



Puget Sound Regional Council

Operations Committee

Thursday, May 27, 2021 • 9:00 – 9:50 AM

Virtual Meeting

PUBLIC NOTICE: In accordance with the Governor's proclamations, PSRC's offices are closed to the public and no in-person meetings are permitted. Should any major changes to current guidance occur, this meeting may be rescheduled.

Listen by phone at 1-888-475-4499, Meeting ID: 996 5035 9406, Passcode: 663523.

Public comment may be made via Zoom or phone. Registration is required and closes one hour before the meeting starts. Late registrations will not be accepted. [Register here](#)

Comments may also be submitted via email to cmoreau@psrc.org up to one hour before the meeting and these comments will be emailed to Board members. Comments received after that deadline will be provided to Board members after the meeting.

- 1. Call to Order and Roll Call (9:00) - Mayor Becky Erickson, Chair**
- 2. Communications and Public Comment**
- 3. Consent Agenda**
 - a. Approve Minutes of Meeting held March 25, 2021
 - b. Approve Vouchers Dated March 15, 2021 through May 3, 2021 in the Amount of \$1,721,102.06
- 4. Action Items**
 - a. Contract Authority for Ongoing Administrative Support
 - b. Contract Authority for ESRI GIS Consulting Support
 - c. Contract Authority for Website Design and Development
- 5. Information/Discussion Items**
 - a. New Employees Status Report
 - b. Update Policy on Compensating Members of PSRC Funded Focus Groups and/or Committees
 - c. Monthly Budget Progress Report
 - d. Contract Status Report
 - e. Completed Contracts
 - f. Grant Status Report
- 6. Next Meeting:**

Thursday, June 24, 2021, 9:00 - 9:50 AM, Virtual Meeting

7. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org; fax (206) 587-4825; or mail.

Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>.



Puget Sound Regional Council

MINUTES

OPERATIONS COMMITTEE MEETING

THURSDAY, MARCH 25, 2021

PUGET SOUND REGIONAL COUNCIL, VIRTUAL MEETING

9:00 a.m.

1. Call to Order and Roll Call

Councilmember Claudia Balducci called the meeting of the Operations Committee to order at 9:03 a.m.

Members and *Alternates* present for all or part of the virtual meeting included:

Commissioner Glen Bachman, Port of Everett (Alt)

Councilmember Claudia Balducci, King County, Chair

Mayor Becky Erickson, Poulsbo, Kitsap County and Other Cities & Towns

Councilmember Kathy Lambert, King County

Councilmember Andrew Lewis, Seattle

Councilmember Sam Low, Snohomish County

Mayor Bill Pugh, Sumner, Pierce County Other Cities & Towns

Mayor Dana Ralph, Kent, King County Other Cities & Towns (Alt)

Councilmember Chris Roberts, Shoreline, King County Other Cities & Towns

Commissioner Hester Serebrin, Washington State Transportation Commission

Mayor Barb Tolbert, Arlington, Snohomish County Other Cities & Towns

Councilmember Derek Young, Pierce County

Guests and staff present for all or part of the virtual meeting were:

Kelsey Beck, City of Seattle

Josh Brown, PSRC

Nancy Buonanno Grennan, PSRC

Carmela Ennis, King County

Patty Jakala, PSRC

Piset Khuon, PSRC

Diana Lauderbach, PSRC

Liana Lopez, PSRC

Lili Mayer, PSRC

Casey Moreau, PSRC

Andrew Werfelmann, PSRC

A quorum was established by roll call.

Chair Balducci recognized the passing of former Operations Committee member, Mayor Ron Lucas. Chair Balducci acknowledged Mayor Lucas's many years of service to PSRC policy boards and his community.

Chair Balducci shared that the committee received an email regarding the retirement of Diana Lauderbach, PSRC. Diana has been with the agency for 20 years and will retire in July. With Diana's departure, PSRC has reorganized the finance department. Two accounting staff have been promoted: Lili Mayer has been promoted to Finance Manager and Andrew Werfelmann has been promoted to Budget Manager.

2. Communications and Public Comment

No public comment was received.

3. Consent Agenda

- a. Approve Minutes of Meeting held February 25, 2021
- b. Approval of Vouchers dated February 15, 2021 through March 8, 2021, in the Amount of \$881,837.39.

