Regional FTA Caucus Meeting Summary
Date: December 9, 2020 from 10:30 a.m.-11:30 a.m.
Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions
Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:30 a.m.

Approval of Meeting Summary
The summary for the October 14, 2020 Regional FTA Caucus meeting was approved.

Discussion: 2022 Project Selection Process for FTA Funding
Sarah provided an update on preparations for the 2022 Project Selection Process related to PSRC’s FTA funding, including key policy focus areas. The Caucus then provided some preliminary feedback to provide to the 2022 Project Selection Task Force at its upcoming meetings.

For more information, contact Sarah Gutschow at (206) 587-4822.

Discussion: Transit Agency Contracted Services Agreements
Sarah provided an overview of results from the survey of contracted services agreements between transit agencies in the region. The Caucus discussed how to incorporate this information into the distribution of the minimum floor adjustment as part of the upcoming 2021 FTA Annual Adjustments process. Melissa noted the Caucus would take action at its February 10th meeting to decide whether to recommend any changes to the minimum floor adjustments process for 2021 and 2022.

The presentation is available on the PSRC website here.

For more information, contact Sarah Gutschow at (206) 587-4822.

Other Business
Krishan Aggarwal, WA State Ferries, noted that the Mukilteo Terminal was opening at the end of December 2020.
Melinda Adams, City of Everett, reported that Everett Transit had two options for post-pandemic service changes under review for adoption in March 2021. The public outreach for this would take place at the December 16th City Council meeting.

Lisa Wolterink, Sound Transit, reported that there was a groundbreaking scheduled for the Puyallup Station access improvements. Their Operations and Maintenance Facility East was also nearing completion. She noted that at its December 17th meeting the Sound Transit Board would be considering lowering ORCA LIFT fares for senior and disabled Sounder passengers.

Monica Overby, Sound Transit, mentioned that John Witmer, FTA grants representative, was retiring at the end of December and that an internal person at FTA would be taking over his workload.

Melissa Cauley mentioned that Emmett Heath, Community Transit CEO, was retiring and a new CEO would to be announced in December 2020.

**Adjourn**

The meeting adjourned at 11:30 a.m.

*Members and Alternates Present*

Melissa Cauley, Community Transit and Chair; Clint Ritter, Pierce County Ferries and Vice Chair; Melinda Adams, Everett Transit; Krishan Aggarwal, WA State Ferries; Dawn Erickson, Everett Transit; Peter Heffernan, King County Metro; Kirste Johnson, Sound Transit; Tina Lee, Pierce Transit; Steffani Lillie, Kitsap Transit; Dave Morrison, King County Metro; Monica Overby, Sound Transit; Eric Phillips, Intercity Transit; Kathryn Rasmussen, Community Transit; Benjamin Smith, City of Seattle; Lisa Wolterink, Sound Transit

*PSRC Staff and Other Guests Present*

PSRC: Monica Adkins; Jennifer Barnes, Gil Cerise; Sarah Gutshew; Erin Hogan

*All attendees were present via remote participation*