



## Puget Sound Regional Council

### Regional FTA Caucus Agenda

**Date: Wednesday, March 10, 2021 from 10:00 a.m.-12:00 p.m.**

**Online Meeting Only: Use Zoom Connection Information Provided Below**

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**1. Welcome and Introductions (10:00)**

**2. Action: Approval of Meeting Summary – February 10, 2021\* (10:05)**

Approve summary for the Regional FTA Caucus meeting held February 10, 2021.

**3. Action: Recommendation on CRRSAA Act Funding Distributions\*\* (10:10)**

PSRC staff will provide an update on additional proposed options for distributing the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA Act) funding to transit agencies in the region. The Caucus will make a recommendation to the Transportation Operators Committee on its preferred distribution method for the CRRSAA funds. In order to maintain an April board action, we will need a committee recommendation on this in March. Per previous conversations on this topic, please also be prepared to discuss your agency's data on lost revenue due to the pandemic.

**4. Discussion: PSRC's 2021 FTA Annual Adjustments Process (11:50)**

PSRC staff will provide a brief update on the FFY2021 Annual Adjustments process.

**5. Other Business (11:55)**

**6. Next Meeting: May 12, 2021: 10:30 a.m. – 12:00 p.m.**

**7. Adjourn (12:00 p.m.)**

\* Supporting materials attached.

\*\* Supporting materials to be sent out separately via email.

For more information, contact Sarah Gutschow at (206) 587-4822 or [sgutschow@psrc.org](mailto:sgutschow@psrc.org).

**Other Formats:**

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese Call (206) 402-1334

## **Zoom Remote Connection Information:**

### **To join audio/video conference:**

<https://psrc-org.zoom.us/j/93353535601?pwd=WDRUVTh2SkxMMnBuM3VTUTNYTjNkQT09>

### **To join via cellphone (1-touch dial):**

8884754499,,93353535601#,,,,,0#,,895936# US Toll-free

8335480276,,93353535601#,,,,,0#,,895936# US Toll-free

### **To join via phone:**

Dial by your location

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 933 5353 5601

Passcode: 895936

**Please note:** It is not necessary to have a Zoom account to access the remote connection information.

## **Regional FTA Caucus Attendees:**

### **Please adhere to a few virtual meeting rules:**

- Please keep your microphone muted at all times
- Turn off video function to reduce distractions
- Use chat to ask about a system issue
- Use \*6 to mute/unmute phone
- Speakerphone is not recommended



## Puget Sound Regional Council

### **Regional FTA Caucus Meeting Summary**

**Date: February 10, 2021 from 10:30 a.m.-12:00 a.m.**

**Location: Online Meeting Only: Zoom Remote Meeting**

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#### **Welcome and Introductions**

Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:30 a.m.

#### **Approval of Meeting Summary**

The summary for the December 9, 2020 Regional FTA Caucus meeting was approved.

#### **Action: Kitsap Transit and King County Metro Redistribution Requests**

Sarah Gutschow, PSRC, reviewed the Kitsap Transit request for a redistribution of \$7,506,427 in 5307 Earned Share funds from the “KT Transit Operations 2018-2020” project to the “Silverdale Transit Center” project. She then reviewed the King County Metro request to exchange \$4,371,348 in 2018 5337 HIFG funds for the same amount in 2020 5337 HIFG funds between the "Atlantic Base Vehicle Maintenance Bus Lifts" and "Vehicle, Equipment and Facilities Maintenance 2018-2020" projects. The Caucus voted unanimously to recommend the requests for approval by the Transportation Operators Committee (TOC).

*For more information, contact Sarah Gutschow at (206) 587-4822.*

#### **Action: Recommendation on Minimum Floor Adjustment Process for 2021 and 2022**

Sarah provided an overview of the current Minimum Floor Adjustment Policy, and then reviewed some potential options for incorporating contracted services agreements into the adjustment as part of the 2021 and 2022 FTA Annual Adjustments processes. The Caucus discussed the different options, then voted unanimously to maintain the current minimum floor adjustments process for 2021 and 2022. The Caucus would revisit the discussion as part of the 2022 FTA Annual Adjustments after further consideration of the potential impacts of changes to the adopted process.

The presentation is available on the PSRC website [here](#).

*For more information, contact Sarah Gutschow at (206) 587-4822.*

### **Discussion: CRRSAA Act Regional Funding Distributions**

Sarah provided an overview of some different options for distributing the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA Act) funding to transit agencies in the region. The Caucus provided input on the potential impacts of the different options under consideration and asked to look at additional hybrid options before providing a recommendation. Kelly McGourty, PSRC, said further information about the draft funding distribution options would be sent out after the meeting and requested that Caucus members provide any suggested additional hybrid options prior to the next meeting. To maintain an April board action, the Caucus would then need to make a recommendation to the TOC on its preferred distribution option at the March Caucus meeting.

*For more information, contact Sarah Gutschow at (206) 587-4822.*

### **Discussion: PSRC's 2021 FTA Annual Adjustments Process**

Sarah provided an update on the FFY2021 Annual Adjustments Process, including a proposed schedule.

*For more information, contact Sarah Gutschow at (206) 587-4822.*

### **Other Business**

Due to time constraints, there was no other business.

### **Adjourn**

The meeting adjourned at 12:03 p.m.

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### **\*Members and Alternates Present**

Melissa Cauley, Community Transit and Chair; Clint Ritter, Pierce County Ferries and Vice Chair; Melinda Adams, Everett Transit; Krishan Aggarwal, WA State Ferries; John Bernhard, WA State Ferries; Dawn Erickson, Everett Transit; Peter Heffernan, King County Metro; Barb Hunter, Pierce Transit; Kirste Johnson, Sound Transit; Steffani Lillie, Kitsap Transit; Dave Morrison, King County Metro; Monica Overby, Sound Transit; Kathryn Rasmussen, Community Transit; Leslie Rifkin, WA State Ferries; Rick Singer, WA State Ferries; Benjamin Smith, City of Seattle; Lisa Wolterink, Sound Transit

### **\*PSRC Staff and Other Guests Present**

Jessica Gould, Intercity Transit; Brock Howell, SNOTRAC; Eric Irelan, King County Metro; Maria Koengeter, City of Seattle; Eric Phillips, Intercity Transit; Heather Rochelle, Sound Transit; Jim Storment, City of Seattle; Kenneth Wilson, Sound Transit; Kristy Ziglar, FTA  
PSRC: Monica Adkins; Sarah Gutschow; Kelly McGourty

*\*All attendees were present via remote participation*