Regional Staff Committee | Remote Only
Date: Thursday, September 3, 2020 from 9:30-11:30 am

1. Welcome and Introductions (9:30) – Andrea Spencer, City of Bremerton, Co-Chair

2. Reports (9:35)
   a. Meeting Summary for July 30, 2020*
   b. PSRC Announcements and Updates

3. Discussion Item (9:45)

4. Discussion Item (10:05)
   a. Transportation Status Reports* – Kelly McGourty, PSRC

5. Discussion Item (10:35)
   a. Healthy Business Streets Guide* – Richard Gelb, King County

6. Future Meeting: October 1, 2020

7. Adjourn (11:30)

*Supporting materials attached.

BlueJeans Remote Connection Details:

- To connect to the meeting via phone, call either 1-408-419-1715 or 1-408-915-6290 and enter Meeting ID: 699 032 022.
- To connect to the meeting via a Chrome web browser, go to https://bluejeans.com/699032022 or go to www.bluejeans.com and enter Meeting ID: 699 032 022.

Other Formats:
Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, Call 206-402-1334.
Regional Staff Committee Meeting Summary
Date: July 30, 2020
Location: Remote
Presentations from the meeting are available on the PSRC website: [https://www.psrc.org/rsc-meetings](https://www.psrc.org/rsc-meetings). Audio recording of the meeting is available by request.

**Introductions and Announcements**

Jesse Hamashima, Co-Chair, called the meeting to order at 9:30 am. Participants were asked to view the meeting attendance on the “chat” feature on BlueJeans, and phone-in participants were asked to identify themselves verbally.

**Reports**

Co-Chair Jesse Hamashima welcomed the committee members and explained that PSRC staff would provide short updates on upcoming policy and Executive Board meetings and review the status of ongoing projects in the work program. These updates included:

- The TPB acted to recommend approval of projects proposed for PSRC’s FY2023-2024 Federal Highway Administration and Federal Transit Administration Funds.
- The GMPB recommended the conditional certification of Buckley’s Comprehensive Plan, marking a milestone with all of the region’s jurisdictions with certified plans.
- The Executive Board met last week with a full agenda, appointing Everett Councilmember Scott Bader as the new Chair of the GMPB, acting to approve the 2023-2024 FHWA and FTA projects as recommended by the TPB.

**Discussion: Regional Equity Strategy Update**

Equity is a key policy area in VISION 2050, the region’s long range plan for growth. A new action in the draft VISION 2050 plan (RC-Action-3) directs PSRC to develop a regional equity strategy, which is intended to make equity central to PSRC's work and to support the 2023/24 local comprehensive plan updates.
While public meetings have been limited due to COVID-19, staff have made progress on regional equity work, including the Regional Equity Strategy. The RSC was briefed on work to date and provided comments on the upcoming work.

You can view the presentation here.

For more information, please contact Charles Patton, Equity Manager, at 206-971-3285 or cpatton@psrc.org, or Ben Bakkenta, Director of Regional Planning, at 206-971-3286 or bbakkenta@psrc.org.

**Discussion: 2019 Household Travel Survey Data Highlights**

Staff briefed the committee on ongoing work related to the 2022 Regional Transportation Plan update and other Transportation Department work program items.

You can view the presentation here.

For more information, please contact Brian Lee, Principal Planner, at 206-971-1270, or blee@psrc.org.

**Discussion: Regional Centers Framework Implementation Update**

In March 2018, PSRC adopted an updated Regional Centers Framework. The draft VISION 2050 plan calls for the continued implementation of the Framework. Staff updated the committee on work that has been occurring, and sought feedback on upcoming implementation tasks, including developing administrative procedures for regional centers.

You can view the presentation here.

For more information, please contact Andrea Harris-Long, Senior Planner, at aharris-long@psrc.org, or Liz Underwood-Bultmann, Principal Planner, at lunderwood-bultmann@psrc.org.

**Discussion: Puget Sound Data Trends**

PSRC staff provided a background presentation on the latest Trends in the Puget Sound region. This presentation looked at several trends that highlight how our region is changing, with a focus on the continued changes that occurred this past spring due to the impacts of COVID-19. Some of the data included changes in jobs and unemployment within the region along with changes in vehicle and transit usage.
You can view the presentation [here](#).

For more information, please contact Craig Helmann, Director of Data, at chelmann@psrc.org.

**Adjourn**

The meeting adjourned at 11:30 am.

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**Members and Alternates Represented at the Table**

See attached attendance roster.

