



Puget Sound Regional Council

Freight Advisory Committee Agenda

Date: Wednesday, February 12, 2020 from 9:30-11:00 a.m.

Location: PSRC Central Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104

- 1. Introductions and Meeting Overview**
- 2. Discussion: Committee Structure and Membership* – Pavithra Parthasarathi, PSRC**
- 3. Discussion: Integration of Freight with Other Datasets to Identify Needs and Opportunities – Pavithra Parthasarathi, PSRC**
- 4. Round Robin – New and Ongoing Projects, Updates or Announcements**
- 5. Next Meeting:** April 8, 2020: 9:30-11:00 a.m., PSRC Central Room
- 6. Adjourn**

*Supporting materials attached

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, call 206-587-4819



Puget Sound Regional Council

MEMORANDUM

February 12, 2020

TO: Freight Advisory Committee
FROM: Pavithra Parthasarathi, Principal Planner
SUBJECT: **Committee Structure and Membership**

The purpose of this memorandum is to present PSRC staff proposals on voting membership for the Freight Advisory Committee along with a staff recommendation.

Over the last year, PSRC staff has engaged with stakeholders on the structure and membership of the freight committee and the overall PSRC freight work program. As part of this discussion, PSRC staff presented two potential pathways for the existing freight committee, as listed below:

- **Technical Committee:** Members of the committee provide guidance and expertise to PSRC staff on items related to the freight work program. The committee does not have a voting membership structure and would not provide formal recommendations to PSRC boards.
- **Advisory Committee:** This option requires a formal regionally representative voting membership structure that would allow committee members to provide recommendations to the PSRC boards on work program items related to freight planning and/or other PSRC planning documents

Discussion with stakeholders indicated a preference to formalize the existing freight committee as an Advisory Committee.

PSRC Advisory committee membership includes voting members, typically made up of PSRC member organizations. Non-voting members can be added, as necessary, in order to provide perspectives in discussion that are missing from the voting membership. Those who are not on the committee as a voting member or non-voting member may still be kept informed of committee activities as interested parties. Since the existing freight committee does not currently have a formal membership structure, staff is working on identifying options for potential committee membership.

Staff used the subareas identified in PSRC's industrial lands analysis report as the basis for membership, due to the critical relationship between industrial activities and freight transportation. PSRC's Industrial Lands Analysis, completed in 2015, provides an assessment of economic activity on industrial land in the central Puget Sound region. The analysis also identified 13 geographic concentrations or subareas, which cover the region's supply of industrial-zoned lands and account for a large share of industrial related employment. The subareas also encompass the PSRC designated manufacturing/industrial centers, which are

locations for intensive commercial and industrial activity. A map of these subareas is provided below.

Industrial Subareas of the Central Puget Sound Region

Source: PSRC Industrial Lands Analysis, 2015

Options for Voting Membership:

Staff examined the subareas and condensed the list to a total of 10 areas based on the overlap of jurisdictions represented, as shown in the table below.

<u>I-405 Corridor</u> Bellevue Bothell King County Kirkland Redmond Snohomish County Woodinville	<u>North Kent Valley</u> Kent King County Renton Sea Tac Tukwila	<u>Sea-Tac</u> Burien Des Moines Sea Tac
<u>Arlington - Smokey Point</u> Arlington Marysville Snohomish County	<u>North-Central Everett</u> Everett Marysville Snohomish County	<u>Sinclair Inlet - PSICB</u> Bremerton Kitsap County Port Orchard
<u>Ballard - Interbay</u> Seattle	<u>Pierce - Lakewood</u> Lakewood Pierce County Puyallup Tacoma	<u>South Kent Valley</u> Algona Auburn Edgewood Federal Way Kent King County Milton Pacific Pierce County Sumner
<u>Dupont - Gray Field</u> DuPont Pierce County	<u>Puyallup Valley - Tacoma</u> Edgewood Fife Milton Pierce County Puyallup Tacoma	<u>Southwest Everett</u> Everett Mukilteo Snohomish County
<u>Duwamish - North Tukwila</u> Burien King County Sea Tac Seattle Tukwila		

Based on staff analyses, provided below are three options for voting membership. All three options include designated representatives from the state, each of the four counties and ports within the region. The proposal assumes that the designated representation by subarea will be decided based on consensus among the jurisdictions within each subarea. Considering the unique role of various entities involved in freight planning, the goal is to reflect a committee that is of workable size and is representative of member agencies and other stakeholders with interest in freight planning

Option 1:

Under this option, voting membership is comprised of designated representatives from each of the 10 subareas along with the state, the four counties and ports within the region. This results in a total of 19 voting members. While this option ensures representation from relevant entities, it does not account for the variation or differences across the industrial subareas.

