MINUTES

Puget Sound Regional Council Executive Board
Thursday, December 5, 2019
PSRC Board Room

CALL TO ORDER AND ROLL CALL

The meeting of the Executive Board was called to order at 10:08 a.m. by Councilmember Claudia Balducci, Vice President. The signatures on the Attendance Sheet, as well as documentation by staff, determined attendance and that a quorum was present.

[To watch a video of the meeting and hear the full discussion, please go to: https://www.psrc.org/boards/watch-meetings.]

Members and Alternates that participated for all or part of the meeting included:
(**participated via phone)

Councilmember Claudia Balducci, PSRC Vice President, King County
Commissioner Glen Bachman, Port of Everett
Mayor David Baker, Kenmore, King County Other Cities & Towns
Councilmember Bruce Bassett, Mercer Island, Other Cities & Towns King County
Commissioner Cary Bozeman, Port of Bremerton
Mayor Becky Erickson, Poulsbo, Kitsap County Other Cities & Towns
Commissioner Charlotte Garrido, Kitsap County
Councilmember Kathy Lambert, King County
Councilmember Mike O'Brien, City of Seattle
Mayor Amy Ockerlander, Duvall, King County Other Cities & Towns
Councilmember Ed Prince, City of Renton
Mayor Bill Pugh, Sumner, Pierce County Other Cities & Towns
Mayor Dana Ralph, City of Kent
Ms. Patty Rubstello, WSDOT
Councilmember Terry Ryan, Snohomish County
Commissioner Hester Serebrin, Washington State Transportation Commission
Executive Dave Somers, Snohomish County
Mayor Penny Sweet, City of Kirkland
Councilmember Mike Todd, Mill Creek, Snohomish County Other Cities & Towns
Mayor Greg Wheeler, City of Bremerton
**Mayor Victoria Woodards, City of Tacoma**

**Councilmember Stephanie Wright, Snohomish County**
Councilmember Derek Young, Pierce County

Members absent included:
(*alternate present)

Mayor Nancy Backus, Auburn, King County Other Cities & Towns  
Mayor John Chelminiak, City of Bellevue  
Executive Dow Constantine, King County  
Executive Bruce Dammeier, PSRC President, Pierce County  
Mayor Jenny Durkan, City of Seattle  
Mayor Jim Ferrell, City of Federal Way  
Mayor Cassie Franklin, City of Everett  
Commissioner Courtney Gregoire, Port of Seattle  
*M* Mayor Denis Law, City of Renton  
Commissioner Dick Marzano, Port of Tacoma  
*Secretary Roger Millar, WSDOT*  
Councilmember Teresa Mosqueda, City of Seattle  
*Councilmember Chris Roberts, Shoreline, King County Other Cities & Towns*  
*Deputy Mayor Catherine Stanford, Lake Forest Park, King Co. Other Cities & Towns*  
Mayor Barbara Tolbert, Arlington, Snohomish County Other Cities & Towns

COMMUNICATIONS AND PUBLIC COMMENT

There were no public comment or communications received.

PRESIDENT’S REMARKS

Vice President Claudia Balducci recognized the following outgoing board members and alternates and thanked them for their service:

- Councilmember Bruce Bassett
- Mayor John Chelminiak
- Commissioner Courtney Gregoire
- Councilmember Bruce Harrell
- Councilmember Dennis Higgins
- Mayor Denis Law
- Councilmember Ryan Mello
- Councilmember Mike O’Brien
- Councilmember Abel Pacheco
- Commissioner Clare Petrich
- Deputy Mayor Catherine Stanford
- Commissioner Larry Stokes

COMMITTEE REPORTS
Vice President Claudia Balducci, Chair, Operations Committee, reported that at today's meeting the Operations Committee recommended approve of the vouchers dated October 17 through November 15, 2019 in the amount of $1,039,973.57. The committee also recommended contract authority for unanticipated repairs or replacement of essential equipment and related consultant services.

She reported that in October the committee heard from the Federal Transit Administration that PSRC received zero findings on their latest Triennial Review; and that the State Auditors will be arriving next week to begin their Fiscal Year 2019 audit. After the last state audit, we celebrated seven clean audits in a row. She also reported that the committee discussed the development of the Draft Supplemental Biennial Budget and Work Program.

