



Year-End Progress Report Fiscal Year Ending June 30, 2025



Puget Sound Regional Council

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Regional Planning (Task 000)

Objective

Oversee the development, maintenance and implementation of effective regional strategies for growth and transportation, and to improve regional coordination of planning programs. Develop short-term regional planning projects and programs in response to emerging issues and identified agency priorities.

Sub-Tasks

Sub-Task 1. Departmental Administration

Manage and administer the regional planning work program, including work program development, schedule, budget, progress and evaluation reports and related documentation. Support PSRC's Growth Management and Transportation Policy Boards and key technical and advisory committees. Support the Central Puget Sound Economic Development District Board and the PSRC Executive Board. Participate on the PSRC Executive Management Team to set strategic direction for the agency. Represent PSRC in local, regional, state, and national planning efforts, and inform regional planning from that work. Budget includes resources for on-call Hearing Examiner associated with development of long-range plans.

Activities in FY2025 included:

- *Management and oversight of the Planning Department to implement PSRC's planning work programs for transportation, growth management, and regional planning. Provided ongoing program administration and oversaw the work of the program managers in assigning and using staff resources on work program tasks. Planning and Data department directors held regular bi-weekly meetings to coordinate progress on the work program.*
- *Monitoring the budget and work program and providing progress reports.*
- *Monitoring state and federal legislation and ensuring that agency complied with all rules and regulations. Continued to work with state and federal partners on implementing requirements of the Infrastructure Investment and Jobs Act.*
- *Participation in weekly meetings of the PSRC Executive Management Team to set strategic direction for the agency, provide input to PSRC board work programs, and coordinate on issues related to agency activities and management.*

Sub-Task 2. Regional Staff Committee

Convene the Regional Staff Committee monthly or at least quarterly to discuss key issues to help inform the work of the policy boards, Operations Committee, and Executive Board. Develop meeting agendas and supporting materials; facilitate meetings and special events sponsored by the Regional Staff Committee.

Administrative services staff, along with staff from other PSRC departments and divisions, continued to provide support to the Regional Staff Committee (RSC), which met virtually seven times, and in a hybrid in-person/virtual format twice.

The committee is led by four member co-chairs who rotate chairing the committee throughout the year. Prior to each meeting, the co-chair participates in a preparatory call to go over the agenda and the presentations with staff. The co-chairs meet periodically with PSRC's Executive Director to discuss specific work program efforts and the committee's corresponding role.

Topics presented to the committee in FY2025 covered a wide range of regional planning topics, including:

- *PSRC Regional Safety Action Plan*
- *Regional Growth Trends*
- *2024 PSRC Demographic Profile*
- *Climate Pollution Reduction Grant (Puget Sound Clean Air Agency)*
- *2050 Population Growth Forecasts*
- *PSRC Legislative Agenda*
- *PSRC 2024 Housing Monitoring Report*
- *Regional Transportation Plan Scope and Work Plan*
- *Regional Designated Centers Monitoring*
- *Regional Economic Strategy Scope of Work*
- *WA 2025 Legislative Session Update*
- *Single Family Housing Covenants Research*
- *WA Department of Commerce Transfer of Development Rights Technical Assistance Program*
- *WSDOT Highway System Plan*
- *Regional Transportation Plan Financial Strategy*
- *University of Washington Evans School Professional Certification Programs*

Sub-Task 3. Aviation Planning

In cooperation with FAA, airport operators, and the WSDOT Aviation Division, PSRC is involved in a wide variety of activities related to planning and support for the central Puget Sound region's public use airport system. Periodically, PSRC receives funding from the FAA to support aviation planning in the region. Most recently, PSRC received a grant from the FAA to support the development and publication of a Regional Aviation Baseline Study. PSRC will continue to engage in regional aviation system planning as needed.

PSRC did not participate in any additional aviation-related activities in FY2025.

Sub-Task 4. Growth Management Planning: VISION 2050 Implementation

Support implementation of VISION 2050, including ongoing policy development, public outreach, and technical research into a range of growth management and other topics.

Regional Planning staff continued to support VISION 2050 implementation actions, including:

- *Work on several guidance documents to provide direction for local implementation of VISION 2050 provisions, including support for the “Passport to 2044” comprehensive plan webinar series.*
- *Support for local comprehensive plan review, comment, and certification.*

Sub-Task 5. Racial Equity and Social Justice

As a planning agency, the Puget Sound Regional Council (PSRC) makes decisions that shape transportation, land use, and the built environment. The region’s vision for advancing prosperity, a healthy environment, housing choices, and great public spaces in vibrant urban centers is not available to everyone, especially people with low incomes, rural residents, people with limited English proficiency, and people of color who face ongoing discrimination in education, health services, employment, and safe access to public spaces.

PSRC continues with the development of the Regional Equity Strategy to improve outcomes for marginalized and underrepresented communities and how the agency operates internally. This has proven to be an effective method for increasing equitable outcomes and developing a framework, tools, and resources that can remove barriers for marginalized groups.

The Regional Equity Strategy implements the policies in VISION 2050 that work towards equitable outcomes and informs future regional and local planning. It provides guidance to help members work in a coordinated manner towards the region’s goal of providing an exceptional quality of life and opportunity for all.

As part of this work, PSRC continues to support the Equity Advisory Committee to provide recommendations to the Growth Management and Transportation Policy Boards, other technical and advisory committees, and the Executive Board. Staff will supported the Equity Advisory Committee to develop an Equity Pilot Program to competitively award approximately \$6 million in funds identified in the 2022 Project Selection process. Work included developing meeting agendas and supporting materials; facilitating meetings and special events sponsored by the Equity Advisory Committee.

The Equity Advisory Committee met ten times in FY2025. Work to support the EAC included:

- *Developing meeting agendas and materials. This included providing briefing memos on agenda topics, meeting with the co-chairs to review agendas, staffing*

the meetings, preparing summaries of actions taken, and following up on the actions taken at the meetings. All meetings for the EAC were conducted virtually.

- *Additionally, to increase the visibility and impact of EAC members, one representative from the committee attends PSRC's Growth Management Policy Board meetings and another attends Transportation Policy Board meetings. Each member shares monthly updates with the full EAC to keep the committee informed about board activities.*

Tasks to develop and implement the Regional Equity Strategy included discussion and input on:

- *PSRC Regional Safety Action Plan development*
- *2025 PSRC Household Travel Survey*
- *PSRC Tribal Engagement*
- *2025 WA Legislative Session PSRC Priorities and Updates*
- *2024 PSRC Demographic Profile and Title VI Program*
- *Regional Transportation Plan Development*
- *Regional Economic Strategy development*
- *Regional Housing Strategy implementation*
- *UW Evans School housing research project*

For more information about PSRC's Equity Program, see: <https://www.psrc.org/our-work/equity>

Sub-Task 6. Long Range Transportation Planning

Support implementation of the 2022 Regional Transportation Plan, including ongoing policy and technical research into a wide variety of transportation mobility topics. Key elements include transit, including special needs transportation, transportation demand management and passenger only ferries; freight; active transportation; technology; maintenance and preservation; and financial planning. Work will also focus on developing a Regional Safety Plan.

Regional Planning staff supported development of scope of work for the 2026-2050 Regional Transportation Plan (RTP) and other long-range transportation planning projects, including:

- *Supporting development of the 2026-2050 Regional Transportation Plan, including research, workplan development, scenario creation and analyses, and Board engagement.*
- *Conducting a procurement process and contracting with a consultant firm to provide support for RTP public engagement activities.*

Sub-Task 7. Equitable Engagement

The Growth management Act establishes a baseline for public participation as a component of the planning process. However, many traditional methods and approaches do not facilitate effective engagement with historically impacted communities. The Puget Sound Regional Council bylaws declare the agency's strong commitment to public participation and specify that the agency utilize a broad range of engagement opportunities, information campaigns, public meetings after effective notice, open discussion, and consideration of and response to public comments.

PSRC has funded a new position in its budget to take the lead on engagement with its membership and member of the public. The role will work across the agency to develop engagement resources and guidance, design and implement new project specific engagement programs as needed and develop and implement new core PSRC engagement activities.

An early example of a new core PSRC engagement activity is development of a summer youth planning academy, designed to expose underrepresented groups to regional planning, build a pipeline of people who may be interested in planning as a profession, and create greater awareness of PSRC and its role in the region. The first session of PSRC's Summer Planning Academy will be held in summer 2023.

PSRC held its second annual summer youth engagement program called Summer Planning Academy (SPA) beginning in July 2024. The second cohort of SPA hosted 24 students from across the region.

The goals of the structured youth engagement program included:

- Introducing individuals to the planning process and profession at an early age.*
- Engaging young people on a regular basis to provide input on PSRC's policies and programs.*
- Actively recruiting and engaging youth from diverse and hard to engage backgrounds including Black, Indigenous, and people of color (BIPOC) communities, low-income residents, and people with disabilities.*

SPA took place over two weeks on consecutive Wednesdays and Fridays beginning July 30, 2024. Each day students were introduced to planning topics in the region, led by panelists and speakers who contribute to this work, and included site visits to relevant locations based on the topic for that session. The four curriculum topics covered were Metropolitan Planning Organization Basics, Transportation, Environment, and a combined session on Housing and Community.

Starting in winter 2024-2025, staff supported the development of the third annual SPA program, to be held in July and August 2025.

Sub-Task 8. Transportation Safety

In spring 2023, PSRC received an SS4A Action Plan Grant from the United States Department of Transportation (USDOT) Safe Streets and Roads for All program. As part of the consolidated \$4.9 million grant award, PSRC will subaward \$2.2 million of the funds to the cities of Burien, Everett, Kent, Redmond, and Tukwila, and Pierce County, Washington to develop detailed local action plans. With its share of the grant funds, PSRC will develop a Regional Safety Action Plan for the metropolitan transportation system based on a Safe System Approach. PSRC will provide administrative support and coordinate the work of the local agencies and serve as the lead grantee with USDOT.

The objective of the transportation safety project is to conduct extensive public engagement and to integrate available data sets that will allow for analyses of key transportation safety problems facing the region and local jurisdictions. The regional plan will identify problems and assist identification of proven safety countermeasures, strategies, and tools to identify specific safety projects by its members.

Regional Planning staff advanced work to develop and adopt PSRC's Regional Safety Action Plan (RASP), including:

- *Conducting roadway safety analysis*
- *Managing technical support and public engagement consultant teams*
- *Developing and publishing a State of the Region safety data report*
- *Implementing a public engagement work plan*
- *Administering subawards to 6 safety grant subrecipients under the FY2022 grant and 9 subrecipients under the FY2023 grant.*
- *Supporting the successful adoption of the Regional Safety Action Plan by the PSRC General Assembly at their annual meeting in May 2025.*
- *Continuing to support supplemental research, data analysis, and engagement with the region's federally recognized Tribes.*

Unfunded Sub-Tasks

None.

Major Milestones and Products

1. Regional Staff Committee agendas and meetings (*Ongoing*)
2. Equity Advisory Committee agendas and meetings (*Ongoing*)
3. Transportation Funding Equity Pilot (*December 2023*)
4. Online Equity Tracker (*May 2024*)
5. 2023 Summer Planning Academy inaugural program (*July-August 2023*)

Mandates

This work element provides for the program development, administration and management of the regional planning and implementation work element as required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Region:** Requires that PSRC provide information and services to local governments, state and regional agencies, Indian tribes, community organizations, businesses, individuals, and other interested parties. This work also is mandated by numerous federal and state requirements for public information and involvement.
2. **VISION 2050 Maintenance and Implementation:** Interlocal Agreement for Regional Planning of the Central Puget Sound Area, Regional Transportation Planning Organization (RTPO) Legislation, Washington's Growth Management Act, Fixing America's Surface Transportation (FAST) Act, VISION 2050, Washington State Environmental Policy Act.
3. **Long-Range Transportation Planning:** Interlocal Agreement for Regional Planning of the Central Puget Sound Area, Regional Transportation Planning Organization (RTPO) Legislation, Washington's Growth Management Act, Fixing America's Surface Transportation (FAST) Act, Federal Clean Air Act, Clean Air Washington Act, Washington's Commute Trip Reduction (CTR) Program, Corridor Planning [RCW 47.06.120].
4. **Short-Range Transportation Planning and PSRC Funding:** Interlocal Agreement for Regional Planning of the Central Puget Sound Area, Regional Transportation Planning Organization (RTPO) Legislation, Fixing America's Surface Transportation (FAST) Act, Federal Clean Air Act.
5. **Implementing VISION 2050, the Regional Transportation Plan, and Amazing Place, the Regional Economic Strategy:** VISION 2040 and the Regional Transportation Plan commit the region to periodically report on environmental, growth management, transportation, and economic issues, based on the region's adopted goals and multicounty planning policies.
6. **Regional Airport Systems Policies,** adopted in VISION 2050 and the Regional Transportation Plan that address existing aviation capacity and planning for the future.

