



## Puget Sound Regional Council

### **Regional Staff Committee | Remote Only**

**Date: Thursday, April 16, 2020 from 9:30-10:30 am**

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#### **1. Welcome and Introductions (9:30) – Ben Bakkenta, PSRC, Co-Chair**

#### **2. Reports (9:35)**

- a. Meeting Summary for February 20, 2020\*
- b. PSRC Announcements and Updates
  - Upcoming PSRC Policy and Executive Board meetings
  - VISION 2050 Adoption Schedule and SEPA
  - 2020 Regional Project Selection
  - Transportation Project Delivery
  - Regional Transportation Improvement Program (TIP)
  - Regional Aviation Baseline Study
  - Regional Housing Strategy Work Plan
  - Plan Review Manual Update Work Plan
  - Development of Growth Targets and Centers Market Study Guidance
  - Regional Transportation Plan – 2022 Update
  - Federal Transportation Performance Targets
  - Passenger Only Ferry Study
  - 2019 Regional Household Survey

#### **3. Discussion Item (10:10)**

- a. Committee Member Updates

#### **4. Future Meeting: TBA**

#### **5. Adjourn (10:30)**

\*Supporting materials attached.

#### **BlueJeans Remote Connection Details:**

To join online via a Chrome web browser, go to <https://bluejeans.com/259332495>.

To join by phone, call either 1-888-748-9073 or 1-844-540-8065 and enter Meeting ID: 259 332 495.

#### **Other Formats:**

Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.

- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, call 206-587-4819



## Puget Sound Regional Council

### **Regional Staff Committee Meeting Summary**

**Date: February 20, 2020**

**Location: PSRC Board Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104**

**Presentations from the meeting are available on the PSRC website:**

**<https://www.psrc.org/rsc-meetings>. Audio recording of the meeting is available by request.**

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### **Introductions and Announcements**

Barb Mock, Co-Chair, called the meeting to order at 9:36 am. There were around the room introductions.

### **Reports**

Co-Chair Ben Bakkenta welcomed the new and returning committee members. He explained that the Draft Supplemental Biennial Budget and Work Program was included in the packet as an information item, and that Diana Lauderbach, the PSRC Chief Financial Officer, was present in the room if committee members had additional questions and concerns. The second information item he mentioned was the TOOLBOX Peer Networking flyer, for the workshop “Access to Transit,” and he encouraged members to remind planners needing AICP credits of the event.

### **Discussion: VISION 2050**

Staff provided the Regional Staff Committee with an update on the actions taken by the Executive Board on amendments to the VISION 2050 plan.

You can view the presentation [here](#) and the handout [here](#).

*For more information, contact Paul Inghram at [pinghram@psrc.org](mailto:pinghram@psrc.org), 206-464-7549, Liz Underwood-Bultmann at [lunderwoodbultmann@psrc.org](mailto:lunderwoodbultmann@psrc.org), 206-464-6174.*

### **Discussion: Housing Local Jurisdictions Survey & Regional Housing Strategy**

Staff provided the Regional Staff Committee with the key takeaways from the Housing Local Jurisdictions Survey conducted in the summer of 2019. Laura Benjamin, PSRC, also discussed next steps in housing work.

You can view the presentation [here](#) and the handout [here](#).

*For more information, contact Laura Benjamin at 206-464-7134 or [lbenjamin@psrc.org](mailto:lbenjamin@psrc.org), or Paul Inghram at 206-464-7549 or [pingham@psrc.org](mailto:pingham@psrc.org).*

### **Discussion: Regional Transportation Plan Update**

Staff provided the Regional Staff Committee with an update on the new Regional Transportation Plan, to be adopted in 2022. PSRC is required to develop a long-range regional transportation plan every four years.

You can view the presentation [here](#).

*For more information, contact Gil Cerise at 206-971-3053 or [gcerise@psrc.org](mailto:gcerise@psrc.org), or Kelly McGourty at 206-971-3601 or [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org).*

### **Adjourn**

The meeting adjourned at 11:14 am.

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### **Members and Alternates Represented at the Table**

See attached attendance roster.

