coaches" project.

5. Discussion: 2025 Annual FTA Adjustments Schedule (10:25) – Doug Cox, PSRC

PSRC will provide a brief update and schedule for the 2025 Annual FTA Adjustments process.

6. Discussion: Regional Transportation Plan Development (10:30) – Kelly McGourty and Craig Helmann, PSRC

PSRC will provide an update on the process to develop the next Regional Transportation Plan (RTP), including the draft financial strategy and transit-related inputs. A [webmap](#) illustrating the transit networks provided by each agency is included here, for 2035 and 2050. NOTE: when you open the webmap, you will be able to click between the 2035 and 2050 networks under Layers on the left-hand side of your screen. Please review and identify any changes or updates that need to be made by May 28, 2025; and send corrections to Erin Hogan at ehogan@psrc.org.

7. Discussion: HB 1491 TOD Bill Implementation* (10:50) – Gil Cerise, PSRC

The Legislature passed a TOD bill ([HB 1491](#)), which includes definitions and applicability to areas around transit stations, including planned bus rapid transit (BRT) stations. PSRC will engage transit agencies with expertise in BRT implementation to assist in development of rulemaking.

8. Discussion: Regional Transit Access Assessment Methodology (11:00) – Philip Harris, PSRC

PSRC staff will provide a brief update on the regional transit access assessment. PSRC plans to invite committee members and agency technical experts to a meeting the week of June 9-13 to provide feedback on a draft methodology for assessing transit access needs and potential solutions.

9. Discussion: Transit Agency Roundtable (11:15)

As time permits, transit agency staff will provide updates on their work to share with regional partners.

10. Information Item: 2025 TOC Meeting Topics*

11. Next Meeting: June 25, 2025

Calendar Link: <https://www.psrc.org/calendar>

12. Adjourn (12:00)

*Supporting materials attached

Zoom Connection:

- [Join the meeting](#)
- Listen by phone 1-888-475-4499
- Meeting ID: 817 0086 3118 Passcode: 553746

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Transit Operators Committee Meeting Summary

Date: April 23, 2025

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Peter Heffernan, King County Metro, welcomed everyone at 10:00 a.m. Gil Cerise, PSRC took roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the March 26, 2025, meeting was approved.

Discussion: Follow-up on RTP input from transit agencies

Gil Cerise, PSRC, provided a brief update on PSRC's progress in receiving input from transit agencies. At the time of the TOC meeting, PSRC were still reviewing some transit network inputs and awaiting one. There will be QA/QC of these network inputs compared to regional capacity projects. Gil emphasized the need for timely responses and follow-up during this critical data collection time. We will continue to share progress with RTP transit inputs and analyses in the coming months.

For more information, contact Gil Cerise at GCerise@psrc.org.

Discussion: Transit-related elements of RTP scenarios

Craig Helmann and Kelly McGourty, PSRC, led the committee in a discussion on potential transit-related elements in RTP scenario development. They described the PSRC policy direction from a previous RTP that added local transit operating hours above and beyond that which transit agencies used at the time. Since then, transit agencies have developed long range plans with these assumptions embedded in their planning. PSRC staff also described other potential elements the board may use to ensure the new RTP is fiscally constrained.

For more information, contact Kelly McGourty at KMcGourty@psrc.org.

Discussion: Transit-related elements of Regional Safety Action Plan

Gil Cerise, PSRC, reminded the committee that they asked for a report out on transit-related elements of the Regional Safety Action Plan (RSAP). Craig Helmann, PSRC, reminded the committee that RSAP is a roadway safety plan. He provided an overview of the RSAP and analyses that intersected with transit stops on arterials.

For more information, contact Craig Helmann at CHelmann@psrc.org.

Discussion: Regional Transit Access Assessment

Gil Cerise, PSRC, provided a reminder about PSRC's past transit access work. Since PSRC completed an assessment of existing transit access tools in early 2024, the agency has hired a consultant to assist with development of a regional transit access assessment as part of the RTP. We will seek feedback from TOC members and/or transit agency staff with expertise in this topic on the methodology of our regional assessment in the coming weeks. Gil shared the overall schedule for accomplishing this work within the RTP timeframe.

