



Puget Sound Regional Council

Operations Committee

Thursday, June 26, 2025 • 9:00 – 9:50 a.m.

Hybrid Meeting – PSRC Conference Room - 1201 Third Avenue, Suite 500, Seattle, 98101

Watch or listen

- Watch the meeting live via webinar:
<https://psrc-org.zoom.us/j/82174237820?pwd=JXCx2A0UMDbliDexTROQBDYwY7htPX.1>
- Listen by phone 1-888-475-4499, Webinar ID: 821 7423 7820, Passcode: 790890

Attend

- The public can attend meetings at [PSRC's offices](#).
- PSRC staff will be available to provide floor access 10 minutes before the meeting's start time and up to 15 minutes after the meeting's start time.
- If you arrive after these times, please call 206-464-7090 for assistance.

Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**
Public comment may be made in person at PSRC's offices.
- **Comment via Zoom webinar**
Following the Call to Order, the Committee Chair will open public comment and allow attendees to "raise hand" to speak. When your name is called, unmute your microphone to speak. The committee will hear the audio but not see your video.
- **Written comments**
Comments may be submitted via email to cmoreau@psrc.org by 8:00 a.m. the day of the meeting. Comments will be shared with board members.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter [42.56](#).

1. Call to Order and Roll Call (9:00) – Executive Ryan Mello, Chair

2. Communications and Public Comment

Public comment must relate to an action or discussion item on the agenda.

3. Consent Agenda - Action Items

- a. Approve Minutes of Meeting held April 24, 2025
- b. Approve Vouchers April 14, 2025, Through June 2, 2025, in the Amount of \$2,901,299.64
- c. Adopt 2025 Update to PSRC's Title VI Plan

4. Action Items

- a. Approve Contract Authority to Extend On-Call GIS/IT Consultant Support for FY 2026-2027
- b. Approve Contract Authority for Regional Economic Model Purchase and Lease
- c. Authorize Budget Amendment and Increase Contract Authority for the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program

5. Information Items

- a. New Employee Status Report
- b. Monthly Budget Report
- c. Contract Status Report
- d. Grant Status Report

6. Next Meeting:

Thursday, July 24, 2025, 9:00 - 9:50 a.m.

7. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org or mail.

For language or ADA assistance at PSRC board meetings, please contact us at 206-464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

MINUTES

Operations Committee

April 24, 2025

1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Dave Somers, Chair, called the meeting of the Operations Committee to order at 9:00 a.m. Chair Somers announced that the Operations Committee is held as a webinar. A link for the public to watch the webinar was provided on the meeting agenda as well as a call-in number.

Chair Somers informed the committee that staff were piloting the use of Zoom AI companion to record and draft minutes for the Operations Committee. The pilot is part of the agency's AI program. Per PSRC's AI guidelines, the minutes will be reviewed for accuracy before being submitted for approval.

Roll call determined that a quorum was present.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

ACTION: It was moved and seconded (Simpson/Wahl) to

- a. Approve Minutes of Meeting held February 20, 2025.
- b. Approve Vouchers Dated March 12, 2025 Through April 7, 2025, in the Amount of \$1,416,765.66.
- c. Approve Contract Authority for Traffic Modeling Software Maintenance.

The motion passed.

ACTION ITEM: RECOMMEND APPROVAL OF FISCAL YEARS 2026-2027 BIENNIAL BUDGET & WORK PROGRAM

Andrew Werfelmann, PSRC, presented the draft budget, which had been available for comment since January. No comments have been received.

Mr. Werfelmann shared that in late March, PSRC's Consolidated Budget and Work Program had been reviewed by funding partners at WSDOT, FHWA and FTA. PSRC received positive feedback from the review and a recommendation to include a page in the budget that addresses federal planning factors in PSRC's work program.

Mr. Werfelmann shared that PSRC's reserve fund is very close to the target, within 1-2%. He confirmed that the Operations Committee recommended a 1% per year dues increase.