### **PSRC Staff and Other Guests Present**

Diana Hart, City of Woodinville  
Jon Morrison Winters, Aging & Disability Services, City of Seattle  
Eric Jaszewski, Pierce County  
Kizz Prusia, Kitsap Regional Coordinating Council  
Rosa Ammon-Ciaglo, Kitsap Regional Coordinating Council  
Hannah Banhmiller, City of Renton  
Brian Parry, Sound Cities Association - remote  
Casey Moreau, PSRC  
Grant Gibson, PSRC  
Ben Bakkenta, PSRC  
Andrea Harris-Long, PSRC  
Noah Boggess, PSRC  
Laura Benjamin, PSRC  
Maggie Moore, PSRC

Grace Young, PSRC  
Ben Kahn, PSRC  
Liz Underwood-Bultmann, PSRC  
Gil Cerise, PSRC  
Paul Inghram, PSRC

**PSRC Regional Staff Committee - Attendance Roster**

<b>Jurisdiction</b>	<b>Member</b>	<b>Jurisdiction</b>	<b>Member</b>
<b>King County</b>	2 Karen Wolf, County Executive Office	1 <b>Federal, Regional, State, Tribal &amp; Other Agencies</b>	
	Sunaree Marshall, County DCHS	1 FHWA	1 Sharleen Bakeman, Planning & Freight
	Ivan Miller, County Executive Office Alt		Vacant Alt
	Kelly Rider, County DCHS Alt	FTA	1 Linda Gehrke, Regional Administrator
At-Large	2 Arun Sambataro, Equity & Social Justice		Ned Conroy, Community Planner Alt
	Michael Kattermann, Bothell	1 Health	1 Keri Moore, Snohomish Health Dist.
	Rebecca Maskin, Demographer Alt		Amy Pow, Tacoma/Pierce Health Alt 1
	Vacant Alt		Marianne Seifert, Tacoma/Pierce Alt 2
Transit	1 Peter Heffernan, King Co Metro Intergov Relations	1 Ports	1 Lindsay Wolpa, Port of Seattle, Gov. Affairs
	Chris Arkills, King Co Metro Gov. Relations Alt		Deirdre Wilson, Northwest Seaport Alliance Alt
Economic Dev.	1 Ashton Allison, County Exec Office, Econ Dev	PSCAA	1 Craig Kenworthy, Executive Director
	Vacant Alt		Vacant Alt
Seattle	2 Michael Hubner, Long Range Planning	Puget Sound	1 Stephanie Suter, Planning Program Director
	Jonathan Lewis, SDOT	Partnership	Heather Saunders, Planning Manager Alt
	Patrice Carroll, Planning & Comm Dev Alt	Sound Transit	1 Matt Shelden, Planning & Innovation
	Joanna Valencia, SDOT Alt		Alex Krieg, Planning & Integration Alt
Bellevue	1 Nicholas Matz, Senior Planner	1 Tribal	1 Vacant
	Beth Mountseir, Intergovernmental Relations, Alt 1	Representatives	Vacant Alt
	Joyce Nichols, Intergovernmental Relations, Alt 2	US EPA	1 Theogene Mbabaliye
Cities/Towns	3 Chip Vincent, Renton, Planning, <b>Co-Chair</b>	1	Vacant Alt
	Danielle Butsick, Kent, Econ & Comm Dev	US HUD	1 Jack Peters
	Vacant		Vacant Alt
	Diana Hart, Woodinville, Alt	WA Dept. of	1 Steve Roberge
	Vacant Alt	Commerce	Dave Andersen
	Vacant Alt	WSDOT	1 Jeff Storrar, Mobility
<b>Kitsap County</b>	1 Eric Baker, Policy	R	Theresa Turpin, Olympic Region
	Jeff Rimack		<b>PSRC Committees</b>
At-Large	1 Karla Boughton, Planning & Econ, Poulsbo	R PSRC Co-Chair	1 Ben Bakkena, Director of Regional Planning
	Heather Wright, Bainbridge Island	BPAC	1 Thomas Noyes, WSDOT
Transit	1 Edward Coviello, Kitsap Transit	R	Eric Goodman, Community Transit Alt
	Vacant Alt	FAC	1 Geri Poor, Port of Seattle, Gov. Affairs
Economic Dev.	1 Vacant		Christine Wolf, Northwest Seaport All. Alt
	Vacant Alt	RPEC	1 Don Cairns, Redmond, RPEC Chair
Bremerton	1 Andrea Spencer, Comm Dev, <b>Co-Chair</b>	1	Russ Blount, Fife, RPEC Vice Chair Alt
		SNTC	1 Marianna Hanefeld, SNOTRAC
Cities/Towns	1 Nick Bond, Comm Dev., Port Orchard	R	Mark Smutny, Sound Generations Alt
	Heather Wright, Bainbridge Island	RTDM	1 Pending
<b>Pierce County</b>	1 Dan Cardwell, Long Range Planning	1	Pending
	Vacant Alt	RTOC	1 Vacant
At-Large	2 Jesse Hamashima, Transportation, <b>Co-Chair</b>	1	Vacant Alt
	Tiffany Speir, Lakewood, Planning	R	<b>R = Remote attendance</b>
	Ryan Windish, City of Sumner, Alt		
	Jason Sullivan, Bonney Lake, Plan. & Build., Alt		
Transit	1 Darin Stavish, Pierce Transit, PSRC TOC Mem		
	Vacant Alt		
Economic Dev	1 Rob Allen, Economic Development	1	
	Vacant Alt		
Tacoma	1 Peter Huffman, Planning & Dev Srvcs		
	Vacant		
Cities/Towns	1 Katie Baker, Puyallup	1	
	David Swindale, University Place, Plan & Dev Alt		
<b>Snohomish County</b>	1 Barb Mock, Planning & Dev, Co-Chair		
	Ikuno Masterson, Manager, Snoco Planning, Alt		
At-Large	2 Kelly Snyder, Director	1	
	Ken Klein, Executive Director		
	Doug McCormick, Deputy Director, Alt		
	Lacey Harper, Chief of Staff, Alt		
Transit	1 Roland Behee, Director of Planning	1	
	Sabina Araya, Manager of System Planning		
Economic Dev	1 Kendee Yamaguchi, County Exec Office		
	Vacant Alt		
Everett	1 Allan Giffen, Planning & Comm Dev.	1	
	David Stalheim, Long Range Planning, Alt		
Cities/Towns	1 Shane Hope, Edmonds, Development Serv.	1	
	Tom Rogers, Mill Creek, Development Serv., Alt		
<b>Total Members</b>	51	Attended	30