Policy Direction and Interagency Staff Involvement

Policy Direction from the PSRC Policy Boards, the PSRC Executive Board, the Central Puget Sound Economic Development District Board, and from the PSRC Executive Management Team. Interagency staff involvement with the Regional Staff Committee; subarea and county-wide planning forums; Transit Executives and the Transportation Operators Committee; Sound Transit staff; WSDOT staff; and other local agency staff from around the region.

Summary of Revenues and Expenditures

Summary Revenues & Expenditures	
Revenues:	
RTPO	127,000
FHWA	1,994,000
FHWA Local Match	311,000
Carryover Local	271,000
Local	219,000
Federal Anticipated	-
Total	2,922,000

Expenditures:	
Scheduled Completion	100%
Actual Completion	85%
Budget Expended	85%

Budget Comparison:	
May25 Amend Supplemental	
FY 24-25	2,922,000
July24 Amend Supplemental	
FY 24-25	2,975,000

FTE Staffing Comparison:	
May25 Amend Supplemental	
FY 24-25	4.69
July24 Amend Supplemental	
FY 24-25	4.69

Summary of Consultants within Planning

Sub-Task	Description of Work	Amount
1	Engagement Support	\$ 75,000
5	Regional Focus Groups	\$ 50,000
5	Regional Public Opinion Survey	\$ 150,000
1	Economic Development Implementation	\$ 100,000
5	Equity Strategy	\$ 53,000
	Total Funded Contracts	\$ 428,000
	Total Unfunded Contracts	\$ -
	Total Consultant Costs	\$ 428,000

Regional Growth Management Planning (Task 100)

Objective

Implement VISION 2050 as the region's growth management, environmental, economic, and transportation long-range plan, and to ensure conformity and consistency of local plans and policies with state and regional planning requirements, and provide technical assistance on PSRC plans, policies, and programs.

Sub-Tasks

Sub-Task 1. Departmental Administration

Manage and administer the growth management work program, including work program development, schedule, budget, progress and evaluation reports, and related documentation. Ensure compliance with rules and regulations of funding agencies and the Puget Sound Regional Council.

The Growth Management division managed and administered the growth management work program, including schedule, budget, and progress reports, and ensured compliance with the rules and regulations of funding agencies and the Puget Sound Regional Council.

Sub-Task 2. Support Boards and Committees

Support PSRC's Growth Management Policy Board, Executive Board, and other boards and committees. This sub-task will provide and support forums for regional policy development and decision making. Growth Management Policy Board work items are expected to include work to implement VISION 2050, review of recommendation on certification of local comprehensive and subarea plans, and review of regional centers.

The Growth Management division supported the Growth Management Policy Board's regional policy work and decision-making, including advancing the Regional Housing Strategy; reviewing and certifying local comprehensive plans; supporting work for Puget Sound recovery, climate change, and open space; overseeing the work of the Regional TOD Committee; guiding PSRC's monitoring of regional centers; and supporting development of PSRC's legislative agenda.

Sub-Task 3. VISION 2050 Implementation

VISION 2050 is the region's plan to keep the central Puget Sound region healthy and vibrant as it grows. As the region prepares to add more people and jobs in the coming decades, VISION 2050 identifies the challenges we should tackle together as a region and establishes the vision for the next 30 years.

VISION 2050 serves as the framework for countywide and local planning conducted under the Growth Management Act and for regional planning, such as the Regional

Transportation Plan. VISION 2050 also serves as the region's equitable plan for transit oriented development. Successful implementation requires continued regional coordination and support for counties and cities in their efforts to make VISION 2050 a reality at the local level. This Sub-Task will include outreach, convenings and events, assistance and technical development to support implementation of VISION 2050 through direct PSRC actions and through support to jurisdictions, agencies, and interest groups.

a. Growth Strategy Implementation

PSRC will provide assistance for the implementation of VISION 2050 and the Regional Growth Strategy in the updates to local plans, as required by the Growth Management Act.

The Growth Management division worked with countywide planning forums and staff groups to guide the integration of local growth targets in local comprehensive plans and the consideration of target changes through reconciliation. Staff continued to monitor growth and identify steps in the continued work on the Regional Growth Strategy to support the Regional Transportation Plan and future updates. Growth staff worked with the Data department to explore new long-range population forecast models.

b. Housing Implementation

A priority topic for VISION 2050 is to ensure that the region's housing supply keeps up with the region's strong economic and job growth, provide greater affordability options, and lessen the risk and potential impact of displacement. This Sub-Task will include implementation of the Regional Housing Strategy, coordination with member agencies to improve the information available related to housing supply and affordability, support for local housing strategy efforts, data monitoring, and assistance for local comprehensive plan updates.

PSRC continued work to promote and implement the Regional Housing Strategy and supported state efforts to establish a housing research center. The strategy provides a regional playbook for addressing the overall housing need and for housing affordability. PSRC supported jurisdictions in their efforts to understand their local housing needs as part of their comprehensive plan updates and draft housing elements. PSRC's housing work included publishing an annual monitoring update; reporting on housing data trends; supporting local work to address middle housing; providing a forum for coordination between subregional housing agencies; providing guidance and coordination on how to address racially disparate impacts in housing; and supporting the Black Homeownership Initiative. PSRC shared information about addressing racially disparate impacts in housing at the National Planning Conference and worked with a student consulting team at the University of Washington's Evans School to conduct a review of local policy to address racially disparate impacts. PSRC continues to coordinate housing

strategies with the state Department of Commerce, Municipal Research and Services Center, counties, and housing agencies.

c. Environment and Conservation

PSRC will support strategies to best manage growth and development in rural and resource lands to support county efforts to maintain rural areas while also encouraging the vast majority of growth toward cities, centers, and urban areas. PSRC will support actions by the Puget Sound Partnership to restore Puget Sound and address water quality. PSRC will also work to support local efforts to enhance access to open space in urban and underserved areas. This includes regional collaboration to further Transfer of Development Rights programs in each county.

PSRC worked with the Puget Sound Partnership to identify how growth management can support Puget Sound recovery. PSRC coordinated with the state Department of Commerce and counties to support Transfer of Development Rights programs. PSRC worked with state agencies and Tribes to understand and explore the impact of 6-PPPD on the environment, opportunities to mitigate, and how it affects transportation projects.

d. VISION 2050 Outreach

PSRC will continue to provide outreach services for VISION 2050 that are designed to communicate the goals and policies of VISION 2050 to member jurisdictions, regional stakeholders, the business community, and the public. This work program will:

- Build awareness of VISION 2050 among local jurisdictions in advance of the development of local comprehensive plans.
- Raise awareness of PSRC and VISION 2050 to residents across the region.
- Collaborate with residents who are historically underrepresented in the planning process to ensure all voices are heard in regional planning.

PSRC continued to support local planning efforts and shared information about VISION 2050 with its members. PSRC coordinated with the state Department of Commerce, Municipal Research and Services Center, counties, and other housing and planning groups and attended the national and state planning conference, the state planning directors conference, and the RIPD Regional Futures Forum. Staff participated in youth engagement, outreach to the University of Washington, and mentoring of university students. Member outreach efforts focused on supporting the comprehensive plan update process described in Sub-Task 5 below.

e. Additional implementation

PSRC will work towards the actions and measures identified in VISION 2050 in addition to the items listed above. This includes data collection, progress tracking and reporting, collaboration with external partners and university research departments, and other items that will further implementation of VISION 2050 and the region's understanding of important policy areas.

Growth Management staff continued to work on a range of VISION 2050 implementation actions in addition to the primary tasks listed here, including stormwater parks, racial equity, and coordination on transportation and economic plans.

Sub-Task 4. Technical Assistance and Coordination

Conduct outreach and provide technical assistance to jurisdictions, agencies, and interest groups on PSRC plans, policies, and programs, especially to support implementation of VISION 2050 and the local adoption of 2024 comprehensive plans.

Key activities include outreach to member jurisdictions, countywide planning groups, and other partner agencies and interest groups. Specific technical assistance will be provided to local jurisdictions regarding growth targets, implementing housing affordability strategies, countywide planning policies, comprehensive plans, centers plans, and transit station area plans to foster alignment with VISION 2050 and the Regional Transportation Plan.

In addition, the Growth Management team assists other PSRC teams in carrying out their work. This includes support of the Transportation Improvement Program, work on the Regional Transportation Plan implementation, Regional Economic Strategy implementation, climate change work, and other work as opportunities occur. This task will improve the overall coordination and compatibility of planning and research efforts throughout the four-county region.

The Growth Management division continued to provide technical assistance to jurisdictions, agencies, and interest groups on PSRC plans, policies, and programs. This included support for updating comprehensive plans, growth targets, housing need allocations, center plans, and other planning efforts. Growth Management staff also assisted other PSRC efforts, including transportation project selection, the Transportation Safety Plan, implementation of the Regional Economic Strategy, and climate change work.

Sub-Task 5. Local Comprehensive Plan Review and Certification

The Washington State Growth Management Act and Regional Transportation Planning Organization legislation directs PSRC to formally certify countywide planning policies and the transportation-related provisions in local comprehensive plans for conformity with state planning requirements and consistency with adopted regional plans and multicounty policies. Certification reports are brought to policy and executive boards on an ongoing basis. During this budget cycle, individual jurisdictions will be adopting limited local plan updates in 2024 to meet requirements of the Growth Management Act. PSRC will provide assistance and guidance to countywide and local organizations throughout the upcoming plan updates.

One of the primary efforts of the Growth Management division during this fiscal period was to support local work to update comprehensive plans and incorporate new state requirements to address housing need and to bring plans to the Growth Management

Policy Board for review and certification. This included work with countywide forums to respond to ~~update~~-questions and outreach to every community in the region. PSRC attempted to meet one-~~teen~~-one with every jurisdiction to guide them through the update process to help them prepare to be successfully certified. PSRC reviewed nearly every draft comprehensive plan and provided written comments to each jurisdiction. PSRC then reviewed and certified many of those plans that have been adopted.

Sub-Task 6. Regional Centers Implementation

Based on the adopted Regional Centers Framework, PSRC will implement steps identified in the final report, including coordination with countywide groups and local jurisdictions on centers identification and planning and providing assistance to local jurisdictions as they update center subarea plans to be consistent with the framework. PSRC will conduct a periodic review of centers in 2025 to look at centers performance and will hold an application window for potential new centers.

PSRC worked to continue implementation of the adopted Regional Centers Framework and prepare for redesignation of the existing regional centers, including coordination with countywide groups and local jurisdictions on centers planning, and providing assistance to local jurisdictions as they conducted center subarea plans to be consistent with the framework and VISION 2050. Staff prepared a centers monitoring report that was presented to the Growth Management Policy Board that documents how centers are performing. PSRC prepared for a centers designation application window to occur in September 2025.

In addition to regional centers, PSRC supported the Regional Transit Oriented Development Committee and worked to make transit-oriented development successful throughout the region, including hosting a TOD forum.

Sub-Task 7. PSRC Performance Trends Support

PSRC will continue to implement a program to assess regional trends and successes in implementing the policy objectives, projects, and programs adopted in VISION 2050, the Regional Transportation Plan, and the Regional Economic Strategy. The Performance Trends program will integrate planning and data activities and draw resources from all PSRC program areas. The Growth Management division will participate on project teams with other agency staff to assess data developed by the Data division, develop findings, assess policy implications, and develop Performance Trends products.

Growth Management staff continued to work with the Data department to assess regional trends related to implementing the policy objectives, projects, and programs adopted in VISION 2050, the Regional Transportation Plan, and the Regional Economic Strategy.

Sub-Task 8. Monitor & Support Legislation

Provide data and information to support the work of the region's legislative delegation and PSRC members related to VISION 2050 policy. Periodically monitor and review proposed state and federal legislation related to growth management. Particular attention will be given to topics consistent with legislative priorities identified by the Executive Board as recommendations to the Washington State Legislature. Interpret and implement appropriate new and existing state and federal regulations, statutes and policies. This sub-task will ensure PSRC boards, committees, membership, and agency staff are aware of potential legislation and are equipped to implement relevant requirements in their local plans.

The Growth Management division monitored and reviewed proposed state legislation related to growth management, including bills related to housing, transit-oriented development, and climate change. PSRC provided analysis and mapping support for HB 1491. The Growth Management Policy Board provided input on the PSRC legislative statement and was briefed regularly on the activity of the Legislature.

Sub-Task 9. State Environmental Policy Act

Prepare and communicate PSRC's comments on regionally significant environmental documents and function as the SEPA Responsible Official when PSRC undertakes environmental reviews. The sub-task will fulfill the agency's responsibilities under the Washington State Environmental Policy Act and PSRC SEPA Procedures. This includes SEPA responsibilities related to the update of the Regional Transportation Plan.

