



Puget Sound Regional Council

Operations Committee

Thursday, October 24, 2019 • 9:00 – 9:50 AM [meeting starts early]

Central Meeting Room • 1011 Western Avenue Suite 500, Seattle, WA 98104

1. Study Session (9:00)

- a. PSRC Executive Board Representatives

2. Call to Order and Roll Call (9:30) - Councilmember Claudia Balducci, Chair

3. Communications and Public Comment

4. Consent Agenda

- a. Approve Minutes of Meeting held September 26, 2019
- b. Approve Vouchers Dated September 11, 2019 through October 13, 2019 in the Amount of \$889,336.99

5. Action Items

- a. Contract Authorization for Architect Services

6. Information/Discussion Items

- a. Employee Salary Study - Avitus
- b. Contract Status Report
- c. Completed Contracts
- d. Grant Status Report

7. Next Meeting: NO MEETING IN NOVEMBER

Thursday, December 5, 2019, 9:00 - 9:50AM, PSRC Central Meeting Room - early start time

8. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org; fax 206-587-4825; or mail.

Sign language and communication material in alternate formats can be arranged given sufficient notice by calling 206-464-7090 or TTY Relay 711. العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese | Call 206-587-4819.



Puget Sound Regional Council

DISCUSSION ITEM

October 17, 2019

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **PSRC Executive Board Representatives**

IN BRIEF

Every three years per the Interlocal Agreement (Section 5.C.3.), the Executive Board shall reconsider the distribution of county and city representation on the Executive Board. Last year PSRC's then President Dave Somers requested the Operations Committee review Executive Board county and city representatives prior to originally scheduled review of the population changes in the region.

The committee reviewed the issue in the fall of 2018. In January 2019, the Operations Committee recommended the Executive Board maintain PSRC Executive Board representatives at 33. At its meeting on September 26, the Operations Committee reviewed city and county board representatives. As requested at the September 26 meeting, the PSRC bylaws are available for review online at: <https://www.psrc.org/sites/default/files/bylaws.pdf>. The committee will continue the discussion to consider adding the additional seats at its October study session.

DISCUSSION

In October and December 2018, staff provided the Operations Committee with an overview of the current county and city representatives and discussed how the population changes have resulted in a shift in the county and city representatives on the Executive Board. PSRC staff contacted the respective jurisdictions regarding the possibility of adding an additional representative. Those jurisdictions were the City of Seattle, Other Cities and Towns in King County, Pierce County, and Other Cities and Towns in Pierce County.

At the December 2018 Operations Committee meeting, staff reported that three of the four members did not want an additional representative on the Executive Board. The Operations Committee agreed to recommend to the Executive Board no changes in the Executive Board representatives and reexamine the county and city board representation as scheduled in the fall of 2019. This would allow for the consideration of new population figures released by the State Office of Financial Management.

Staff has reviewed the 2019 OFM population figures and once again the same four members would be eligible for an addition seat at the Executive Board. Again, those jurisdictions are the City of Seattle, Other Cities and Towns in King County, Pierce County, and Other Cities and Towns in Pierce County. Please see the attached spreadsheet showing the proposed changes.

For more information, please contact Mark Gulbranson at 206-464-7524 or mgulbranson@psrc.org.

Attachments:

A - PSRC Executive Board Representatives

PSRC Executive Board Weighted Votes and Representatives 2019

	OFM 4/1/2019 Population	% of Population	Rep. Based on % of Population	Current Representatives	Proposed Representatives	2019 Weighted Vote
King	2,224,080	53.067%	13.798	14.88	16.88	530.67
County	248,275	5.924%	1.540	2	2	265.34
Seattle	747,300	17.831%	4.636	4	5	100.36
Bellevue	145,300	3.467%	0.901	1	1	19.51
Federal Way	97,840	2.335%	0.607	1	1	13.14
Kent	129,800	3.097%	0.805	1	1	17.43
Kirkland	88,940	2.122%	0.552	1	1	11.94
Renton	104,700	2.498%	0.650	1	1	14.06
Auburn	71,740	1.712%	0.445	0.88	0.88	9.63
Other Cities & Towns	590,185	14.082%	3.661	3	4	79.26
Kitsap	270,100	6.445%	1.676	3	3	64.45
County	177,930	4.245%	1.104	1	1	32.22
Bremerton	42,080	1.004%	0.261	1	1	14.71
Other Cities & Towns	50,090	1.195%	0.311	1	1	17.51
Pierce	887,155	21.168%	5.504	4.12	6.12	211.68
County	420,000	10.021%	2.606	2	3	105.84
Tacoma	211,400	5.044%	1.311	1	1	47.90
Auburn	9,980	0.238%	0.062	0.12	0.12	2.26
Other Cities & Towns	245,775	5.864%	1.525	1	2	55.68
Snohomish	809,710	19.320%	5.023	5	5	193.20
County	365,480	8.720%	2.267	2	2	96.60
Everett	111,800	2.668%	0.694	1	1	24.31
Other Cities & Towns	332,430	7.932%	2.062	2	2	72.29
Cities/Towns/Counties	4,191,045	100%	26.000	27	31	1,000.00
Statutory Members						
Port of Bremerton				1	1	3
Port of Seattle				1	1	50
Port of Tacoma				1	1	30
Port of Everett				1	1	10
WA State Dept of Trans				1	1	30
WA Trans. Commission				1	1	30
Statutory Members				6	6	153
Grand Total				33	37	1,153.00

NOTE:

Population figures provided by OFM and only include member jurisdictions. (Non-members include Brier, Carbonado, Carnation, Gold Bar, Index, South Prairie.)

Weighted votes are updated every September, and representatives for the Executive Board are reviewed every three years, per Interlocal Agreement, Article V.c.3. and as prescribed in RCW 47.80.010 and RCW47.80.60. The Executive Board Representatives was scheduled for the Fall of 2019. The Operations Committee has been asked to do the representatives review in the Fall of 2018.

*City of Auburn Population is over 80,000 which gave them 1 representative seat on the Executive Board September 2018.



Puget Sound Regional Council

MINUTES

OPERATIONS COMMITTEE MEETING

THURSDAY, SEPTEMBER 26, 2019

PUGET SOUND REGIONAL COUNCIL, CENTRAL MEETING ROOM

9:30 a.m.

1. Call to Order and Roll Call

Councilmember Claudia Balducci called the meeting of the Operations Committee to order at 9:32 a.m.

Members and *Alternates* present for all or part of the meeting included:

Mayor Nancy Backus, Auburn, King County Other Cities & Towns

Councilmember Claudia Balducci, King County, Chair

Mayor Becky Erickson, Poulsbo, Kitsap County and Other Cities & Towns

Mayor Bill Pugh, Pierce County Other Cities & Towns

Councilmember Chris Roberts, Shoreline, King County Other Cities & Towns Alt. – via phone

Commissioner Hester Serebrin, Washington State Transportation Commission,
Statutory Members – via phone

Councilmember Mike Todd, Snohomish County Other Cities & Towns

Guests and staff present for all or part of the meeting were:

Josh Brown, PSRC

Mark Gulbranson, PSRC

Diana Lauderbach, PSRC

Casey Moreau, PSRC

Patty Mosure, PSRC

Marguerite Richard, Seattle Poverty Action Network

Andrew Werfelmann, PSRC

2. Communications and Public Comment

There was no public comment.

3. Consent Agenda

a. Approve Minutes of Meeting held July 25, 2019

b. Approval of Vouchers dated July 17, 2019 through September 13, 2019 in the Amount of \$2,154,045.69.

Councilmember Todd requested that the July attendance in the minutes be confirmed.

Consent Agenda–Action: It was moved and seconded (Todd/Pugh) to approve the minutes of the Operations Committee meeting July 25, 2019 and approve the vouchers dated July 17 through September 13, 2019 in the amount of \$2,154,045.69. The motion was unanimous.