ACTION: It was moved and seconded (Wahl/Simpson) to

1. Recommend that the Executive Board approve the Proposed FY 2026-2027 Biennial Budget and Work Program and recommend adoption by the General Assembly on May 22, 2025.
2. Recommend that the General Assembly adopt Resolution PSRC-A-2025-01 authorizing the submittal of the adopted Fiscal Year 2026-2027 Biennial Budget and Work Program.

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR ONGOING ADMINISTRATIVE SUPPORT

Nancy Buonanno Grennan of PSRC shared that every two years, staff request the committee's approval for administrative support authority. This year, all administrative support services have been bundled into a single request to improve tracking and budgeting. The total amount requested does not represent an increase but rather consolidates existing administrative contracts.

Ms. Buonanno Grennan also announced her plans to retire at the end of June. She noted that this new configuration will help ensure better continuity and oversight of administrative contracts during the transition.

Committee members requested that staff provide an annual report on the status of administrative contracts moving forward.

ACTION: It was moved and seconded (Wahl/Sproul) to

Authorize the Executive Director to enter into contracts for administrative, legal, and information technology services in a total amount not to exceed \$1,197,000 for the FY 2026-2027 biennium.

The contract authority amount requests for specific services during the FYI 2026-2027 biennium are as follows:

1. Accounting and financial consulting services, not to exceed \$147,000.
2. Legal services, not to exceed \$225,000.
3. HR support services, not to exceed \$95,000.
4. Informational technology consulting services, not to exceed \$50,000.
5. Audio/visual support services, not to exceed \$100,000.
6. Web-streaming services, not to exceed \$55,000.
7. General office software programs, not to exceed \$145,000.
8. Electronic records database services, not to exceed \$25,000.
9. Copiers leasing services, not to exceed \$28,000.
10. Cloud hosting services, not to exceed \$240,000.
11. Website support services, not to exceed \$65,000.
12. Facility-related needs, including plant maintenance, not to exceed \$22,000.

The motion passed.

ACTION ITEM: RECOMMEND ADOPTION OF RESOLUTION APPOINTING EXECUTIVE DIRECTOR TO RECEIVE CLAIMS

Ms. Buonanno Grennan explained that state law requires local government entities to have an established claims procedure. She shared that if PSRC were to be sued there would be coordination with legal counsel.

ACTION: It was moved and seconded (Wahl/Sproul) to

The Executive Board should approve Resolution PSRC-EB-2025-02 to appoint PSRC's Executive Director to receive claims.

The motion passed.

INFORMATION ITEMS:

- a. Monthly Budget Report
- b. Contract Status Report
- c. Grant Status Report
- d. VISION 2050 Awards – Call for Nominations
- e. Save the Date! PSRC General Assembly, Thursday, May 22, 2025, 10:00 a.m. – 1:00 p.m. Location to be determined.

The committee reviewed standard monthly reports. Committee members asked if there were concerns about potential risks to federal grants due to administrative actions. PSRC staff shared that most transportation funds are currently stable. There are concerns about discretionary grant programs of which PSRC does receive a small amount, but all indicators suggest the programs are stable. PSRC continues to track administrative actions and work closely with federal partners.

Executive Somers noted that the General Assembly will meet on Thursday, May 22.

Flyers were included in the packet on PSRC's Household Travel Survey, Toolbox webinar on ADU plans and the Summer Planning Academy (SPA). Staff will reach out with social media links about SPA for members to share with their contacts.

Chair Somers shared that this would be his last meeting as Chair of the committee.

ADJOURN

The meeting was adjourned at 9:20 a.m.