PSRC continued to monitor regional SEPA actions and fulfill the agency's responsibilities under the Washington State Environmental Policy Act and PSRC SEPA procedures. The Growth Management division supported the preparatory SEPA work for the upcoming Regional Transportation Plan.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Provide technical assistance to local jurisdictions through plan updates (*Ongoing*)
2. Regional Housing Strategy implementation and coordination (*Ongoing*)
3. Regional centers review and application window (January 2024 to June 2025)
4. VISION 2050 implementation reporting (July 2024 to June 2025)
5. Provide support to the Growth Management Policy Board (*Ongoing*)
6. Coordinate with regional, state, and federal partners related to growth management (*Ongoing*)

Mandates

This work element provides for the maintenance and implementation of VISION 2050

as the region's growth management, environmental, economic, and transportation plan. These activities are designed to fulfill PSRC's responsibilities as the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for the central Puget Sound Region, as required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Area**
 - a. Section VI, which provides direction for certifying transportation elements in local comprehensive plans, reviewing transportation projects for consistency with the regional transportation plan, and commenting on proposed actions and projects with potential significant impact on implementation of the regional transportation plan.
 - b. Sections VII, B, E, and F, which require maintaining VISION 2050 as the adopted regional growth management and transportation strategy, providing technical assistance to jurisdictions as required, and which establish PSRC as a forum for discussing regional issues.
2. **Regional Transportation Planning Organization (RTPO) Legislation** (RCW 47.80), which requires certification of consistency between countywide policies and the adopted regional transportation plan, as well as the transportation-related provisions in local comprehensive plans.
3. **Washington's Growth Management Act** (RCW 36.70A.210, RCW 47.80, WAC 468.86), which requires multicounty planning policies to provide a common framework to ensure consistency in planning efforts where there are common borders or related regional issues. [RCW 36.70A.510] and **Planning Enabling Act** [RCW 36.70.547] requires cities and counties to use their comprehensive plan and development regulations to discourage the siting of incompatible uses adjacent to general aviation airports. PSRC evaluates consistency of airport compatible land uses as part of its review and certification of local plans.
4. **Fixing America's Surface Transportation Act** (FAST Act), which requires that a continuing, cooperative and comprehensive planning process be maintained that results in plans and programs for an integrated intermodal transportation system.
5. **VISION 2050** (adopted October 2020), which includes the region's adopted multicounty planning policies, per the state Growth Management (RCW 36.70A), and the regional growth strategy.
6. **Washington State Environmental Policy Act** (RCW 43.21c) and PSRC's Adopted Procedures and Policies Implementing the State Environmental Policy Act (Resolution EB 97-01).

Policy Direction and Interagency Staff Involvement

Policy direction is received from the Executive Board, Growth Management Policy Board (primary policy direction and guidance for overall growth management, environmental, economic, and transportation policy and programs), Transportation Policy Board (primary policy direction and guidance for transportation issues and plans), and the Economic Development District Board (primary policy direction on economic issues).

Summary of Revenues and Expenditures

Summary Revenues & Expenditures

Revenues:

RTPO	864,000
FHWA	293,000
FHWA Local Match	46,000
FHWA Carryover	340,000
FHWA Carryover Local Match	53,000
FTA 5303	241,000
FTA Local Match	38,000
FTA 5303 Carryover	439,000
FTA 5303 Carryover Match	69,000
Carryover Local	50,000
Local	166,000
Federal Anticipated	-
Total	2,598,000

Expenditures:

Scheduled Completion	100%
Actual Completion	92%
Budget Expended	92%

Budget Comparison:

May25 Amend Supplemental FY 24-25	2,598,000
July24 Amend Supplemental FY 24-25	2,587,000

FTE Staffing Comparison:

May25 Amend Supplemental FY 24-25	5.65
July24 Amend Supplemental FY 24-25	5.65

Summary of Consultants within Regional Growth Management Planning

Sub-Task	Description of Work	Amount
3	VISION 2050 Implementation and Outreach	\$ 150,000
3	Vision 2050 Outreach	\$ 50,000
	Total Funded Contracts	\$ 200,000
	Total Unfunded Contracts	\$ -
	Total Consultant Costs	\$ 200,000

Transportation Planning (Task 200)

Objective

Provide regionally coordinated long-range transportation planning to support VISION, the Regional Economic Strategy, and to meet state and federal requirements. Develop and maintain a Regional Transportation Improvement Program, including the distribution of PSRC-managed federal funds through a competitive project selection process and implementation of a project tracking program to ensure timely delivery of projects throughout the region. Continue PSRC's work with federal, state, regional and local partners to monitor air quality issues in the region, and advance regional policies related to the reduction of emissions and preparation of the region for the impacts from climate change and other natural hazards.

Sub-Tasks

Sub-Task 1. Departmental Administration

Manage and administer the transportation planning work program, including work program development, schedule, budget, progress and evaluation reports and related documentation. Administration will also include assuring compliance with rules and regulations of funding agencies and the Puget Sound Regional Council.

All rules and regulations were followed as part of the Transportation Planning work program throughout FY2025, the budget was maintained, and all deadlines were successfully met.

Sub-Task 2. Long-Range Transportation Planning

Continue implementation tasks identified in the 2022-2050 Regional Transportation Plan (RTP), to advance key policy focus areas and to support PSRC's competitive project selection processes. This includes completion of a Regional Safety Plan, continued data collection and updates of inventories and visualization tools, and updates to administrative and process procedures leading up to the launch of the next required four-year update of the RTP in 2024.

Key elements of the 2026-2050 RTP will continue to focus on supporting the VISION 2050 regional growth strategy and policies, including expansion of, access to, high-capacity transit; safety; climate; equity; freight; active transportation; technology; maintenance and preservation needs; financial planning and other topics.

Continue planning and coordination with member agencies and PSRC advisory committees to expand upon the topics above and advance implementation of regional plans. In particular, coordinate with the region's transit and mobility providers via the Transportation Operators Committee, Transportation Demand Management Advisory Committee and the Special Needs Transportation Committee to continue development

and monitoring of the regional integrated transit network and improve accessibility for all users. Coordinate with PSRC's freight stakeholders to address goods movement and freight mobility issues throughout the region. Coordinate with the Bicycle Pedestrian Advisory Committee on implementation of the Active Transportation Plan. Coordinate with the Regional Traffic Operators Committee and other stakeholders on addressing needs and gaps of regional Intelligent Transportation Systems.

Ongoing work to improve the understanding of the needs and operations of the regional transportation system will continue. This includes continued data collection, research and collaboration with partners on a variety of topics, including: maintenance and preservation, transportation finance, bicycle and pedestrian facilities, truck and other forms of freight movement, shared mobility services, new technologies, resilience, and others. Technical guidance and best practices will continue to be developed in coordination with the above partners to assist PSRC member agencies in their local planning efforts and the implementation of VISION and the RTP.

The Regional Safety Action Plan (RSAP) was successfully completed and adopted in May 2025. Work has also been steadily underway throughout FY2025 to develop the next Regional Transportation Plan, including the following key activities: board identification of key policy priorities and adoption of the scope of work; updating of asset inventories and data collection resulting in publication of a Current Transportation System report; detailed discussions of available and future revenues; and identification of future system needs and planned investments. This has involved extensive data collection and outreach with cities, counties, transit agencies and the state. The draft plan is anticipated to be released for public comment in December 2025.

Regular meetings of PSRC's transportation advisory committees were held throughout FY25, and engagement and collaboration continued throughout the year with external forums. The primary focus areas of these collaboration efforts were on both implementation actions identified in the currently adopted RTP as well as development of the next RTP to be adopted in 2026.

Sub-Task 3. Regional Transportation Improvement Program (TIP)

Maintain the 2023-2026 Regional TIP, including the following: maintenance of the monthly routine amendment process; maintenance and improvements to the Regional TIP database; provision of assistance to member agencies; maintenance of the web-based TIP map; and continued improvements to the website and online applications system. Work to enhance and modernize the web-based and database tools utilized for the TIP and member agency support will be conducted.

Develop the 2025-2028 Regional TIP, following the 2024 project selection process for PSRC's federal funds (refer to Sub-Task 4). This will include the following: air quality conformity analysis; addressing performance-based planning requirements;

environmental justice / social equity analysis; rigorous reviews of projects for consistency with federal and state rules and regional policy; web mapping; and a public comment process. To the extent feasible given project schedules, the project selection process will be informed by the planning work identified under sub-task 2.

The new 2025-2028 Regional TIP was adopted in October 2024 following the successful conclusion of PSRC's 2024 project selection process, and received state and federal approvals. Monthly amendments were conducted in FY2025, with all appropriate documentation completed to meet both state and federal requirements. The online web map is also updated every month, and the online application system and project database continue to be maintained. Efforts have also continued with consultant support to update the joint database and online applications system for currency and streamlining; this work will continue into FY26.

Sub-Task 4. PSRC Funding

Conduct the project selection process for PSRC's FHWA and FTA funds in 2024, beginning with the development of the *2024 Policy Framework for PSRC's Federal Funds* under board review and direction. This process will also include supporting the Regional Project Evaluation Committee, Transportation Operators Committee, and the four countywide transportation committees. In addition, as available and necessary, conduct additional funding distribution processes to address emergent needs and new federal programs.

Maintain and enhance the project tracking system to monitor progress of projects funded with PSRC funds and ensure the region successfully meets its annual delivery targets for FHWA funds. Continue the monitoring and reporting of project statuses to each of the recommending committees and the PSRC Boards, with a key focus on the annual delivery targets.

The 2024 project selection process was successfully concluded, as reported in the FY24 progress report. Throughout FY25, the project tracking program continued to be implemented, with significant project monitoring and sponsor outreach. PSRC is on track to meet or exceed the FY25 annual FHWA delivery target. The FY25 annual FTA adjustments process was also successfully conducted, with board approval in July 2025.

Sub-Task 5. Air Quality and Climate Change

Continue to work with our federal, state, regional and local partners to monitor air quality and climate change issues in the region and to estimate regional emissions from plans, programs and projects using the best available technical tools. This sub-task will ensure PSRC meets federal and state requirements regarding the conformity of the Regional Transportation Plan and the Regional TIP to the State Implementation Plan for Air Quality, including ongoing interagency consultation, and will advance regional policies related to the reduction of emissions.

Continue to improve the technical tools for estimating project-level emissions, both for project selection and the reporting of estimated emissions from projects funded with PSRC's Congestion Mitigation and Air Quality Improvement Program funds, as well as for additive improvements to the regional technical analyses.

Continue to improve and monitor the implementation of the region's adopted Four-Part Greenhouse Gas Strategy and continue technical and policy research into the reduction of greenhouse gas emissions. This will include collaboration with partner agencies on the broad spectrum of emissions from all sectors and potential reduction strategies, as well as providing technical assistance on the estimation of transportation emissions. Continue participation in efforts such as the Regional Electric Vehicle Collaboration and other groups advancing alternative fuels.

Advance the region's work on climate preparedness and resilience and continue research and coordination with partner agencies such as the Puget Sound Regional Climate Preparedness Collaborative.

The annual CMAQ report is provided each January. Consistency with the region's air quality conformity determination is one of the key reviews of every project submitted into the TIP, and emissions reduction is a key element of both the project selection process and the RTP.

PSRC continues to serve on the Steering Committee of the Puget Sound Climate Preparedness Collaborative and continues to meet regularly with the Puget Sound Clean Air Agency, in addition to serving on their Advisory Council.

Throughout FY25 work continued in partnership with PSCAA on the Regional Electric Vehicle (REV) Collaboration, including a regional workshop in September 2024. Planning work towards development of a Regional EV Infrastructure Plan also progressed. Partnership efforts also included serving on the steering committee and as the transportation lead for the regional Climate Pollution Reduction Grant (CPRG) Program led by PSCAA. Development of the draft regional Comprehensive Climate Action Plan under this grant program continued throughout 2025.

PSRC also continues to engage with and support state and local efforts related to climate and emission reductions, including providing technical support and data.

Sub-Task 6. Planning Coordination

Continue to coordinate with federal, state, regional and local partners on all relevant planning work. This will include continued participation in state forums such as the WSDOT/MPO/RTPO Coordination Committee and specific state planning efforts on various transportation related topics.

Continue cooperative planning efforts with member agencies, in particular the region's transit agencies as identified in PSRC's 5307 Work Program. This work program includes addressing transit needs in support of the VISION 2050 regional growth strategy, including the focus around high-capacity transit areas, transit oriented

development and supporting the Regional Equity Strategy. Work will also include continued efforts to improve transit accessibility, performance analysis and monitoring, and technical and policy assistance for future system planning.

Coordination with partner agencies continued throughout FY25, including participation in the WSDOT/MPO/RTPO Coordination Committee meetings, which are held quarterly. Regular meetings are also held with the chairs of the Regional Project Evaluation Committee and the four countywide transportation forums. Staff engages in numerous other external committees and working groups, including state transportation planning forums, transit planning, corridor planning efforts and others. Extensive engagement also occurs with PSRC's transit agency partners on a regular basis.

Sub-Task 7. Transportation Safety

In spring 2023, the Puget Sound Regional Council (PSRC) received an SS4A Action Plan Grant from the USDOT Safe Streets and Roads for All program. As part of the consolidated \$4.9 million grant award, PSRC will subaward \$2.2 million of the funds to the cities of Burien, Everett, Kent, Redmond, and Tukwila, and Pierce County, Washington to develop detailed local action plans. With its share of the grants funds, PSRC will develop a Regional Safety Action Plan for the metropolitan transportation system based on a Safe System Approach. PSRC will provide administrative support and coordinate the work of the local agencies and serve as the lead grantee with the USDOT.

