



Puget Sound Regional Council

MINUTES

Operations Committee
September 25, 2025
1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

The meeting of the Operations Committee was called to order at 9:01 a.m. by Mayor Becky Erickson, serving as acting chair in the absence of Executive Ryan Mello. A quorum was established

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA – ACTION ITEMS

ACTION: It was moved and seconded (Wahl/Low) to

- a. Approve Minutes of Meeting held July 24, 2025*
- b. Approve Vouchers July 9, 2025, through September 3, 2025, in the Amount of \$3,270,723.97*

The motion passed.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR THE REGIONAL ELECTRIC VEHICLE CHARGING INFRASTRUCTURE PLAN

Kelly McGourty, PSRC, presented the request for contract authority to contribute \$40,000 to the Puget Sound Clean Air Agency for development of a Regional Electric Vehicle (EV) Charging Infrastructure Plan. This collaborative effort will provide technical assistance, best practices and a regional framework for EV infrastructure planning, with the Clean Air Agency serving as lead agency.

ACTION: It was moved and seconded (Wahl/Simpson) to

Recommend the Executive Board authorize the Executive Director to enter into a contract with the Puget Sound Clean Air Agency for the development of a Regional Electric Vehicle Charging Infrastructure Plan in the amount of \$40,000.

The motion passed.

ACTION ITEM: APPROVE BUDGET AMENDMENT AND CONTRACT AUTHORITY FOR CONSULTANT SERVICES TO IMPLEMENT AMAZON HOUSING FUND GRANT

Robin Koskey, PSRC, presented the proposed budget amendment and contract authority related to a \$444,500 grant from the Amazon Housing Fund. The grant will support the development of a regional housing data and policy platform, including parcel-level development capacity analysis, technical assistance and outreach activities. The majority of funds will be used for consultant services to develop and host the tool, with additional funding for outreach and PSRC staff support.

Committee members discussed the tool's features, including mapping, ownership data and its potential to support local housing planning. The committee discussed the importance of communicating this tool's development to planning directors and housing consortiums, with Amazon providing an outreach and engagement consultant to assist with this effort.

ACTION: It was moved and seconded (Wahl/Erickson) to

Recommend the Executive Board approve a budget amendment to increase the budget by \$444,500, authorize the Executive Director to enter into one or more contracts for consultant services for the creation of a housing data and policy platform, and authorize execution of all agreements with Amazon or the Amazon Housing Fund.

The motion passed.

DISCUSSION ITEM: ANNUAL WEIGHTED VOTES REVISION

Josh Brown, PSRC, provided an overview of the annual update to the weighted votes for the Executive Board, as required by the PSRC interlocal agreement and based on the latest OFM population figures. No action was required. Mr. Brown also described the formation of an ad hoc Board Representation Committee to review the composition of the Executive Board and policy boards.

Committee members discussed the statutory allocation of weighted votes, particularly for port authorities, and the circumstances under which weighted votes are used in Executive Board decision-making.

DISCUSSION ITEM: REVIEW PROCESS FOR DRAFT SUPPLEMENTAL BIENNIAL BUDGET AND WORK PROGRAM FY2026–2027

Marc Daily, PSRC, outlined the schedule for development of the Supplemental Biennial Budget for FY2026–2027. The process will include a review of revenues and expenditures at the October meeting, with further development and committee review in early 2026. Final action on the budget is anticipated at the General Assembly in Spring 2026.

DISCUSSION ITEM: PSRC 2025 BASE PAY MARKET STUDY

Mr. Daily summarized the annual market study of PSRC pay bands, noting a 3% increase to all salary ranges to maintain market competitiveness. The adjustment is based on multiple public sector compensation surveys. Committee members requested access to the underlying survey data for use in their own jurisdictions' salary reviews.

INFORMATION ITEMS**a. New Employee Status Report:**

Thu Le, PSRC, introduced three employees: Mohammad Mehdi Oshanreh (Data), Kellee Harwood (Planning), and Sarah Warsame (Planning).

b. Monthly Budget Report**c. Contract Status Report****d. Grant Status Report:**

Reports were provided in the meeting packet for reference. Members were encouraged to contact staff with any questions.

The next Operations Committee meeting is scheduled for Thursday, October 23, 2025, at 9:00 a.m.

ADJOURN

There being no further business, the meeting was adjourned at 9:45 a.m.

ATTACHMENTS**A. Attendance Roster September 25, 2025**

PSRC Operations Committee September 25, 2025

3.a - Att. 1

| Jurisdiction | | Member | Attend |
|--|----|---|---------------|
| King County | 2 | Vacant | |
| | | Vacant | |
| City of Seattle | 1 | CM Dan Strauss | |
| | | Vacant Alt. | |
| King County Cities/Towns | 1 | CM Chris Roberts, Shoreline | 1 |
| | | MYR Dana Ralph, Kent Alt. | 1 |
| Kitsap County & Cities/Towns | 1 | MYR Becky Erickson, Poulsbo | 1 |
| | | COM Christine Rolfes, Kitsap County Alt. | 1 |
| Pierce County | 1 | Executive Ryan Mello | 1 |
| | | CM Dave Morell Alt. | |
| Pierce County Cities/Towns | 1 | CM Stan Flemming, University Place | |
| | | CM Jeff Sproul, Orting Alt. | |
| Snohomish County | 1 | CM Sam Low | 1 |
| | | CM Jared Mead Alt. | |
| Snohomish County Cities/Towns | 1 | MYR Pro Tem Bryan Wahl, Mountlake Terrace | 1 |
| | | Vacant Alt. | |
| Statutory Members: Ports, WSDOT, WA Trans. Commission | 1 | COM David Simpson, Port of Everett | 1 |
| | | COM Glen Bachman, Port of Everett | |
| Members | 10 | | 8 |
| | | (Quorum = 5) Quorum Total | 6 |