MINUTES
OPERATIONS COMMITTEE MEETING
THURSDAY, JULY 26, 2018
PUGET SOUND REGIONAL COUNCIL, CENTRAL MEETING ROOM
9:39 am

1. Call to Order and Roll Call
Executive Bruce Dammeier, Chair, called the meeting of the Operations Committee to order at 9:39 am.

Members and Alternates present for all or part of the meeting included:
Mayor Nancy Backus, Auburn – via phone
Executive Bruce Dammeier, Pierce County
Mayor Becky Erickson, Poulsbo, Kitsap County and Other Cities & Towns
Councilmember Lorena González, Seattle
Councilmember Rick Talbert, Pierce County – via phone
Councilmember Mike Todd, Snohomish County Other Cities & Towns
Councilmember Stephanie Wright, Snohomish County – via phone

Guests and staff present for all or part of the meeting were:
Ben Bakkenta, PSRC
Josh Brown, PSRC
Mark Gulbranson, PSRC
Joe Kunzler
Diana Lauderbach, PSRC
Paul W. Locke
Lili Mayer, PSRC
Casey Moreau, PSRC
Marguerite Richard
Jason Thibedeau, PSRC
Alex Tsimerman, Stand Up America
Andrew Werfelmann, PSRC

2. Communications and Public Comments
Alex Tsimerman, Paul W. Locke, Joe Kunzler and Marguerite Richard provided public comment.

3. Consent Agenda
a. Approve Minutes of Meeting held June 28, 2018
b. Approval of Vouchers dated June 15 through July 13, 2018 in the Amount of $852,727.18

Consent Agenda–Action: It was moved and seconded (Erickson/González) to approve the minutes of the Operations Committee meeting June 28, 2018 and approve the
vouchers dated June 15 through July 13, 2018 in the amount of $852,727.18. The motion was unanimous.

4a. Action Item–Budget Amendment to Add Revenues from Donations for Space Sector Study
Jason Thibedeau explained that the Operations Committee and Executive Board previously approved contract authority to perform a Space Sector Study in December 2017. Since that time, PSRC has received contributions from public and private sector agencies in the amount of $18,000. The action before the committee will increase the budget to account for the contributions.

Action: It was moved and seconded (Todd/González) to recommend that the Executive Board approve the proposed budget and work program amendment, increasing the budget by an additional $18,000 as outlined in the discussion. This increase in revenues is due to public and private sector contributions made to support the Space Sector Study.

4b. Action Item–Budget Amendment and Contract Authority for Consultant Services for Regional Aviation Baseline Study
Ben Bakkenta shared that in February 2018, the Executive Board directed PSRC to work with the Federal Aviation Administration (FAA) to pursue a grant to complete a Regional Aviation Baseline Study. PSRC has worked with FAA to develop a more detailed scope of work and started the process to identify a consultant. FAA is expected to approve the scope of work and issue a grant in August. The first action allows PSRC to accept the grant and add funds to PSRC’s budget. The action adds $935,000 because our budget had already assumed $315,000. The second action allows the Executive Director to enter into one or more consultant contracts not to exceed $1,250,000.

Action 1: It was moved and seconded (Todd/Erickson) to recommend the Executive Board amend the Adopted Supplemental Budget and Work Program for Fiscal Years 2018-2019 to add an additional $935,000 in anticipated funds from the Federal Aviation Administration (FAA) as outlined in the discussion.

Action 2: It was moved and seconded (Todd/Erickson) to recommend the Executive Board authorize the Executive Director to enter into one or more consultant contracts for preparation of the Regional Aviation Baseline Study, not to exceed $1,250,000.

4c. Action Item–Appointment of a New Successor Trustee for the Regional Council’s Deferred Compensation Plan
Diana Lauderbach explained that PSRC maintains a 457 deferred compensation plan managed by ICMA-Retirement Corporation. The plan has a secondary trustee that is occasionally changed. This resolution authorizes removal of the current trustee and appoints Vantage Trust Company as the new successor trustee for PSRC’s 457 deferred compensation plan and 401 governmental money purchase plan.

Action: It was moved and seconded (Erickson/González) to recommend the Executive Board adopt Resolution PSRC-EB-18-01 authorizing appointment of a new successor trustee for the Regional Council’s 457 Deferred Compensation Plan and 401 Governmental Money Purchase Plan.
5a. Information Item–Monthly Budget Progress Report
5b. Information Item–Contract Status Report
5c. Information Item–Completed Contracts
5d. Information Item–Grant Status Report

Information items were included in the agenda packet. Committee members can contact Ms. Lauderbach with questions.

Mr. Mark Gulbranson shared that PSRC would be reaching out to the eight cities within the four-county region that are not PSRC members. PSRC will gauge the cities’ interest in joining and consider waiving dues for the first year of membership.

Mr. Josh Brown shared that the Snoqualmie Tribe has been an associate member since 2006. Mr. Brown will be working with the tribe to review associate versus full membership and the tribe’s ability to compete for transportation funds.

The meeting adjourned at 10:02 am. The next Operations Committee meeting will be September 27, 2018 at 9:30 am, Central Meeting Room, 1011 Western Ave. Suite 500, Seattle.