# Puget Sound Regional Council

## MEMORANDUM

April 9, 2020

**TO:** Regional Staff Committee  
**FROM:** Ben Bakkenta, Director of Regional Planning  
**SUBJECT:** PSRC Announcements and Updates

## DISCUSSION

At the April 16 online Regional Staff Committee meeting, PSRC staff will provide updates on plans for upcoming policy and Executive Board meetings and review the status of ongoing projects in the work program. Committee members will have an opportunity to ask questions, and to share information of note from their jurisdictions.

### **PSRC Policy and Executive Board Meetings**

In accordance with Governor Inslee's [Stay Home, Stay Healthy](#) emergency proclamation, PSRC's offices are closed to the public and agency staff are working remotely. Between now and the end of our fiscal year on June 30, PSRC is currently planning two essential meetings to keep federal transportation funds flowing to the region and to sustain operations. These meetings include:

- One Executive Board meeting in May to recommend the fiscal years 2020-2021 supplemental budget and work program to the General Assembly
- A meeting of the General Assembly in June to approve the budget and work program and elect officers

Time and dates of these meetings are to be determined. Both meetings would be telephonic and conform to Governor Inslee's Stay Home, Stay Healthy emergency proclamation.

April-June Transportation Policy Board and Growth Management Policy Board meetings are canceled. Other committee meetings are continuing on a remote basis as feasible. See our [calendar](#) for the most up-to-date information. PSRC will return to standard meeting protocols as soon as practical for elected leadership and allowed by public health directives.

### **VISION 2050 Adoption Schedule and SEPA**

The Executive Board reviewed the Growth Management Policy Board's recommendation for VISION 2050 at the January and February meetings and was scheduled to take action at the March meeting, which was canceled. Further action by the Executive Board on VISION 2050 is now on hold until further notice. PSRC is looking at options for completing the Executive Board's review and scheduling a General Assembly. Coordination with county planning staff indicates that delaying adoption of VISION 2050 until later this year should not affect the schedule of upcoming local planning efforts. The Final SEIS for VISION 2050 was released on March 18, completing the SEPA documentation of the draft plan. No appeals were received. If the Executive Board were to direct additional changes to VISION 2050, they would be reviewed against the Final SEIS. Amendments proposed by board members to date fall within the analysis considered by the Final SEIS.

