Regional FTA Caucus Meeting Summary

Date: September 8, 2021 from 10:00 a.m.-12:00 p.m.
Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions
Melissa Cauley, Chair and Community Transit, welcomed everyone at 10:00 a.m. She then took a roll call and confirmed the members and alternates present.

Approval of Meeting Summary
The summary for the March 10, 2021 Regional FTA Caucus meeting was approved as presented.

Discussion: ARPA Funding Distributions
Kelly McGourty, PSRC, provided an update on the distribution of American Rescue Plan Act (ARPA) funding to transit agencies in the region, including the expected timeline for the approval process.

For more information, contact Kelly McGourty, at kmcgourty@psrc.org.

Discussion: 2022 Project Selection Process
Kelly provided an overview of ongoing preparations for the 2022 Project Selection process, including recent discussions of the Project Selection Task Force. She then went over items that the Task Force would be reviewing at upcoming meetings, including draft proposals for updating the equity and safety criteria, and the FTA set-asides, including the preservation set-aside and minimum floor adjustment. After some initial discussion by the Caucus, Kelly said that staff would send a poll after the meeting to gather additional feedback on the FTA set-asides to help inform future discussions.

The presentation is available on the PSRC website here.

For more information, contact Kelly McGourty at kmcgourty@psrc.org or Sarah Gutschow at sgutschow@psrc.org.
Discussion: FTA Project Tracking Update
Sarah reviewed the on-going project tracking of FTA-funded projects, including information from PSRC’s October 2020 Progress Reports for FTA-funded projects. She then reviewed some of the recent project delays in obligating FTA funding and completing milestones. The Caucus provided feedback on reasons their projects had been experiencing delays, such as new environmental documentation requirements. Based on the feedback provided, Kelly said that at the next meeting staff would propose some options for expanding and improving outreach to sponsors experiencing projects delays.

The presentation is available on the PSRC website here.

For more information, contact Sarah Gutschow at sgutschow@psrc.org.

Roundtable
During the roundtable, the committee received updates and announcements from the following attendees:
  - Melinda Adams, Everett Transit
  - Melissa Cauley, Community Transit
  - Peter Heffernan, King County Metro
  - Monica Overby, Sound Transit
  - Benjamin Smith, City of Seattle

Other Business
Kelly noted that PSRC would be continuing with remote committee and board meetings through the end of the year but was also exploring options for holding “hybrid” in-person and remote meetings in the future.

Adjourn
The meeting adjourned at 11:55 a.m.

*Members and Alternates Present
See attached attendance roster for the member or alternate representing each agency at the meeting; additional alternates present are listed below.

*Alternates, Interested Parties, and PSRC Staff Present
Krishan Aggarwal, WSF; Dawn Erickson, City of Everett; Dave Morrison, King County Metro; Kathryn Rasmussen, Community Transit; Kenneth Wilson, Sound Transit
PSRC: Monica Adkins; Jennifer Barnes; Sarah Gutschow; Kelly McGourty

*All attendees were present via remote participation
## Regional FTA Caucus Attendance Roster

(Members and Alternates represented)

**Date:** September 8, 2021  10:30am - 12:00pm

**Online/Remote Meeting Only**

<table>
<thead>
<tr>
<th>Agency/Jurisdiction</th>
<th>Name</th>
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<tbody>
<tr>
<td><strong>Transit Agencies</strong></td>
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| Community Transit (1) | Melissa Cauley, Chair  
  *Kathryn Rasmussen (Alt.)* |
| Everett Transit (1) | Melinda Adams  
  *Dawn Erickson (Alt.)* |
| King County Metro (1) | Peter Heffernan, Chair  
  *David Morrison (Alt.)* |
| Kitsap Transit (1) | Steffani Lillie  
  *Jeff Davidson (Alt.)* |
| Pierce County Ferries (1) | Clint Ritter, Vice Chair  
  *Peter Lewis-Miller (Alt.)* |
| Pierce Transit (1) | Barb Hunter  
  *Tina Lee (Alt.)* |
| Seattle DOT (1) | Benjamin Smith  
  *Vacant (Alt.)* |
| Sound Transit (1) | Lisa Wolterink  
  *Kirste Johnson (Alt.)*  
  *Monica Overby (Alt.)* |
| **State** |      |
| WSDOT - Washington State Ferries (1) | John Bernhard  
  *Rick Singer (Alt. 1)*  
  *Krishan Aggarwal (Alt. 2)*  
  *Leslie Rifkin (Alt. 3)* |
| **Non-Voting Participants** |      |
| Intercity Transit | Eric Phillips  
  Jessica Gould |
| Skagit Transit | Marcia Smith |