The objective of the transportation safety project is to conduct extensive public engagement and to integrate available data sets that will allow for analyses of key transportation safety problems facing the region and local jurisdictions. The regional plan will identify problems and assist identification of proven safety countermeasures, strategies, and tools to identify specific safety projects by its members.

The grant has additional funds for PSRC to procure consultant support to develop additional local Safety Action Plans for a limited number of member governments or agencies (potentially 4 or 5). This support will be provided after the development of a draft Regional Safety Action Plan. The goal will be to prioritize support for areas with high proportions of underserved communities.

Efforts related to development of the Regional Safety Action Plan are described above under Sub-Task 2. PSRC received two grants from the SS4A program both to develop the RSAP but also to support member agencies in development of local safety action plans. The first award (FY 2022) funded the development of the RSAP and sub-awards to six local jurisdictions, all of which are under agreement and work is progressing. The second award (FY 2023) provided sub-awards to nine additional local jurisdictions, with PSRC again serving as sub-administrator and providing oversight as they develop their local plans. PSRC has executed all sub-recipient agreements and work is underway.

PSRC is required, and continues, to provide quarterly reporting updates to USDOT regarding progress made on the regional and local safety action plans funded through the SS4A program.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Complete development of the first Regional Safety Plan. *(December 2024)*
2. Maintain and report annually on the new RTP performance dashboard. *(January 2024 and January 2025)*
3. Conduct research, analysis, coordination and planning work to begin the development of the 2026 Regional Transportation Plan. *(July 2023 through June 2025)*
4. Continue to meet and improve the federally required Congestion Management Process and performance-based planning measures as part of the Regional Transportation Plan and analysis of regional outcomes, including submittal of required reporting. *(Ongoing)*
5. Publish the annual Regional Transit Integration Report. *(Fall 2023 and Fall 2024)*
6. Conduct the project selection process for PSRC's Federal Funds. *(July 2023 through July 2024)*
7. Develop and adopt the 2025-2028 Regional TIP. *(July 2024 through January 2025)*
8. Conduct monthly amendments to the TIP. *(Ongoing)*
9. Continue project tracking of PSRC funded projects and implementation of FHWA delivery targets. *(Ongoing)*
10. Continue work with regional, state and federal partners to monitor air quality and climate change issues, and coordinate on the implementation of emission reduction strategies. *(Ongoing)*
11. Develop best practices and updates to regional inventories of transportation system components. *(Ongoing)*

Mandates

These activities and other related activities are designed to fulfill PSRC's responsibilities as the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for the central Puget Sound region, as required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Area**
Article VII requires that PSRC produce a Regional Transportation Plan as prescribed by federal and state law and regulations and is based on local comprehensive planning. The plan is required to establish planning direction for

regionally significant transportation projects, as defined in state law, and to be consistent with the regional growth management strategy.

2. **Regional Transportation Planning Organization** legislation (RCW 47.80), which requires the preparation of a regional transportation plan and development of a regional transportation improvement program (TIP).
3. **Infrastructure Investment and Jobs Act** [23 CFR Part 450 Subpart C (FHWA) and 49 CFR Part 613, Subpart A (FTA)], which requires a metropolitan planning process that includes the development of a transportation plan and an integrated multimodal transportation system, including a description of performance measures and targets, as well as the development of a transportation improvement program (TIP).
4. **Federal Clean Air Act** (42 USC Section 7401-7671q) and **Washington Clean Air Act** (RCW 70.94.37) which legislates federal and state requirements through Air Quality Conformity rules for transportation plans, programs and projects.
5. **Memorandum of Understanding** between the Puget Sound Clean Air Agency, Washington State Department of Ecology and PSRC regarding the preparation of maintenance plans and regional transportation conformity analyses.
7. **Washington's Commute Trip Reduction (CTR) Program** (RCW 70.94.521-555 and WAC 468-63) which requires interjurisdictional cooperation in affected urban growth areas for implementation of CTR plans.

Policy Direction and Interagency Staff Involvement

Policy direction and oversight will continue under the Transportation Policy Board, with formal actions taken by the Executive Board. This work element will continue to have extensive involvement from PSRC's advisory committees, including the Regional Staff Committee (RSC), Regional Project Evaluation Committee (RPEC), and the Transportation Operators Committee (TOC), as well as the four countywide transportation organizations.

This work element will also continue to have extensive involvement from PSRC's regional air quality consultation partners, including the Puget Sound Clean Air Agency, Washington State Departments of Ecology and Transportation, the U.S. Environmental Protection Agency, and the Federal Highway and Transit Administrations.

Summary of Revenues and Expenditures

Summary Revenues & Expenditures	
Revenues:	
RTPO	\$515,000
FHWA	\$1,528,000
FHWA Local Match	\$238,000
FHWA Carryover	\$191,000
FHWA Carryover Local Match	\$30,000

Expenditures:	
Scheduled Completion	100%
Actual Completion	68%
Budget Expended	68%

FTA 5303	\$1,403,000
FTA Local Match	\$219,000
FTA 5303 Carryover	\$439,000
FTA 5303 Carryover Match	\$69,000
STBGP	\$1,000,000
STBGP Local Match	\$156,000
FTA 5307	\$1,016,000
FTA 5307 Local Match	\$254,000
FTA 5307 Carryover	\$610,000
FTA 5307 Carryover Match	\$153,000
Safe Streets for All Phase 1	\$2,671,000
Safe Streets for All Phase 1 Match	\$581,000
Safe Streets for All Phase 1 Sub	\$1,551,000
Safe Streets for All Phase 2	\$574,000
Safe Streets for All Phase 2 Match	\$144,000
Safe Streets for All Phase 2 Sub	\$1,767,000
FTA 5310	\$200,000
Carryover Local	\$50,000
Local	\$184,000
Federal Anticipated	\$0,000
Total	\$15,542,000

Budget Comparison:	
May25 Amend Supplemental FY 24-25	\$15,542,000
July24 Amend Supplemental FY 24-25	\$15,354,000

FTE Staffing Comparison:	
May25 Amend Supplemental FY 24-25	15.78
July24 Amend Supplemental FY 24-25	15.78

Summary of Consultants within Transportation Planning

Sub-Task	Description of Work	Amount
2	SEPA Support	\$ 175,000
2	Public Comment and Outreach	\$ 125,000
2	RTP Implementation/Data/Research/Emerging Issues	\$ 100,000
3	TIP Database Update	\$ 150,000
3	TIP Database Maintenance	\$ 30,000
7	Safe Streets for All Phase 1 Support	\$ 2,906,793

7	Safe Streets for All Phase 2 Support	\$ 550,500
	Total Funded Contracts	\$ 4,037,293
7	Safe Streets for All Phase 1- Subrecipients	\$ 2,180,363
7	Safe Streets for All Phase 2- Subrecipients	\$ 2,170,000
	Total Subrecipients	\$ 4,350,363
	Total Unfunded Contracts	\$ -
	Total Consultant/Subrecipient Costs	\$ 8,387,656

Economic Development District (Task 300)

Objective

Provide staff support to the Economic Development District (EDD) Board of Directors. Maintain the central Puget Sound region's eligibility for economic development planning and technical assistance funding from the federal Economic Development Administration. Develop, update, and assist in implementation of the Regional Economic Strategy, which serves as the region's Comprehensive Economic Development Strategy (CEDS). Under direction from the EDD Board of Directors, coordinate with public, private, and community stakeholders to develop and implement initiatives that strengthen the region's economy.

Sub-Tasks

Sub-Task 1. EDD General

Ongoing administrative, managerial, and operational efforts are required to maintain status as the Central Puget Sound Economic Development District (EDD), including:

- a. Convene and provide staff support to the EDD Board of Directors, subcommittees, and other working groups or taskforces.
- b. Annually update the Regional Economic Strategy.
- c. Develop and maintain tracking tools, performance measure data and other products to facilitate strategy implementation.
- d. Coordinate events and programs, as appropriate, to aid in implementation of the Regional Economic Strategy.
- e. Prepare budget and work program.
- f. Review and evaluate employee performance.
- g. Develop, apply for, and monitor grants and contracts in support of the Regional Economic Strategy.

In FY2025, staff facilitated four Economic Development District Board meetings (September 2024, December 2024, March 2025 and June 2025). At the December meeting, the EDD Board finalized its 2025 Economic Development Priorities. At the March 2024 meeting, the EDD Board ratified its Executive Committee for 2025. At the June 2024 meeting, the EDD Board adopted its FY2026-2027 Biennial Budget and Work Program.

Sub-Task 2. Regional Economic Strategy Implementation

The Regional Economic Strategy, adopted in December 2022, is the guiding document for key regional economic initiatives. The EDD Board will maintain a work plan of initiatives to implement the strategy, informed by ongoing evaluation. Economic development staff will work with regional partners to implement these initiatives, including:

- a. Identify emerging industry opportunities, subsectors, or cross-cluster opportunities;
- b. Identify challenges and opportunities faced by the region's economy;
- c. Perform and coordinate qualitative and quantitative analysis to help detail the region's strengths, weaknesses, opportunities, and threats and develop targeted strategies to improve the region's competitive position;
- d. Develop, run, and collaborate on events that bring together economic development interests in the region and highlight regional priorities.

Staff kicked off an effort to update the Regional Economic Strategy with a scoping discussion at the EDD Board's December 2024 meeting. Staff began outreach discussions with stakeholders in early 2025 to gather input on the region's challenges and opportunities and potential strategic efforts needed. This outreach informed the development of a draft SWOT analysis which was included as part of an RES Engagement Hub, released in June 2025. The Hub provides an opportunity for a broad set of stakeholders to review content and provide input on the strategy update.

To support the development of the Regional Economic Strategy, staff analyzed common goals and strategies from Comprehensive Plans and local employment data and facilitated a discussion on economic development at the local level.

Throughout the year, PSRC continued to host TOOLBOX sessions focused on best practices and resources for local planning and implementation. In November 2024, PSRC hosted a session on Commercial Displacement, examining strategies to address commercial affordability and displacement risks.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Annual Economic Development Work Plan Developed and Adopted (*2023 and 2024*)
2. EDA Planning Grant Secured (*June 2023*)

Mandates

This work element provides for program development, administration and management of regional economic development planning activities as required by:

1. **EDD/PSRC Memorandum of Agreement** dated June 27, 2002.
2. Authority for the CPSEDD creation is by a **Joint Exercise of Powers Agreement** between the counties of King, Kitsap, Pierce and Snohomish dated May 5, 1971 and amended November 13, 2003.
3. Federal authority for the creation, recognition and funding of multi-jurisdictional economic development districts is found in the **Public Works and Economic Development Act of 1965** (Public Law 89-136, 42 U.S.C. 3121 *et sec.*) as

amended, including the comprehensive amendments by the Economic Development Administration Reform Act of 1998 (Public Law 105-393) and the Economic Development Administration Reauthorization Act of 2004 (Public Law 108-373). Criteria for district program functions and funding are found in 13 CFR Part 301 (area eligibility), 302 (district designation), 303 (district planning process) and 306 (planning assistance).

Policy Direction and Interagency Staff Involvement

Economic Development receives policy direction from the EDD Board of Directors.

Summary of Revenues and Expenditures

Summary Revenues & Expenditures			
Revenues:		Expenditures:	
EDA Grant	\$200,000	Scheduled Completion	100%
EDD Dues	\$301,000	Actual Completion	95%
PSRC Local	\$4,000	Budget Expended	95%
Total	\$ 505,000		

Budget Comparison:		FTE Staffing Comparison:	
May25 Amend Supplemental		May25 Amend Supplemental	
FY 24-25	\$ 505,000	FY 24-25	1.19
July24 Amend Supplemental		July24 Amend Supplemental	
FY 24-25	\$ 501,000	FY 24-25	1.19

Summary of Consultants within Economic Development District

Data (Task 400)

Objective

To oversee the development and maintenance of effective data collection, management, and analysis tools to support all PSRC activities including planning, modeling, forecasting, and technical assistance to local jurisdictions.

Sub-Tasks

Sub-Task 1. Data Administration

Manage and administer the Data department work program, including development, schedule, budget, progress and evaluation reports and related documentation. Assure compliance with rules and regulations of funding agencies and PSRC. Administration also includes staff training and education to support effective implementation of the Data work program.

Administration of the Data department is ongoing. Over the past fiscal year, the management team for the Data department has ensured that project timelines have been met for our major deliverables as described below.

Sub-Task 2. Data/GIS/Model Development and Maintenance

Data and Visualization. PSRC produces and serves as a clearinghouse for an array of regional demographic, housing, land use, economic, transportation, and forecast datasets that form the core data infrastructure supporting the agency's forecasting/modeling efforts and regional planning analyses, as well as local planning by PSRC member agencies. Maintenance and regular updates to these datasets are among the mandated MPO functions that constitute this work sub-task:

- Demographic: Decennial Census, American Community Survey
- Housing: residential building permit estimates, rental data and home sales
- Land Use: parcel/assessor data, future land use dataset
- Economic: employment & wage estimates as well as unemployment data by sector and race/ethnicity
- Transportation: Census Transportation Planning Package (CTPP), household travel survey data, park and ride data, parking inventory data, bicycle & pedestrian counts, truck counts
- Forecast: regional macroeconomic forecast, small area land use projections (Land Use Vision)
- Equity Data: Providing data on racial disparities for housing, economics, demographic, and transportation related datasets.

