



Committee Member Compensation: Frequently Asked Questions

Who is eligible to receive compensation?

Committee members who are not compensated by their employer for participating in PSRC funded meetings are eligible to receive compensation.

How much will eligible committee members be paid?

\$125 per meeting. This is a flat rate that is intended to cover time preparing for each meeting as well as other expenses such as childcare, food, and travel. The compensation rate structure is set by PSRC based in part on its review of committee compensation paid by other peer metropolitan planning organizations (MPOs), member jurisdictions, and partner organizations. The compensation rate will be subjected to periodic evaluation, at the discretion of PSRC.

What are the payment options?

Committee members will be paid via checks or online payments (i.e., Paypal, Venmo). If reimbursed by check, it will be mailed to the committee member's address provided on the [Equity Advisory Committee Member Questionnaire](#).

What are the requirements for receiving payment?

The member questionnaire must be completed, which includes questions about contact information and if the member's employer compensates staff for committee participation.

Regular attendance in committee meetings is also required for compensation. Attendance must be recorded on the [Equity Advisory Committee Attendance Sheet](#) and provided to PSRC's Finance Department (finance@psrc.org) within 30 days of each meeting. Participants must stay for at least 75% of the meeting to be compensated. The record of attendance will serve as support for processing compensation to members.

When will committee members receive payments?

Checks will be mailed within 30 days of emailing the signed forms to PSRC's Finance Department (finance@psrc.org). Processing times are longer due to COVID restrictions and limitations.

What are the tax implications for receiving committee compensation?

Any committee member receiving \$600 or more from PSRC in a calendar year will be required to complete a form W-9 (with social security number) for tax reporting.