4a. Information Item – PSRC Weighted Votes

Mark Gulbranson, PSRC, stated that every September the weighted votes for PSRC’s Executive Board and General Assembly are updated based on OFM population figures. It is a proforma action. Mr. Gulbranson reviewed what the updated weighted votes would be beginning at the September 26, 2019 Executive Board. Changes from the prior year are minimal.

4b. Discussion Item – PSRC Executive Board Representatives

Mr. Gulbranson, PSRC, shared that the Interlocal Agreement states the Executive Board shall reconsider the distribution of city and county representatives on the Executive Board.

Last year, this topic came to the Operations Committee. There are four groups that would have been eligible for an additional seat: City of Seattle, Other Cities & Towns in King County, Pierce County, and Other Cities & Towns in Pierce County. Other Cities & Towns in King County were interested in an additional seat; the other three eligible jurisdictions were not. It was decided to revisit the issue again per the regular review schedule, following the release of updated population figures.

With the updated population figures, the outcome is the same. The City of Seattle, Other Cities & Towns in King County, Pierce County, and Other Cities & Towns in Pierce County are eligible for an additional seat based on their population. Staff have reached out to each of the jurisdictions regarding their interest in an additional seat. Mr. Gulbranson reported that Other Cities & Towns in King County and Other Cities & Towns in Pierce County are interested in an additional seat. If the board votes to expand the additional seats, the City of Seattle would ask for its additional seat.

Committee members discussed the issue. It was noted that the Operations Committee could recommend supporting the additions and state a concern that in implementation of the new seats that there might be an issue of quorum of the Seattle City Council and the recommendation is to avoid that. Josh Brown, PSRC, mentioned that with the expansion of the board, it does increase the quorum.

4c. Information Item–Review Process for Draft Supplemental Biennial Budget and Work Program FY2020-2021

Diana Lauderbach, PSRC, stated that the two-year Budget and Work Program was adopted in spring 2019 and started July 1. This year the committee will be working on the Supplemental Budget. Ms. Lauderbach reviewed the schedule. Next month the committee will act on an amendment to the Budget and Work Program.

4d. Information Item–Monthly Budget Progress Report

4e. Information Item–Contract Status Report

4f. Information Item–Completed Contracts

4g. Information Item–Grant Status Report

Ms. Lauderbach, PSRC, reviewed standard reports with the committee.

The meeting adjourned at 9:59 a.m. The next Operations Committee meeting will be October 24, 2019, at 9:30 a.m., Central Meeting Room, 1011 Western Ave. Suite 500, Seattle.



Puget Sound Regional Council

CONSENT AGENDA

October 17, 2019

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated September 11, 2019 through October 13, 2019 in the Amount of \$889,336.99**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED			TOTALS
<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>		
09/11/19 - 10/10/19	AP Vouchers	\$	257,759.69
09/30/19 - 10/13/19	Payroll	\$	631,577.30
			\$ 889,336.99

For additional information, contact Diana Lauderbach at 206-464-5416 or dlauderbach@psrc.org.



Puget Sound Regional Council

ACTION ITEM

October 17, 2019

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **Contract Authorization for Architect Services**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000 per year. A request is being made to authorize architect services to design physical safety improvements and to begin space planning in anticipation of a new office lease in 2024.

RECOMMENDED ACTION

Recommend that the Executive Board authorize the Executive Director to enter into one or more contracts for architecture services not to exceed \$25,000.

BUDGET IMPACT

The adopted Biennial Budget and Work Program includes sufficient funds within overhead/facilities budget for this project for the current fiscal year.

DISCUSSION

The elevator and reception lobby of the PSRC office suite provide no physical barriers to an aggressive or otherwise threatening intruder. Many public and private office lobbies have a glass or other barrier with staff access via a proximity key card and public access granted by a receptionist.

