



Puget Sound Regional Council

Operations Committee

Thursday, October 23, 2025 • 9:00 – 9:50 a.m.

Hybrid Meeting – PSRC Conference Room - 1201 Third Avenue, Suite 500, Seattle, 98101

Watch or listen

- Watch the meeting live via webinar:
<https://psrc-org.zoom.us/j/82174237820?pwd=JXCx2A0UMDbliDexTROQBDYwY7htPX.1>
- Listen by phone 1-888-475-4499, Webinar ID: 821 7423 7820, Passcode: 790890

Attend

- The public can attend meetings at [PSRC's offices](#).
- PSRC staff will be available to provide floor access 30 minutes before the meeting's start time and up to 15 minutes after the meeting's start time.
- If you arrive after these times, please call 206-464-7090 for assistance.

Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**
Public comment may be made in person at PSRC's offices.
- **Comment via Zoom webinar**
Following the Call to Order, the Committee Chair will open public comment and allow attendees to "raise hand" to speak. When your name is called, unmute your microphone to speak. The committee will hear the audio but not see your video.
- **Written comments**
Comments may be submitted via email to cmoreau@psrc.org by 8:00 a.m. the day of the meeting. Comments will be shared with board members.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter [42.56](#).

1. Call to Order and Roll Call (9:00) – Executive Ryan Mello, Chair

2. Communications and Public Comment

Public comment must relate to an action or discussion item on the agenda.

3. Consent Agenda - Action Items

- a. Approve Minutes of Meeting held September 25, 2025
- b. Approve Vouchers September 4, 2025, Through October 8, 2025, in the Amount of \$1,423,488.65

4. Discussion Items

- a. Review Budget Assumptions for Draft Supplemental Biennial Budget and Work Program (FY2025-2026)
- b. Summer Planning Academy Lessons Learned

5. Information Items

- a. Monthly Budget Report
- b. Contract Status Report
- c. Grant Status Report

6. Next Meeting: NO MEETING IN NOVEMBER

Thursday, December 4, 2025, 9:00 - 9:50 a.m. **note date**

7. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org or mail.

For language or ADA assistance at PSRC board meetings, please contact us at 206-464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

MINUTES

Operations Committee

September 25, 2025

1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

The meeting of the Operations Committee was called to order at 9:01 a.m. by Mayor Becky Erickson, serving as acting chair in the absence of Executive Ryan Mello. A quorum was established

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA – ACTION ITEMS

ACTION: It was moved and seconded (Wahl/Low) to

- a. Approve Minutes of Meeting held July 24, 2025*
- b. Approve Vouchers July 9, 2025, through September 3, 2025, in the Amount of \$3,270,723.97*

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR THE REGIONAL ELECTRIC VEHICLE CHARGING INFRASTRUCTURE PLAN

Kelly McGourty, PSRC, presented the request for contract authority to contribute \$40,000 to the Puget Sound Clean Air Agency for development of a Regional Electric Vehicle (EV) Charging Infrastructure Plan. This collaborative effort will provide technical assistance, best practices and a regional framework for EV infrastructure planning, with the Clean Air Agency serving as lead agency.

ACTION: It was moved and seconded (Wahl/Simpson) to

Recommend the Executive Board authorize the Executive Director to enter into a contract with the Puget Sound Clean Air Agency for the development of a Regional Electric Vehicle Charging Infrastructure Plan in the amount of \$40,000.

The motion passed.

ACTION ITEM: APPROVE BUDGET AMENDMENT AND CONTRACT AUTHORITY FOR CONSULTANT SERVICES TO IMPLEMENT AMAZON HOUSING FUND GRANT

Robin Koskey, PSRC, presented the proposed budget amendment and contract authority related to a \$444,500 grant from the Amazon Housing Fund. The grant will support the development of a regional housing data and policy platform, including parcel-level development capacity analysis, technical assistance and outreach activities. The majority of funds will be used for consultant services to develop and host the tool, with additional funding for outreach and PSRC staff support.

Committee members discussed the tool's features, including mapping, ownership data and its potential to support local housing planning. The committee discussed the importance of communicating this tool's development to planning directors and housing consortiums, with Amazon providing an outreach and engagement consultant to assist with this effort.