Consent Agenda–Action: It was moved and seconded (Erickson/Lambert) to approve the minutes of the Operations Committee meeting February 25, 2021, and the vouchers dated February 15, 2021 through March 8, 2021, in the Amount of \$881,837.39. The motion was unanimous.

4a. Action Item – Fiscal Years 2022-2023 Budget and Work Program

Chair Balducci shared that at the February Executive Board meeting, there was a request to reconsider dues increases due to financial impacts of COVID-19. She noted that the committee would need to make a recommendation for Executive Board consideration today to allow the budget to be forwarded on the General Assembly.

Diana Lauderbach, PSRC, reminded the committee that at its meeting in December 2020, members considered various dues scenarios and agreed to propose a 2% membership dues increase in the first fiscal year 2022 and 4% dues increase in the second fiscal year. Ms. Lauderbach reviewed current contingency level funding and scenarios for 0%, 1% and 2% annual dues increase. The established target for the contingency fund is guided by financial policy. The committee discussed financial policy, the importance of the contingency fund, economic impacts to jurisdictions, and reviewed projected dues increases for jurisdictions.

Action: It was moved and seconded (Erickson/Pugh) to send back to the Executive Board the same recommendation for annual dues; a 2% membership dues increase in the first fiscal year 2022 and 4% dues increase in the second fiscal year and to:

- 1. Recommend that the Executive Board approve the Proposed FY 2022-2023 Biennial Budget and Work Program and recommend adoption by the General Assembly on April 29, 2021.**

2. Recommend that the General Assembly adopt Resolution PSRC-A-2021-01 authorizing the submittal of the adopted Fiscal Year 2022-2023 Biennial Budget and Work Program.

The motion was unanimous.

4b. Action Item – Approve Contract Authorization for Legal Representation Services.

Nancy Buonanno Grennan, PSRC, shared that the committee had previously been informed that PSRC had been served with a lawsuit filed by plaintiff, John Worthington. Mr. Worthington is alleging that VISION 2020, VISION 2040 and VISION 2050 violated various provisions of state law, including the Growth Management Act and the State Environmental Policy Act.

The lawsuit is progressing, and all but three of the pending claims have been dismissed. To cover expenses to defend against the lawsuit, PSRC is asking for contract authority for legal representation services of up to \$100,000. PSRC is working with insurers AIG and Liberty Mutual and expects to be reimbursed fees beyond the largest of the two deductibles of \$25,000. As litigation proceeds, PSRC will need additional contract authority. PSRC has retained Cascadia Law Group to handle the litigation.

Action: It was moved and seconded (Low/Lambert) to recommend that the Executive Board authorize the Executive Director to enter into a professional services contract for legal representation services not to exceed \$100,000. The motion was unanimous.

5a. Information Item – Monthly Budget Progress Report

5b. Information Item – Contract Status Report

5c. Information Item – Closed Contracts

5d. Information Item – Grant Status Report

5e. Information Item – Completed Contract Executive Summary – Passenger-Only Ferry Study

Ms. Lauderbach reviewed standard monthly reports.

Josh Brown, PSRC, reviewed the details of the changes in the finance department with the retirement of Diana Lauderbach.

The meeting adjourned at 9:51 a.m.



Puget Sound Regional Council

CONSENT AGENDA

May 20, 2021

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated March 15, 2021 through May 3, 2021 in the Amount of \$1,721,102.06**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers. Because the meeting is being attended remotely, PSRC will email voucher information to 2 members of the Operations Committee for review and approval.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED		TOTALS
<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	
03/15/21 - 05/03/21	AP Vouchers	\$ 682,673.35
03/15/21 - 04/15/21	Payroll	\$ 1,038,428.71
		\$ 1,721,102.06

For additional information, please contact Diana Lauderbach at 206-464-5416; email dlauderbach@psrc.org.



Puget Sound Regional Council

ACTION ITEM

May 20, 2021

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **Contract Authority for Ongoing Administrative Support**

IN BRIEF

Executive Board authorization is required for the Executive Director to enter into a contract in excess of \$10,000. A request is being made to authorize new contracts for ongoing administrative consulting services for the Fiscal Years 2022-2023 biennium.