Vice President Balducci then called on The Le, PSRC HR Manager, who introduced the following two new employees:

- Grace Young, Data and Planning Intern, Data Department
- Mikayla Svob, Administrative Assistant II, Regional Planning Department

CONSENT AGENDA

ACTION: It was moved and seconded (Garrido/Ockerlander) to: (a) Approve Minutes of Meeting held October 24, 2019, (b) Approve Vouchers Dated October 17, 2019 through November 15, 2019 in the Amount of $1,039,973.57, and (c) Approve Contract Authority for Unanticipated Repairs or Replacement of Essential Equipment and Related Consultant Services. The motion passed unanimously.

NEW BUSINESS

Authorize a Change in the Regional Transportation Plan Project Status for the WSDOT SR 509 Extension (with I-5), Phase 1 Project

WSDOT has submitted a request to change the status of the SR 509 Extension (with I-5), Phase 1 project from "Candidate" to "Approved."

Craig Stone, WSDOT Gateway Program Administrator, provided a brief overview of the project. The SR 509 Extension (with I-5), Phase 1 project will construct a new four lane SR 509 from S. 188th St to its connection with I-5. The project will also construct a two-lane southbound collector-distributor along I-5 to SR 516, reconstruct the SR 516 interchange into a diamond interchange and provide a connection to Veterans Drive.

This project also constructs a northbound auxiliary lane between the SR 516/Veterans Drive on-ramp and the SR 509 off-ramp. The project also constructs a half diamond interchange to the south to connect SR 509 to 28/24th Ave S. The project will also reconstruct the S. 188th St. interchange into a half diamond to the north and construct a southbound auxiliary lane from SR 516 down to S 272nd St.
At its meeting on November 14, the Transportation Policy Board recommended that the Executive Board authorize changing the status of the project as requested.

**ACTION:** It was moved and seconded (Erickson/Ockerlander) that the Executive Board authorize a change in project status for the WSDOT SR 509 Extension (with I-5), Phase 1 project from "Candidate" to "Approved.” The motion passed with one abstention (Councilmember O’Brien).

**DISCUSSION ITEM**

**Commercial Aviation Coordinating Commission**

Josh Brown, PSRC Executive Director, provided a brief overview of the Commercial Aviation Coordinating Commission. The Commercial Aviation Coordinating Commission was created by the Legislature to identify a location for a new primary commercial aviation facility in Washington State.

The legislation directed WSDOT’s Aviation Division to provide staff support for coordinating and administering the commission and technical assistance as requested by commission members.

The Commission is charged with a broad review of potential aviation facility sites, to review existing data, and conduct research as necessary. A shortlist of six sites must be recommended by January 1, 2021, narrowed to two sites by September 1, 2021, and a single preferred location for a new commercial aviation facility must be identified by January 1, 2022. Options for a new primary commercial aviation facility in Washington State may include expansion of an existing airport facility. The Commission must project a timeline for developing an additional commercial aviation facility that is completed and functional by 2040. The Commission must also make recommendations on future Washington State long-range commercial facility needs.

**EXECUTIVE SESSION**

At 11:16 a.m. Vice President Claudia Balducci announced that the board would adjourn to an Executive Session for 14 minutes to discuss the Executive Director’s annual performance evaluation. Vice President Balducci reconvened the board meeting at 11:35 a.m.

**ACTION:** It was moved and seconded (Ryan/Erickson) to approve a merit increase for the Executive Director at 6% and an increase to the employer annual match from $7,500 to $8,000 to his 401A Deferred Compensation Plan effective January 1, 2020. The motion passed unanimously.

**INFORMATION ITEM**
Included in the agenda packet was the 2020 Executive Board and Operations Committee Meeting Schedule.

OTHER BUSINESS

There was no other business brought before the board.

NEXT MEETING

The Executive Board will next meet on Thursday, January 23, 2020, 10 - 11:30 a.m., PSRC Board Room.

ADJOURN

The meeting adjourned at 11:41 AM.

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Adopted this 23rd day of January, 2020.

Executive Bruce Dammeier, President
Puget Sound Regional Council

ATTEST:  
Josh Brown, Executive Director