The Data and Visualization subtask continues the effort to grow staff capacity and expertise in the area of data visualization, including web-mapping and other interactive web-based data tools, visual analytics for modeling systems, and common programming languages (e.g. Python, JavaScript, R) used for data visualization applications.

During FY2025, staff published regular updates to several datasets, including Census/ACS, residential building permits, park and ride utilization, and regional employment. Staff furthered development in Python and R scripting skills, resources that have allowed staff to better communicate with our member agencies and have worked to increase transparency in the agency's technical analysis. Staff generated several new presentations for the Regional Staff Committee, Transportation Policy Board and Growth Management Policy Board using these new technologies. In FY2025, staff also completed the Demographic Profile as part of PSRC's Title VI work.

GIS. This subtask addresses ongoing maintenance and upkeep of PSRC's geographic information systems, including its associated repositories of geospatial data and analytic tools in a central enterprise geo-database and the agency's external facing Data Portal.

In FY2025, staff continued to build upon the PSRC Data Portal, an ESRI based technology to share spatial data with member agencies and the public via the PSRC website with updated data sets including census data as well as the new assessor-based housing estimates. Staff also completed the agency transition to ArcGIS Pro and the use on Enterprise, an internal agency version of the Data Portal that will lessen the number of GIS licenses that will be required across the agency to access GIS data.

Modeling. PSRC's suite of forecasting models are integral to the agency's planning efforts, supporting analysis of future year land use and travel conditions, whether being used to produce forecast products or to inform policy analysis and plan development. Currently, the agency maintains the following primary models:

- A macroeconomic model of the four-county region
- The UrbanSim land use modeling suite
- A four-step travel demand model known as 4K
- An activity-based travel model known as SoundCast

While the models have seen significant advances in their capabilities, ongoing refinement and improvement remains an agency priority. In FY2024-2025, this work

will center on continued improvement to support model improvements post-pandemic with a focus on long-term changes to travel behavior. The focus of travel model updates will continue to be the activity-based travel model. These updates may include but are not limited to:

- Transit modeling
- Updated Base Year to 2023
- Shared Mobility and Technology enhancements
- Work from home
- Visitors Model
- Updating DaySim to ActivitySim as the key household demand and travel component of SoundCast

The UrbanSim land use forecasting tools are currently in operation and have been used for allocating subarea growth for VISION 2050. In FY2024-2025, PSRC staff will continue updating key model for migration to the UrbanSim 2.0 model platform.. This update will also enable faster run times, increased transparency and enhanced collaboration with other users around the country.

FY2025 focused on the completion of the updates to the SoundCast model for use in the 2026-2050 Regional Transportation Plan. Efforts included final completion of the base year model update with travel behavior from the latest regional household travel survey. The model was calibrated using the latest survey as well as observed traffic and transit counts. The updated model is the key technical analysis tool used for analyzing travel demand for the Regional Transportation Plan.

Sub-Task 3. Internal Technical Support

This sub-task includes preparation and evaluation of data and analytical products to support internal PSRC planning efforts as opposed to external consumers such as member jurisdictions. Regional growth management, transportation and economic development planning depends on demographic, land use, employment and transportation data and forecasts on an ongoing basis for policy development and alternatives evaluation.

Data, analysis and forecasting/modeling support for the Regional Transportation Plan fall under this sub-task. The Regional Transportation Plan related analysis will include on-going technical analysis for the implementation of the recently adopted Regional Transportation Plan.

This sub-task also includes ongoing support for the PSRC Performance Trends program. The Performance Trends program integrates planning and data activities and draw resources from all PSRC program areas. The Data team will continue to develop and analyze data to support this program, as well as participate on project

teams with other agency staff to develop findings, assess policy implications, and develop Performance Trends products.

Data, analytic, and modeling support continued for an array of PSRC planning initiatives during FY2025 with a focus on continued data development for the housing work program. Data and trend analysis continued to support staff presentations to PSRC boards, committees, and external audiences, as well as support the Performance Trends program. In FY2025, Planning, Data, and Communications staff continued to draft a series of different Puget Sound Trends articles covering transportation and demographic trends across a variety of topics including housing, travel and work from home trends.

Sub-Task 4. External Technical Support

This sub-task includes preparation and dissemination of data, analytical and modeling products and services to support PSRC members, per PSRC's MPO mandates and Interlocal Agreement. PSRC's member agencies, including counties, cities, tribes, ports, transit agencies and WSDOT, rely on PSRC for regional data collection, estimation, forecasting, analysis and modeling support on an ongoing basis. This sub-task also involves outreach and data/modeling coordination efforts through the Land Use Technical Advisory Committee (LUTAC), and Model Users Group (MUG), as well as general support for the agency's Boards and other Committees as needed.

Examples of technical support tasks include responding to data and modeling requests by members, PSRC support for regional data coordination efforts, and online publication of data and analysis and other technical resources. In addition to routine products and services, members may occasionally request assistance with large labor-intensive projects that may involve additional revenues provided by the member agency.

Data, analytic, and modeling support was provided to PSRC member agencies and other external entities on an ongoing basis throughout FY2025. Support activities included publishing standard data resources on the agency website related to employment and permit activity, responding to requests for routine and custom data and technical support, providing land use and travel modeling support and assistance to PSRC member agencies, and supporting regional data and modeling coordination efforts through the Land Use Technical Advisory Committee (LUTAC). External data requests related to agency-led comprehensive planning efforts continued throughout FY2025.

Sub-Task 5. Data Management System Improvements

This task represents the continued implementation of the identified improvements to the management practices and related IT systems that were identified in the Data Management long-term plan. These improvements build off the recently developed

central agency database and may include (but is not limited to) the following potential improvement measures:

- Further design and implementation of the agencies central SQL database (Elmer) for both tabular and spatial data
- Continued migration of data and databases to the SQL platform
- On-going development of data catalogs to facilitate data search, access, and dissemination
- In-house staff training on new standards, systems, and practices.

In FY2025, staff updated the central SQL database. Updated data included census, housing, Office of Financial Management data and household survey data.

Sub-Task 6. Continuous Household Travel Survey

In FY2014-2015, PSRC initiated a program of continuous household travel survey data collection. The goal is to conduct the survey annually or biannually as budget allows. Historically, PSRC collected household travel survey data every 7-8 years to understand trends in travel behavior and to support modeling, but this continuous approach offers several advantages. One advantage to more continuous collection is that rapidly changing travel trends such as technological shifts can be incorporated into planning and modeling. This approach also allows for better monitoring of transportation changes. Finally, the more frequent surveying approach will reduce initial survey startup efforts since each survey design and analysis phase will occur more often and with a smaller time gap since last survey.

Data produced by the travel survey is used by PSRC and many member agencies to develop models that predict household travel behavior. In addition, the surveys have been used to build household location models used in land use analysis. The continuous survey approach will also provide information for performance measures such as mode choices in regional centers and for before-after studies of infrastructure improvements.

For FY2024-2025, a fifth wave of the survey supported by a budget of \$500,000 for consultant services is planned for implementation with the budget planned for use towards survey design by consultants, administering the survey to a sample of regional residents, and completion of final survey deliverables by consultants in winter 2024/2025, for survey work targeted to begin in spring 2025. This survey will be the second to occur after the impacts of the COVID-19 pandemic have been known for a few years and will provide a further snapshot of how travel behavioral has changed as a result compared to the 2017, 2019, 2021 and 2023 waves of the survey and well as how recovery in travel behavior has occurred relative to the Spring 2021 survey.

Consultant costs include:

- \$500,000 to conduct a fifth wave of PSRC's continuous household travel survey program in spring 2025. It is likely that other member jurisdictions will be purchasing add-on samples for the 2025 survey.

The wave of the continuous household travel survey fielded in the spring of FY2023 was a key data source for analysis in FY2025. The cleaned survey data was analyzed with a focus on post-pandemic travel behavior as part of the Regional Transportation Plan. The survey analysis was a key input to the SoundCast model as well as various Regional Transportation Plan update activities and board conversations in FY2025.

Staff also completed the contracting and deployment of the 2025 Wave of the Regional Household travel survey in the spring of 2025 along with two agency partners. The survey was fielded in the spring and the data cleaning and processing will be completed in the first half of FY2026.

Sub-Task 7. Regional Macroeconomic Forecast

A consultant contract project will be initiated during FY2024 to update the Regional Macroeconomic Forecast for use in future planning efforts including the next Regional Transportation Plan update. An updated final forecast would be published in FY2024 and would include analysis of possible long-term impacts of COVID-19 on long term population and employment growth forecasts for the region.

Direct costs include:

- \$75,000 planned for the full execution of an updated 2050 Macroeconomic forecast.

In FY2024, the agency purchased a forecast of population and employment estimates out to the year 2060 from REMI Insight. The forecast data from REMI included access to the REMI model and further updates through the Spring of FY2025 and was used in the update of the financial strategy inputs for the Regional Transportation Plan. The updated data included new forecasts of retail sales through 2050, a key input to the sales and use tax collection estimates in the financial strategy. Staff also reviewed the strengths of various forecast data products for use in future macroeconomic forecasts for the agency that will be pursued in FY2026.

Sub-Task 8. AMPORF/ActivitySim

PSRC is continuing collaboration with several agencies on state-of-the-practice techniques to improve run time, quality, and usefulness of travel forecasting products. That collaboration began in FY2014-2015 through a contract with the Association of Metropolitan Planning Organization Research Foundation (AMPORF) and that work is planned to continue through FY2024-2025. This work is leading to major improvements that will make their way into PSRC's current activity-based model in subsequent budget

periods. These improvements include optimized code, faster run time and improved code readability and ease of use.

Direct costs include:

- \$70,000 for continued collaboration with the AMPORF consortium to support development of future versions of the regional Activity Based Model.

In the AMPORF project, progress on the new contract scope through the end of the fiscal year was satisfactory. PSRC contributed \$35,000 to the consultant costs per the terms of the interagency agreement. Further versions of the model have been developed and are in current testing. PSRC continues to support this project in our budget and work program and is part of a bi-weekly project management team that helps direct the focus of this long-term research effort.

Sub-Task 9. Regional Transportation Plan Performance Dashboard

PSRC adopted a new Regional Transportation Plan in the spring of 2022. As part of the adoption of the Plan, numerous implementation strategies were identified to ensure that the region is addressing its transportation priorities. A key data related work program item identified in the RTP was the creation of a RTP Performance Dashboard. The dashboard will:

- Track a variety of trends related to key subject areas: Climate, Safety, Growth, Transit and Project performance
- Provide updated annual performance trend data that is updated throughout the calendar year as data becomes available
- Will be built within the agencies latest website content management system
- Generate an annual RTP Annual Performance report at the end of each calendar year to summarize key changes to the system.

Performance data from the RTP Performance Dashboard will be shared with the Board throughout the year as part of the on-going PSRC trends program.

PSRC staff completed the first update of the Regional Transportation Plan dashboard in FY2025. The updated dashboard was developed in consultation with the Transportation Policy Board data was shared with various committees and boards across the organization in FY2025. The RTP Dashboard is updated quarterly as new data is released and the figures and metrics are key inputs to a variety of Puget Sound Trends that are shared externally via the PSRC website.

Sub-Task 10. Freight Data

In the fall of 2020, freight origin-destination data for both heavy and medium trucks was purchased to enhance the calibration of the SoundCast travel demand model as well as provide observed freight data for technical analysis in the Regional Transportation Plan. For FY2024-2025, updated freight data would be purchased in the summer of 2023 for use in the updated base year of the SoundCast model system and to correspond to updated information post COVID-19 from the Household Travel Survey.

The data collected will help support the development the travel demand forecast models and will be a resource for local planners working on freight delivery issues in their comprehensive planning efforts.

Direct costs include:

- \$50,000 for the purchase of freight data.

This task is on-going and is included to support the development of freight-related travel impacts and changes. No freight related data was purchased in FY2025.

Sub-Task 11. COVID-19 Impact Data

COVID-19 has impacted tax revenue, housing markets, travel behavior and shopping habits. It is still too early to know the long-term impacts of these changes, but data is beginning to emerge, and new data will continue to flow as the region continues to emerge from the pandemic long-term. For FY2024-2025, PSRC would look to purchase data that helps us further explain and understand the long-term impacts of COVID-19 on long term forecasts. Data could include traffic counts, rental and housing data, tax revenue and retail behavior.

The data collected will help support the development of travel demand forecast models for future modeling and analysis and will be a resource for local planners working on their comprehensive planning efforts.

Direct costs include:

- \$50,000 for the purchase of COVID-19 related data.

This task is on-going and is included to support the development of travel behavior changes as a result of the COVID-19 pandemic. No new pandemic related data was purchased in FY2025.

