Regional FTA Caucus Agenda

Date: Wednesday, January 12, 2022 from 10:30 a.m.-12:00 p.m.
Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:30)

   Approve summary for the Regional FTA Caucus meeting held October 13, 2021.

3. Discussion: 2022 Project Selection Update (10:40)
   PSRC staff will provide an update on the 2022 Project Selection process, including a recap of Project Selection Task Force recommendations.

4. Discussion: FTA Project Tracking Update (10:55)
   PSRC staff will present on the on-going project tracking of FTA-funded projects, including information from PSRC’s October 2021 Progress Reports for FTA-funded projects.

5. Discussion: FTA Project Funding Delays* (11:15)
   The Caucus will review projects experiencing delays in submitting their FTA funding and discuss next steps for ensuring projects obligate on time.

6. Roundtable (11:45)

7. Other Business (11:55)

8. Next Meeting: February 9, 2022: 10:30 a.m. – 12:00 p.m.

9. Adjourn (12:00 p.m.)

* Supporting materials attached.

For more information, contact Sarah Gutschow at (206) 587-4822 or sgutschow@psrc.org.

Other Formats:
- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit https://www.psrc.org/contact-center/language-assistance
Zoom Remote Connection Information:

To join audio/video conference:
https://psrc-org.zoom.us/j/93353535601?pwd=WDRUVTh2SkxMMnBuM3VTUTNYTjNkQT09

To join via cellphone (1-touch dial):
8884754499,,93353535601#,,,,,,0#,,895936# US Toll-free
8335480276,,93353535601#,,,,,,0#,,895936# US Toll-free

To join via phone:
Dial by your location
  888 475 4499 US Toll-free
  833 548 0276 US Toll-free

Meeting ID: 933 5353 5601
Passcode: 895936

Regional FTA Caucus Attendees:

Please adhere to a few virtual meeting rules:
- Please keep your microphone muted at all times when not speaking
- Use chat to ask about a system issue
- Use *6 to mute/unmute phone
- Speakerphone is not recommended
Regional FTA Caucus Meeting Summary

Date: October 13, 2021 from 10:00 a.m.-12:00 p.m.
Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions
Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:00 a.m. She then took a roll call and confirmed the members and alternates present.

Approval of Meeting Summary
The summary for the September 8, 2021 Regional FTA Caucus meeting was approved as presented.

Action: King County Metro Funding Request
Sarah Gutschow, PSRC, reviewed the King County Metro request to retain 5307 Competitive funds awarded for Preliminary Engineering in their Rainier RapidRide Corridor project, which had been put on hold. Peter Heffernan and Dave Morrison, King County Metro, then provided additional information about the project. The Caucus discussed the request and came to a consensus to approve it.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Discussion: FTA Project Tracking Update
Sarah provided a status update on PSRC’s FTA-funded projects and reviewed issues some projects were having for obligating FTA funding and completing project milestones on schedule. Based on previous Caucus discussions, she then went over proposed changes to outreach and oversight for projects experiencing delays in submitting FHWA and FTA funding applications in TrAMS. The Caucus discussed and approved the proposals for updating the project tracking process. Sarah noted that PSRC staff would be reaching out to sponsors with delayed projects and then reporting back to the Caucus on these projects at upcoming meetings.

The presentation is available on the PSRC website [here](#).

For more information, contact Sarah Gutschow at sgutschow@psrc.org.
Discussion: 2022 Project Selection Process
Kelly McGourty, PSRC, provided an update on preparations for the 2022 Project Selection process, including a summary of recent discussions of the Executive Board related to the earned share distribution methodology and key issues being reviewed by the Project Selection Task Force. Sarah then reviewed feedback the Caucus provided in response to the survey sent out in September about the FTA minimum floor set-aside.

For more information, contact Kelly McGourty at kmcgourty@psrc.org or Sarah Gutschow at sgutschow@psrc.org.