ATTACHMENTS

- a. Attendance April 24, 2025

PSRC Operations Committee April 24, 2025

3.a - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	1
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		COM Christine Rolfes, Kitsap County Alt.	
Pierce County	1	CM Dave Morell	1
		CM Robyn Denson Alt.	
Pierce County Cities/Towns	1	Vacant	
		CM Jeff Sproul, Orting Alt.	1
Snohomish County	1	EXEC Dave Somers, Chair	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	1
Members	10		9
		(Quorum = 5) Quorum Total	7



Puget Sound Regional Council

June 18, 2025

CONSENT AGENDA

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated April 14, 2025, through June 2, 2025, in the Amount of \$2,901,299.64**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED

<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	<u>TOTALS</u>
04/14/25 - 06/02/25	AP Vouchers	\$ 1,262,699.21
04/15/25 - 05/30/25	Payroll	\$ 1,638,600.43
		<hr/>
		\$ 2,901,299.64

For additional information, please contact Andrew Werfelmann, Budget Manager, at awerfelmann@psrc.org or 206-971-3292.



Puget Sound Regional Council

June 18, 2025

CONSENT AGENDA

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **Adopt 2025 Update to PSRC's Title VI Plan**

IN BRIEF

As a recipient of federal funds, the Puget Sound Regional Council is required to have a Title VI Plan. Title VI of the Civil Rights Act of 1964 ensures that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. A recipient is required to update the plan when substantial changes occur, including the assignment of personnel as the Title VI Coordinator.

RECOMMENDED ACTION

Recommend the Executive Board adopt the 2025 update to PSRC's Title VI Plan.

DISCUSSION

PSRC adopted its first Title VI Plan in 2004 and most recently adopted its current plan on September 26, 2024. A staffing change in the coordination of an agency's Title VI work is considered a "substantial change" and it is best practice to have the governing body approve an amended plan to reflect the up-to-date staffing of the program. Nancy Buonanno Grennan, Deputy Executive Director, is scheduled to retire effective June 30, 2025, and has served as the agency's Title VI Coordinator. Upon her retirement, Charles Patton (Program Manager, Equity Policy and Initiatives) will assume the coordination role. The staffing section within the 2024 plan has been updated to reflect that change. In addition, Noah Boggess, Senior Public Engagement Specialist, is taking the lead on the agency's Title VI program area of Public Engagement and Involvement.

The draft plan, as amended, is available on [PSRC's website](#).

An amendment log has been added at the end of the document to reflect those two changes and the anticipated date of approval of this amended plan.

For additional information, please contact Nancy Buonanno Grennan, Deputy Executive Director, at nbgrennan@psrc.org or 206-464-7527.



Puget Sound Regional Council

June 18, 2025

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Contract Authority to Extend On-Call GIS/IT Consultant Support for FY 2026-2027**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter a contract in excess of \$10,000. A request is being made to authorize a contract extension with PSRC's geographic information systems and information technology (GIS/IT) consultants with additional budget not to exceed \$50,000.

The current consultant was selected through a competitive process in fall 2023 and is needed to continue providing on-call GIS/IT technical support during the FY2026-2027 biennium to assist agency staff with ongoing maintenance and development of its geographic information systems.

RECOMMENDED ACTION

Authorize the Executive Director to extend a consultant contract for an amount not to exceed \$50,000 for on-call GIS-related advisory and information technology services in support of the agency's GIS operations.

BUDGET IMPACT

The recently adopted Biennial Budget and Work Program for Fiscal Years 2026-2027 includes funding for on-call GIS/IT consultant services under Data (Task 400). The total budget for this consultant work is not to exceed \$50,000. The contract will extend through the end of the FY2026-2027 biennium ending June 30, 2027.

DISCUSSION

With support from consultants over the previous fiscal biennium, PSRC successfully completed a project to update its geographic information systems with newer software packages and an architecture designed to operate more seamlessly in a web- and cloud-based environment. This shift is consistent with a broader effort to transition the agency's computing systems to a cloud-based architecture.

The move was in part necessitated by GIS software provider Esri's plan to retire the primary GIS software package being utilized at PSRC (ArcGIS Desktop) by March 2026. The project also provided a strategic opportunity to modernize the agency's GIS systems to align with the direction in which Esri's GIS technology is heading. Esri is the global market leader in GIS software, location intelligence and mapping.