Sub-Task 12. Equity Data

Data to support the agency Equity Work Program, including but not limited to the Equity Dashboard, will require access to data sources that have not traditionally been utilized by MPO's. This sub-task will enable the agency to pursue data sources that help fill in the gaps in our traditional data products to enhance the understanding of how our plans and policies impact and benefit people across the region.

The data collected will help support the development of travel demand forecast models for future modeling and analysis related to racial equity and will be a resource for local planners working on their comprehensive planning efforts.

Direct costs include:

- \$50,000 for the purchase of Equity related data.

This task is on-going and is included to support the development of equity-related data for the agency's racial equity work. No specific equity data was purchased in FY2025.

Sub-Task 13. Geospatial and Web Mapping Consultant Support

PSRC's Data Management and Visualization efforts have included a desire to increase the web-presence of PSRC data products for use by our member jurisdictions. In FY2022-2023, PSRC staff move forward with the Data Portal project as well as a contract to modernize our GIS infrastructure. Moving forward into FY2024-2025, PSRC can continue implementation of our GIS strategy and continue adapting to the changing landscape of GIS as a software as a service. This project includes representation across the agency and this sub-task provides resources for technical support in the use of the software tools used in the project.

Direct costs include:

- \$20,000 for additional consultant support for GIS online data storage and visualization.

This task initially launched at the end of FY2022 and continued in FY2025. The consultant team worked with staff to deploy ArcPro and Enterprise to the agency in FY2025. The consultant team served as on-call support for agency staff as the agency worked through the implementation of the latest versions of ESRI's geospatial products across the agency.

Sub-Task 14. Transit Model Tools

Updates to PSRC modeling capabilities that improve functionality for transit and transit-related modeling will be funded through a grant from the Federal Transit Administration (FTA) known as the FTA 5307 program. Portions of the grant will be spent pursuing continued transit modeling updates. The grant will also be used to enhance ferry modeling capabilities for incorporation into future ferry planning efforts across the region. The results of this work may be useful to the region's ferry operators for their long- and short-range facility, service, and operations planning. Refinements to this work program will be coordinated with transportation operators through the Transportation Operators Committee (TOC).

In FY2025, Data staff worked to provide relevant data support to our transit partners, including providing population, employment and demographic forecasts for a variety of transit-related planning processes. Staff also worked with the Transportation Operators Committee to share performance measures to support transit agency specific updates to their long-range plans and to share key analysis to be performed in the Regional Transportation Plan. Staff also worked across the agency on new tools to test the connectivity of the non-motorized network access to the region's transit system.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Regional Transportation Plan Performance Dashboard (*Winter 2022 then ongoing*)
2. Updated Regional Economic Forecast (*Fall 2023*)
3. Wave five of the Regional Household Travel Survey (*collections begin Spring 2025*)
4. Equity dashboard (*Winter 2022*)
5. Updated Puget Sound Trends (*Ongoing*)

Mandates

This work element provides for the program development, administration, and management of the regional technical assistance, data collection, data maintenance, forecasting, and modeling activities as required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Area** (Article VII), which requires that, as requested, the agency shall provide technical assistance to local, state, and federal governments through regional data collection and forecasting services, consistent with the mission and functions of the agency; and that a regional database (including demographic, economic, and travel condition data) and modeling capabilities will be established and maintained to support development of the Regional Transportation Plan and VISION 2040.

2. **Regional Transportation Planning Organization legislation** [RCW 47.80], which requires establishment and maintenance of a coordinated planning program for regional transportation systems and facilities, and integrated transportation and comprehensive planning.
3. **Fixing America's Surface Transportation Act (FAST)** [23 CFR Part 450 Subpart C (FHWA) and 49 CFR Part 613, Subpart A (FTA)], which requires a metropolitan planning process that includes the development of a transportation plan and an integrated multimodal transportation system, including a description of performance measures and targets, as well as the development of a transportation improvement program (TIP).
4. **Federal Clean Air Act** (42 USC Section 7401-7671q) and the **Washington Clean Air Act** [RCW 70.94.37] which legislates federal and state requirements through air quality conformity rules for transportation plans, programs, and projects.

Policy Direction and Interagency Staff Involvement

Policy direction is received from the Executive Board. This work element will also have regular ongoing interactions with the Regional Staff Committee (RSC), Land Use Technical Advisory Committee (LUTAC), and Model Users Group (MUG).

Summary of Revenues and Expenditures

Summary Revenues & Expenditures			
Revenues:		Expenditures:	
FHWA	\$1,959,000	Scheduled Completion	100%
FHWA Local Match	\$306,000	Actual Completion	90%
FHWA Carryover	\$2,584,000	Budget Expended	90%
FHWA Carryover Local Match	\$403,000		
FTA 5303	\$2,090,000		
FTA Local Match	\$326,000		
FTA 5303 Carryover	\$439,000		
FTA 5303 Carryover Match	\$69,000		
STBGP	\$1,000,000		
STBGP Local Match	\$156,000		
FTA 5307	\$687,000		
FTA 5307 Local Match	\$172,000		
FTA 5307 Carryover	\$349,000		
FTA 5307 Carryover Match	\$87,000		
Carryover Seattle HH Survey	\$92,000		
Carryover Bellevue HH Survey	\$30,000		
Carryover UW Partnership	\$22,000		
Carryover Local	\$150,000		
Local	\$240,000		

Total \$ 11,160,000

Budget Comparison:	
May25 Amend Supplemental FY 24-25	\$ 11,160,000
July24 Amend Supplemental FY 24-25	\$ 11,094,000

FTE Staffing Comparison:	
May25 Amend Supplemental FY 24-25	19.95
July24 Amend Supplemental FY 24-25	19.95

Summary of Consultants within Data

Sub-Task	Description of Work	Amount
13	GIS and Other Software Modernization	\$ 50,000
6	Regional Household Travel Survey	\$ 500,000
6	Regional Household Travel Survey Carryover	\$ 173,793
6	Regional Household Travel Survey Carryover - Seattle	\$ 91,895
6	Regional Household Travel Survey Carryover - Redmond	\$ 29,780
8	ActivitySim Development	\$ 70,000
	Total Funded Contracts	\$ 915,468
Sub-Task	Description of Work	Amount
	Total Unfunded Contracts	\$ -
	Total Consultant Costs	\$ 915,468

Council Support (Task 500)

Objective

To provide staff assistance to the Puget Sound Regional Council General Assembly, Executive Board, Operations Committee, Economic Development District Board, and member jurisdictions.

Sub-Tasks

1. Provide assistance to the General Assembly.

The General Assembly met on May 22, 2025, at the Seattle Convention Center. At the meeting, the City of Seattle Mayor Bruce Harrell welcomed the local elected leaders to Seattle. Assembly adopted the Fiscal Years 2026-2027 Biennial Budget and Work Program and the Regional Safety Action Plan. The Assembly unanimously elected Snohomish County Executive Dave Somers as President and Pierce County Executive Ryan Mello as Vice President. Staff planned the event and helped with tasks, including preparing materials and presentations, securing a quorum, registration, directing members, taking notes and serving as parliamentarian.

2. Provide assistance to the Executive Board.

The Executive Board met in July, September, October and December of 2024 and in January, February, March, April and June of 2025. (The Board is expected to also meet in July, September, October, and December of 2025.) Staff helped secure a quorum for the meetings, prepared and distributed meeting materials, attended all meetings, took notes and prepared meeting minutes, answered questions and served as parliamentarian on an as needed basis. Meetings were broadcast live and summaries of these meetings are available on PSRC's website at www.psrc.org.

3. Provide assistance to the Operations Committee.

The Operations Committee met nine times during the fiscal year. The committee's meetings were held before each Executive Board meeting to discuss and vote on action items to recommend to the Executive Board. The staff ensured that contracts for authorization were on the agenda as needed, agency vouchers were submitted for approval, and committee members were provided a status update on the budget, contracts, grants and pending grants. Staff attended all meetings, took notes, prepared agenda materials, secured a quorum, updated the committee's web page, and followed up on member requests.

4. Provide support for Executive Committee meetings.

The Executive Committee met seven times during the fiscal year. Staff attended all meetings in support of the Committee.

5. Provide assistance to the Economic Development District Board.

The Economic Development District Board met in June, September and December of 2024; and in March and June of 2025. Staff helped secure a quorum for the meetings, prepared and distributed meeting materials, attended all meetings, took notes and prepared minutes, answered questions, and served as meeting parliamentarian. Meetings were broadcast live and summaries of these meetings are available on the PSRC website at www.psrc.org. (See Task 300 for details on implementation action items.)

6. Establish working relationships with member organizations' elected officials and staff and participate in countywide planning and decision processes.

PSRC staff maintained a strong working relationship with countywide planning councils and staff committees, regularly participating in monthly meetings, and continued a pattern of building individual relationships with the region's leaders.

7. Conduct a regional workshop for newly elected officials.

This workshop is conducted every other year. The last workshop was conducted on March 1, 2024, and the next workshop is planned to occur in 2026.

8. Conduct legislative briefings and develop legislative positions.

PSRC staff continue to provide members with timely state and federal updates and brief and provide data and information to state and federal lawmakers. In December 2024, PSRC's Executive Board approved recommendations to the state Legislature for the 2024 session, following input from all PSRC policy boards and the Equity Advisory Committee. At each Executive Board and every policy board meeting, staff provided updates to each policy board on budget and policy developments, and our federal consultant visited the Executive Board twice to provide federal briefings. The Executive Board adopted a resolution addressed to the state Legislature in support of a balanced approach to state transportation funding in March of 2025. PSRC is also in the process of developing recommendations to the state legislature for the 2026 session.

PSRC continued to convene a group of local elected officials from ferry communities across the state in the region and in Island, Skagit and San Juan Counties. Staff hosted calls for local elected officials to discuss issues emerging from reduced ferry service for their communities, get updates from Washington State Ferries and hear from state legislators about how they could take collective action to ensure ferry service is restored. PSRC staff facilitated the leaders sending a letter with nearly 50 signers to the state Legislature urgently requesting policy and budget to restore ferry service and a letter with over 30 signers to federal budget leaders to maximize federal funding for

ferries. Staff also worked on organizing a tour of the ferry maintenance facility and a ferry pilot house and engine room tour for local elected officials and federal delegation staff to occur in FY 2026.

PSRC advocated for a public investment in a state housing research center in partnership with the University of Washington.

PSRC staff visited Washington D.C. in January and in May as part of a fly in with the National Association of Regional Councils to inform the surface transportation reauthorization process and provided updates on PSRC's work to staff at each of the region's congressional offices and the Transportation and Infrastructure Committee.

9. Participate in the National Association of Regional Councils (NARC).

PSRC maintained its membership in the National Association of Regional Councils (NARC), with staff participating in NARC's Executive Directors Conference in October 2024, National Conference of Regions in February of 2025 and hosted the very successful Annual Conference in Seattle in June 2025. PSRC staff helped develop an engaging conference agenda showcasing the region and PSRC work and included panels on AI, diversity through the lens of local sports teams and meeting regional housing needs.

10. Implement an integrated ongoing program to evaluate regional trends and success in effecting the policy objectives, projects, and programs adopted in VISION 2050, the Regional Transportation Plan, and the Regional Economic Strategy.

PSRC regularly monitors progress toward achieving goals and policy objectives and has developed data tracking tools tied to VISION 2050 multicounty planning policies. An [Equity Tracker](#) tool helps PSRC and regional partners to better measure life outcome disparities between communities and tracks performance over time in closing equity gaps. An [RTP Performance Dashboard](#) is a resource that helps the region understand how well it is meeting long range goals and desired outcomes identified in the Regional Transportation Plan (RTP).

11. Continued outreach efforts to member jurisdictions and other groups.

PSRC staff have implemented an ongoing outreach effort to engage with all member jurisdictions and other groups about PSRC's programs and planning activities.

12. Organize with PSRC leadership and associated staff the approach to PSRC's Federal Planning Certification Review process, including preparing the response submittal and organizing the site visit. Coordinate PSRC's responses and ensure timely follow up, if there are any actions determined by the federal review team. Document all follow-up action items for the next review.

This work was wrapped up in 2022.

13. Provide reports to the Executive Board related to conferences and other major events where Executive Board members participate.

PSRC staff provide updates at each Executive Board meeting on the meetings and events they attend with members and other groups.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. 2026/2027 General Assembly Meetings (Spring 2026, 2027)
2. Regional workshop for newly elected officials (January 2026)

Mandates

This work element supports numerous PSRC functions as required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Area**, which requires providing information and services to local governments, state and regional agencies, Indian tribes, community organizations, businesses, individuals, and other interested parties. This work also is mandated by numerous federal and state requirements for public information and involvement.
2. **Infrastructure Investment and Jobs Act (IIJA Act)**, which requires that a continuing, cooperative and comprehensive planning process be maintained that results in plans and programs for an integrated intermodal transportation system.

Policy Direction and Interagency Staff Involvement

The Executive Board and General Assembly provide policy direction. The Regional Staff Committee and countywide planning organizations provide interagency staff involvement.