ACTION: It was moved and seconded (Wahl/Erickson) to

Recommend the Executive Board approve a budget amendment to increase the budget by \$444,500, authorize the Executive Director to enter into one or more contracts for consultant services for the creation of a housing data and policy platform, and authorize execution of all agreements with Amazon or the Amazon Housing Fund.

The motion passed.

DISCUSSION ITEM: ANNUAL WEIGHTED VOTES REVISION

Josh Brown, PSRC, provided an overview of the annual update to the weighted votes for the Executive Board, as required by the PSRC interlocal agreement and based on the latest OFM population figures. No action was required. Mr. Brown also described the formation of an ad hoc Board Representation Committee to review the composition of the Executive Board and policy boards.

Committee members discussed the statutory allocation of weighted votes, particularly for port authorities, and the circumstances under which weighted votes are used in Executive Board decision-making.

DISCUSSION ITEM: REVIEW PROCESS FOR DRAFT SUPPLEMENTAL BIENNIAL BUDGET AND WORK PROGRAM FY2026–2027

Marc Daily, PSRC, outlined the schedule for development of the Supplemental Biennial Budget for FY2026–2027. The process will include a review of revenues and expenditures at the October meeting, with further development and committee review in early 2026. Final action on the budget is anticipated at the General Assembly in Spring 2026.

DISCUSSION ITEM: PSRC 2025 BASE PAY MARKET STUDY

Mr. Daily summarized the annual market study of PSRC pay bands, noting a 3% increase to all salary ranges to maintain market competitiveness. The adjustment is based on multiple public sector compensation surveys. Committee members requested access to the underlying survey data for use in their own jurisdictions' salary reviews.

INFORMATION ITEMS**a. New Employee Status Report:**

Thu Le, PSRC, introduced three employees: Mohammad Mehdi Oshanreh (Data), Kellee Harwood (Planning), and Sarah Warsame (Planning).

b. Monthly Budget Report**c. Contract Status Report****d. Grant Status Report:**

Reports were provided in the meeting packet for reference. Members were encouraged to contact staff with any questions.

The next Operations Committee meeting is scheduled for Thursday, October 23, 2025, at 9:00 a.m.

ADJOURN

There being no further business, the meeting was adjourned at 9:45 a.m.

ATTACHMENTS

A. Attendance Roster September 25, 2025

PSRC Operations Committee September 25, 2025

3.a - Att. 1

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
		Vacant Alt.	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	1
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		COM Christine Rolfes, Kitsap County Alt.	1
Pierce County	1	Executive Ryan Mello	1
		CM Dave Morell Alt.	
Pierce County Cities/Towns	1	CM Stan Flemming, University Place	
		CM Jeff Sproul, Orting Alt.	
Snohomish County	1	CM Sam Low	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		8
		(Quorum = 5) Quorum Total	6



Puget Sound Regional Council

October 16, 2025

CONSENT AGENDA

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated September 4, 2025, Through October 8, 2025, in the Amount of \$1,423,488.65**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED

<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	<u>TOTALS</u>
09/04/25 - 10/08/25	AP Vouchers	\$ 673,405.32
09/15/25 - 09/30/25	Payroll	\$ 750,083.33
		<hr/>
		\$ 1,423,488.65

For additional information, please contact Andrew Werfelmann, Budget Manager, at awerfelmann@psrc.org or 206-971-3292.



Puget Sound Regional Council

October 16, 2025

DISCUSSION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: Review Budget Assumptions for Draft Supplemental Biennial Budget and Work Program (FY2025-2026)

IN BRIEF

In May, the Puget Sound Regional Council's General Assembly adopted a two-year budget and work program, which runs from July 1, 2025 through June 30, 2027. The adopted biennial budget includes the option for adjustment after the first year with a supplemental budget.

The Operations Committee has primary responsibility for developing the budget and will receive a briefing on the draft Supplemental FY2026-2027 Budget and Work Program at their October 2025 meeting. The draft supplemental budget reflects the overall changes in revenues and expenditures since the last amendment in September 2025.

DISCUSSION

The proposed supplemental includes updated budget assumptions shown on the attached tables.