The intent of this contract is to provide agency staff with ongoing on-call GIS/IT advisory and technical support to maintain and continue to enhance its cloud-based geographic information systems in a manner that keeps pace with technological advancements and best practices and supports the needs of the agency's GIS users.

For more information, please contact Carol Naito at (206) 464-7535 or cnaito@psrc.org



Puget Sound Regional Council

June 18, 2025

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Contract Authority for Regional Economic Model Purchase and Lease**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000 per year. A request is being made to authorize a contract for the purchase of regional macroeconomic forecast model.

RECOMMENDED ACTION

Recommend that the Executive Board authorize the Executive Director to enter into a contract to purchase the REMI regional macroeconomic forecast model not to exceed \$85,000.

BUDGET IMPACT

The adopted Biennial Budget and Work Program Fiscal Years 2026-2027 includes \$70,000 within Data (Task 400) for the preparation of updated Regional Macroeconomic Forecasts and an additional \$30,000 for the purchase of data related to housing and economic growth which can cover the cost of this purchase.

DISCUSSION

As part of the PSRC forecasting work program, PSRC periodically produces updated long-range socioeconomic projections for the region. This information informs and supports the growth assumptions for major plan updates and the agency's land use and travel demand forecasting models.

In 2023, PSRC staff undertook a detailed review of the various options for regional economic forecast data and models in use today. After obtaining authorization, PSRC entered into an agreement with Regional Economic Modeling Inc (REMI) for a one-year lease of the company's core forecasting model beginning in April 2024. During the past 12 months staff have explored the REMI model in more detail while using the forecast data it produces to monitor the long-range growth expectations of the region. Based on this experience, staff believe the REMI model is well suited to the agency's needs given advantages such as:

- It is a proven option for many of PSRC's peer agencies nationally, with the company providing sufficient expertise and technical support.
- Users may provide alternative inputs, thereby using the model in 'what if' scenario analysis.
- The input and output datasets contain a broad range of data previously not part of the agency's long-range socioeconomic projections, such as more detailed employment by sector projections.

PSRC expects to begin the process of producing updated regional forecasts beginning in 2026. As such, PSRC staff are requesting contract authority to purchase a REMI model license for the upcoming year. Purchasing the license now will allow the agency to apply last year's lease amount for a discounted price. License ownership also lowers the annual maintenance fee to roughly half of the cost normally assessed.

The estimated cost of this purchase is \$79,000. Contract authorization for this data purchase is not to exceed \$85,000.

For additional information, please contact Craig Helman, Director of Data, at chelmann@psrc.org or 206-289-3889.



Puget Sound Regional Council

June 18, 2025

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Authorize Budget Amendment and Increase Contract Authority for the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000, or to amend a contract in excess of \$10,000. A request is being made to authorize an increase of \$200,000 in the consultant contract for the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program to do additional work. The additional funds are from PSRC's Safe Streets and Roads for All grant and the additional work is a follow-up survey focused on transportation safety.

RECOMMENDED ACTIONS

1. Amend the budget to add \$200,000 from PSRC's Safe Streets and Roads for All grant to the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program, and to increase the authorized consultant expenditures by the same amount.
2. Authorize the increase in contract authority by \$200,000 to conduct a follow-up transportation safety survey to the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program.

BUDGET IMPACT

The adopted FY 2024-2025 biennial budget includes \$700,000 to conduct the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program; the 2025 Survey Wave project started in October 2024 and runs until August 2026. The

additional revenue of \$200,000 from PSRC's Safe Streets and Roads for All grant is for a follow-up transportation safety survey to be completed in FY 2026, before the end of December 2025. The total amount for all survey work in the 2025 Survey Wave project, including the follow-up transportation safety one, is \$900,000. Future surveys are subject to budget availability and approval.