Summary of Revenues and Expenditures

Summary Revenues & Expenditures	
Revenues:	
FHWA	\$297,000
FHWA Local Match	\$46,000
FHWA Carryover	\$922,000
FHWA Carryover Local Match	\$144,000
Carryover Local	\$929,000
Local	\$170,000
Total	\$ 2,508,000

Expenditures:	
Scheduled Completion	100%
Actual Completion	57%
Budget Expended	57%

Budget Comparison:	
May25 Amend Supplemental FY 24-25	\$ 2,508,000
July24 Amend Supplemental FY 24-25	\$ 2,097,000

FTE Staffing Comparison:	
May25 Amend Supplemental FY 24-25	2.95
July24 Amend Supplemental FY 24-25	3.19

Summary of Consultants within Council Support

All	Strategic Initiatives	\$ 60,000
	Total Funded Contracts	\$ 60,000
	Total Unfunded Contracts	\$ -
	Total Consultant Costs	\$ 60,000

Communications (Task 600)

Objective

To develop effective visual, written and electronic communications materials for the Puget Sound Regional Council's activities and responsibilities; and assist the agency and its staff in reaching out to and effectively involving member jurisdictions, members of the public, and other interests throughout the region in Puget Sound Regional Council activities.

Sub-Tasks

1. Develop and apply Puget Sound Regional Council publication and accessibility standards; assist staff in editing documents and in planning presentations.

Communications staff write, edits and designs PSRC's publications and presentations and checks them for accessibility to ensure people with diverse needs can effectively perceive, understand, navigate, and interact with content before posting to the website. Implementation of recommendations of an accessibility and usability audit of the PSRC website is underway and communications staff are providing ongoing accessibility training to agency staff.

PSRC produced reports, plus additional plans and fact sheets during the fiscal year, including Puget Sound Trends and guidance documents that help jurisdictions incorporate VISION 2050 elements in their comprehensive plans. Staff published blog posts, and prepared emails from the Executive Director highlighting current PSRC activities and data and produced "At Work" meeting summaries describing important highlights from PSRC board meetings. Communications staff also assisted the Executive Director and other staff in developing effective presentations for speaking engagements and PSRC board and committee meetings.

2. Prepare and carry out the agency's public participation plan in coordination with regional planning staff providing for public involvement and education as appropriate; coordinate agency's MPO and RTPPO requirements for public involvement. Continuously evaluate the effectiveness of public involvement and outreach strategies and make changes that reflect ongoing analysis of effectiveness. Actively seek public participation on appropriate PSRC committees and task forces. Assist staff in outreach efforts.

Communications staff worked to implement the agency's Public Participation Plan, adopted in June 2023. Communications staff continue to help support the agency's public involvement activities as part of each planning process as well as

calls for project funding. Staff continued successful use of the website to highlight key projects and planning initiatives at PSRC and offered opportunities for public involvement in webinars and other events related to PSRC's work program. Staff used social media to engage people in the work of the agency, sharing blog posts, data and related news about the agency's activities on Facebook, X, Instagram, Threads, Bluesky and LinkedIn.

Communications staff were deeply involved in efforts to solicit public input on the Regional Safety Action Plan in both plan development and public comment period on the draft plan. Learnings from the safety plan process are being applied to the public involvement process for the Regional Transportation Plan.

3. Design, publish, and coordinate production of electronic newsletters, blog posts, brochures, maps, as well as other materials including registration materials and other graphics products as required; prepare visual presentations covering issues and projects.

Communications staff prepared and distributed a regular electronic newsletter from the Executive Director, other electronic newsletters for specific departments, and a variety of reports. Graphics staff designed registration materials, agendas, signs, nametags and posters and visual presentations for several events. Staff also helped to write, edit and design Puget Sound Trends reports and other data stories published on PSRC's website.

4. Maintain, develop and enhance PSRC's website and online engagement, including social media strategy.

Communications staff continued to maintain and enhance the website by adding new tools and refining information and content on its website. Staff continued its successful social media strategy of sharing all blog posts, connecting with members, and advertising outreach opportunities. Staff is currently working to ensure the website meets ADA accessibility standards.

5. Conduct the PSRC's VISION 2050 Awards Program. Continue to actively promote VISION 2050 awards in a variety of media as appropriate.

Nine projects, partnerships and programs from across the region were presented with VISION 2050 Awards, this included presentations at events and public meetings, news releases and social media announcements. Each award is also highlighted in the Executive Director newsletter.

6. Oversee maintenance of agency mailing lists of community, business, and special interest groups and distribute newsletters and other information materials to these groups as appropriate.

Communications staff continued to make improvements to the agency's contact database, continuously updating mailing lists and tracking interactions with PSRC members and interested parties, including a list of Public Information Officers to help ensure PSRC's information is made available to local governments and other organizations around the region. Staff also developed new email templates.

7. Provide information to the public and officials on issues, projects, and agency operations.

All information about issues, projects and agency operations is shared widely with the public in mind. Staff regularly meet with elected leadership within the region, as well as civic organizations, business and labor leaders, and state policymakers on regional issues. PSRC communicates regularly with members of the Washington State Legislature and federal delegation staff within the region on actions and issues that come before the Executive Board and policy boards. For the second legislative session in a row, PSRC provided in-depth data analysis on the impact of housing zoning proposals and created a mapping tool to visualize the reach of proposed Transit-Oriented Development legislation. PSRC staff regularly engage with the region's federal delegation to be a resource for data and information and help get the word out about federal programs and budget and policy directives to member jurisdictions.

The agency continues to cultivate and maintain relationships with traditional news media and new media, sharing information related to PSRC's mission and work program.

8. Assist internal staff communications as appropriate.

Staff meet regularly to discuss agency activities. The agency maintains an intranet that provides personnel and procedural information and other resources for staff. Work to update the agency's intranet to better serve staff needs has been completed.

9. Create and maintain a brand for the Puget Sound Regional Council; maintain a consistent, high level of quality in all communications via a variety of tools.

Through agency publications, presentations and ongoing contact with member associations and the public, communications staff worked to maintain a high level of quality and consistent branding in all communication efforts. Staff developed and launched a brand guide to ensure consistency including a presentation template and style guide. All publications and web material are proofread and edited for grammar and consistency. Staff maintain an active blog and social media presence.

10. Coordinate work of vendors for printing, production, reproduction, and mailing of agency products; assist in maintaining vendor files and price lists.

Communications staff coordinated work with vendors as needed and managed tasks related to on-call services for communications and website hosting and technical support.

11. Prepare and distribute news releases concerning actions and activities as appropriate.

Communications staff wrote and distributed regular news releases, notifying the media, Public Information Officers and membership about various opportunities to comment on or engage with PSRC's work.

12. Maintain contacts with the news media, arrange/coordinate press interviews and conferences with local officials and staff as appropriate, respond to media requests, monitor press coverage.

Staff continued to cultivate relationships with the media, monitor media changes and coverage of topics pertinent to the agency's work, maintain and update a media contact list, distribute new releases, and coordinate media interviews with PSRC staff and elected leadership. Through the agency's blog, staff communicates about PSRC's data, funding and planning activities in ways that are easy to understand for a non-technical audience. Staff extend the reach of the blog by posting links on X, Facebook, Instagram, Bluesky and LinkedIn and in the Executive Director's email newsletter. These strategies result in consistent coverage of PSRC's data and planning activities by a variety of media in the region. PSRC staff is regularly quoted as a regional resource on planning and data. These communications are core to the agency's state and federal mandates and a critical factor in establishing awareness of the agency and in carrying out public involvement on plans and programs.

13. Work with Federal Transit Administration and Federal Highway Administration staff to assure that the agency's public participation plan and public involvement strategies meet and exceed federal guidance relating to engaging underserved (minority and low income) communities, engaging people with limited English proficiency, individuals with disabilities, and tribes. Continuously evaluate the effectiveness of strategies and make changes, as needed, to the agency's plan.

Communications staff continue to implement the agency's public involvement activities. Staff communicate with FTA and FHWA to review PSRC's Public Participation Plan and to implement the agency's plan. Communications staff participate on the agency Title VI Team.

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Maintain and continuously improve agency website *(Ongoing)*
2. Write and post news updates on PSRC's website. *(Ongoing)*
3. Engage the public through digital outreach, including social media advertising and email marketing and electronic newsletters. *(Ongoing)*
4. Maintain, improve and implement the agency's Public Participation Plan *(Ongoing)*
5. Awards program *(Ongoing)*
6. Ongoing support for all of the initiatives identified in the agency's budget and work program including: the Regional Transportation Plan, Regional Economic Strategy, VISION 2050 implementation, Regional Housing Strategy and data and performance trends *(Ongoing)*

Mandates

This work element helps the Puget Sound Regional Council meet the federal, state and local requirements for consultation, coordination and public participation, including the following laws:

1. **Infrastructure Investment and Jobs Act (IIJA)** requires that a continuing, cooperative and comprehensive planning process be maintained that results in plans and programs for an integrated intermodal transportation system.
2. **Title VI of the Civil Rights Act of 1964** requires that transportation planning and programming be nondiscriminatory on the basis of race, color, national origin or disability. The fundamental principles of environmental justice include:
 - Avoiding, minimizing or mitigating disproportionately high and adverse health or environmental effects on minority and low-income populations
 - Ensuring full and fair participation by all potentially affected communities in the transportation decision-making process
 - Preventing the denial, reduction or significant delay in the receipt of benefits by minority populations and low-income communities
3. **State Environmental Policy Act (SEPA), RCW 43.21C** uses SEPA to guide its environmental review for key decision making. SEPA rules adopted by the Puget Sound Regional Council require that whenever PSRC issues a Declaration of Non-Significance (DNS) under WAC 197-11-360-(3), PSRC will give public notice.
4. **State Growth Management Act (GMA), RCW 36.70A**
For the development and adoption of multicounty policies under the GMA, the PSRC will comply with GMA procedures that apply to countywide planning policies, including "a public hearing or public hearings on the proposed policies," [RCW 36.70A.210 (2)(e)] with appropriate public notification and participation. The public notification and procedures will include, as required by the GMA, "broad dissemination of proposals and alternatives, opportunity for written comments, public meetings after effective notice, provision for open discussion, communication programs, information services, and consideration of and response to public comments." [RCW 36.70A.140]

5. **Washington State Open Public Meetings Act, RCW 42.30**

All PSRC committee and board meetings are open to the public, and public comment periods are provided during each regular meeting. Board chairs may limit comment periods as needed. PSRC streams Executive Board, Transportation Policy Board, Growth Management Policy Board, and Economic Development Board meetings live on its website.

6. **Public Records Act, RCW 43.56**

Anyone may request to view PSRC records for any reason (although Washington state places some limits on how certain records may be used, including but not limited to prohibiting using lists of individuals for commercial purposes [RCW 42.56.070(9)] and prohibiting using lists of persons to promote election of persons or for promotion or opposition of ballot measures [RCW42.17.130]). PSRC's Public Records Officer may be reached via PSRC's website (<https://www.psrc.org/contact-center/information-center/public-records-request>), phone (206-464-7532) or email (amarkley@psrc.org). All public records requests are answered within five business days.

Policy Direction and Interagency Staff Involvement

Policy direction comes from the General Assembly and the Executive Board. Interagency staff involvement occurs as needed.

Summary of Revenues and Expenditures

Summary Revenues & Expenditures	
Revenues:	
FHWA	\$1,849,000
FHWA Local Match	\$289,000
FHWA Carryover	\$221,000
FHWA Carryover Match	\$35,000
Carryover Local	\$420,000
Local	\$3,000
Total	\$ 2,817,000

Expenditures:	
Scheduled Completion	100%
Actual Completion	88%
Budget Expended	88%

Budget Comparison:	
May25 Amend Supplemental FY 24-25	\$ 2,817,000
July24 Amend Supplemental FY 24-25	\$ 3,168,000

FTE Staffing Comparison:	
May25 Amend Supplemental FY 24-25	6.33
July24 Amend Supplemental FY 24-25	5.97

Administrative Services (Task 900)

Objective

To develop and maintain an effective and responsive administrative program for the Puget Sound Regional Council that includes administering the budget and work program, and supporting the agency's legal, personnel, contractual, computer operations, Information Center, office management, graphic design operations, mail and copy center, purchasing, and financial duties.

Sub-Tasks

Sub-Task 1. Program Development and Management

- a. Prepare and adopt administrative recommendations that improve the operational relationship of the Regional Council with members, businesses, community organizations, and the public.
- b. Develop and prepare the two-year budget, detailed project milestones, progress reports, dues schedule, and related documentation.
- c. Provide internal administrative support services, including all aspects of human resource management such as recruitment, staff assignment and evaluation; develop and process interagency agreements; manage consultant selection, contract negotiation, and contract performance; and assure agency compliance with appropriate rules, regulations, and conditions.

All of the tasks listed above were performed during the course of the fiscal year.

PSRC staff continued its annual update to internal policies and procedures to ensure proper internal controls are in place. Staff worked on updating Grapevine to allow documents to be more accessible and searchable for staff.

