Members and Alternates Represented at the Table
Marianna Hanefeld, Chair – SNOTRAC; Tim Renfro – Pierce Transit; Jerri Kelly – Pierce County Human Services; Penny Lara – King County Metro; Harry Horst – Northshore Senior Center; Ryan Warner – WSDOT; John Peterson – Snohomish County LTC & Aging; Steve Hutchins – Around the Sound/Transpro; Jon Morrison Winters – Seattle-King County ADS; Aaron Morrow – KCMC; Staci Haber – KCMC; Alex O’Reilly – City of Bellevue
Via phone: Leigh Spruce – SNOTRAC; Wade Mahala – Community Transit; Margaret Keckler – Community Transit; Francois Larrivee – Hopelink; Tom Dietz – Homage/SNOTRAC; Mona Steele – Homage/TAP; Christina Robertson – Catholic Community Services – Snohomish County
Other Guests: Kris Van Dyke – Hopelink – Snoqualmie Valley; Amy Biggs – Mt. Si Senior Center; Olivia Ramoino – UW Disability Services
PSRC Staff: Gil Cerise, Jean Kim, Kelly McGourty, Sarah Gutschow; Kathryn Johnson, Monica Adkins

Welcome and Introductions, Public Comment, and Announcements
Marianna Hanefeld, Chair, welcomed everyone at 9:30 a.m. Self-introductions were provided around the room and on the phone.

Public Comments
There were no public comments.

Approval of Meeting Summary
The meeting summary for the November 15, 2017 meeting was approved.

Action: Nominations of SNTC Vice-Chair for 2018 (Marianna Hanefeld, Chair)
Marianna Hanefeld, Chair, commenced nominations for the Vice Chair position for 2018. John Peterson, Snohomish County LTC & Aging, was nominated. Gil Cerise, PSRC, said that a vote-by-email could be done once all nominations were received. The Committee agreed to conduct a vote-by-email to have the Vice-Chair position filled by the next SNTC meeting.

Reports from PSRC Committees and Boards (Gil Cerise, PSRC)
• Brief Reports from PSRC Committees and Boards
• Update of SNTC Representation at Transportation Operators Committee & Regional Staff Committee

Gil provided a brief update on topics being covered at the Transportation Operators Committee. Gil also mentioned that the PSRC Executive Board took action on the Special Needs Transportation Grant contingency list awards at their December 2017 meeting. Alex O’Reilly, City of Bellevue, reported to the committee on December 21, 2017 Regional Staff Committee meeting. She suggested that PSRC staff make a presentation to the SNTC on the update to the Regional Centers Framework. Staci Haber, Hopelink, briefly mentioned updates on the PSRC’s TDM Action Plan which is also part of the draft Regional Transportation Plan.
Discussion: Introducing Updates to Committee Operating Procedures and Membership (Kelly McGourty & Gil Cerise, PSRC)

Gil Cerise provided an brief overview of the SNTC operating procedures and membership roster which were handed out to the committee at the meeting (see agenda item 6 attachments within the January 17 SNTC agenda packet for more information: https://www.psrc.org/sites/default/files/sntc201801-agenda.pdf). Kelly McGourty, PSRC, described differences between advisory and technical committees. She indicated that when a committee is an advisory committee, PSRC tries to ensure there is clarity on who is being represented and how they are appointed, with an emphasis on ensuring that there is representation from across the region. Gil noted that membership type appears to be the main area to clarify and work on with the committee. Alex O’Reilly, City of Bellevue, proposed adding a representation of the people experiencing homelessness to the existing membership type. There was further discussion on membership update. Gil pointed out vacancies on Kitsap County members and he will reach out to stakeholders in Kitsap County for this update. Marianna Hanefeld, chair, suggested forming a subcommittee to focus on updates and bring it back to the Committee. Several SNTC members volunteered for the subcommittee and PSRC staff will convene the group prior to the February SNTC meeting.