Roundtable
During the roundtable, the committee received updates and announcements from the following attendees:

- Melinda Adams, Everett Transit
- Tyler Benson, Sound Transit
- Melissa Cauley, Community Transit

Other Business
It was noted that the planned November 10th meeting would likely be cancelled due to a scheduling conflict.

Adjourn
The meeting adjourned at 12:00 p.m.

*Members and Alternates Present
See attached attendance roster for the member or alternate representing each agency at the meeting; additional alternates present are listed below.

*Alternates, Interested Parties, and PSRC Staff Present
Dave Morrison, King County Metro; Kathryn Rasmussen, Community Transit; Kirste Johnson, Sound Transit; Monica Overby, Sound Transit; Tyler Benson, Sound Transit
PSRC: Monica Adkins; Jennifer Barnes; Sarah Gutschow; Kelly McGourty

*All attendees were present via remote participation
# Regional FTA Caucus Attendance Roster

(Members and Alternates represented)

**Date:** October 13, 2021  10:30am - 12:00pm  
**Online/Remote Meeting Only**

## Transit Agencies

<table>
<thead>
<tr>
<th>Agency/Jurisdiction</th>
<th>Name</th>
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<tbody>
<tr>
<td>Community Transit (1)</td>
<td>x  Melissa Cauley, Chair</td>
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<tr>
<td></td>
<td><strong>Kathryn Rasmussen (Alt.)</strong></td>
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<tr>
<td>Everett Transit (1)</td>
<td>x  Melinda Adams</td>
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<td></td>
<td><strong>Dawn Erickson (Alt.)</strong></td>
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<tr>
<td>King County Metro (1)</td>
<td>x  Peter Heffernan, Chair</td>
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<tr>
<td></td>
<td><strong>David Morrison (Alt.)</strong></td>
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<td>Kitsap Transit (1)</td>
<td>x  Steffani Lillie</td>
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<td></td>
<td><strong>Jeff Davidson (Alt.)</strong></td>
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<tr>
<td>Pierce County Ferries (1)</td>
<td>x  Clint Ritter, Vice Chair</td>
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<td></td>
<td><strong>Peter Lewis-Miller (Alt.)</strong></td>
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<td>Pierce Transit (1)</td>
<td>x  Barb Hunter</td>
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<td><strong>Tina Lee (Alt.)</strong></td>
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<td>Seattle DOT (1)</td>
<td>x  Benjamin Smith</td>
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<td><strong>Vacant (Alt.)</strong></td>
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<td>Sound Transit (1)</td>
<td>x  Lisa Wolterink</td>
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<td><strong>Kirste Johnson (Alt.)</strong></td>
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<td><strong>Monica Overby (Alt.)</strong></td>
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## State

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<tr>
<th>Agency/Jurisdiction</th>
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<tr>
<td>WSDOT - Washington State Ferries (1)</td>
<td>John Bernhard</td>
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<tr>
<td></td>
<td><strong>Rick Singer (Alt. 1)</strong></td>
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<td></td>
<td>x  <strong>Krishan Aggarwal (Alt. 2)</strong></td>
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<td><strong>Leslie Rifkin (Alt. 3)</strong></td>
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## Non-Voting Participants

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<tr>
<th>Agency/Jurisdiction</th>
<th>Name</th>
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<tbody>
<tr>
<td>Intercity Transit</td>
<td>Eric Phillips</td>
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<td>Jessica Gould</td>
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<tr>
<td>Skagit Transit</td>
<td>Marcia Smith</td>
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## Project Tracking Policies for PSRC’s Federal Funds Update on Delayed FTA and FHWA TrAMS Applications