The presentation can be found on the PSRC website [here](#).

For more information, contact Gil Cerise at GCerise@psrc.org.

Discussion: Transit Agency Roundtable

- Sabina Araya, Everett Transit
- Peter Heffernan, KCM
- Andrew Arnes, Pierce Transit
- Jen Malley-Crawford, SDOT
- Alex Krieg, Sound Transit
- Cordy Crockett, WSDOT
- Jill Nordstrom, WSDOT

Adjourn

The meeting was adjourned at approximately 11:30 a.m.

***Members and Alternates Present**

See attached attendance roster.

***PSRC Staff, Alternates and Guests Present**

Amanda Koerber, Everett Transit; Jacob Brett, KCM; Jillian Nordstrom, WSDOT; Lisa Wolterink, Sound Transit

PSRC

Alexa Leach, Gil Cerise, Craig Helmann, Kelly McGourty, Nick Johnson, Jean Kim, Erin Hogan

**Attendees were present via remote participation*

TOC Attendance Roster

(Members and Alternates represented)

Date: April 25, 2025 10:00am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)	x	Sophie Luthin
		<i>Kathryn Rasmussen (Alt.)</i>
Everett Transit (1)	x	Sabina Araya
		<i>Amanda Koerber (Alt.)</i>
King County Metro (1)	x	Peter Heffernan, Chair
		<i>Jacob Brett (Alt.)</i>
Kitsap Transit (1)		Steffani Lillie
		<i>Edward Coviello (Alt.)</i>
Pierce County Ferries (1)		VACANT
		<i>Vacant (Alt.)</i>
Pierce Transit (1)	x	Andrew Arnes
		<i>Tina Lee (Alt.)</i>
City of Seattle (1)	x	Jen Malley-Crawford
		<i>Chris Eilerman (Alt.)</i>
Sound Transit (1)	x	Alex Krieg
		<i>Lisa Wolterink (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)		Jason Rogers
		<i>Siri Olson (Alt.)</i>
WSDOT (1)	x	Cordy Crockett
		<i>Jill Nordstrom (Alt.)</i>
Non-Voting Participants		
Intercity Transit (1)		Peter Stackpole
		<i>Jessica Gould (Alt.)</i>
Skagit Transit (1)		Rebekah Tuno
		<i>VACANT (Alt.)</i>

rev. 2/25

Intercity Transit Redistribution Request

Request: Intercity Transit (IT) requests to redistribute \$1,220,000 in Seattle-Tacoma-Everett Urbanized Area (STE UZA) FFY2024 5307 funds between the projects identified below.

Explanation: IT requests to redistribute funds from IT-12 and IT-13. The redistribution will allow IT to fund replacement coaches that have met their useful life, which is a higher priority than capital preventative maintenance and van purchases at this time.

The scope for IT-11 will increase to fund the purchase of approximately 4 fixed route coaches. The scopes for IT-12 and IT-13 will not change; IT will use local funds or state grant funding to offset the redistributions to IT-11.

FFY2024 STE UZA 5307 Funds

Appropriation Year	TIP ID	Project Title	Source	Current	Proposed Change	Final
2024	IT-12	FY 2024 Capital Preventive Maintenance	5307	\$320,000	-\$320,000	\$0
2024	IT-13	FY 2024 Vanpool Vans	5307	\$900,000	-\$900,000	\$0
2024	IT-11	FY 2024 Replacement Fixed Route Coaches	5307	\$559,354	\$1,220,000	\$1,822,705

Note - the final amount shown for IT-11 includes an additional \$43,351 that was distributed to IT through the 2024 annual adjustments process but was not yet processed.

Counties and cities planning under the GMA are authorized to impose impact fees for public streets and roads, publicly owned parks and recreation facilities, school facilities, and fire protection facilities. Impact fees may only be used on public facilities included in the capital facilities element of the comprehensive plan. The public facilities must be reasonably related to the new development, must reasonably benefit it, and must be designed to provide service areas to the community at large.