DISCUSSION

Household Travel Surveys

In October 2024, PSRC started the 2025 Survey Wave of the current four-wave [Puget Sound Regional Household Travel Survey \(HTS\) Program](#) to collect data every second year from residents in the four-county region. Following a competitive request for proposal process in 2022, PSRC contracted with a consulting team for the full four-wave program, with each survey wave subject to budget availability and approval, to collect data in 2023, 2025, 2027, and 2029. This follows a long history of travel surveys conducted in the Central Puget Sound region for monitoring and modeling regional travel and land use activity patterns, dating back to 1961.

Data resulting from the HTS Program is used by PSRC and many member agencies to develop models that predict household travel and related behaviors. In addition, the data help track changes over time from technological advances, transportation system expansions, as well as unexpected events such as the COVID-19 pandemic. The recurring, biennial survey approach provides timely information for monitoring trends such as vehicle miles traveled (VMT), trip mode shares, and teleworking rates, among other performance measures.

The 2023 Survey Wave data was collected in Spring 2023 and the project was completed in 2024; findings from analyses of this data were presented to six PSRC committees/groups in the summer and fall quarters of 2024. The 2025 Survey Wave completed the data collection phase this spring and the final dataset will be available in March 2026.

Transportation Safety

PSRC received funding support from the U.S. Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) program to develop a [Regional Safety Action Plan](#) (RSAP) and provide technical assistance for nearly 20 communities in the region to create local safety plans. PSRC's General Assembly recently adopted the RSAP in May 2025.

Next steps in PSRC's transportation safety work program include plan implementation. Additional data collection and analyses that extend and complement work conducted during the development of the RSAP will help to implement the plan. Remaining funds available from PSRC's portion of the SS4A grant present timely opportunities to better understand the experiences and attitudes of the region's residents, particularly vulnerable road users, with respect to additional research on transportation safety.

A Follow-up Transportation Safety Survey

The HTS Program is a significant investment because it produces data that is statistically representative of the region's population. Much of the project costs are due to the labor and expenses involved in planning, designing, and executing a random sampling and surveying process, as part of the whole data collection and processing effort. The budget for the 2025 Survey Wave project is just under \$700,000 for PSRC and its partner, Pierce County, and the goal is to obtain survey responses from a target of 2,620 households.

In addition to the wealth of travel and activity information contained in the HTS data, the survey asks respondents whether they would like to be recontacted for future transportation studies. In the 2023 Survey Wave, 89% of households who completed the survey had at least one participant who provided an email address for recontact. This represents a valuable research opportunity for insights on topics beyond the scope of the core travel survey, such as transportation safety.

A follow-up survey to the 2025 Survey Wave could leverage the random sampling approach of the core survey and the list of respondents who agreed to be recontacted. It could focus specifically on transportation safety and provide insights on experiences, attitudes, and behaviors relating to this subject matter that is generalizable to all residents in the region, or for specific communities. Most importantly, responses from the follow-up survey could be linked to the demographic and behavioral information retrieved in the core survey. Research analyses of this data could help support PSRC's implementation of the RSAP by providing greater understanding of various factors that contribute to the safety of people in the transportation system.

Scoping of a follow-up transportation safety survey to the 2025 Survey Wave estimates a yield of approximately 1,100 complete surveys, based on information from the 2023 Survey Wave and similar follow-up efforts recently conducted in Oregon. Additional samples of respondents representing communities of vulnerable users will be added for a total of up to 2,000 complete surveys. The cost would be approximately \$200,000, including contingencies, less than a third of the 2025 Survey Wave project budget.

NEXT STEPS

Upon receiving approvals for budget amendment and increase contract authority for the 2025 Survey Wave, PSRC staff will amend the contract with the consultant team and begin work on the follow-up transportation safety survey immediately. The target end date with deliveries of data and survey report will be December 2025.

For additional information, please contact Brian Lee, Ph.D., Program Manager – Data Solutions and Research, at blee@psrc.org or 206-971-3270.