For more information, please contact Paul Inghram at [pinghram@psrc.org](mailto:pinghram@psrc.org).

### **2020 Regional Project Selection**

The 2020 project selection process remains on schedule. Eligibility reviews are currently being conducted for all projects. Regional FHWA applications were due to PSRC by April 8, and project presentations will occur via webinar on April 23-24. Countywide competitions and the FTA processes are also currently underway. Refer to PSRC's [website](#) for further information on each process and the schedule.

For more information, please contact Kelly McGourty at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org), or Ryan Thompto at [rthompto@psrc.org](mailto:rthompto@psrc.org).

### **Transportation Project Delivery**

The deadline for submitting an extension request for PSRC funded projects with a 2020 deadline was April 1. Staff is reviewing the requested extensions for impacts to the 2020 annual delivery target. Adopted procedures for additional measures needed to meet the target are being followed, and if a supplemental funding action is required it will be queued up for the May Executive Board meeting.

For more information, please contact Ryan Thompto at [rthompto@psrc.org](mailto:rthompto@psrc.org).

### **Regional Transportation Improvement Program (TIP)**

Routine monthly TIP amendments are still being processed. However, projects requiring board action are being held for the May amendment, given the current PSRC Board schedule.

For more information, please contact Ryan Thompto at [rthompto@psrc.org](mailto:rthompto@psrc.org).



### **Regional Aviation Baseline Study**

Work continues on the Regional Aviation Baseline study. PSRC is coordinating with its funding partner the FAA on the timing of some deliverables. The next planned phase of this work is public outreach and engagement, which has been put on hold due to restrictions on gatherings due to COVID-19. The latest information is available on the project [website](#).

For more information, please contact Jason Thibedeau at [jthibedeau@psrc.org](mailto:jthibedeau@psrc.org).

### **Regional Housing Strategy**

A new housing action in the draft VISION 2050 plan (H-Action-1) directs PSRC to develop a regional housing strategy, including a regional housing needs assessment. The regional housing strategy is intended to serve as a “playbook” of regional and local actions to move towards the region’s goal to preserve, improve, and expand its housing stock to provide a range of affordable, accessible, healthy, and safe housing choices to every resident and to promote fair and equal access to housing for all people. The regional housing strategy can support local comprehensive plan updates in meaningful ways and set a foundation for future housing work.

Based on feedback from the GMPB and RSC, and direction set in H-Action-1, staff have developed a work plan to identify general direction for the project, issues to address, roles and responsibilities, and timeline. The work plan is available [online](#). In the coming months, staff will start work on the regional housing needs assessment and “housing 101” resources to develop a common language around housing access and affordability.

For more information, please contact Laura Benjamin at [lbenjamin@psrc.org](mailto:lbenjamin@psrc.org).

### **Plan Review Manual Update**

RC-Action-1 in the draft VISION 2050 plan calls for PSRC to support local planning efforts by updating plan review and certification guidance. PSRC’s [Plan Review Manual](#) was last updated in 2014. In 2016, following the adoption and certification of local plans, PSRC undertook [Taking Stock](#), an effort to assess the collective efforts of the region’s counties and cities to implement VISION 2040 and the plan review and certification process. Using the valuable information gathered from Taking Stock, along with feedback received through the development of VISION 2050, PSRC staff is starting early work now to update the manual and ensure jurisdictions have clear expectations for certification, well ahead of the 2024 plan updates. Input from RSC and local planning staff from around the region is crucial as this project progresses.

For more information, please contact Andrea Harris-Long at [aharris-long@psrc.org](mailto:aharris-long@psrc.org).

## **Growth Targets Guidance**

PSRC staff will be engaging with the Land Use Technical Advisory Committee (LUTAC) over the next several months on technical items related to growth targets, market studies, the housing needs assessment, and forecast products.

The draft [VISION 2050](#) plan includes an action (RGS-Action-3) to develop guidance for countywide growth targets consistent with the Regional Growth Strategy.

