Members and Alternates Represented at the Table
Shawn Phelps – Pierce County, Vice chair; Barb Chamberlain – WSDOT; Brigid Dean – WSDOT; Robert Foxworthy – King County Parks; Dianne Iverson – West Sound Cycling Club; Aaron Lee – Snohomish County; Carol Michel – West Sound Cycling Club; T.J. Nedrow – WSDOT; Thomas Noyes – WSDOT; Stephen Padua – City of Kirkland; Mel Roberts – Kent Bicycle Advisory Board; Brett Shock – City of Kenmore; Amy Shumann – Seattle-King County Public Health; Malva Slachowitz – King County Metro; Meredith Soniat – City of Tacoma; Diane Wiatr – City of Seattle

Via Phone: Will Knedlik

Other Guests and Alternates (for all or part of the meeting):

PSRC Staff: Gil Cerise, Kimberly Scrivner, Liz Underwood-Bultmann, Ruth Wezeman

Welcome and Introductions and Public Comment

Public Comments
No one approached the committee with a public comment.

Minutes were approved with two amendments.

Information Item: Committee Reports

Kimberly updated the committee on January Transportation Policy Board (TPB) meeting. The TPB evaluated and approved the project evaluation criteria for the next round of federal funding which will begin in the spring. They heard a presentation on the VISION 2050 Scoping process. The TPB will be briefed on the detailed public comments from the Regional Transportation Plan Update during their March meeting.

Shawn Phelps reported on the January Regional Staff Committee where they had a similar briefing on the VISION 2050 Scoping. Kimberly also reported that the RPEC is evaluating its process and membership.

Discussion Item: BPAC Operating Procedures Update (Gil Cerise, PSRC)

Gil briefed the BPAC on PSRC’s effort to update the operating procedures for all of PSRC’s committees. The BPAC was presented with information regarding both an advisory committee structure as well as a more technical committee structure. Staff proposed an advisory structure would be the most fitting for the BPAC and after some discussion, the committee concurred that the advisory committee would be preferred but PSRC should bring forward additional information. This discussion also involved a change in the voting structure with which more detail will be presented at the March meeting. BPAC has grown and gotten stronger over time, making it an advisory committee.
**Discussion Item: BPAC Leadership (All)**

The current terms for Chair Peter Dane and Vice Chair Shawn Phelps have expired. As a result, BPAC is seeking new leadership. Kimberly asked everyone to come forward if they would like to be in one of these roles or if they want to nominate someone. Nominations will be formally proposed during the March BPAC meeting and the BPAC chair and vice-chair will be elected in April.

**Discussion Item: 2018 Work Plan (Kimberly Scrivner, PSRC)**

Kimberly reviewed the proposed BPAC work program for 2018. described the work plan by quarter. This proposal outlines some activities that align with the PSRC work program but also includes suggested additional information items more relevant to BPAC members.

**Information Item: VISION 2050 (Liz Underwood-Bultmann, PSRC)**

Liz gave a presentation on the upcoming update of VISION 2050. Currently the scoping is in a 45-day public comment period. More information is available on PSRC’s website. Anyone with questions should contact Liz. All are encouraged to submit a public comment.

**Information: Announcements of Bicycle/Pedestrian Activities**

Diane Wiatr announced that electric bikes are now available for share rental in Seattle. She encouraged everyone to try the bicycles and consider a share program in their jurisdictions.

Mel Roberts announced that Auburn has finished the connector trail called the Southwest 277th trail.

Barb Chamberlain noted that the call for projects has opened at WSDOT for Safe Routes to School and the Pedestrian Bicycle Program. Webinars are available online and all are encouraged to apply for funding. The Washington Bike Summit is coming up April 29th and 30th. Kimberly asked Barb to explain funding from WSDOT, some funds are federal, but it’s a mix, depending on which groups are large enough to handle federal reporting requirements. This was done to illustrate the difference between WSDOT and PSRC’s funding when considering which programs to apply for. Announced the safety evaluations going on. Workshops are available for cities to make biking safer.

Brett Shock is on a committee with North Shore School District, working on lifting the ban on elementary school kids biking to work.

**Next meeting:**

March 13, 2018: 10:00 a.m. – Noon

**Adjourn:** The meeting adjourned at 11:24