Regional FTA Caucus Meeting Summary

Date: January 8, 2020
Location: PSRC Conference Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104

Welcome and Introductions
Melissa Cauley, Chair, welcomed everyone at 10:30 a.m. Self-introductions were provided around the room and on the phone.

Approval of Meeting Summary
The summary for the November 13, 2019 Regional FTA Caucus meeting was approved.

Action: Caucus Officer Elections
Sarah Gutschow, PSRC, informed the Caucus that the current Chair, Melissa Cauley, and Vice Chair, Clint Ritter, had been nominated to continue serving in these roles. As there had been no other nominations, the Caucus took action to confirm Melissa and Clint as the Caucus Officers for the 2020-2021 term.

For more information, contact Sarah Gutschow at (206) 587-4822

Discussion: 2020 FTA Project Selection Process
Sarah updated the Caucus on the 2020 Project Selection process, including the Project Selection Task Force’s recommendations and anticipated process schedule. Following approval by the Transportation Policy Board and Executive Board, PSRC would be sending out the 2020 Call for Projects with more detailed information.

For more information, contact Sarah Gutschow at (206) 587-4822

Discussion: PSRC’s FTA Project Tracking Update
Sarah updated the Caucus on the on-going project tracking of FTA-funded projects, including a summary of current FTA funding obligations and information from PSRC’s October 2019 Progress Reports. She then reviewed the proposed updates to the current Project Tracking Policies for PSRC’s Federal Funds, last updated in October 2015. All updates would only be clarifications of existing policies, not policy changes, so
would not need Board approval. The Caucus discussed and provided feedback on the proposed updates.

The presentation is available on the PSRC website [here](#).

*For more information, contact Sarah Gutschow at (206) 587-4822*

**Other Business**

Sarah mentioned that the FY 2020 appropriations bill was signed by the President on December 20, 2019, so the 2020 FTA Annual Adjustments process would likely begin in early 2020. Melissa said she would set up a meeting with other transit agencies prior to the March Caucus meeting to discuss the updated Direct Route Miles (DRM) splits.

Lisa Wolterink, Sound Transit, inquired if PSRC could provide modelling assistance to analyze the impacts of High Occupancy Toll (HOT) lanes in the region. Sarah noted that PSRC’s Data Department staff could assist with this request.

*For more information, contact Sarah Gutschow at (206) 587-4822*

**Adjourn**

The meeting adjourned at 11:40 p.m.

Members and Alternates Present

Melissa Cauley, Community Transit and Chair; Clint Ritter, Pierce County Ferries and Vice Chair; Melinda Adams, Everett Transit; Krishan Aggarwal, WA State Ferries; John Bernhard, WA State Ferries; Jeff Davidson, Kitsap Transit; Dawn Erickson, Everett Transit; Peter Heffernan, King County Metro; *Tina Lee, Pierce Transit; Benjamin Smith, City of Seattle; Lisa Wolterink, Sound Transit

PSRC Staff and Other Guests Present

Monica Adkins, PSRC; Gil Cerise, PSRC; Sarah Gutschow, PSRC; Eric Irelan, King County Metro; *Kirste Johnson, Sound Transit; *Jim Storment, City of Seattle; *Kenneth Wilson, Sound Transit

*via remote participation*