



## Puget Sound Regional Council

### Regional FTA Caucus Agenda

**Date: Wednesday, December 9, 2020 from 10:30 a.m.-11:30 a.m.**

**Online Meeting Only: Use Zoom Connection Information Provided**

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**1. Welcome and Introductions (10:30)**

**2. Action: Approval of Meeting Summary – October 14, 2020\* (10:35)**

Approve summary for the Regional FTA Caucus meeting held October 14, 2020.

**3. Discussion: 2022 Project Selection Process for FTA Funding (10:40)**

PSRC staff will provide an update on upcoming preparations for the 2022 Project Selection Process. The Caucus will provide preliminary feedback to the Project Selection Task Force on the process for distributing PSRC's FTA funding, including key policy areas.

**4. Discussion: Transit Agency Contracted Services Agreements (11:00)**

Staff will give an overview of the results from the survey of current contracted services agreements between transit agencies in the region. The Caucus will then discuss how to incorporate this information into the distribution of the minimum floor adjustment as part of the upcoming 2021 FTA Annual Adjustments process.

**5. Other Business (11:25)**

**6. Next Meeting: February 10, 2021: 10:30 a.m. – 12:00 p.m.**

**7. Adjourn (11:30)**

\* Supporting materials attached.

For more information, contact Sarah Gutschow at (206) 587-4822 or [sgutschow@psrc.org](mailto:sgutschow@psrc.org).

**Other Formats:**

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese Call (206) 402-1334

## **Zoom Remote Connection Information:**

### **To join audio/video conference:**

<https://psrc-org.zoom.us/j/93353535601?pwd=WDRUVTh2SkxMMnBuM3VTUTNYTjNkQT09>

### **To join via cellphone (1-touch dial):**

8884754499,,93353535601#,,,,,0#,,895936# US Toll-free

8335480276,,93353535601#,,,,,0#,,895936# US Toll-free

### **To join via phone:**

Dial by your location

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 933 5353 5601

Passcode: 895936

**Please note:** It is not necessary to have a Zoom account to access the remote connection information.

## **Regional FTA Caucus Attendees:**

### **Please adhere to a few virtual meeting rules:**

- Please keep your microphone muted at all times
- Turn off video function to reduce distractions
- Use chat to ask about a system issue
- Use \*6 to mute/unmute phone
- Speakerphone is not recommended

For support please contact [Monica Adkins](mailto:madkins@psrc.org) at [madkins@psrc.org](mailto:madkins@psrc.org)



## Puget Sound Regional Council

### **Regional FTA Caucus Meeting Summary**

**Date: October 14, 2020 from 10:30 a.m.-11:30 a.m.**

**Location: Online Meeting Only: Zoom Remote Meeting**

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#### **Welcome and Introductions**

Sarah Gutschow, PSRC, welcomed everyone at 10:00 a.m.

#### **Approval of Meeting Summary**

The summary for the June 10, 2020 Regional FTA Caucus meeting was approved.

#### **Discussion: Feedback on Project Selection Process for FTA Funding**

Sarah reviewed the feedback received on the 2020 Project Selection process for 2023-2024 FTA funding. Gil Cerise, PSRC, provided an update on recent PSRC board and committee discussions about the currently adopted process used to distribute FTA funding to transit agencies in the region. Sarah noted that the 2022 Project Selection Task Force would begin convening in the first months of 2021, which would be earlier in the year than in past cycles. The Caucus decided to hold another meeting prior to the next planned meeting on February 10, 2021 in order to provide timelier feedback on the upcoming project selection process.

*For more information, contact Sarah Gutschow at (206) 587-4822.*

#### **Discussion: Transit Agency Contracted Services Agreements**

In preparation for the upcoming 2021 FTA Annual Adjustments process, Sarah gave an overview of the proposed process PSRC would use for gathering information on transit agency contracted service agreements. The Caucus provided feedback on the draft questionnaire and some general information about each agency's current service agreements. Sarah said she would follow up after the meeting to gather additional information, then present the findings for discussion at the next Caucus meeting.

*For more information, contact Sarah Gutschow at (206) 587-4822.*

### **Discussion: PSRC's FTA Project Tracking Update**

Sarah provided an update on the current funding status of PSRC's FTA-funded projects, including the 2020 CARES Act funding. She then provided an update on the project status of FTA-funded projects based on the March 2020 Progress Reports.

The presentation is available on the PSRC website [here](#).

*For more information, contact Sarah Gutschow at (206) 587-4822.*

### **Other Business**

There was no other business.

### **Information Item: 2021 Meeting Calendar and Topics**

The 2021 Meeting Calendar and 2021 and 2021 Planned Meeting Topics were provided for review.

### **Adjourn**

The meeting adjourned at 11:40 a.m.

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### **\*Members and Alternates Present**

Melissa Cauley, Community Transit and Chair; Clint Ritter, Pierce County Ferries and Vice Chair; Melinda Adams, Everett Transit; Krishan Aggarwal, WA State Ferries; John Bernhard, WA State Ferries; Dawn Erickson, Everett Transit; Peter Heffernan, King County Metro; Kirste Johnson, Sound Transit; Tina Lee, Pierce Transit; Steffani Lillie, Kitsap Transit; Dave Morrison, King County Metro; Monica Overby, Sound Transit; Kathryn Rasmussen, Community Transit; Benjamin Smith, City of Seattle; Lisa Wolterink, Sound Transit

### **\*PSRC Staff and Other Guests Present**

Jim Storment, City of Seattle

PSRC: Monica Adkins; Gil Cerise; Sarah Gutschow; Erin Hogan

*\*All attendees were present via remote participation*