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<th>Agency</th>
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<th>Application Created Date</th>
<th>Transit Agency/Caucus Actions</th>
<th>PSRC Assessment</th>
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| Community Transit   | Community Tailored TDM (CT-67)                                          | CMAQ                    | 2/3/2021                 | • Due to changes in ridership and passenger needs related to the pandemic, the agency needed more time to rethink the project approach and design for a community-tailored program.  
• Agency is currently working on a bid for a contractor to provide Micro Transit on-demand services for the service area and expects to have a contract in place by April 2022 and begin the service shortly thereafter.  
• Agency plans to submit pending application and achieve full obligation of the funds before the end of the first quarter of 2022. | • No Caucus follow-up needed                                                                                           |
| King County Metro   | Rainier Rapid Ride Corridor (SEA-213)                                   | 5307                    | 8/9/2019                 | • Because the agency put this project on hold, the agency returned some funding to PSRC but retained the portion needed to reimburse funding already spent on the design phase. The Caucus reviewed and approved this request at its 10/13/21 meeting.  
• The agency subsequently reduced the amount of funding in the TrAMS grant request in November 2021. | • No Caucus follow-up needed                                                                                           |
| King County Metro   | Seattle Central Waterfront Regional Passenger-Only Ferry Terminal (KCFD-5) | 5307                    | 4/15/2021                | • The agency has already implemented several elements of the project. Eligible expenditures for this application have been incurred under pre-award authority.  
• During 2021, the agency has been working with Washington State Ferries to determine total final project costs. | • No Caucus follow-up needed                                                                                           |
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<tr>
<td>King County Metro</td>
<td>West Seattle Water Taxi Mobility Hub (KCFD-13)</td>
<td>$1,435,900 STP</td>
<td>7/31/2019</td>
<td>• At the request of FTA Region 10, the agency revised the application to add revised summary information per new general guidance. They then transmitted it to FTA on 1/3/21.</td>
<td>• Potential Caucus follow-up</td>
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| King County Metro | Transit Speed and Reliability Corridor Improvements (MET-203)           | $624,000 CMAQ | 5/20/2019                | • In 2020 the agency decided to pause this project due to the financial impacts of the pandemic. Agency management is currently discussing the status of the project and will include the City of Seattle in project implementation conversations.  
• The agency expects that the project status will be resolved as part of the development of its 2023/2024 budget, and it will move forward to implementation.                                                                                                                                                                                                 | • Potential Caucus follow-up  |
| King County Metro | Transportation Demand Management to Support Centers and Regional Service Investments (MET-231) | $3,000,000 CMAQ | 3/26/2019                | • The agency has initiated the project and incurred eligible expenditures under pre-award authority.  
• FTA has not yet processed the amendment, but it is anticipated that the amendment will be obligated early in 2022.                                                                                                                                                                                                 | • Potential Caucus follow-up  |
<p>| King County Metro | Increasing Student and Family Access to Regional                         | $500,000 CMAQ | 3/26/2019                | • KCM has initiated the project and incurred eligible expenditures under pre-award authority.                                                                                                                                                                                                                                                                                                   | • Potential Caucus follow-up  |</p>
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<tr>
<td>Travel Options through TDM (MET-237)</td>
<td>FTA has not yet processed the amendment, but it is anticipated that the amendment will be obligated early in 2022.</td>
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| Seattle                    | Center City Connector (SEA-205)                   | $3,479,754 CMAQ | 2/2/2017                | • In June 2020 the project was put on pause due to the pandemic and the loss of city revenue along with funding from partners.  
  • The City of Seattle included funding for this project in its 2022 budget, adopted in December 2021.  
  • The streetcar team is currently discussing the project’s status and timeline in light of the final 2022 budget, including updated cost assumptions that have changed since the project was put on hold. | Potential Caucus follow-up            |
| Sound Transit              | Access to Transit with Next Generation ORCA and ORCA Lift (RTA-104) | $4,152,000 CMAQ | 5/3/2021                | • FTA has reviewed the grant and has concerns about the eligibility of providing ORCA cards to the general public and translating that scope to an eligible TrAMS activity line item/scope code. The FTA specified edits to the project descriptions that would resolve their eligibility questions.  
  • The agency subsequently made those edits and has been following up with the FTA about the application status so they can proceed to submittal. | No Caucus follow-up needed            |