RECOMMENDED ACTIONS

1. Authorize the Executive Director to enter one or more contracts for accounting and financial consulting services, not to exceed \$147,000 for the FY 2022-2023 biennium.
2. Authorize the Executive Director to enter one or more contracts for legal services, not to exceed \$225,000 for the FY 2022-2023 biennium.
3. Authorize the Executive Director to enter one or more contracts for HR support services, not to exceed \$95,000 for the FY 2022-2023 biennium.
4. Authorize the Executive Director to enter one or more contracts for informational technology consulting services, not to exceed \$120,400 for the FY 2022-2023 biennium.

BUDGET IMPACT

The adopted Biennial Budget and Work Program for Fiscal Years 2022-2023 includes \$147,000 for the biennium for accounting and financial consulting services; \$250,000 for the biennium for legal services; \$95,000 for the biennium for human resources assistance; and \$120,400 for information technology services, under Administrative Services (Task 900).

DISCUSSION

For the fiscal years 2022-2023, PSRC would like to continue our practice of using outside consultants to provide finance, legal service, human resource assistance, and information technology consulting.

Finance

Contracted accounting and financial management services include, but are not limited to: audit preparation, internal audit services, and ongoing accounting and financial management consulting. A competitive procurement process was completed in 2020 for financial and accounting services.

Legal

PSRC currently contracts out legal counsel to provide on-call legal support for the agency, as well as ongoing representation in existing litigation. PSRC will continue contracting out legal support for the fiscal years 2022-2023. A competitive procurement process was completed in December 2019 for legal services.

Human Resources

Contracted on-call human resource assistance includes, but is not limited to: continued recruitment assistance, employee surveys, and ongoing general human resource support. A competitive procurement process was completed in November 2017 for human resources services. We will conduct a new competitive process in November 2021.

Information Services

PSRC outsources network management and maintenance to assist PSRC's information technology (IT) staff. Services include review of PSRC's network and IT needs, incident response, project engineering, and back-up "help desk" support. The current contract for these services expires June 30, 2021 and a competitive procurement process will be conducted in June 2021. The scope of services during this biennium will support PSRC's space planning and office lease negotiations.

For more information, please contact Diana Lauderbach at 206-802-5231 or dlauderbach@psrc.org.



Puget Sound Regional Council

ACTION ITEM

May 20, 2021

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Contract Authority for ESRI GIS Consulting Support**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter a contract in excess of \$10,000. A request is being made to authorize a consultant contract after July 1, 2021, not to exceed \$20,000, to assist in the design of the cloud computing resources the agency uses for operation of ESRI's Geographic Information Systems (GIS) software.

RECOMMENDED ACTION

Authorize the Executive Director to enter a consultant contract after July 1, 2021 for on-call support to assist in the design of the cloud computing resources the agency uses for operation of ESRI's GIS software.

BUDGET IMPACT

The recently adopted Biennial Budget and Work Program for Fiscal Years 2022-2023 includes funding for consultant services to support the design of cloud-based computing resources to support the agency's GIS needs, under Data (Task 400). The total budget for this consultant work is not to exceed \$20,000. The contract will not begin until after the beginning of the FY2022-2023 biennium (July 1, 2021).

DISCUSSION

In the prior fiscal year, PSRC transitioned many agency servers and computing resources to a cloud-based computing architecture. This move has provided operational efficiencies for the vast majority of PSRC's computing needs; however, there are a few

systems that have become less stable and accessible in a cloud-based implementation. Users of PSRC's GIS software have experienced connection and speed issues that the organization has been unable to fully address. This contract would be utilized to obtain on-call support to aid our IT team in the design and implementation of an updated IT system that will meet the needs of GIS users across the organization. The goal of the project will be to increase the speed and stability for access to the agencywide GIS data in the most cost-effective and sustainable way possible.

For more information, please contact Craig Helmann at (206) 389-2889 or chelmann@psrc.org.



Puget Sound Regional Council

ACTION ITEM

May 20, 2021

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Contract Authority for Website Design and Development**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000. A request is being made to authorize a professional services contract to design and develop a new PSRC website (psrc.org).