Discussion: Change in PSRC-WSDOT Roles for Special Needs Transportation Funding Competition for 2019-2021 Biennium (Gil Cerise, Kelly McGourty & Sarah Gutschow, PSRC)

- Information: 2019-2021 Consolidated Grant Timeline and Process

Gil Cerise revisited the proposal initially raised at the November 2017 SNTC to have WSDOT take the lead in conducting future special needs transportation funding competition, historically led by PSRC. This change in role would leave PSRC with its role of developing regional priorities for funding, while WSDOT awards all of the special needs funds in the region. Gil reviewed the updated Coordinated Grant Process chart which showed the current and the updated process and noted that the change in the Coordinated Grant process is expected to benefit grant applicants by streamlining two separate applications into one. He explained that PSRC and WSDOT are proposing that the new grant process be implemented for next grant competition in 2018. Please see the presentation slides posted on the website for more information: https://www.psrc.org/sites/default/files/sntc201801-pres-psrc_wsdot_streamlinedprocess.pdf. Kelly McGourty noted that a simpler application process will benefit grant applicants and PSRC will make sure there is no net loss to sponsors in the region.

The committee discussed potential issues and ideas:

- The Committee expressed interest in having a pre-ranking subcommittee. Ideas on this topic included having a designated PSRC ranking team sub-committee that informs the full committee deliberation.
- Strong support on the simplified application process was heard.
- The Committee also supported the idea of PSRC staff involvement in the state evaluation process.
- Concern on the limited number of ABCs given to the region was expressed.
- Some Committee members expressed concern on less regional control on selecting projects; how to ensure geographic equity throughout the region; among other things?

Next steps on this topic to occur between now and March 2018, PSRC staff will participate state Regional Ranking meetings and will give feedback on issues discussed to the Committee. PSRC will ask the committee and TOC for recommendations at their February meetings.

Information: DRAFT 2018 SNTC Work Program (Jean Kim & Gil Cerise, PSRC)

Jean Kim, PSRC, reviewed the Draft 2018 SNTC Work Program (see agenda item 8 attachment within the January 17 SNTC agenda packet for more information: https://www.psrc.org/sites/default/files/sntc201801-agenda.pdf). The draft work program is a living document that will be updated periodically over the coming months. Jean also provided a brief overview of both proposed discussion and information items to the Committee.

Information: Snoqualmie Valley Transportation Coalition and Needs Assessment Debrief (Kris Van Dyke, Hopelink)

Kris Van Dyke, Hopelink, provided a presentation on current status of the Snoqualmie Valley Transportation Coalition and preliminary results of Transportation Needs Assessment to the committee. In 2017, Easterseals Project Action awarded Hopelink with the Accessible Transportation Community Initiative (ATCI) to strengthen the availability and accessibility of local transportation options in Snoqualmie Valley. Please see the presentation slides posted on the website for more information: https://www.psrc.org/sites/default/files/sntc201801-pres-svtc_overview.pdf.
Discussion: Local Coalition Reports / Emerging Issues (Local Coalition Mobility Managers/Representatives)

- King County Mobility Coalition (KCMC) – Staci Haber, KCMC, announced that their quarterly meeting will be held on February 20, 2018. The group will have a panel of Future of Mobility and discuss innovative mobility options. She also reported that the updated Volunteer Transportation Guide and King County Accessible Travel Map Spanish version will be available online. KCMC’s Access to Work and School Committee will finalize the report on fare structure needs assessment by February. Moreover, the next KCMC field trip series (open to everyone) will be held at King County Taxi on February 9, 2018.

- Pierce County Coordinated Transportation Coalition (PCCTC) – Jerri Kelly, Pierce County Human Services, reported that the PCCTC’s strategic team is working on their 5-year plan update. She noted that PCCTC changed quarterly meeting schedule and the next meeting will be held on February 16, 2018.

- Snohomish County Transportation Coalition (SNOTRAC) – Marianna Hanefeld, SNOTRAC, announced that upcoming SNOTRAC meetings will be held in a new location in Lynnwood. Next SNOTRAC meeting is scheduled on January 22, 2018 and the group will discuss 2018 work plan and Snohomish accessible map. She also mentioned an upcoming grant research and writing workshop opportunity on April 23, 2018 at Marysville Library. Lastly, Marianna showed the updated SNOTRAC webpage (https://www.gosnotrac.org/) to the Committee.

Next meeting
February 21, 2018 from 9:30 – 11:30 a.m.

Adjourn
The meeting adjourned at 11:30 a.m.