

EXAMPLE MTP PROJECT APPROVAL REQUEST: LOCAL AGENCY ROADWAY PROJECT ON STATE FACILITY WITH DESCRIPTION CHANGE

This packet has been assembled as an example of a project sponsor request for approval of a candidate project in Transportation 2040. This particular example is based on a common scenario where the project description shown in the current Transportation 2040 plan is somewhat different from the project description in the preferred alternative chosen through the environmental documentation process. Transportation 2040 is the adopted Metropolitan Transportation Plan for the Puget Sound region. Capacity expansion projects on regionally significant facilities must be approved before the sponsor proceeds with implementation phases. One key requirement for approval is that the project description in the regional plan match the description in the preferred alternative.

The Puget Sound Regional Council maintains Transportation 2040 and processes approval requests.

A [checklist](#) of items sponsors should include in approval requests is available as a separate document.

Please note that this is one example; different projects may need different approval request approaches. Contact Kimberly Scrivner (kscrivner@psrc.org, 206.971.3281) with questions.

Cover Letter

March 20, 2003

Puget Sound Regional Council
Attention: Major Capacity Guidance – Candidate/Approved Status
1011 Western Avenue, Suite 500
Seattle, WA 98104-1035

RE: Request for Approved status for “SR 444 Widening in Smallville”
(TIP # BBB-17 and #BB-18; MTP # 9011)

Honorable Members of the PSRC Executive Board:

Smallville hereby requests a change in the status of the “SR 444 Widening in Smallville” project from “Candidate” to “Approved.”

PROJECT DESCRIPTION: This project will add one GP lane in each direction on SR 444 between Mendholson Ave. and SR 490, one westbound HOV lane, and one 300 yard eastbound right turn lane at the entrance to the Smallville Mall on Mendholson. Curb, gutter, and sidewalk, and class II bike lanes will be provided on both sides with pedestrian fixtures on the south (eastbound) side adjacent to the mall. This description is consistent with the preferred alternative described in the Record of Decision (see below and Exhibit 2).

MTP STATUS: The project is included in the MTP as project #9011. The current project description for #9011 is: “This project will add one GP lane in each direction, CGS, and one westbound HOV lane on SR 444 between Anderson Ave. and SR 490.” While the original description is slightly different from that shown in the preferred alternative, we submit that the description in the preferred alternative is not sufficiently different to impede approval. Mendholson Avenue is only one block east of Anderson Avenue, the turn lane was added to the project as a result of comments received during the public comment on the Draft Environmental Impact Statement, and we feel that one block of additional widening and one turn lane do not constitute significantly more capacity expansion than that shown in the original description.

RTIP STATUS: The project is included in the Regional TIP as projects # SMV-29 and SMV-36.

COMPREHENSIVE PLAN STATUS: The project is included in the Transportation Element of the Smallville Comprehensive Plan. The Transportation Element of Smallville’s Comprehensive Plan was certified by the PSRC in July, 2001.

CONSISTENCY WITH TRANSPORTATION 2040 POLICIES: The SR 555 widening project is consistent with the applicable policies of Transportation 2040. Attached as Exhibit 1 is a statement regarding the project’s consistency with or consideration of the applicable policies.

ENVIRONMENTAL DOCUMENTATION: The NEPA process has been completed. Attached as Exhibit 2 is the NEPA FEIS.

PLANNING REQUIREMENTS: Smallville Public Works staff have consulted with WSDOT planning and engineering staff in the Northwest Region throughout the development of this project. WSDOT is a project co-sponsor.

FINANCIAL FEASIBILITY: All project funding is secured. Attached as Exhibit 3 is a financial matrix listing all secured federal and state funding to cover the estimated total project costs.

We submit that this letter with its attachments provides all information necessary for the Regional Council to approve a change in project status from “Candidate” to “Approved” consistent with the adopted

Transportation 2040 Plan. If staff has any questions or requires additional information, please contact Leslie Alexander of this office, at (360) 999-9999.

Thank you for your consideration of this request.

Sincerely,

Leslie Alexander, P.E.
Project Manager