RECOMMENDED ACTION

Recommend the Executive Board authorize the Executive Director to enter into one or more consultant contracts, not to exceed \$150,000, to design, develop and maintain a new PSRC website.

BUDGET IMPACT

The Adopted Biennial Budget and Work Program for Fiscal Years 2022-2023 includes \$150,000 for this project under Administrative Services (Task 900). The contract(s) would not begin until after the beginning of the budget period, July 1, 2021.

DISCUSSION

The website is one of the agency's key communications and outreach tools. It was last updated in 2016 using an open-source content management system, Drupal 7. This version of Drupal will be retired in November 2022 and will no longer be supported after this date.

The primary goal of this project is to migrate the website to the current release of Drupal or an equivalent system. With the migration, the design and layout of the website will be

refreshed so that the site is visually appealing and engaging, works on all screen sizes, is easy to navigate, and meets Section 508/ADA accessibility requirements. The work will also include system improvements, such as better image and file handling and updated internal site search tools.

For more information, please contact Carolyn Downs at cdowns@psrc.org or Anne Avery at aavery@psrc.org.



Puget Sound Regional Council

INFORMATION ITEM

May 20, 2021

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **New Employees Status Report**

PSRC has two new employees. Due to the virtual meeting format and time constraints of the meeting, information on the new employees has been included in the memo.

Administrative Services:

Melissa Taylor – Senior Accountant

- Senior Accountant in Administrative Services Department.
- Melissa has a Bachelor of Science degree in Accounting from Central Washington University.
- Prior to joining PSRC, Melissa was a Senior Accountant at Premier Senior Living which is based out of New York.

Communications:

Tsukuru Anderson – Digital Graphic Designer

- Digital Graphic Designer in Communications Department.
- Tsukuru has a degree in Graphic Design from Tama Art University in Tokyo, Japan.
- Prior to joining PSRC, Tsukuru was a Senior Graphic Designer at Pacific Science Center.

For more information, please contact Thu Le at 206-464-6175 or tle@psrc.org.



Puget Sound Regional Council

INFORMATION ITEM

May 20, 2021

To: Operations Committee

From: Josh Brown, Executive Director

Subject: Update Policy on Compensating Members of PSRC Funded Focus Groups and/or Committees

IN BRIEF

To encourage public participation, PSRC would like to expand the existing policy on compensating participation in focus groups and/or committees to include other methods of public participation such as surveys and post-survey interviews. A revised and expanded policy will come to the Operations Committee for review at the June 24 meeting.

DISCUSSION

The original policy on compensation for participation was reviewed and approved by the Operations Committee in October 2020. Since then, there have been requests to expand the policy to include other types of outreach, provide guidance on rate setting, and allow other payment methods.