Beginning January through February 2026, information on the draft supplemental budget will be presented to the Executive Board, Transportation Policy Board, Growth Management Policy Board, Economic Development Board and Regional Staff Committee. In March or April 2026 the Operations Committee will recommend approval of the budget by the Executive Board and the Executive Board will recommend the budget for adoption by the General Assembly to be held Spring 2026.

A full draft budget will become available online in December 2025 at <https://www.psrc.org/about/budget>.

For more information, please contact Andrew Werfelmann at (206) 688-8220, or awerfelmann@psrc.org.

ATTACHMENTS

A. Tables 1-8

Table 1 - Revenue Comparison Summary

Basic Funding	Draft Supplemental Biennial FY2026-2027	Sept 25 - Amend Biennial FY2026-2027	Variance
State	\$1,508,000	\$1,508,000	\$0,000
Federal	\$20,635,000	\$20,635,000	\$0,000
Federal Pass Through	\$2,025,000	\$2,025,000	\$0,000
Local Funds, EDD and Service Income	\$5,413,000	\$5,413,000	\$0,000
Carryover (a)	\$16,208,000	\$16,208,000	\$0,000
State/Federal/Local Anticipated	\$153,000	\$153,000	\$0,000
Total	\$45,942,000	\$45,941,000	\$0,000

Table 2 - Expenditure Comparison Summary

Basic Funding	Draft Supplemental Biennial FY2026-2027	Sept 25 - Amend Biennial FY2026-2027	Variance
Salaries (b)	\$16,271,000	\$16,271,000	\$0,000
Benefits (c)	\$8,585,000	\$8,585,000	\$0,000
Overhead	\$5,147,000	\$5,147,000	\$0,000
s+b+oh	\$30,003,000	\$30,004,000	\$0,000
Direct	\$864,000	\$864,000	\$0,000
Consultant (e)	\$4,655,000	\$4,655,000	\$0,000
Subawards (f)	\$2,653,000	\$2,653,000	\$0,000
Anticipated	\$153,000	\$153,000	\$0,000
Encumbered for Future Work (e)	\$5,001,000	\$5,001,000	\$0,000
Contingency Reserve PSRC	\$2,614,000	\$2,614,000	\$0,000
Total	\$45,942,000	\$45,942,000	\$0,000

Table 3 - Staffing Comparison by Task

	Draft Supplemental Biennial FY2026-2027	Sept 25 - Amend Biennial FY2026-2027	Variance
Planning Management	4	4	-
Growth Planning	6	6	-
Transportation Planning	17	17	-
Subtotal Planning	27	27	-
Economic Development District	1	1	-
Data	20	20	-
Council Support	3	3	-
Communications (g)	7	7	-
Administrative Services (d)	12	12	-
Total	70	70	-

(a) Carryover are available funds that remain unspent in the previous budget cycle and can be used in the next budget cycle.

(b) Includes all agency staff salaries for the two year period. Assume 5% merit pool per year and a \$200,000 allowance for salary survey adjustments.

(c) Benefits include vacation, sick leave, holiday, retirement medical, dental, short and long term disability, life, a deferred compensation plan, etc.

(d) Administrative Services include: Executive Administration, Finance, HR, IT, Information Center, and Graphics.

(e) Anticipated work that extends beyond current biennial period.

(f) Subrecipients are partner agencies getting pass through funds from PSRC.

(g) Additional Communications and Gov't Relations Staff programmed.

Notes:

Table 4 - Revenue Comparison by Source

	Draft Supplemental Biennial	Sept 25 - Amend Biennial	
Basic Funding	FY2026-2027	FY2026-2027	Variance
Grant and Local Revenue			
Planning funds			
Regional Transportation Planning Org	\$1,508,000	\$1,508,000	\$0,000
Consolidated Planning Grant	\$15,290,000	\$15,290,000	\$0,000
Subtotal Planning funds	\$16,798,000	\$16,798,000	\$0,000
Project Funding			
FTA/5307	\$2,500,000	\$2,500,000	\$0,000
Estimated STBGP	\$2,000,000	\$2,000,000	\$0,000
FTA/5310 via WSDOT	\$200,000	\$200,000	\$0,000
Subtotal Project Funds	\$4,700,000	\$4,700,000	\$0,000
Local Funding			
Local Membership Dues (b)	\$4,181,000	\$4,181,000	\$0,000
Transit Agency Dues	\$1,232,000	\$1,232,000	\$0,000
Subtotal Local Funding	\$5,414,000	\$5,414,000	\$0,000
Grant and Local Revenue Subtotal	\$26,912,000	\$26,912,000	\$0,000
Project Specific Revenue			
DOT Safe Streets and Roads for All Phase 2	\$445,000	\$445,000	\$0,000
Subtotal Project Specific Revenue	\$445,000	\$445,000	\$0,000
CPSEDD Revenue			
CPSEDD - EDA Planning Grant	\$200,000	\$200,000	\$0,000
Subtotal CPSEDD Revenue	\$200,000	\$200,000	\$0,000
Carryover PSRC	\$18,233,000	\$18,233,000	\$0,000
Basic Funding Total	\$45,788,000	\$45,788,000	\$0,000
Anticipated Funding			
Anticipated MPO	\$153,000	\$153,000	\$0,000
Anticipated Funding Total	\$153,000	\$153,000	\$0,000
Total	\$45,942,000	\$45,941,000	\$0,000

Table 5 - Distribution of Matching funds

	Draft Supplemental Biennial	Sept 25 - Amend Biennial	
Basic Funding	FY2026-2027	FY2026-2027	Variance
Basic Funding Match			
Consolidated Planning Grant	\$2,386,000	\$2,386,000	\$0,000
DOT Safe Streets and Roads for All Phase 2	\$0,000	\$0,000	\$0,000
Other Federal - FTA 5307	\$625,000	\$625,000	\$0,000
Other Federal STBGP	\$312,000	\$312,000	\$0,000
EDA Match	\$200,000	\$200,000	\$0,000
Anticipated Funding Match			
Contingency	\$183,000	\$183,000	\$0,000
Balance of Local Dues	\$1,708,000	\$1,708,000	\$0,000
Total	\$5,414,000	\$5,414,000	\$0,000

Table 6 - FY2026-2027 Expenditure Allocation

TASK		SALARIES BENEFITS	OVERHEAD*	DIRECT COST	CONSULTANTS	SUBAWARDS	OTHER**	Budget FY2026-2027 TOTAL
000	PLANNING MANAGEMENT	\$1,773,000	\$804,000	\$161,000	\$0,000	-	-	\$2,737,000
100	GROWTH PLANNING	\$1,956,000	\$887,000	\$6,000	\$625,000	-	-	\$3,474,000
200	TRANSPORTATION PLANNING	\$5,723,000	\$2,594,000	\$12,000	\$2,272,000	2,381,123	-	\$12,982,000
300	ECONOMIC DEVELOPMENT	\$368,000	\$167,000	\$23,000	\$0,000	-	-	\$558,000
400	DATA	\$7,039,000	\$3,191,000	\$431,000	\$979,000	-	-	\$11,641,000
500	COUNCIL SUPPORT	\$1,354,000	\$614,000	\$170,000	\$629,000	-	-	\$2,767,000
600	COMMUNICATIONS	\$2,240,000	\$1,016,000	\$61,000	\$150,000	-	-	\$3,467,000
700	ENCUMBRANCE	\$278,000	-	-	-	-	\$5,160,000	\$5,438,000
800	CONTINGENCY/RESERVE	-	-	-	-	-	\$2,614,000	\$2,614,000
GRAND TOTAL		\$20,731,000	\$9,272,000	\$865,000	\$4,655,000	\$2,381,000	\$7,774,000	\$45,678,000

* Overhead includes Administrative Staff, Direct Costs, and Consultants associated with Finance, Human Resources, Information Technology, Graphics, and Information Center.

** Other includes subawards, unfunded contracts, and Contingency Reserves.

TABLE 7
FY2026 & FY2027 REVENUE ALLOCATION

TASK	RTPO	Consolodated Planning Grant	Consolodated Planning Grant Match 13.5%	Consolodated Planning Grant Carryover
000 PLANNING MANAGEMENT	127,000	899,000	140,000	980,000
100 GROWTH PLANNING	864,000	633,000	99,000	608,000
200 TRANSPORTATION PLANNING	517,000	2,527,000	394,000	934,000
300 ECONOMIC DEVELOPMENT	-	-	-	-
400 DATA	-	6,225,000	972,000	1,477,000
500 COUNCIL SUPPORT	-	635,000	99,000	1,093,000
600 COMMUNICATIONS	-	839,000	131,000	1,090,000
700 ENCUMBRANCE	-	3,533,000	551,000	-
800 CONTINGENCY/RESERVE	-	-	-	-
TOTALS	1,508,000	15,290,000	2,386,000	6,182,000