Puget Sound Regional Council

June 18, 2025

INFORMATION ITEM

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **New Employee Status Report**

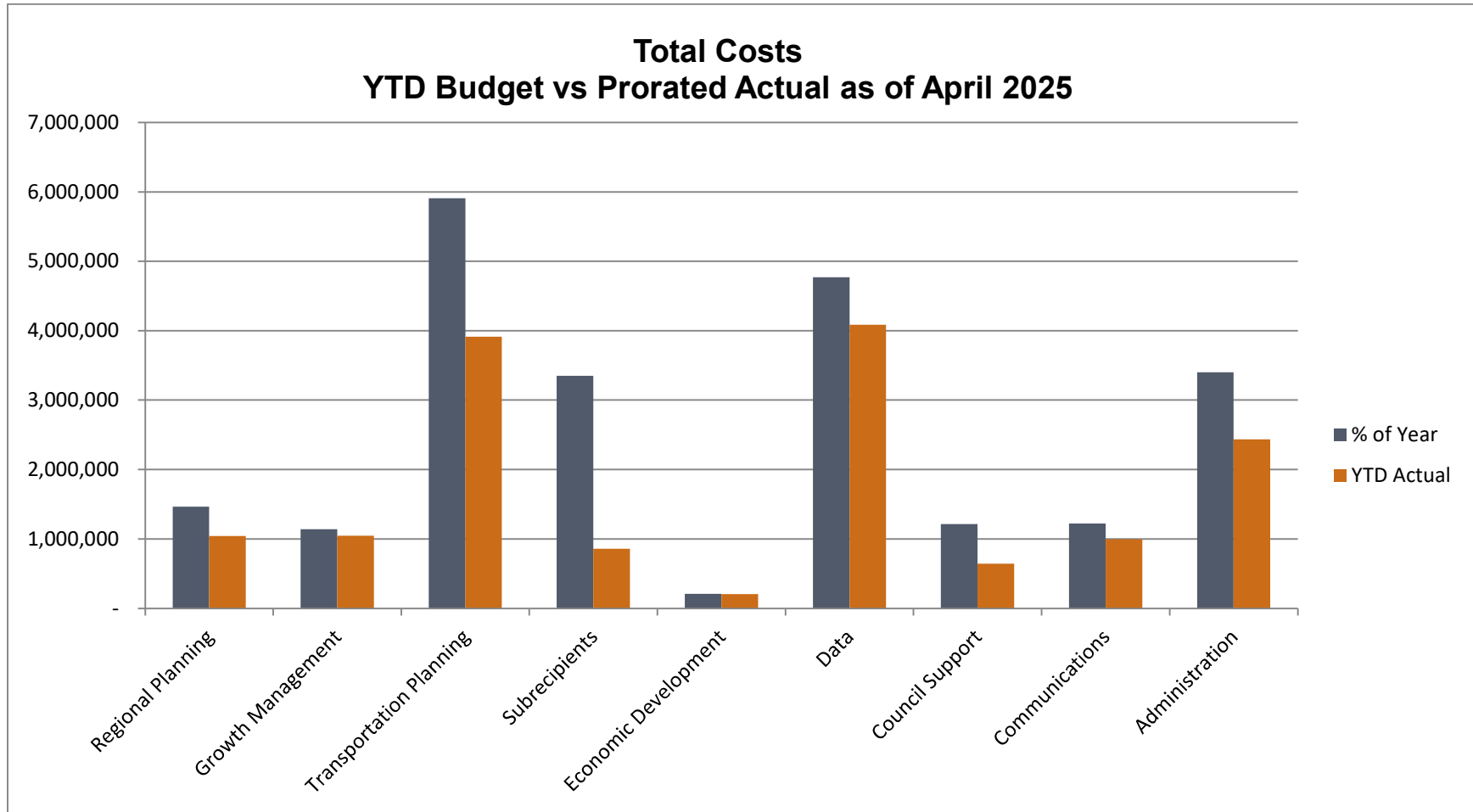
PSRC has 3 new employees:

Eric Alipio – Outreach and Engagement Intern, Planning

Juli Malit – Outreach and Engagement Intern, Planning

Marc Daily – Director of Administrative Services, Administrative Services

For more information, please contact Thu Le, HR Manager, at tle@psrc.org or 206-464-6175.