The recommended action will authorize PSRC to contract with one or more architects or other specialists to design physical security improvements to the entrance to PSRC's office suite. Actual construction will require a separate authorization.

PSRC's office lease expires in 2024 and it is unknown at this time if it will be feasible to renew a lease at the current location or whether the agency will move to a new location. PSRC's staffing level has declined since the current lease was signed in 2012 and is expected to remain constant at this lower level (approximately 60-65 employees).

The recommended action will authorize PSRC to contract with one or more architects and/or space planners to work with staff to evaluate current and anticipated office and meeting room needs. This will provide information to help estimate future lease costs and narrow the office space search as the end of the current lease approaches.

For more information, please contact Jerry Harless at 206-464-5325 or jharless@prsc.org.



Puget Sound Regional Council

DISCUSSION ITEM

October 17, 2019

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **Employee Salary Study - Avitus**

IN BRIEF

Every three years PSRC retains an outside human resources consultant to conduct a base pay market study to assess the pay practice for the agency.

DISCUSSION

As in past studies, the survey data compares PSRC pay with the external market to ensure that the agency is competitive at the local, regional and national levels. The 2019 study is attached. Amy Efroymsen from Avitus will present the study results to the Operations Committee on October 24.

For more information, contact Amy Efroymsen at aefroymsen@avitusgroup.com, 425-451-9410, or Mark Gulbranson at mgulbranson@psrc.org, 206-464-7524.

Puget Sound Regional Council
LARGE CONTRACT STATUS REPORT
as of 10/14/2019

Large contracts are those contracts having a value over \$10,000. Authorization to award a contract over \$10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget.

Contractor	Description	Project* Manager	Board Approved	Date Issued	% DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW - NONE										
AMENDED - NONE										
COMPLETED - NONE										
PROJECT SPECIFIC										
AMPO	Travel Model Software Development	Craig Helmann	12/15/16	12/22/16	0%	\$175,000	\$105,000	\$70,000	60%	12/31/21
Datalere	Database Design Support Services	Chris Peak	12/06/18	05/20/19	0%	\$75,000	\$30,304	\$44,696	40%	06/30/20
EnviroIssues	Communications and Outreach - Task 2 - VISION 2050 Draft Plan Outreach	Rick Olson	06/22/17	02/01/19	0%	\$44,500	\$21,252	\$23,248	48%	12/31/19
Parametrix, Inc.	VISION 2050 SEPA Consulting Services	Erika Harris	12/07/17	04/16/18	0%	\$150,000	\$121,985	\$28,015	81%	07/31/20
Resource Systems Group	2017 Puget Sound Regional Household Survey Program -Wave 2	Suzanne Childress & Neil Kilgren	03/22/18	01/30/17	0%	\$453,716	\$377,394	\$76,322	83%	03/31/20
Seitel Systems	Information Systems and Network Support Services	Jerry Harless	03/23/17	05/01/17	0%	\$108,000	\$71,903	\$36,097	67%	06/30/21
WSP, USA	Regional Aviation Baseline Study	Ben Bakkenta	07/26/18	10/01/18	0%	\$1,570,923	\$621,840	\$949,083	40%	03/31/20
VisionSnap, Inc.	Upgrades and On-Call Support for Transportation Projects Online Application Services	Chris Peak	09/28/17	01/08/18	0%	\$30,000	\$19,740	\$10,260	66%	06/30/20
ON-CALL										
Avitus Group	On-Call Human Resources Services	Thu Le	06/22/17	12/01/17	0%	\$60,000	\$31,130	\$28,870	52%	11/30/21
Cascadia Law Group	On-Call Legal Services	Mark Gulbranson	05/28/15	07/01/15	0%	\$145,000	\$119,551	\$25,449	82%	12/31/19
Ceis Bayne East Strategic	On-Call Communications and Public Outreach	Rick Olson	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
Cocker Fennessy	On-Call Communications and Public Outreach	Rick Olson	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
EnviroIssues	On-Call Communications and Public Outreach	Rick Olson	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
Francis & Company	On-Call Financial Services	Diana Lauderbach	05/28/15	07/01/15	100%	\$100,000	\$91,855	\$8,145	92%	02/28/20
PRR, Inc.	On-Call Communications and Public Outreach	Rick Olson	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
Sebris Busto James	On-Call Legal Services	Mark Gulbranson	05/28/15	07/01/15	0%	\$23,000	\$13,202	\$9,799	57%	12/31/19
TOTAL						\$2,935,139	\$1,625,155	\$1,309,984		

