



Puget Sound Regional Council

MINUTES

Operations Committee

June 26, 2025

1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Ryan Mello, Chair, called the meeting to order at 9:01 a.m. and welcomed members and attendees to his first meeting as Chair of the Operations Committee. He introduced new and updated committee appointments, including Councilmember Dave Morell as alternate for Pierce County, Councilmember Stan Flemming, University Place, representing Other Cities and Towns in Pierce County, and Councilmember Sam Low as the new member for Snohomish County, with Councilmember Jared Mead as alternate.

Roll call determined that a quorum was present.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

ACTION: It was moved and seconded (Simpson/Wahl) to

- a. Approve Minutes of Meeting held April 24, 2025
- b. Approve Vouchers Dated April 14, 2025 Through June 2, 2025, in the Amount of \$2,901,299.64
- c. Adopt 2025 Update to PSRC's Title VI Plan

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY TO EXTEND ON-CALL GIS/IT CONSULTANT SUPPORT FOR 2026-2027

Carol Naito, PSRC, presented a request to extend PSRC's contract with Blue Raster for on-call GIS and IT consultant support through June 2027, with a budget not to exceed \$50,000. The contract extension is included in the adopted biennial budget and work

program. The contract extension supports system monitoring, maintenance, and on-call support for the newly implemented cloud-based GIS systems.

ACTION: It was moved and seconded (Wahl/Morell) to

Authorize the Executive Director to extend a consultant contract for an amount not to exceed \$50,000 for on-call GIS-related advisory and information technology services in support of the agency's GIS operations.

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR REGIONAL ECONOMIC MODEL PURCHASE AND LEASE

Craig Helmann, PSRC, presented a request for contract authority, not to exceed \$85,000, to either purchase or lease the Regional Economic Models Inc. (REMI) macroeconomic forecasting model. The model provides updated population and economic forecast data, supporting regional planning efforts. The requested authority allows staff flexibility to determine whether purchase or lease of the model is most advantageous.

ACTION: It was moved and seconded (Wahl/Simpson) to

Recommend that the Executive Board authorize the Executive Director to enter into a contract to purchase the REMI regional macroeconomic forecast model not to exceed \$85,000.

The motion passed.

ACTION ITEM: AUTHORIZE BUDGET AMENDMENT AND INCREASE CONTRACT AUTHORITY FOR THE 2025 SURVEY WAVE OF THE PUGET SOUND REGIONAL HOUSEHOLD TRAVEL SURVEY PROGRAM

Brian Lee, Program Manager for Data Solutions and Research, requested authorization to amend the budget and increase contract authority by \$200,000 for the 2025 survey wave of the Puget Sound Regional Household Travel Survey Program. The amendment utilizes Safe Streets and Roads for All (SS4A) grant funds to conduct a follow-up transportation safety survey with respondents from the 2025 household travel survey, focusing on vulnerable users and safety attitudes.

ACTION: It was moved and seconded (Wahl/Erickson) to

1. Amend the budget to add \$200,000 from PSRC's Safe Streets and Roads for All grant to the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program, and to increase the authorized consultant expenditures by the same amount.
2. Authorize the increase in contract authority by \$200,000 to conduct a follow-up transportation safety survey to the 2025 Survey Wave of the Puget Sound Regional Household Travel Survey Program.

The motion passed.

INFORMATION ITEMS:

a. New Employee Status Report

Noah Boggess, PSRC, introduced two new interns: Juli Malit and Eric Alipio.

Nancy Buonanno Grennan, PSRC, announced her retirement. She shared that Marc Daily joined PSRC in June as the Director of Administrative Services and will be assuming her role. Marc will serve as the staff lead for the Operations Committee.

Josh Brown, PSRC, acknowledged Nancy's significant contributions, including overseeing the organization's office relocation and enhancing staff support through HR improvements. The committee thanked her for her service.

b. Monthly Budget Report

c. Contract Status Report

d. Grant Status Report

The committee reviewed standard monthly financial reports.

The next Operations Committee meeting is scheduled for Thursday, July 24, 2025, at 9:00 a.m. There will be no meeting in August.

ADJOURN

The meeting was adjourned at 9:37 a.m.

ATTACHMENTS

a. Attendance June 26, 2025

PSRC Operations Committee 2025
3.a - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		COM Christine Rolfes, Kitsap County Alt.	
Pierce County	1	Executive Ryan Mello	1
		CM Dave Morell Alt.	1
Pierce County Cities/Towns	1	CM Stan Flemming, University Place	
		CM Jeff Sproul, Orting Alt.	
Snohomish County	1	CM Sam Low	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		6
		(Quorum = 5) Quorum Total	5