**PSRC Staff and Other Guests Present**

Anne Avery, PSRC  
Kathryn Johnson, PSRC  
Brian Lee, PSRC  
Charles Patton, PSRC  
Pavithra Parthasarathi, PSRC  
Andi Markley, PSRC  
Kelly McGourty, PSRC  
Kristin Mitchell, PSRC  
Grant Gibson, PSRC  
Ben Bakkenta, PSRC  
Andrea Harris-Long, PSRC  
Noah Boggess, PSRC  
Laura Benjamin, PSRC  
Maggie Moore, PSRC  
Ben Kahn, PSRC  
Anne Vernez Moudon, Dr., Sc.  
Xiao Shi  
Liz Underwood-Bultmann, PSRC  
Jason Thibedeau, PSRC  
Craig Helmann, PSRC  
Monica Ghosh, WSDOT  
Paul Inghram, PSRC  
Thara Johnson, City of Burien  
Mikayla Svob, PSRC  
Kimberly Pearson, PSRC  
Erin Hogan, PSRC  
Arpana Nautiyal, PSRC  
Brian Parry, Sound Cities Association  
Hester Serebrin, Transportation Choices Coalition  
Lacey Jane Wolf, City of Bellevue  
Jon Morrison Winters, Aging and Disability, City of Seattle
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<td>1 Matthew Kunic, Community Planner</td>
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<td>Sunaree Marshall, County DCHS</td>
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<td>1 Keri Moore, Snohomish Health Dist.</td>
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<td>51</td>
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Regional Staff Committee  
Item 2a  
Packet pg 5
DISCUSSION ITEM

TO: Regional Staff Committee

FROM: Andrea Harris-Long, Senior Planner, PSRC

SUBJECT: Plan Review Manual Project Update

IN BRIEF

The draft VISION 2050 plan calls for PSRC to support efforts to update countywide planning policies, local comprehensive plans, and infrastructure and utility plans by updating the Plan Review Manual, including plan certification guidance (RC-Action-1). PSRC staff will brief the committee on this action and ask for feedback to inform the project scope of work.

DISCUSSION

Background

A major emphasis of the Growth Management Act is coordination of local, regional, and state planning efforts. To advance this coordination, the law requires PSRC to review and certify that local comprehensive plans, countywide planning policies, and regional transit plans within the region conform to established regional guidelines and principles (multicounty planning policies), the regional transportation plan, and planning requirements in the Growth Management Act. Certification of local plans and policies is a requirement for jurisdictions and agencies that intend to apply for PSRC funding.

Within the central Puget Sound region, local governments and PSRC have worked together to develop an overall process (Adopted Policy and Plan Review Process, Revised Sept. 2003) for reviewing and certifying local, countywide, and transit agency policies and plans. A set of materials, compiled in a Plan Review Manual, provides details on the review and certification process, background, and framework. The manual was last updated in 2014, prior to the 2015/2016 local plan updates.

The 2015/2016 local plan updates and subsequent reviews and certifications were the first major updates completed after the adoption of VISION 2040, which included the region’s first numeric Regional Growth Strategy. PSRC staff worked diligently with local jurisdictions to review draft and adopted plans and policies for certification.
The updated VISION 2050 carries forward many of the goals from VISION 2040. However, more emphasis on housing, climate change, racial equity, and other key policy areas requires the Plan Review Manual to be updated to reflect the region’s new policy direction. Specifically, plan reporting tools that highlight relevant multicounty planning policies and actions need to be updated to reflect new and revised policies.

Project Scoping
Updating the Plan Review Manual is important to do early in VISION 2050 implementation, as counties and cities have already begun work to update countywide planning policies, which are due in December 2021 (MPP-RC-13). Local comprehensive plans must be updated by 2024.

In addition to updating the manual to reflect VISION 2050 policy direction, there is an opportunity to update materials to address comments from previous plan review scoping conversations. PSRC’s 2016 Taking Stock project assessed the collective efforts of the region’s counties and cities to implement VISION 2040 and the plan review and certification process. This process highlighted the successes of the region’s plan review process and offered several good suggestions for improving the process and materials prior to the next major update (2024). Additionally, during the development of VISION 2050, PSRC staff heard more about the plan review process from jurisdictions, which informed several sections and policies in the draft plan.

PSRC has been reviewing the Taking Stock recommendations, along with feedback received through the development of VISION 2050, to develop an approach for updating the manual and ensuring jurisdictions have clear expectations for plan certification.