Revenue Allocation (Continued)	Safe Streets for All Phase I Carryover	Safe Streets for All Phase I Carryover Match	Safe Streets for All Phase I Subrecipients	Safe Streets for All Phase II Carryover
TASK				
000 PLANNING MANAGEMENT	-	-	-	-
100 GROWTH PLANNING	-	-	-	-
200 TRANSPORTATION PLANNING	1,281,000	320,000	478,000	577,000
300 ECONOMIC DEVELOPMENT	-	-	-	-
400 DATA	-	-	-	-
500 COUNCIL SUPPORT	-	-	-	-
600 COMMUNICATIONS	-	-	-	-
700 ENCUMBRANCE	-	-	-	-
800 CONTINGENCY/RESERVE	-	-	-	-
TOTALS	1,281,000	320,000	478,000	577,000

Revenue Allocation (Continued)	Amazon Housing	EDD EDA grant	EDA grant Match	Carryover Local
TASK				
000 PLANNING MANAGEMENT	-	-	-	198,000
100 GROWTH PLANNING	445,000	-	-	179,000
200 TRANSPORTATION PLANNING	-	-	-	179,000
300 ECONOMIC DEVELOPMENT	-	200,000	200,000	-
400 DATA	-	-	-	278,000
500 COUNCIL SUPPORT	-	-	-	553,000
600 COMMUNICATIONS	-	-	-	1,114,000
700 ENCUMBRANCE	-	-	-	-
800 CONTINGENCY/RESERVE	-	-	-	2,431,000
TOTALS	445,000	200,000	200,000	4,931,000