Option 2:

This option uses employment by subarea as the basis for voting member representation. The table below summarizes the subareas in terms of total (2018) employment.

Industrial Subarea	Total (2018) Employment
Kent Valley (North & South)	124,455
I-405 Corridor	116,828
Ballard-Interbay/Duwamish-North Tukwila	107,787
North-Central Everett/Southwest Everett	56,286
Puyallup Valley - Tacoma	36,309
Sinclair Inlet - PSICB	19,188
Sea-Tac	17,240
Pierce - Lakewood	15,901
Arlington - Smokey Point	7,128
Dupont - Gray Field	3,062

Based on staff review of employment and jurisdictional representation, the proposal calls for:

- Subareas with total employment >50,000 to be represented by two voting members
- Subareas with total employment <50,000 to be represented by one voting member

Using this criteria, four of the 10 subareas, namely, the Kent Valley, the I-405 Corridor, Ballard-Interbay/Duwamish-North Tukwila, and North-Central Everett/Southwest Everett would be represented by two voting members. The remaining six subareas would be represented by one voting member.

Including designated representatives from the subareas along with the state, each of the four counties and the ports within the region results in a total of 22 voting members.

Option 3:

This option is similar to option 2 but uses median employment to categorize the industrial subareas. Under this proposal:

- Subareas with total employment >median employment to be represented by two voting members
- Subareas with total employment < median employment to be represented by one voting member

Using this criteria, five of the 10 subareas, namely, the Kent Valley, the I-405 Corridor, Ballard-Interbay/Duwamish-North Tukwila, North-Central Everett/Southwest Everett, and Puyallup Valley - Tacoma would be represented by two voting members. The remaining five subareas would each be represented by one voting member.

This results in a total of 23 voting members including designated representatives from the state, each of the counties and the ports within the region. The advantage of this approach is that it is based on median employment, which provides flexibility to adjust voting membership based on future changes in employment within the subareas.

Based on a review of these options for voting members, PSRC staff recommendation is to pursue Option 3 for voting membership.

The voting membership options presented in this memo will be discussed during the February 12th Freight committee meeting. PSRC plans to use the feedback received to finalize the voting

membership. In terms of next steps, once an option for voting membership is selected, PSRC staff will engage with stakeholders to assist with the appointment for the voting members. Please note that while this memo focuses on voting membership, the discussion will also include identifying a limited number of non-voting members to reflect a committee of workable size.

For additional information, please contact:

Pavithra Parthasarathi at (206) 971-3277 or pparthasarathi@psrc.org

Option 1		Option 2		Option 3	
Counties	Voting Members	Counties	Voting Members	Counties	Voting Members
King County	1	King County	1	King County	1
Kitsap County	1	Kitsap County	1	Kitsap County	1
Pierce County	1	Pierce County	1	Pierce County	1
Snohomish County	1	Snohomish County	1	Snohomish County	1
Ports		Ports		Ports	
Port of Bremerton	1	Port of Bremerton	1	Port of Bremerton	1
Port of Everett	1	Port of Everett	1	Port of Everett	1
Port of Seattle	1	Port of Seattle	1	Port of Seattle	1
Port of Tacoma	1	Port of Tacoma	1	Port of Tacoma	1
WSDOT	1	WSDOT	1	WSDOT	1
Industrial Sub Areas		Industrial Sub Areas with Total (2018) employment > 50,000		Industrial Sub Areas with Total (2018) employment > Median employment	
405 Corridor	1	405 Corridor	2	405 Corridor	2
Arlington - Smokey Point	1	Ballard-Interbay/Duwamish-North Tukwila	2	Ballard-Interbay/Duwamish-North Tukwila	2
Ballard-Interbay/Duwamish-North Tukwila	1	Kent Valley (North & South Combined)	2	Kent Valley (North & South Combined)	2
Dupont - Gray Field	1	North-Central Everett/Southwest Everett	2	North-Central Everett/Southwest Everett	2
Kent Valley (North & South Combined)	1	Industrial Sub Areas with Total (2018) employment < 50,000		Puyallup Valley - Tacoma	2
North-Central Everett/Southwest Everett	1	Arlington - Smokey Point	1	Industrial Sub Areas with Total employment > Median employment	
Pierce - Lakewood	1	Dupont - Gray Field	1	Arlington - Smokey Point	1
Puyallup Valley - Tacoma	1	Pierce - Lakewood	1	Dupont - Gray Field	1
Sea-Tac	1	Puyallup Valley - Tacoma	1	Pierce - Lakewood	1
Sinclair Inlet - PSICB	1	Sea-Tac	1	Sea-Tac	1
		Sinclair Inlet - PSICB	1	Sinclair Inlet - PSICB	1
TOTAL	19	TOTAL	22	TOTAL	23