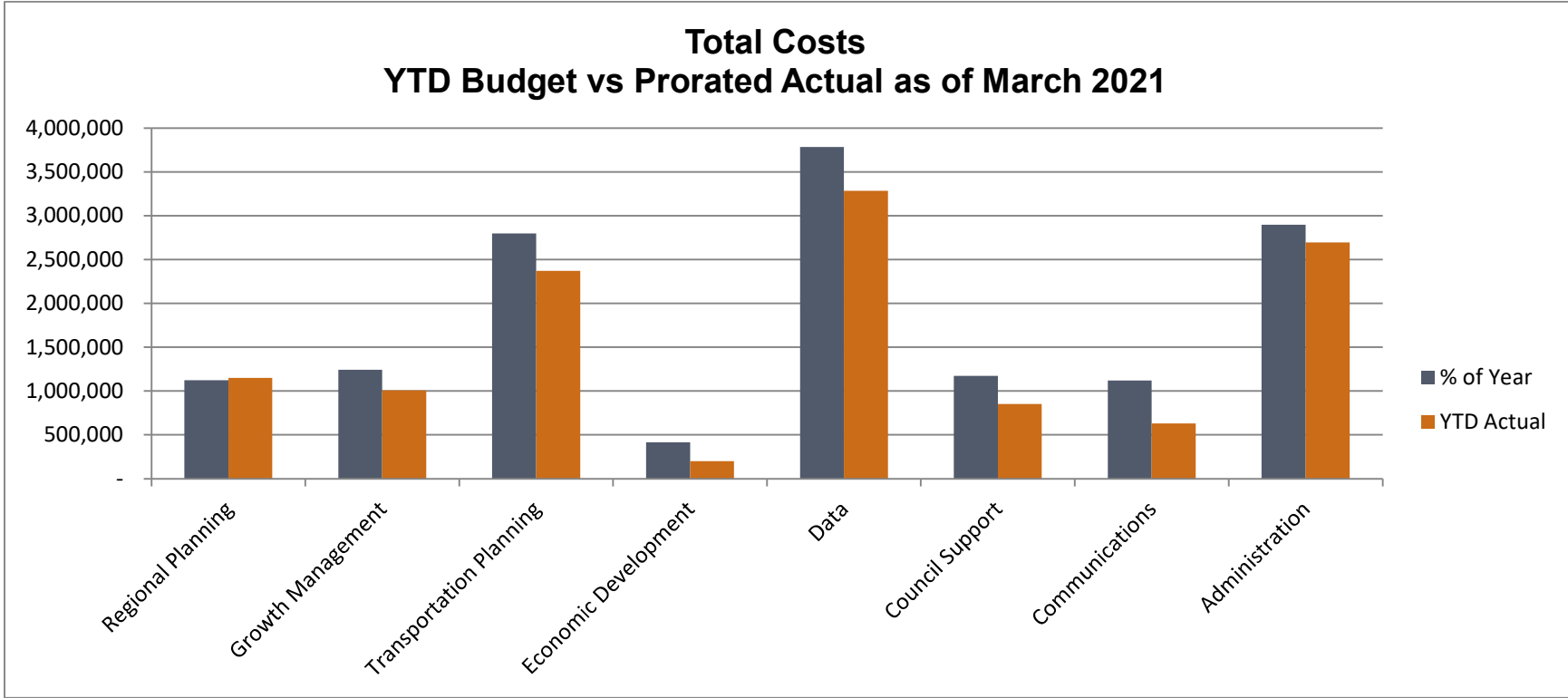
The existing policy allows PSRC to compensate group and committee members not already being compensated by an employer for attending meetings.

PSRC would like to expand the policy to compensate and incentivize the public when participating in longer, more time intensive surveys and post-survey interviews. In addition, PSRC has found that other methods of compensation, such as gift cards, may be allowable and easier to administer through a consultant for these one-off surveys and interviews.

For each public participation outreach effort, PSRC staff will prepare an approved Outreach Compensation Cost Estimate Form that will be used to scale compensation

up or down to match time and effort, and market rates.

For more information, please contact Lili Mayer at (206) 688-8221, or LMayer@psrc.org.



Budget as of February 2021 Amended Supplemental Budget.

Regional Planning includes more time spent by shared staff in 1st half of year. Completing staff effort on Regional Aviation Baseline Study.

Transportation Planning includes open positions as well as consultant budget not yet spent.

Economic Development includes a new grant that began in November.

Some difference between amount funds budgeted and funds spent in Growth Management, Data, Council Support, Communications, and Administration is due to consultant budget not yet spent.

Communication: Monthly Budget Progress Report (Information/Discussion Items)

Puget Sound Regional Council
LARGE CONTRACT STATUS REPORT
as of 5/14/2021

Large contracts are those contracts having a value over \$10,000. Authorization to award a contract over \$10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget.