TABLE 7 (continued)
FY2026 & FY2027 REVENUE ALLOCATION

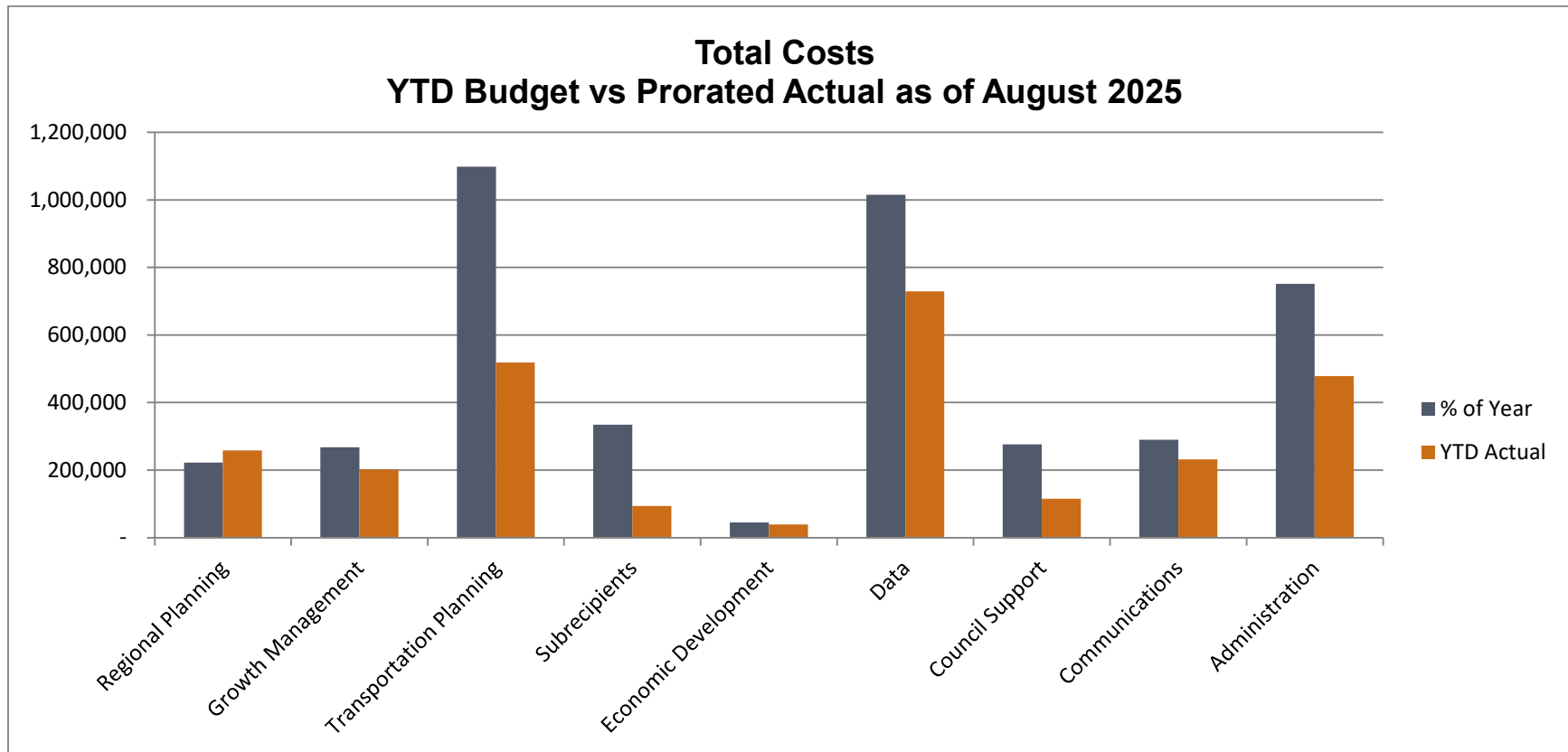
TASK	Consolidated Planning Grant Carryover Match	FTA 5307 2024	FTA 5307 Match 20.0%	FTA 5307 Carryover	FTA 5307 Carryover Match
000 PLANNING MANAGEMENT	153,000	-	-	-	-
100 GROWTH PLANNING	95,000	-	-	-	-
200 TRANSPORTATION PLANNING	146,000	980,000	245,000	671,000	168,000
300 ECONOMIC DEVELOPMENT	-	-	-	-	-
400 DATA	230,000	687,000	172,000	280,000	70,000
500 COUNCIL SUPPORT	171,000	-	-	-	-
600 COMMUNICATIONS	170,000	-	-	-	-
700 ENCUMBRANCE	-	833,000	208,000	-	-
800 CONTINGENCY/RESERVE	-	-	-	-	-
TOTALS	965,000	2,500,000	625,000	950,000	238,000

Revenue Allocation (Continued)	Safe Streets for All Phase II Carryover Match	Safe Streets for All Phase II Subrecipients	STBGP 2026	STBGP 2024 Match 13.5%	FTA 5310 2026
TASK					
000 PLANNING MANAGEMENT	-	-	-	-	-
100 GROWTH PLANNING	-	-	-	-	-
200 TRANSPORTATION PLANNING	144,000	1,904,000	1,000,000	156,000	200,000
300 ECONOMIC DEVELOPMENT	-	-	-	-	-
400 DATA	-	-	1,000,000	156,000	-
500 COUNCIL SUPPORT	-	-	-	-	-
600 COMMUNICATIONS	-	-	-	-	-
700 ENCUMBRANCE	-	-	-	-	-
800 CONTINGENCY/RESERVE	-	-	-	-	-
TOTALS	144,000	1,904,000	2,000,000	312,000	200,000

Revenue Allocation (Continued)	Local	Basic Funding Subtotal	Federal Anticipated	Federal Match Anticipated	Anticipated and Match Subtotal	FY2026-2027 Budget
TASK						
000 PLANNING MANAGEMENT	240,000	2,737,000	-	-	-	2,737,000
100 GROWTH PLANNING	552,000	3,474,000	-	-	-	3,474,000
200 TRANSPORTATION PLANNING	163,000	12,982,000	-	-	-	12,982,000
300 ECONOMIC DEVELOPMENT	158,000	558,000	-	-	-	558,000
400 DATA	95,000	11,641,000	-	-	-	11,641,000
500 COUNCIL SUPPORT	217,000	2,767,000	-	-	-	2,767,000
600 COMMUNICATIONS	123,000	3,467,000	-	-	-	3,467,000
700 ENCUMBRANCE	160,000	5,286,000	153,000	-	153,000	5,439,000
800 CONTINGENCY/RESERVE	183,000	2,614,000	-	-	-	2,614,000
TOTALS	1,891,000	45,526,000	153,000	-	153,000	45,678,000