* [Staff Directory](#)
** Percentage of DBE/WBE as certified by Washington State

Operating Leases	Description	Minimum Annual Payments:							Contract End Date
		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Thereafter	Totals	
Copiers NorthWest Copier Lease	36 months beginning November 2017			\$7,880	\$11,820	\$11,820	\$3,940	\$35,460	10/31/20
Waterfront Holdings	Office Lease - Amended March 21, 2012	\$872,603	\$899,801	\$926,999	\$954,197	\$981,576	3% inc. yrly	\$9,655,290	05/31/24

Small Contract Status Report

Small contracts are those contracts having a value \$10,000 and under. Authorization from the Operation Committee is not needed for approval.

Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
Cocker Fennessy	VISION 2050 Op-Ed Support	Rick Olson	na	07/01/19	0%	\$9,605	\$7,473	\$2,133	0%	09/30/19

Communication: Contract Status Report (Information/Discussion Items)

Puget Sound Regional Council
COMPLETED CONTRACTS REPORT

(since July 1, 2017)

as of 10/14/2019

Contractor	Description	Project Manager	Contract #	Board		Contract Amount	Amount Paid	End Date
				Auth. Date	Date Issued			
MAKERS	Social Equity Technical Support	Ben Bakkenta	2018-06	10/26/17	4/2/2018	\$30,000	\$29,930	12/31/19
ECONorthwest	Macroeconomic Forecast Model & Transportation Revenue Est. Tool	Michael Jensen	2017-06	01/26/17	4/7/2017	\$49,970	\$44,968	03/31/19
BERK	Space Sector Study	Jason Thibedeau	2018-05	12/07/17	02/23/18	\$40,000	\$40,000	07/31/18
EnviroIssues	Communications and Outreach - Task 1 2018 T2040 Public Engagement	Rick Olson	2016-091	05/28/15	02/21/17	\$79,978	\$78,180	06/30/18
Parametrix, Inc.	T2040 2018 Update - SEPA Addendum	Kim Scrivner	2018-02	01/26/17	08/01/17	\$12,000	\$3,963	05/31/18
Cocker Fennessy	Communications and Outreach - Task 3 V2050 Public Opinion Survey	Rick Olson	2016-073	06/22/17	01/09/18	\$62,575	\$55,411	05/31/18
Cocker Fennessy	Communications and Outreach - Task 4 RES Action Item	Rick Olson	2016-074	06/22/17	03/09/18	\$10,000	\$6,985	05/31/18
Resource Systems Group	2017 Puget Sound Regional Household Survey Program - Wave 1	Brian Lee	2017-04	09/22/16	01/30/17	\$507,690	\$456,400	03/31/18
Hillis Clark Martin & Peterson	On-Call Legal Services	Mark Gulbranson	2016-04	05/28/15	07/01/15	\$37,000	\$24,781	03/07/18
Cocker Fennessy	Communications and Outreach - Task 2 Comm.Sys.Eval.	Rick Olson	2016-072	06/22/17	09/05/17	\$29,500	\$14,272	01/31/18
WA State Dept. of Commerce	WA Aerospace Manufacturing Comm. Org. Dev. Project	Jerry Harless	2017-01	07/28/16	08/01/16	\$162,086	\$141,982	12/31/17
Avitus Group dba HRNovations	On-Call Human Resources Services	Thu Le	2016-02	05/28/15	07/01/15	\$100,000	\$32,525	11/30/17
Synergy	Accounting Software Upgrade	Lili Mayer	2017-07	03/23/17	03/23/17	\$13,085	\$13,085	07/31/17
Community Attributes Inc.	Regional Economic Strategy Facilitation	Josh Brown	2018-01	na	07/03/17	\$6,500	\$6,500	10/31/17