Budget as of July 2024 Amended Supplemental Biennial Budget.

Percent of Year represents the amount of expenses that each department should have based on the current month of the fiscal year as it relates to the department's annual budget.

76.0% of labor, 26.2% of consultant budget not including Safe Streets and Roads for All Subrecipients, and 63.3% of direct budget expensed.

21.4% of total Subrecipient budget expensed for both Safe Streets and Roads for All programs. Grants run for 5 years.

Most of the consultant budget has not been expensed.

5.c

Contractor	Description	Project* Manager	Board Approved	Date Issued	DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW										
Fehr & Peers	Regional Transit Access Assessment	Gil Cerise	09/26/24	03/24/25	N	\$125,000	\$6,160	\$118,840	5%	06/30/26
AMENDED										
COMPLETED										
Resource Systems Group	RTP Project Consistency Evaluation Framework	Kelly McGourty	06/27/24	11/11/24	N	\$100,000	\$55,702	\$44,298	56%	03/31/25
Uncommon Bridges (BDS Planning and Urban Design, INC)	U.S. DOT SSFA Public Engagement	Noah Boggess	04/27/23	03/20/24	Y	\$650,000	\$650,000	\$0	100%	06/30/25
PROJECT SPECIFIC										
AMPORF	Travel Model Software Development Cooperative	Stefan Coe	07/28/22	09/01/22	N	\$210,000	\$105,000	\$105,000	50%	06/30/28
Blue Raster	GIS and IT Services	Carol Naito	07/27/23	10/02/23	N	\$50,000	\$39,257	\$10,744	79%	06/30/25
Holland & Knight	Federal Affairs and Funding Consultant Services	Robin Koskey	06/27/24	12/20/24	N	\$228,000	\$56,250	\$171,750	25%	06/19/25
Jennifer Ziegler Public Affairs Consulting, Inc.	WA State Legislative Monitoring	Robin Koskey	04/25/24	05/10/24	Y	\$160,000	\$52,000	\$108,000	33%	04/30/26
PC Bennett Solutions	Enterprise Resource Planning Software System	Lili Mayer	12/07/23	07/10/24	Y	\$200,000	\$127,811	\$72,189	64%	06/30/34
Resource Systems Group	2023 Household Survey Program - Wave 1	Brian Lee & Suzanne Childress	03/24/22	10/12/22	N	\$870,000	\$830,600	\$39,400	95%	08/31/26
Resource Systems Group	2023 Household Survey Program - Wave 2	Brian Lee & Suzanne Childress	03/24/22	10/12/22	N	\$699,913	\$343,169	\$356,744	49%	03/31/26
Resource Systems Group	Travel Model Implementation & Tech Support	Stefan Coe	07/28/22	12/02/22	N	\$100,000	\$78,623	\$21,377	79%	06/30/25
Seitel Systems	Information Systems and Network Support Services	Kathryn Johnson	05/27/21	07/01/21	N	\$200,000	\$183,259	\$16,741	92%	06/30/25
Triskelle Software Solutions, LLC	Transportation Projects Database & Online Apps Upgrade	Jennifer Barnes	06/22/13	02/07/24	Y	\$150,000	\$105,756	\$44,244	71%	06/30/25
Uncommon Bridges (BDS Planning and Urban Design, INC)	Regional Transportation Plan Public Engagement	Noah Boggess	06/27/24	03/12/25	Y	\$225,000	\$16,630	\$208,371	7%	06/30/26
Upanup, Inc.	Website Support	Carolyn Downs	09/22/22	10/01/22	N	\$31,000	\$20,085	\$10,915	65%	09/30/25
VisionSnap, Inc.	Upgrades to Transp. Projects Online Application Services	Jennifer Barnes	04/27/23	08/18/23	N	\$30,000	\$27,750	\$2,250	93%	06/30/25
WSP, Inc.	U.S. DOT SSFA Technical Support	Gary Simonson	04/27/23	01/08/24	N	\$998,719	\$849,149	\$149,570	85%	6/31/25
WSP, Inc.	Town of Eatonville Local Safety Plan	Gary Simonson	04/27/23	11/22/24	N	\$200,000	\$89,803	\$110,197	45%	12/31/25
ON-CALL										
Cascadia Law Group	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	N	\$235,000	\$168,868	\$66,132	72%	06/30/25
Etairos HR	On-Call Human Resources Services	Thu Le	05/27/21	09/15/21	Y	\$47,500	\$45,862	\$1,639	97%	06/30/25
Francis & Company	On-Call Financial Services	Lili Mayer	06/27/19	03/02/20	Y	\$227,976	\$185,059	\$42,917	81%	02/28/26
Sebris Busto James	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	N	\$15,000	\$7,998	\$7,003	53%	06/30/25
						TOTAL	\$5,753,108	\$4,044,790	\$1,708,318	