Table 8 - Estimated Carryover Funds from FY2025

	Total Grant Funds Remaining	Contractual Remaining	Subrecipient Remaining	Other Remaining
PL Funds	6,181,572	-	-	6,181,572
FTA 5307	950,482	-	-	950,482
FTA 5310	-	-	-	-
DOT Safe Streets Phase I	1,281,424	1,379,103	-	(97,679)
DOT Safe Streets Phase I - Subawards	477,585		477,585	-
DOT Safe Streets Phase II	576,843	427,496	-	149,347
DOT Safe Streets Phase II - Subawards	1,903,538	-	1,302,000	601,538
Subtotal	11,371,445	1,806,599	1,779,585	7,785,261
Carryover local match	1,666,941			
Carryover local funds	2,500,000			
Contingency/Reserve Carryover (PSRC)	2,431,000			
Total Carryover from FY2025	\$ 17,969,386			



Budget as of July 2025 Amended Biennial Budget.

Percent of Year represents the amount of expenses that each department should have based on the current month of the fiscal year as it relates to the department's annual budget. 17% of the fiscal year has been completed.

14.0% of labor, 1.3% of consultant budget not including Safe Streets and Roads for All Subrecipients, and 14.3% of direct budget has been expensed.

4.7% of total Subrecipient budget has been expensed for both Safe Streets and Roads for All programs. Grants run for 5 years.

Most of the consultant budget has not been expensed.

Regional Planning expenses include the annual Summer Planning Academy which is beginning of year expenditure.

Puget Sound Regional Council
LARGE CONTRACT STATUS REPORT
as of 10/14/2025

5.b

Large contracts are those contracts having a value over \$10,000. Authorization to award a contract over \$10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget.										
Contractor	Description	Project* Manager	Board Approved	Date Issued	DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW										
AMENDED										
COMPLETED										
PROJECT SPECIFIC										
AMPORF	Travel Model Software Development Cooperative	Stefan Coe	07/28/22	09/01/22	N	\$210,000	\$105,000	\$105,000	50%	06/30/28
Blue Raster	GIS and IT Services	Carol Naito	07/27/23	10/02/23	N	\$99,960	\$14,584	\$51,827	15%	06/30/27
Fehr & Peers	Regional Transit Access Assessment	Gil Cerise	09/26/24	03/24/25	N	\$125,000	\$38,298	\$86,703	31%	06/30/26
Holland & Knight	Federal Affairs and Funding Consultant Services	Robin Koskey	06/27/24	12/20/24	N	\$275,000	\$101,250	\$173,750	37%	12/31/27
Jennifer Ziegler Public Affairs Consulting, Inc.	WA State Legislative Monitoring	Robin Koskey	04/25/24	05/10/24	Y	\$160,000	\$36,000	\$92,000	23%	04/30/26
PC Bennett Solutions	Enterprise Resource Planning Software System	Lili Mayer	12/07/23	07/10/24	Y	\$400,000	\$132,364	\$141,162	33%	06/30/34
Resource Systems Group	2023 Household Survey Program - Wave 2	Brian Lee & Suzanne Childress	03/24/22	10/12/22	N	\$699,913	\$444,186	\$218,476	63%	08/31/26
Triskelle Software Solutions, LLC	Transportation Projects Database & Online Apps Upgrade	Jennifer Barnes	06/22/13	02/07/24	Y	\$150,000	\$133,133	\$1,483	89%	06/30/26
Seitel Systems	Information Systems and Network Support Services	Kathryn Johnson	04/24/25	07/01/25	N	\$50,000	\$13,801	\$36,199	28%	12/31/25
Uncommon Bridges (BDS Planning and Urban Design, INC)	Regional Transportation Plan Public Engagement	Noah Boggess	06/27/24	03/12/25	Y	\$225,000	\$177,942	\$47,058	79%	06/30/26
Upaup, Inc	Website Support	Carolyn Downs	09/22/22	10/01/22	N	\$96,000	\$12,010	\$62,055	13%	06/30/27
VisionSnap, Inc.	Upgrades to Transp. Projects Online Application Services	Jennifer Barnes	04/27/23	08/18/23	N	\$30,000	\$4,050	\$1,500	14%	06/30/26
WSP, Inc.	U.S. DOT SSFA Technical Support	Gary Simonson	04/27/23	01/08/24	N	\$998,719	\$356,737	\$78,832	36%	12/31/25
WSP, Inc.	Town of Eatonville Local Safety Plan	Gary Simonson	04/27/23	11/22/24	N	\$200,000	\$164,949	\$35,051	82%	12/31/25
ON-CALL										
Cascadia Law Group	On-Call Legal Services	Marc Daily	04/24/25	07/01/25	N	\$225,000	\$12,287	\$212,713	5%	06/30/27
Etairos HR	On-Call Human Resources Services	Thu Le	04/24/25	07/01/25	Y	\$40,000	\$3,500	\$36,500	9%	06/30/27
Francis & Company	On-Call Financial Services	Lili Mayer	06/27/19	03/02/20	Y	\$227,976	\$43,621	\$6,379	19%	02/28/26
						TOTAL	\$4,212,568	\$1,793,712	\$1,386,687	
* Staff Directory										
** Qualify or identify as Small/Minority/Women/VOB/Disadvantaged Business Enterprise as defined by WA State OMWBE? (Y/N)										
*** A list of Completed Contracts is available on request.										
Operating Leases										
	Description					FY 2023	FY 2024	FY 2025	Thereafter	Totals
						\$5,784	\$8,250	\$8,250	\$8,250	\$30,534
						\$28,052	\$25,444	\$26,717	tbd	\$80,214
						\$1,087,920	\$1,022,830	\$664,206	see lease	\$3,665,339
Small Contract Status Report										
Small contracts are those contracts having a value \$10,000 and under. Authorization from the Operation Committee is not needed for approval.										
Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
Upaup, Inc.	Website Hosting	Carolyn Downs	N/A	10/1/2023	N	\$8,400	\$2,100	\$6,300	25%	09/30/25
Anne Avery	On-Call Writing Support	Robin Koskey	N/A	8/23/2024	Y	\$8,000	\$1,050	\$6,950	13%	08/31/25