Communication: Completed Contracts (Information/Discussion Items)

**Puget Sound Regional Council
GRANT STATUS REPORT**

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 8/31/19	Remaining to be Expended	Billed as of 9/30/19	Remaining to bill	Grant Period
FHWA Carry Forward Funding FY19 FHWA Funding FY20 (thru 9/30/19) total FHWA	Regional Planning	Diana Lauderbach	Multiple	2,308,647.08	849,885.70	1,458,761.38	849,885.70	1,458,761.38	7/1/19 - TBD
	Regional Planning	Diana Lauderbach	Multiple	1,105,558.00		1,105,558.00	-	1,105,558.00	7/1/19 - TBD
				3,414,205.08	849,885.70	2,564,319.38	849,885.70	2,564,319.38	
FTA 5303 Carry Forward Funding FY19 FTA 5303 Funding FY20 (thru 9/30/19) total FTA 5303	Regional Planning	Diana Lauderbach	Multiple	1,365,906.26	290,306.72	1,075,599.54	290,306.72	1,075,599.54	7/1/19 - TBD
	Regional Planning	Diana Lauderbach	Multiple	408,130.00		408,130.00	-	408,130.00	7/1/19 - TBD
				1,774,036.26	290,306.72	1,483,729.54	290,306.72	1,483,729.54	
RTPO FY20/21	Regional Planning	Diana Lauderbach	Multiple	1,767,177.00	147,264.00	1,619,913.00	147,264.00	1,619,913.00	7/1/19 - 6/30/21
FTA 5307 Regional Transit Planning	Regional Planning	Diana Lauderbach	Multiple	2,249,999.00	1,884,354.07	365,644.93	1,884,354.07	365,644.93	7/1/17 - 3/31/20
EPA Healthy Watersheds Grant	Regional Planning	Erika Harris	001.12.0.0	200,000.00	187,720.41	12,279.59	186,725.58	13,274.42	10/1/16 - 6/30/20
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	238,772.00	61,228.00	225,000.00	75,000.00	4/1/17 - 3/31/20
FTA 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	173,662.38	26,337.62	173,662.38	26,337.62	10/1/17 - 6/30/20
FAA Grant	Airport Improvement	Ben Bakkenta	000.50.3.0	1,641,361.00	629,923.97	1,011,437.03	629,923.97	1,011,437.03	9/17/18 - 6/30/21
STP*	Regional Planning	Diana Lauderbach	Multiple	2,000,000.00	-	2,000,000.00	-	2,000,000.00	7/15/19 - 6/30/24
				13,546,778.34				9,159,655.92	
Recently Completed									
RTPO FY18	Regional Planning	Diana Lauderbach	Multiple	693,310.00	693,310.00	-	693,310.00	-	7/1/17 - 6/30/18
RTPO FY19	Regional Planning	Diana Lauderbach	Multiple	712,174.16	712,174.16	-	712,174.16	-	7/1/18 - 6/30/19
STP	Regional Planning	Diana Lauderbach	Multiple	1,500,000.00	1,500,000.00	-	1,500,000.00	-	1/19/18 - 6/30/19
WSDOT - Remix	Transit Coordination	Gil Cerise	002.00.0.0	351,000.00	351,000.00	-	351,000.00	-	3/31/16 - 6/30/18
FTA 5307 FY15-16 LC3	Regional Planning	Diana Lauderbach	Multiple	2,000,000.00	2,000,000.00	-	2,000,000.00	-	7/1/15 - 6/30/18

*New funding letter received October 2019

Communication: Grant Status Report (Information/Discussion Items)