*** A list of Completed Contracts is available on request.

Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
Upanup, Inc.	Website Hosting	Carolyn Downs	N/A	10/1/2023	N	\$8,400	\$2,100	\$6,300	25%	09/30/25
Anne Avery	On-Call Writing Support	Robin Koskev	N/A	8/23/2024	Y	\$8,000	\$1,050	\$6,950	13%	08/31/25

**Puget Sound Regional Council
GRANT STATUS REPORT**

5.d

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 05/30/25	Remaining to be Expended	Billed as of 05/30/25	Remaining to bill	Grant Period
FHWA Carry Forward Funding FY22-23 FHWA Funding (through Mar 14, 2025) total FHWA	Regional Planning	Lili Mayer	Multiple	4,258,046.75	4,258,046.75	-	4,258,046.75	-	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	9,770,251.36	5,701,774.84	4,068,476.52	5,701,774.84	4,068,476.52	7/1/23-6/30/25
				14,028,298.11	9,959,821.59	4,068,476.52	9,959,821.59	4,068,476.52	
FTA 5303 Carry Forward Funding FY22-23 FTA 5303 Funding (through Sep 30, 2024) total FTA 5303	Regional Planning	Lili Mayer	Multiple	1,318,471.38	1,318,471.38	-	1,318,471.38	-	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	2,895,988.05	2,227,014.68	668,973.37	2,227,014.68	668,973.37	7/1/23-6/30/25
				4,214,459.43	3,545,486.06	668,973.37	3,545,486.06	668,973.37	
RTPO FY24-25	Regional Planning	Lili Mayer	Multiple	1,507,158.00	1,381,556.00	125,602.00	1,381,556.00	125,602.00	7/1/23 - 6/30/24
STBG FY24-25	Regional Planning	Kelly McGourty	Multiple	2,000,000.00	1,833,350.20	166,649.80	1,833,350.20	166,649.80	7/1/23 - 6/30/24
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	219,022.00	80,978.00	200,000.00	100,000.00	4/1/23 - 3/31/26
FY24 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	1,250,000.00	1,250,000.00	-	1,250,000.00	-	4/3/24 - 3/31/26
USDOT Office of Safety	Safety Action Plans Phase 1	Ben Bakkenta	Multiple	4,860,363.00	2,307,566.93	2,552,796.07	2,307,566.93	2,552,796.07	5/19/23 - 12/31/25
USDOT Office of Safety	Safety Action Plans Phase 2	Ben Bakkenta	Multiple	2,870,000.00	127,079.78	2,742,920.22	127,079.78	2,742,920.22	4/17/24 - 6/30/27
WSDOT 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	200,000.00	-	200,000.00	-	7/1/23 - 6/30/25
				35,444,737.97		10,425,417.98			
Recently Completed									
FY22 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	1/5/22 - 3/31/24
University of Washington	Models Research	Brian Lee	004.72.0.0	99,716.00	99,716.00	-	99,716.00	-	9/1/22 - 9/30/24