Performance evaluations are formally scheduled twice a year; a mid-year review occurs in January, and the year-end evaluation occurs in July.

Staff worked with PSRC's Operations Committee to develop a biennial work program and budget, which was approved by PSRC's General Assembly in May 2025.

Sub-Task 2. Administration, Legal and Financial Management

- a. Monitor contracts with federal and state agencies; ensure agency compliance with regulations; and maintain liaison with federal, state, and local officials and state auditors.
- b. Manage outside legal support service required by the Regional Council, including such activities as drafting and/or reviewing all agency legal documents, and

- overseeing legal counsel to ensure the Regional Council carries out the role and responsibility as the designated Metropolitan Planning Organization and Regional Transportation Planning Organization under federal and state law.
- c. Review and analyze proposed state and federal legislation and regulations affecting Regional Council responsibility.
 - d. Facilitate process, preparation and amendments of the agency's two-year operating budget and work program.
 - e. Prepare, monitor, and report financial operations, including organizational cash flow, disbursement of payments to contractors, and investment of agency funds.
 - f. Maintain and implement the agency's personnel, recruitment, compensation and training programs, the agency's Employee Handbook and Affirmative Action Plan, and prepare and implement organizational and leadership continuity plan for PSRC.
 - g. Coordinate Title VI reporting, including actions in response to FHWA and FTA's certification report.

Note: Consultant Costs of \$78,000 will be used for HR support, \$157,000 for Legal support, and \$146,000 for accounting services. \$16,000 of consultant services will also be needed for the PSRC's continuity planning.

All the administrative, legal, financial management, and Title VI tasks listed above were addressed during the fiscal year.

In November 2024 financial statements were completed for both PSRC and the Central Puget Sound Economic Development District (CPSEDD). In addition to financial statement reporting, staff provided monthly reports on budget-to-actual expenditures, contract progress, active grants, completed contracts, and project progress reports to accompany grant billings. Finance staff continue to meet quarterly with program staff to discuss program progress and to review the budget versus actual reports. The state auditors began work in January 2025 for PSRC's annual audit, and in March 2025 PSRC received its twelfth clean audit in a row from the SAO with no findings, management letters or exit items.

Throughout the year, finance staff attended multiple trainings sponsored by the Government Finance Officers Association (GFOA) and the FTA to help stay up to date with changing governmental accounting standards. In December, the completed draft biennial budget was released. From January through March 2025, the budget was reviewed by the CPSEDD, Growth Management Policy Board, and Transportation Policy Board. PSRC's General Assembly approved the new biennial budget and work program in May 2025. PSRC received another Distinguished Budget Presentation Award from the GFOA for the Biennial Budget and Work Program for FY2024-2025.

The agency submitted its annual Title VI report to WSDOT and provided Title VI training to all staff.

Sub-Task 3. Technology and Information Systems

PSRC's information systems function provides and maintains the computer server, network, and desktop infrastructure as well as electronic technology for the five meeting rooms and the board room. The latter includes audio and video conferencing, live webcasting, and digital multimedia presentation facilities. The agency maintains a Technology Plan which sets forth agency technology strategies and goals. The goal of this work task is to maximize the efficiency of PSRC staff efforts and communication with our member agencies and with the public.

Most tasks are ongoing. Consultant costs of \$180,000 will go toward network services and maintenance and audio-visual systems support as well as installing services in new office location.

PSRC's IT team continued the work to ensure all staff have the tools needed to complete their work in a hybrid setting. Work began on updating our file sharing system to improve staff collaboration on projects and reduce unnecessary duplication of datasets.

Sub-Task 4. Information Center

- a. Outreach and Public Service Activities
 - Answer reference questions about the agency and its products for members and the public.
 - Make agency products accessible for public review.
 - Support outreach activities and distribute agency products.
 - Respond to Public Records Act requests.
- b. Council and Staff Support
 - Support the work of staff by responding to requests for information and conducting research.
 - Serve as a parliamentary resource.
 - Assist with proofreading and editing agency products.
- c. Technology Support
 - Assist with the agency's social media program and track web and social media statistics.
 - Manage and maintain the agency's intranet.
 - Maintain the agency website.
 - Support staff use of technology by training, troubleshooting, and providing information about tools and shortcuts.
- d. Management of Collection and Agency Products
 - Acquire and manage reference materials and subscriptions.
 - Develop and maintain databases for reference materials and agency products.
 - Digitize older PSRC reports.
- e. Planning and Implementation of Agency's Records Management Program.
 - Follow state records retention schedules and disposition of obsolete records.

- Oversee removal of noncurrent records from active office storage.
- Transfer historically valuable records to the State Archives system.
- Support staff records management activities.
- Maintain records databases.

The Information Center answered information requests from PSRC members, the media, businesses, staff, and the public. The Public Records Officer (PRO) fulfilled all public records requests on time and in accordance with state requirements. Information sessions on the requirements of the Public Records Act were provided to new employees as a part of their onboarding process. Over the second half of the fiscal year, the PRO trained a member of the Administrative Services team to take over responsibilities for the PRO role.

Information Center staff developed and launched a new agency intranet, Grapevine, on the SharePoint platform. This work included reviewing and migrating page and file content from the previous intranet site. Staff developed a training site and procedures for Grapevine editors, as well as numerous training sessions for editors and general staff. An information session was also held at an All Staff meeting to launch the new intranet site.

Staff continued to collect and catalog materials in the new information management system, Soutron LMS. This work included attaching digitized materials to catalog records, refining the search function, cleaning up records migrated from the previous catalog, and developing new interfaces to help staff locate historical reports, news articles, and agendas and minutes.

Staff proofread and edited agency products, developed data visualizations and helped prepare Puget Sound Trends reports, edited the agency website, and provided parliamentary services for General Assembly.

Sub-Task 5. Facilities

The agency has executed a lease effective January 2024 for new office space. Significant planning work will be needed to ensure the new space meets staff and board's needs, including ordering and installing new furniture, ordering and installing audio-visual equipment for its board and meeting rooms, and design elements including paint and graphics for the office. The Agency has secured consultant support for assessing its new furniture and audio-visual equipment needs. Staff will be archiving, storing, or taking appropriate actions to document destruction of old paper records as necessary. Finally, the Agency will be retaining movers to assist in moving the existing furniture and equipment that will be reused in the new office.

Work continues in ensuring the new office has appropriate art, graphics and visual designs, as well as finalizing office furniture purchases.

Sub-Task 6. Graphics

- a. Provide ongoing graphics support for Agency.
 - Maintain agency's visual brand, including designing logo, letterhead, and templates for agendas and presentations
 - Design and produce agency reports and other publications
 - Develop and maintain digital library of photos for agency use
 - Design and order staff business cards, office name plates and update organization charts for agency
 - Develop plaques and awards for agency
- b. Plan, implement, and maintain the agency website and social media presence
 - Support maintenance and plan improvements to the website
 - Provide support for maintaining accessibility of agency's electronic publications
 - Design charts, infographics and other visuals for agency's website, social media and email campaigns
- c. Provide support for agency meetings and events
 - Advise staff on room set-up
 - Design and produce materials for meetings, including nametags, signs, and handouts.

All work described above was completed during the performance period.

Sub-Task 7. Maintain PSRC Website

PSRC maintains an active and extensive website that supports all areas of the agency's work program and public participation efforts. The website provides essential information about programs and plans to the public and resources to PSRC's membership. It also offers information on regional decision making through agendas, updates, and livestreaming of board meetings. Recognizing the importance of the tool, PSRC seeks to continuously improve and enhance its website and related tools.

Staff worked with consultants to maintain and improve the website's functionality. Ongoing tasks include routine webpage updates, reviewing and revising text content to meet reading level recommendations, adding alt text to visual assets, retiring outdated content and files, and adding metadata to media assets to improve search engine results.

Other projects include:

- *Partnering with a consultant to conduct a Website Usability & Accessibility Audit. The audit found that PSRC's website was in good shape, with minor technical updates needed to bring it into compliance with WCAG 2.1 Level AA. Findings were presented to the Communications and Management teams, and a final report with recommended actions was shared with agency staff.*

- *Implementing recommended actions from the Audit Report. This included drafting a scope of work for the technical updates needed to be carried out by our website consultant, as well as carrying out editorial updates to the site.*
- *Reviewing and refining the website's navigation scheme and information architecture to help users quickly access key content and assets.*
- *Partnering with regional planning and transportation planning staff to develop engagement hubs in support of the update to the Regional Economic Strategy and Regional Transportation Plan.*
- *Advising and providing feedback on content for the Regional Safety Action Plan, hosted by a consultant on an external site.*

Unfunded Sub-Tasks

None

Major Milestones and Products

1. Prepare Supplemental FY2024-2025 Budget (Fall 2022)
2. Prepare FY2026-2027 Biennial Budget and Work Program (Spring 2024)
3. Coordinate annual audit with State Auditor's Office (Winter 2023/2024)

Mandates

This work element provides for the program development, administration and management of the Executive and Administrative Services required by:

1. **Interlocal Agreement for Regional Planning of the Central Puget Sound Area**, which requires providing information and services to local governments, state and regional agencies, Indian tribes, community organizations, businesses, individuals, and other interested parties. This work also is mandated by numerous federal and state requirements for public information and involvement.
2. **Fixing America's Surface Transportation Act (FAST Act)**, which requires that a continuing, cooperative and comprehensive planning process be maintained that results in plans and programs for an integrated intermodal transportation system.

Policy Direction and Interagency Staff Involvement

None

Summary of Revenues and Expenditures

Summary Expenditures Revenues:

Expenditures:

Scheduled Completion	100%
Actual Completion	74%
Budget Expended	74%

Budget Comparison:

May25 Amend Supplemental FY 24-25	\$ 8,114,000
July24 Amend Supplemental FY 24-25	\$ 8,100,000

FTE Staffing Comparison:

May25 Amend Supplemental FY 24-25	12.18
July24 Amend Supplemental FY 24-25	12.28

Summary of Consultants within Administrative Services

Sub-Task	Description of Work	Amount
2	HR Support	\$ 95,000
2	Legal Support	\$ 225,000
2	Accounting Support	\$ 147,000
3	Network Support	\$ 180,200
	Total Funded Contracts	\$ 647,200
	Total Consultant Costs	\$ 647,200

PUGET SOUND REGIONAL COUNCIL
Schedule of Expenditures of Federal Awards
For The Year Ended June 30, 2025

Federal Agency (Pass-Through Agency)	Federal Program	ALN	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass-Through Awards	From Direct Awards	Total		
Economic Development Cluster								
Commerce, Department of Economic Development Administration	Economic Development Support for Planning Organizations	11.302		-	\$ 100,000	\$ 100,000	-	1, 2, 3
Total Economic Development Cluster:				\$ -	\$ 100,000	\$ 100,000	\$ -	
Federal Highway Cluster								
Transportation, Department of (DOT) Federal Highway Administration (FHWA)	Safe Streets and Roads for All	20.939		-	\$ 2,161,489	\$ 2,161,489	\$ 1,127,705	1, 2, 3
Transportation, Department of (DOT) Federal Highway Administration (FHWA)	Safe Streets and Roads for All	20.939		-	\$ 356,929	\$ 356,929	236,640	1, 2, 3
Total Federal Highway Cluster:				\$ -	\$ 2,518,418	\$ 2,518,418	\$ 1,364,345	
Highway Planning and Construction Cluster								
Transportation, Department of (DOT), Federal Highway Administration (FHWA) (via WSDOT)	Highway Planning and Construction	20.205	GCB 3862	\$ 5,566,242	-	\$ 5,566,242	-	1, 2, 3, 4
Transportation, Department of (DOT), Federal Highway Administration (FHWA) (via WSDOT)	Highway Planning and Construction	20.205	GCB 3862	\$ 999,991	-	\$ 999,991	-	1, 2, 3, 4
Total Highway Planning and Construction Cluster:				\$ 6,566,233	\$ -	\$ 6,566,233	\$ -	
Federal Transit Cluster								
Transportation, Department of (DOT) Federal Transit Administration (FTA)	Federal Transit Formula Grants	20.507		-	\$ 1,153,980	\$ 1,153,980	-	1, 2, 3
Total Federal Transit Cluster:				\$ -	\$ 1,153,980	\$ 1,153,980	\$ -	
Transit Services Program Cluster								
Transportation, Department of (DOT), Federal Transit Administration (FTA) (via WSDOT)	Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	PTD0889	\$ 138,677	-	\$ 138,677	-	1, 2, 3
Transportation, Department of (DOT), Federal Transit Administration (FTA) (via WSDOT)	Metropolitan Transportation Planning and State and Non-Metropolitan Planning and Research	20.505	GCB 3862	\$ 2,462,321	-	\$ 2,462,321	-	1, 2, 3, 4
Total Transit Services Program Cluster:				\$ 2,600,998	\$ -	\$ 2,600,998	\$ -	
Total Federal Awards Expended:				\$ 9,167,231	\$ 3,772,398	\$ 12,939,629	\$ 1,364,345	

The accompanying notes are an integral part of this schedule.