Contractor	Description	Project* Manager	Board Approved	Date Issued	% DBE/ WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW - NONE										
AMENDED -										
Cascadia Law Group	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$210,000	\$135,410	\$74,590	64%	12/31/22 ¹
COMPLETED - NONE										
PROJECT SPECIFIC										
AMPO	Travel Model Software Development	Craig Helmann	12/15/16	12/22/16	0%	\$175,000	\$140,000	\$35,000	80%	12/31/21
Datalere	Database Design Support Services	Chris Peak	12/06/18	05/20/19	0%	\$75,000	\$39,468	\$35,532	53%	06/30/21
King County MOA	Greenhouse Gas Emissions Inventory	Kelly McGourty	01/28/21	02/24/21	0%	\$25,000	\$0	\$25,000	0%	12/31/22
PRR, Inc.	Regional Transportation Plan Public Opinion Surveys	Ben Bakkenta	12/03/20	01/19/21	0%	\$130,000	\$74,510	\$55,490	57%	09/30/21
Resource Systems Group	2017 Puget Sound Regional Household Survey Program - Wave 3	Brian Lee & Suzanne Childress	12/03/20	01/15/21	0%	\$350,000	\$54,137	\$295,863	15%	03/31/22
The Vida Agency	Regional Housing Strategy Engagement	Laura Benjamin	10/22/20	12/14/20	0%	\$40,000	\$16,918	\$23,082	42%	12/31/21
VisionSnap, Inc.	Upgrades and On-Call Support for Transportation Projects Online Application Services	Chris Peak	09/28/17	01/08/18	0%	\$31,200	\$30,840	\$360	99%	06/30/21
WSP, USA	Regional Aviation Baseline Study	Ben Bakkenta	07/26/18	10/01/18	0%	\$1,570,923	\$1,393,156	\$177,767	89%	06/30/21
ON-CALL										
Avitus Group	On-Call Human Resources Services	Thu Le	06/22/17	12/01/17	0%	\$85,000	\$58,550	\$26,450	69%	11/30/21
Ceis Bayne East Strategic	On-Call Communications and Public Outreach	Anne Avery	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
Cocker Fennessy	On-Call Communications and Public Outreach	Anne Avery	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
EnviroIssues	On-Call Communications and Public Outreach	Anne Avery	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	06/30/21
Francis & Company	On-Call Financial Services	Diana Lauderbach	06/27/19	03/02/20	100%	\$30,000	\$23,053	\$6,948	77%	02/28/23
PRR, Inc.	On-Call Communications and Public Outreach	Anne Avery	05/28/15	07/01/15	0%	per task basis	\$0	\$0	0%	09/30/21
Sebris Busto James	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$15,000	\$4,750	\$10,250	32%	12/31/22
Seitel Systems	Information Systems and Network Support Services	Kathryn Johnson	03/23/17	05/01/17	0%	\$158,000	\$145,554	\$12,446	92%	6/30/21 ²
TOTAL						\$2,895,123	\$2,116,346	\$778,777		

* [Staff Directory](#)
** Percentage of DBE/WBE as certified by Washington State
¹ Added \$100,000 for legal services.
² New procurement for services under way.

Operating Leases	Description	Minimum Annual Payments:					Contract End Date		
		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020		Thereafter	Totals
Copiers NorthWest Copier Lease	36 months beginning November 2020					\$8,802	\$3,940	\$12,742	10/31/23
Granicus Web Streaming	36 months beginning June 2019					\$17,968	\$28,990	\$46,958	05/31/22
Tempest Technologies, Inc.	36 months beginning April 2020					\$1,207	\$15,298	\$16,505	03/31/23
Waterfront Holdings	Office Lease - Amended March 21, 2012	\$872,603	\$899,801	\$926,999	\$954,197	\$981,576	3% inc. yrly	\$9,655,290	05/31/24

Small Contract Status Report

Small contracts are those contracts having a value \$10,000 and under. Authorization from the Operation Committee is not needed for approval.

Contractor	Description	Project* Manager	Board Approved	Date Issued	% DBE/ WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date

Communication: Contract Status Report (Information/Discussion Items)

Puget Sound Regional Council
COMPLETED CONTRACTS REPORT
 (since July 1, 2017)
 as of 5/14/2021