**Puget Sound Regional Council
GRANT STATUS REPORT**

5.c

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 08/31/25	Remaining to be Expended	Billed as of 08/31/25	Remaining to bill	Grant Period
CPG Carry Forward Funding FY24-25	Regional Planning	Lili Mayer	Multiple	6,181,572.00	1,467,517.68	4,714,054.32	1,467,517.98	4,714,054.02	7/1/23 - tbd
CPG Funding (through Sept 30, 2025)	Regional Planning	Lili Mayer	Multiple	2,391,337.32	-	2,391,337.32	-	2,391,337.32	7/1/25-6/30/27
total FHWA				8,572,909.32	1,467,517.68	7,105,391.64	1,467,517.98	7,105,391.34	
RTPO FY24-25	Regional Planning	Lili Mayer	Multiple	1,507,158.00	125,654.00	1,381,504.00	125,654.00	1,381,504.00	7/1/25 - 6/30/27
STBG FY24-25	Regional Planning	Kelly McGourty	Multiple	2,000,000.00	86,956.50	1,913,043.50	86,956.50	1,913,043.50	8/1/25 - 6/30/27
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	243,990.51	56,009.49	225,000.00	75,000.00	4/1/23 - 3/31/26
FY24 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	1,557,336.00	942,664.00	1,553,017.00	946,983.00	4/3/24 - 3/31/26
USDOT Office of Safety	Safety Action Plans Phase 1	Ben Bakkenta	Multiple	4,860,363.00	3,185,139.47	1,675,223.53	3,185,139.47	1,675,223.53	5/19/23 - 12/31/25
USDOT Office of Safety	Safety Action Plans Phase 2	Ben Bakkenta	Multiple	2,870,000.00	415,231.44	2,454,768.56	414,387.04	2,455,612.96	4/17/24 - 6/30/27
WSDOT 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	24,327.44	175,672.56	-	200,000.00	7/1/25 - 6/30/27
				22,810,430.32	15,752,758.33				
Recently Completed									
FY22 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	1/5/22 - 3/31/24