Summary:

Station Area Designation.

A station area may be either a rail station area or a bus station area.

A rail station area is comprised of all lots within a UGA that are:

- fully or partially within 0.5 miles walking distance of an entrance to a train station with a stop on a light rail system, a commuter rail stop in a city with a population greater than 15,000, or a stop on a rail trolley operated west of the crest of the Cascade Mountains; or
- fully or partially within 0.25 miles walking distance of an entrance to a train station with a commuter rail stop in a city with a population no greater than 15,000.

A bus station area is comprised of all lots within a UGA that are fully or partially within 0.25 miles walking distance of a stop on a fixed route bus system that:

- is designated as a bus rapid transit stop in a transit development plan;
- has been issued an environmental determination under the State Environmental Policy Act (SEPA); and
- features fixed transit assets that indicate permanent, high-capacity service, including elevated platforms or enhanced stations, off-board fare collection, dedicated lanes, busways, or traffic signal priority.

A fully planning city may adopt a modification to the station area boundaries after consultation with and approval by the Department of Commerce (Commerce).

Density Requirements.

Floor area ratio (FAR) means a measure of development intensity equal to building square footage divided by the developable property square footage. Fully planning cities must allow new residential and mixed-use development at a density of at least 3.5 FAR, on average, within a rail station area and at a density of at least 2.5 FAR, on average, within a bus station area. However, a city exempting up to 25 percent of bus station areas may not impose a FAR of less than 3.0, on average, in the remaining station areas.

Cities may designate parts of a station area to enact or enforce FARs that are more or less than the density requirement, if the average maximum FAR for all residential and mixed-use areas in the station area is no less than the required transit-oriented development (TOD)

2025 TOC

Planned Meeting Topics

Quarter 2 (April – June)

June 25:

- Action: FTA Annual Adjustments (planned)
- Discussion: Regional Transit Access Assessment - Methodology
- Discussion: TDM needs and strategies – preparation for regional Commute Trip Reduction and upcoming regional TDM engagement
- Discussion: Coordinated Mobility Plan – transition from needs assessment to development of strategies
 - Highlight transit corridors serving low-income populations work

Quarter 3 (July – September)

July 23:

- Discussion: Development of a Regional Transit Access Assessment – Current System Assessment
- Discussion: Longer range transit corridor planning: how to identify future corridors?
- Discussion: Data collection for Regional FTA-required performance metrics
 - Update on method and timing of data collection
- Discussion: Microtransit/On-demand transit needs and strategies

August 27:

- HOLD MEETING DATE, if needed (Note: in 2024, TOC members requested cancellation of meetings in August)

September 24:

- Discussion: Initial modeling results – highlight transit results
- Discussion: Development of draft RTP transit-related narrative focusing on future conditions
 - Includes all modes and types of transit, as well as transit-related programs, such as TDM, TOD, etc.

Quarter 4 (October – December)

October 22:

- Discussion: Development of draft RTP transit-related narrative focusing on future conditions
 - Includes all modes and types of transit, as well as transit-related programs, such as TDM, TOD, etc.
- Discussion: Regional Transit Access Assessment
- Discussion: Upcoming schedule for draft RTP release and formal comment period
- Discussion: Chair and Vice-chair nomination/elections 2026-2027

December 3:

- HOLD MEETING DATE, IF NEEDED.

Note: potential vote-by-email on TOC chair/vice-chair between meetings, if no December meeting.

2026 TOC

Planned Meeting Topics

Quarter 1 (January – March)

January 28:

- Discussion/Info: Draft RTP
- Discussion: Interactive Transit Access Assessment Tool Development
- Discussion: Annual Transit Development Plan review of past process/training for 2026

February 25:

- Discussion/Info: Draft RTP (if needed)
- Discussion: Interactive Transit Access Assessment Tool Development

March 25:

- Discussion/Info: Draft RTP (if needed)
- Discussion: Interactive Transit Access Assessment Tool Development