At the September committee meeting, staff will review the general approach for updating the Plan Review Manual, which includes:

- Streamlining the manual narrative to be more concise and easier to read
- Updating reporting tools to clarify planning expectations and highlight VISION 2050 focus areas and policy revisions
- Revamping the Plan Review Manual webpage to include more resources for local planning
- Developing an ongoing outreach strategy, to be implemented over the next few years, that provides information about the plan review process and technical assistance in specific topic areas

Staff will ask for feedback on the general direction at this meeting. To inform this work, PSRC will assemble a working group comprised of local planning staff and state agency partners. At the September committee meeting, staff will ask if any committee members are interested in serving in the working group.
Next Steps
Staff will consider the committee's feedback and prepare a project scope of work for review by the committee and Growth Management Policy Board in October. This fall, staff will convene the working group of local planning staff. The committee will continue to be briefed as work on the project is completed.

Lead Staff
For more information, please contact Andrea Harris-Long, Senior Planner, at aharris-long@psrc.org.
DISCUSSION ITEM

September 3, 2020

TO: Regional Staff Committee

FROM: Kelly McGourty, Director of Transportation Planning, PSRC

SUBJECT: Transportation Status Reports

IN BRIEF

Staff will brief the Regional Staff Committee on ongoing transportation work program items, including board discussions on regional transit funding and the regional passenger-only ferry study.

DISCUSSION

Staff will provide information on two key items that will be discussed at the September Transportation Policy Board meeting. This includes a status report on the ongoing regional passenger-only ferry study, which is a legislatively funded feasibility study of potential passenger-only ferry service in the 12 counties bordering Puget Sound. Initial findings have been shared with stakeholders via an online webinar, and information on next steps will be provided.

In addition, staff will share information on the upcoming board discussion on regional transit funding. This topic has been briefly discussed at the Executive Board and has been discussed in greater detail at the Transit Caucus of the Transportation Policy Board. The planned presentation to the board will include details on PSRC's Federal Transit Administration funds and the adopted distribution process, as well as the larger funding picture and a comparison to other regions. The Transportation Operators Committee has also been briefed on these discussions.

Lead Staff
For more information, please contact Gil Cerise, Program Manager, at 206-971-3053 or gcerise@psrc.org, or Kelly McGourty, Director of Transportation Planning, at 206-971-3601 or kmcgourty@psrc.org.
DISCUSSION ITEM

TO: Regional Staff Committee

FROM: Richard Gelb, Public Health Seattle/King County


IN BRIEF

Healthy Business Streets Guide Edition 1 was recently co-published by WA State Department of Health and Public Health Seattle/King County. Primary audiences for this resource include municipal street use authorities, and neighborhood business districts (formal and informal). At this juncture, our intent is to gather input on additional potential content and explore additional engagement and marketing opportunities.

DISCUSSION

Many factors have coincided to stimulate wide adoption of ‘Healthy Business Streets’ – streetscapes where outdoor restaurant seating and retail activities are prioritized (for periods of time) over traditional transportation uses. These innovations are supported by Healthy Business Streets Guide Edition 1, recently co-published by WA State Department of Health and Public Health Seattle/King County. Goals for the guide are to protect public health, help small businesses recover, and support business districts as neighborhood resources.

For cities and transportation departments, the guide provides illustrations of street use configurations that attain distancing recommendations, to reference in street use permits. For neighborhood business districts, restaurant operators, and retailers, the guide provides graphics and illustrations to inform planning and feasibility discussions about business oriented streets using configurations that achieve distancing recommendations.

This content of this guide has been informed by a wide array of stakeholders, including cities, community based organizations, neighborhood business districts, restaurant operators, and other public, civic, and private actors. The 1st edition relied on modified graphics created originally by the National Association of Transportation Officials (NACTO). The Edition 2, now in development, will have additional graphic products and other improvements.
Proposed topics include:

1. Flyover of Healthy Business Streets Guide Edition 1 as published
2. Present and discuss proposed content and renderings for Edition 2
3. Explore additional applications scenarios and compliance considerations
4. Consider applications barriers, inequities, and unintended consequences
5. Map a path forward for collaborative progress

Next Steps
Inter-jurisdictional collaboration toward Healthy Business Streets is critical to achieving the intended outcomes. Many barriers exist and solutions will require innovations driven and supported by an array of actors in the public, civic and private sectors. This session will close with a summary of priority next steps that will inform the work program of the Environmental Health Division of Public Health Seattle/King County, as well as other collaborators in this effort.

Lead Staff
With additional suggestions on content or connections, please contact Richard Gelb at 206-477-4536 or richard.gelb@kingcounty.gov or Brock Howell at brock@bikehappycascadia.com.