Contractor	Description	Project Manager	Contract #	Board		Contract Amount	Amount Paid	End Date
				Auth. Date	Date Issued			
KPFF	Puget Sound Region Passenger-Only Ferry Study	Gil Cerise	2020-01	7/25/19	12/16/19	\$330,000	\$330,000	01/31/21
Parametrix, Inc.	VISION 2050 SEPA Consulting Services	Erika Harris	2018-07	12/07/17	04/16/18	\$150,000	\$149,951	07/13/20
Resource Systems Group	2017 Puget Sound Regional Household Survey Program - Wave 2	Brian Lee	2017-04	03/22/18	12/01/18	\$453,716	\$453,340	03/31/20
Francis & Company	On-Call Financial Services	Diana Lauderbach	2016-06	05/28/15	07/01/15	\$120,000	\$102,114	02/28/20
Cascadia Law Group	On-Call Legal Services	Mark Gulbranson	2016-03	05/28/15	07/01/15	\$145,000	\$128,825	12/31/19
Sebris Busto James	On-Call Legal Services	Mark Gulbranson	2016-05	05/28/15	07/01/15	\$23,000	\$13,202	12/31/19
EnvirolIssues	VISION 2050 Draft Plan Outreach	Rick Olson	2016-092	06/22/17	02/01/19	\$44,500	\$40,875	12/31/19
Cocker Fennessy	VISION 2050 Op-Ed Support	Rick Olson	2016-07	na	07/01/19	\$8,380	\$7,473	09/30/19
MAKERS	Social Equity Technical Support	Ben Bakkenta	2018-06	10/26/17	04/02/18	\$30,000	\$29,930	12/31/19
ECONorthwest	Macroeconomic Forecast Model & Transportation Revenue Est. Tool	Michael Jensen	2017-06	01/26/17	04/07/17	\$49,970	\$44,968	03/31/19
BERK	Space Sector Study	Jason Thibedeau	2018-05	12/07/17	02/23/18	\$40,000	\$40,000	07/31/18
EnvirolIssues	Communications and Outreach - Task 1 2018 T2040 Public Engagement	Rick Olson	2016-091	05/28/15	02/21/17	\$79,978	\$78,180	06/30/18
Parametrix, Inc.	T2040 2018 Update - SEPA Addendum	Kim Scrivner	2018-02	01/26/17	08/01/17	\$12,000	\$3,963	05/31/18
Cocker Fennessy	Communications and Outreach - Task 3 V2050 Public Opinion Survey	Rick Olson	2016-073	06/22/17	01/09/18	\$62,575	\$55,411	05/31/18
Cocker Fennessy	Communications and Outreach - Task 4 RES Action Item	Rick Olson	2016-074	06/22/17	03/09/18	\$10,000	\$6,985	05/31/18
Resource Systems Group	2017 Puget Sound Regional Household Survey Program - Wave 1	Brian Lee	2017-04	09/22/16	01/30/17	\$507,690	\$456,400	03/31/18
Hillis Clark Martin & Peterson	On-Call Legal Services	Mark Gulbranson	2016-04	05/28/15	07/01/15	\$37,000	\$24,781	03/07/18
Cocker Fennessy	Communications and Outreach - Task 2 Comm.Sys.Eval.	Rick Olson	2016-072	06/22/17	09/05/17	\$29,500	\$14,272	01/31/18
WA State Dept. of Commerce	WA Aerospace Manufacturing Comm. Org. Dev. Project	Jerry Harless	2017-01	07/28/16	08/01/16	\$162,086	\$141,982	12/31/17
Avitus Group dba HRNovations	On-Call Human Resources Services	Thu Le	2016-02	05/28/15	07/01/15	\$100,000	\$32,525	11/30/17
Synergy	Accounting Software Upgrade	Lili Mayer	2017-07	03/23/17	03/23/17	\$13,085	\$13,085	07/31/17
Community Attributes Inc.	Regional Economic Strategy Facilitation	Josh Brown	2018-01	na	07/03/17	\$6,500	\$6,500	10/31/17

Communication: Completed Contracts (Information/Discussion Items)