Preliminary objectives for the guidance:

- Effectively implement the VISION 2050 Regional Growth Strategy
- Provide best practices and coordination on common methodology issues to support a more consistent approach to growth targets across the region
- Support data-informed countywide decisions about growth targets for individual jurisdictions

LUTAC was previously involved with growth target coordination after VISION 2040 was adopted. At their March 31 meeting, LUTAC discussed what data and policy issues should be included in the guidance, which will address common coordination issues, such as target horizon year, jobs-housing balance, and translation of population to housing units, in addition to policy topics covered in VISION 2050. Additional LUTAC meetings will be scheduled to continue work on the growth targets guidance, and PSRC staff will engage with the Regional Staff Committee as the guidance is developed.

For more information, please contact Liz Underwood-Bultmann at [lunderwood-bultmann@psrc.org](mailto:lunderwood-bultmann@psrc.org).

## **Centers Market Study Guidance**

PSRC is also working on guidance related to local market study for regional centers. To apply for regional center designation, jurisdictions are required to include a market analysis demonstrating the center's development potential to meet targeted levels of growth. Existing centers that do not meet the current density thresholds will also be required to complete a market analysis by 2025 to show how the center can meet the targeted levels of growth within the planning period. The [Regional Centers Framework](#) includes an implementation item for PSRC to develop more specific guidance for centers market studies. At their March 31 meeting, LUTAC discussed key questions that a market study should answer, as well as an outline for the guidance. PSRC staff will continue to work with LUTAC to finalize the guidance.

For more information, please contact Liz Underwood-Bultmann at [lunderwood-bultmann@psrc.org](mailto:lunderwood-bultmann@psrc.org).

## **Regional Transportation Plan – 2022 Update**

Work continues on each program area related to the Regional Transportation Plan. This includes ongoing data collection, research and baseline inventories for each of the areas identified below. GIS layers are also being produced, with the goal of compiling all relevant data into a visual tool to assist with the assessment of current and future needs and opportunities.

- Freight – inventory of freight assets in development; data and analysis of freight travel patterns underway
- Maintenance and Preservation – data collection on needs and revenues, local and national state of the practice underway
- ITS – regional inventory developed; merging with other datasets for further analysis underway
- Technology / Shared Mobility – data collection on companies and mobility options available in the region, and national trends, underway; PSRC analytical tools and scenario testing in development
- Bicycle / Pedestrian – inventory of facilities in development; collection of available counts underway
- Transit – peer networking session on access to transit occurred in February; ongoing work with transit agencies on future transit networks underway
- Mobility for People with Special Transportation Needs (e.g., older adults, people with disabilities, youth, and low-income) – data collection on programs available for these groups throughout region, development of performance metrics, underway; preparation for upcoming Coordinated Grant Program work
- Climate Change and Resilience – Regional Electric Vehicle forum created, second event to be held over next few months; climate wedge analysis to be developed; intern to support resilience work and development of GIS-based inventory anticipated to begin in summer
- Safety – future peer networking session and ongoing analysis of data
- Finance – in-depth evaluation of financial strategy assumptions and data, reviewing for future improvements, current data collection underway

For more information, please contact Kelly McGourty at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org), or Gil Cerise at [gcerise@psrc.org](mailto:gcerise@psrc.org).

## **Federal Transportation Performance Targets**

Transit safety targets are in development and on track for adoption by the December deadline; all other targets have been adopted on schedule.

For more information, please contact Pavithra Parthasarathi at [pparthasarathi@psrc.org](mailto:pparthasarathi@psrc.org) or Gil Cerise at [gcerise@psrc.org](mailto:gcerise@psrc.org).

### **Passenger Only Ferry Study**

Background data collection and consultant work are underway. An April 2020 webinar is scheduled for stakeholder feedback.

For more information, please contact Gil Cerise at [gcerise@psrc.org](mailto:gcerise@psrc.org).

### **2019 Regional Household Survey**

The 2019 household travel survey dataset and technical documentation has been finalized and will be released in April. Staff will follow up the data release with an interactive web application for the survey and several data stories later in May with many more data stories to be released over the summer and fall of 2020. Planned topics for future data stories include new mobility, travel by people of color, travel by women, and residential displacement.

For questions on the 2019 household travel survey, please contact Suzanne Childress at [schildress@psrc.org](mailto:schildress@psrc.org) or Brian Lee at [blee@psrc.org](mailto:blee@psrc.org).