**Puget Sound Regional Council
GRANT STATUS REPORT**

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 3/31/21	Remaining to be Expended	Billed as of 3/31/2021	Remaining to bill	Grant Period
FHWA Carry Forward Funding FY19	Regional Planning	Diana Lauderbach	Multiple	2,308,647.08	2,308,647.08	-	2,308,647.08	-	7/1/19 - TBD
FHWA Funding FY20/21 (thru 6/30/21)	Regional Planning	Diana Lauderbach	Multiple	8,690,942.42	5,476,526.16	3,214,416.26	5,476,526.16	3,214,416.26	7/1/19 - TBD
FHWA Funding FY22 (thru 9/30/21)	Regional Planning	Diana Lauderbach	Multiple	1,309,702.58	-	1,309,702.58	-	1,309,702.58	7/1/21 - TBD
total FHWA				12,309,292.08	7,785,173.24	4,524,118.84	7,785,173.24	4,524,118.84	
FTA 5303 Carry Forward Funding FY19	Regional Planning	Diana Lauderbach	Multiple	1,365,906.26	1,365,906.26	-	1,365,906.26	-	7/1/19 - TBD
FTA 5303 Funding FY20/21 (thru 6/30/21)	Regional Planning	Diana Lauderbach	Multiple	3,400,794.92	2,232,919.28	1,167,875.64	2,232,919.28	1,167,875.64	7/1/19 - TBD
FTA 5303 Funding FY22 (thru 9/30/21)*	Regional Planning	Diana Lauderbach	Multiple	414,623.08	-	414,623.08	-	414,623.08	7/1/21 - TBD
total FTA 5303				5,181,324.26	3,598,825.54	1,582,498.72	3,598,825.54	1,582,498.72	
RTPO FY20/21	Regional Planning	Diana Lauderbach	Multiple	1,767,177.00	1,613,902.30	153,274.70	1,613,902.30	153,274.70	7/1/19 - 6/30/21
FTA 5307 Regional Transit Planning	Regional Planning	Diana Lauderbach	Multiple	2,500,000.00	1,426,345.00	1,073,655.00	1,426,345.00	1,073,655.00	12/17/19 - 3/31/22
FAA Grant	Airport Improvement	Ben Bakkena	000.50.3.0	1,641,361.00	1,450,688.36	190,672.64	1,450,688.36	190,672.64	9/17/18 - 6/30/21
STP	Regional Planning	Diana Lauderbach	Multiple	2,000,000.00	1,727,272.52	272,727.48	1,727,272.52	272,727.48	7/15/19 - 6/30/24
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	100,000.00	200,000.00	100,000.00	200,000.00	4/1/20 - 3/31/23
WSDOT 5310 Special Needs Trans	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	159,027.47	40,972.53	159,027.47	40,972.53	5/1/20 - 6/30/21
WA Department of Ecology	Stormwater Parks	Erika Harris	Multiple	198,965.00	10,005.62	188,959.38	10,005.62	188,959.38	8/1/20 - 8/1/22
EDA CARES Act Grant	Regional Planning	Jason Thibedeau	003.08.0.0	400,000.00	25,036.65	374,963.35	25,036.65	374,963.35	7/1/20 - 6/30/22
26,498,119.34								8,601,842.64	
Recently Completed									
WSDOT Passenger-Only Ferry Study**	Regional Planning	Gil Cerise	002.07.0.0	350,000.00	350,000.00	-	350,000.00	-	10/15/19 - 3/31/21
EPA Healthy Watersheds Grant	Regional Planning	Erika Harris	001.12.0.0	200,000.00	200,000.00	-	200,000.00	-	10/1/16 - 6/30/21
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	300,000.00	-	300,000.00	-	4/1/17 - 3/31/20
FTA 5307 Regional Transit Planning	Regional Planning	Diana Lauderbach	Multiple	2,249,999.00	2,249,999.00	-	2,249,999.00	-	7/1/17 - 12/31/20
FTA 5310 Special Needs Transportation	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	200,000.00	-	200,000.00	-	10/1/17 - 6/30/20
RTPO FY18	Regional Planning	Diana Lauderbach	Multiple	693,310.00	693,310.00	-	693,310.00	-	7/1/17 - 6/30/18
RTPO FY19	Regional Planning	Diana Lauderbach	Multiple	712,174.16	712,174.16	-	712,174.16	-	7/1/18 - 6/30/19
STP	Regional Planning	Diana Lauderbach	Multiple	1,500,000.00	1,500,000.00	-	1,500,000.00	-	1/19/18 - 6/30/19
WSDOT - Remix	Transit Coordination	Gil Cerise	002.00.0.0	351,000.00	351,000.00	-	351,000.00	-	3/31/16 - 6/30/18
FTA 5307 FY15-16 LC3	Regional Planning	Diana Lauderbach	Multiple	2,000,000.00	2,000,000.00	-	2,000,000.00	-	7/1/15 - 6/30/18
*Additional funding allocation received 3/29/2021									
**Completed 2/28/2021									

Communication: Grant Status Report (Information/Discussion Items)